**Grandview Intermediate PTO**

**Meeting Minutes**

**Date:** September 3, 2025 **Location:** Grandview Cafeteria

**Meeting Called to Order by:** Jenna Baiocchi  **Time:** 6.08pm

**Meeting Minutes**

1. Welcome & Introductions

Attendees were welcomed to the first general meeting of the 2025-2026 school year. Members of the PTO board introduced themselves.

1. Principal/Teacher Remarks

Mr. Zlupko welcomed everyone to the meeting. He thanked the PTO for the events and activities we had supported in the previous school year and emphasized that Ms. Cappuccino and himself were looking forward to working with the PTO for a great school year.

1. Overview of the PTO

Jenna and Catherine (co-presidents) provided an overview of the mission and role of the PTO and our aims to enrich the student experience at Grandview and the Intermediate School, to recognize the dedicated teaching and support staff, and to elevate the image of the schools in the local community.

The PTO is looking for an interested individual to join the board as Secretary and can also support other board positions and committees if there is sufficient interest (e.g. fundraising, events, volunteers).

Major accomplishments and highlights from last year were reviewed such as: Tunk or Treat, the holiday shop, Movie Night, the Glow Dance, and Teacher Appreciation Week events. The PTO also provided financial support for the construction of a Gaga Pit at the Intermediate School and provided recess equipment for both schools.

1. Goals and Priorities for the Year

PTO plans to continue is main annual events (Trunk or Treat, Holiday Shop, Glow Dance. Movie Nights) and is exploring additional events and activities. We very much welcome suggestions for new events, and we are always looking for volunteers. We would like teachers to note that we would be enthusiastic partners in helping to fundraise for things like field trips.

1. Treasurer’s Report

Abe (Treasurer) provided an update on our financials. We recently determined the existence of a bank account belonging to a prior PTO. Jenna and Abe have the necessary paperwork to obtain access to the account and will be doing so soon.

1. Upcoming Events
   1. Trunk Or Treat

Trunk or Treat will be held on Friday October 17 in the Grandview parking lot. PTO will reach out to the Mayor, Police Chief and Capital Health to see if they would like to participate again this year. We will develop materials for car and volunteer sign ups. The candy collection contest was very successful last year, and we would like to run it again. We also have a donation request letter that we can use to approach local businesses.

* 1. Halloween/Boo-grams

PTO will sell Boo-Grams (Halloween smencils) as a fundraiser. We ran a similar fundraiser around Valentine’s Day that was very popular. We will discuss in more detail at our next meeting.

* 1. Custodial Workers Recognition Day (October 2)

Mr Zlupko will provide PTO with names of our custodial staff. PTO would like to provide a small token of appreciation for these staff members who may be overlooked during other appreciation events.

1. Closing Remarks

The next general meeting will be Wednesday October 1 at 6pm in the Grandview Cafeteria.

Meeting adjourned at 6.50pm

Minutes compiled by: Catherine Kerner