

**GRANDVIEW ELEMENTARY (K-2)
and
MORRISVILLE INTERMEDIATE SCHOOL (3-5)**



**ELEMENTARY STUDENT/PARENT HANDBOOK
2025 -2026**

Grandview Elementary
80 Grandview Avenue
Morrisville, PA 19067
Phone 215-736-5280
www.mv.org/domain/27

Morrisville Intermediate School
(Located at the back of the Morrisville Middle/Senior High School)
550 West Palmer Street
Morrisville, PA 19067
Phone 215-736-5270
www.mv.org/domain/27

School District of Borough of Morrisville Board of Education

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Superintendent of Schools

Dear Parents and Guardians,

Welcome to Grandview Elementary and Morrisville Intermediate Schools. You are now part of our school family. As a school, we are committed to the students and to the learning process. It is our pleasure to share our knowledge and love of learning with you and your child. Our goal is to create fine, well-rounded students who will be contributing members of society, as well as lifelong learners. We want you to feel welcome in our schools. According to research, your involvement with your child's education will be in direct proportion to your child's success in school. You can help your child's teacher a great deal by sharing with the teacher any information that you have that will be helpful to understand your child better.

Please read this handbook and keep it in a convenient place for use throughout the school year. Answers have been provided to frequently asked questions. We welcome your suggestions for ways to improve this source of school information and to make this handbook as user-friendly as possible. If you have any questions or concerns, please contact the Grandview Elementary main office at 215-736-5280 or the Morrisville Intermediate School main office at 215-736-5270. We will be happy to speak with you. The staff, Mr. Zlupko, and I are always available to discuss your child with you at a time convenient for all parties.

Let's have a great year!

Your partners in education,
Julieann M. Cappuccino and Nicholas T. Zlupko

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SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE MISSION STATEMENT

The mission of the School District of the Borough of Morrisville is to prepare confident students who are knowledgeable and capable of utilizing academic and social skills necessary to thrive in a complex society by providing a superior education in a stimulating, secure environment through the effective use of challenging instructional strategies, technology and extra-curricular activities that are designed to meet the needs of individual students, capitalizing upon its unique position as a small district within a large area rich in historic and cultural resources.

NOTICE OF NONDISCRIMINATION

The School District of Borough of Morrisville does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the School District of Borough of Morrisville Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The District's prohibition against sex discrimination includes sexual harassment and sexual violence. Moreover, the District believes that sexual violence is a form of prohibited sex discrimination.

The School District of Borough of Morrisville Title IX Coordinator is:

Robert Banks
Human Resources Manager
550 W. Palmer St.
Morrisville, PA 19067
215-736-8404
morrisvilletitleIX@mv.org

The School District of Borough of Morrisville's nondiscrimination policy and grievance procedures can be located at [Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students](#) and [Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff](#) under the Policies tab on the District's Boarddocs website at: <https://go.boarddocs.com/pa/morr/Board.nsf/Public>

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to Policies [103](#) and [104](#) and contact the Title IX Coordinator at the addresses above.

NONDISCRIMINATION STATEMENT

The School District of Borough of Morrisville provides equal opportunity for ALL individuals to achieve, access programs and services and to secure employment. This opportunity in the Morrisville Educational Community, will be afforded to all individuals equally and will not be limited nor discriminated on the basis of race, color, age, religious creed, sex, gender, ancestry, national origin, or disability, as required by Title VI of the Civil Rights Act of 1964, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990, and the Pennsylvania Human Relations Act of 1955 as amended.

Specifically, the District is required by Title IX not to discriminate on the basis of sex in the education programs or activities it operates. The District's prohibition against sex discrimination includes sexual harassment and sexual violence.

For information regarding Civil Rights or grievance procedures, contact the Title IX Coordinator at 215-736-8404. The District is mandated by Federal and State Regulations to provide the necessary accommodations to insure equal access. If you require an accommodation to participate, please call the District's Pupil Services Coordinator, at 215-736-5926.

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resources Manager 215-736-8404
Title IX Coordinator – Human Resources Manager 215-736-8404
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

NONDISCRIMINATION IN-SCHOOL AND CLASSROOM POLICY PRACTICES

The Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act and the Individual with Disabilities Education Act (IDEA) provides, in part, that “no otherwise qualified individual shall, solely by reasons of a disability, be excluded from participation in, be denied benefits of, or be subjected to discrimination in programs or activities sponsored by a public entity.” In accordance with the provisions of these federal and other state laws and regulations, the District sets as their standard the Non-Discrimination In-School and Classroom Practices (Policy #103). This policy provides guidance and accountability to ensure and maintain non-discrimination in school and classroom practices. It provides a conduit for complainants to be able to articulate their concerns and allegations. It also directs the Compliance Officer to investigate promptly and provide corrective action when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the District's legal and investigative obligations. Note: Non-Discrimination In-School and Classroom Practices, Policy #103 and other related policies; #103.1 Non-Discrimination – Qualified Student with Disabilities; #104 Non-Discrimination in Employment and Contract Practices; in their entirety can be found on the District website, www.mv.org.

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resources Manager 215-736-8404
Title IX Coordinator – Human Resources Manager 215-736-8404
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

DISCRIMINATION & HARASSMENT OF STUDENTS & STAFF

It is the policy of the Morrisville Board of School Directors to support fully the laws prohibiting harassment and discrimination, including harassment and/or discrimination because of race, sex, sexual orientation, religion, color, national origin, ancestry, marital status, disability, medical condition and age as well as sexual harassment, and to maintain a learning environment which is free of any such harassment and discrimination.

ANTI-HARASSMENT STATEMENT

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form, including but not limited to sexual or disability harassment, is not tolerated.

Title IX of the Educational Amendments of 1972 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Sex discrimination under Title IX includes sexual harassment and sexual violence. Sexual Harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the recipient conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct.
2. Any unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity.
3. Sexual assault (as defined in the Clery Act), dating violence, domestic violence, or stalking as defined in the Violence Against Women Act (VAWA).

The District calls upon students and staff alike to cooperate to prevent sexual and disability harassment. Moreover, the District encourages any student who believes he or she has been subjected to sexual harassment or disability harassment to report the harassment to the District by contacting the following individuals:

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resources Manager 215-736-8404
Title IX Coordinator – Human Resources Manager 215-736-8404
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

Investigation

The District is committed to the prompt investigation of discrimination or harassment complaints.

Discipline of Offenders

A finding by the investigator that a student has engaged in sexual or disability harassment or discrimination shall subject the student to appropriate consequences, consistent with school rules and district policies. This may include detention, suspension, exclusion from social activities, and/or expulsion from school. In addition, the District may refer students to the appropriate authorities for possible criminal charges.

Similarly, a finding by the investigator that an employee has engaged in sexual or disability harassment or discrimination shall promptly result in appropriate consequences, consistent with school rules, district policies, and applicable law. Such discipline may include, if circumstances warrant, termination from employment. In addition, the District may refer employees to the appropriate authorities for possible criminal charges.

REPORTING ACTS OF RETALIATION

If harassment and/or discrimination are found to have occurred, prompt and appropriate remedial action will be taken. No student or employee will be retaliated against for reporting harassment or discrimination or participating in an investigation thereof. Any student or employee who feels he/she has been retaliated against for making a complaint or participating in an investigation should immediately report the retaliatory act to the investigator of the original complaint and shall immediately commence an investigation in accordance with the procedures outlined above.

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resources Manager 215-736-8404
Title IX Coordinator – Human Resources Manager 215-736-8404
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

SCHOOL DAY

The school day for elementary students is as follows:

Kindergarten through Grade 5: 8:25 a.m. - 3:00 p.m.

Staff members are on duty at the start of each day beginning at 8:00 a.m. Due to limited staff coverage, we will welcome Grandview Elementary and Morrisville Intermediate School students beginning at 8:00 a.m. For the safety of our students, students are not permitted on school grounds unaccompanied before 8:00 a.m. Please drop students off at the Grandview Elementary or Morrisville Intermediate School doors.

Breakfast will be served between 8:00 a.m. - 8:25 a.m. It is imperative that students arrive before 8:15 a.m. to be served breakfast.

Please reference the calendar for school closings and planned early dismissal days. The calendar can be found at <https://www.mv.org/cms/lib/PA02218547/Centricity/ModuleInstance/5285/2025-2026%20SBACalendar.pdf> .

ABSENCE and LATE EXCUSE FORM

It is mandatory that an excuse note be provided for absences and late arrivals. A legal or illegal absence is determined by the reason for the absence or late arrival. A copy of the excuse form is available in the school office, on the district website ([Absence and Late Form](#)) or from your child's teacher. All absence notes must be returned within 3 days of your child returning to school. Absences will not be excused if the absence note is not returned within 3 days of your child's return to school.

ATTENDANCE and PUNCTUALITY

Punctuality and regular attendance are essential skills that children need to learn at an early age to prepare for lifelong career opportunities. Demonstrate to your children that school is important by supporting the effort to have your child(ren) arrive on time each school day. Consistent attendance and punctuality are critical to each child's maximum learning experience.

We request that you pick up or drop off your child at the appropriate elementary/intermediate school entrance door. To ensure the safety of all students. Parents are not permitted to walk their child to their classroom or proceed to the classroom without permission. All parents/guardians must report immediately to the office to obtain a visitor's pass. Teachers need to give the children their full attention in the morning and afternoons.

LATENESS

Late arrivals must report to the school office. A note from a parent stating the reason for lateness is required. Children are late if they arrive at 8:30 a.m. or later. Arriving to school on time ensures that students are not missing important instructional times with their classes. Any student late to school three (3) or more times during a single marking period may be reported to administration for proper action.

Children who are late:

- *must catch-up to begin their day
- *disrupt the class with a late entrance
- *lose valuable instruction time

Your cooperation is critical for the academic achievement of your child. It is expected that each child will arrive on time for school.

ABSENCES

Medical excuses are required by the Morrisville School District after 3 consecutive days of being absent. Parents and guardians are permitted to write ten (10) excuse notes per school year. After the 10th parent note, the district requires a doctor's note for any further absences to be coded as excused. Student absences of fifteen (15) days or more, without a medical excuse, may result in the retention of the student for the following school year. Students absent from school three (3) days or more during any single marking period may be classified as excessively absent.

LEGAL ABSENCES

Absences permitted under the laws of the Commonwealth of Pennsylvania will result in children being given a reasonable amount of time to complete assignments. The laws of the Commonwealth of Pennsylvania permit absences for:

- 1) Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.
- 2) Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.
- 3) Quarantine.
- 4) Family emergency.
- 5) Recovery from accident.
- 6) Required court attendance.
- 7) Death in family.
- 8) Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.
- 9) Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.
 - a. The national veterans' organization or incorporated unit must provide the student with a signed excuse, which shall include the date, location, and time of the event or funeral.
 - b. The student shall furnish the signed excuse to the district prior to being excused from school.
- 10) Observance of a religious holiday observed by a bona fide religious group, upon prior written request from the person in parental relation.
- 11) Non-school sponsored educational tours or trips, if the following conditions are met:
 - a. The person in parental relation submits the required documentation for excusal prior to the absence, within the appropriate time frame.
 - b. The student's participation has been approved by the Superintendent or designee.
 - c. The adult directing and supervising the tour or trip is acceptable to the person in parental relation and the Superintendent.
- 12) College or postsecondary institution visit, with prior approval.
- 13) Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.

A written excuse note for each absence must be signed by a parent or legal guardian and presented to the building secretary or can be emailed to elementaryattendance@mv.org . Written excuses must be submitted within three (3) days of the return from an absence. Failure to provide a written excuse within (3) days will result in the absence being declared illegal. Excuse forms can be obtained from the school office, your child's teacher or on the school website. ([Absence and Late Form](#))

UNEXCUSED/ILLEGAL ABSENCES

The state does not consider the following excuses as legal:

- 1) Parental neglect: Nothing to wear, overslept, no transportation, didn't know school was in session, went on vacation
- 2) Truancy and class cutting
- 3) Taking care of younger brothers and sisters
- 4) Attending appointments with a parent or sibling

EARLY DISMISSALS

It is expected that all medical appointments, and other necessary business involving children, will be arranged after the school day. Early dismissals should only take place in **emergency** situations. Students will not be permitted to leave the school without a parent or guardian. The following should take place to dismiss a student during the school day for any reason.

- 1) Written notice must be given to the teacher with the date, time, and reason for the early dismissal request. If an adult other than the parent or guardian will be picking up the child, this must be included in the letter as well. The letter should state the full name of the individual that will be picking up the child. The designated individual must show photo identification when picking up the child.
- 2) The parent or guardian must report to the school office and sign your child out. The child will then be called from the classroom. Early dismissals, as well as lateness's will be calculated into attendance reports and will count towards perfect attendance.

AUTO TRAFFIC and PARKING

The Morrisville Borough Police enforce the following laws for the safety of all our children:

- 1) Cars may not park in front of the main entrance at Grandview Elementary because of safety and fire regulations.
- 2) Cars are not permitted to park in reserved or numbered spaces as these are designated for staff.
- 3) Cars are not permitted to double park.
- 4) Children must be taught to cross the street at the corner. Please remind your child to cross the street with the crossing guard.
- 5) Be courteous and respectful to everyone. Please be patient and help make our schools safe.
- 6) Abide all school traffic personnel, as well as street signs.
- 7) Short term parking (10 minute max.) between the hours of 8:30 - 2:30 p.m. can be found on the left side of the driveway at Grandview Elementary.
- 8) Vehicles are not permitted to park and pick up students on Grandview Avenue as this is a NO PARKING ZONE.

BIKE POLICY

The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents and students.

Students are permitted to ride bicycles to and from Morrisville Intermediate school. Grandview Elementary students may not leave a bike at school as there is no place to secure a bike safely at the school site. Students are required to have a lock and place their bike in the designated bike rack. Please refer to [Board Policy 223](#).

BIRTHDAY CELEBRATIONS

Rather than individual treats being sent in for students, we are asking that a book be donated to the class library in honor of the birthday boy or girl. We encourage you to write on the inside cover that the book is a gift from your child in celebration of their special day! We ask that you do not send any decorations and/or balloons of any kind into school due to student and staff allergies. Any individual (non-food) items that are sent in to celebrate your child's birthday will be shared and go home with the students at the end of the day.

BIRTHDAY INVITATIONS

Students are not permitted to distribute birthday invitations to individual students in their homeroom or in other homerooms. For students to distribute birthday invitations in a classroom, each student in the class must receive one.

BREAKFAST/LUNCH INFORMATION (ELEMENTARY)

Breakfast begins at 8:00 a.m. in the Grandview Elementary School cafeteria for students in grades K-2.
Breakfast begins at 8:00 a.m. in the Morrisville High School cafeteria for students in grades 3-5.

A monthly breakfast/lunch calendar can be accessed on the website, under Dining Services, select Menus and click on the <https://mv.nutrislice.com/> link. Menu items and choices are subject to change.

We are pleased to inform you that the School District of Borough of Morrisville will continue to implement the Community Eligibility Provision (CEP) in the 2025 - 2026 school year. This program is available to schools and districts that are participating in the National School Lunch and School Breakfast Programs.

All enrolled students at the School District of Borough of Morrisville are eligible to receive a nutritional breakfast and lunch each school day at no charge to your household.

No further action is required of you at this time. Your child(ren) will be able to participate in these meal programs without paying a fee.

CAFETERIA RULES

Students are expected to follow the cafeteria rules and regulations included below. Rules are posted in each school cafeteria and have been reviewed with all children.

Be Safe	1. Keep hands and feet to self 2. Raise hand for help 3. Calm body
Always Do Your Best	1. Stay seated until dismissed 2. Sit in assigned seat 3. Clean up
Respect Self and Others	1. Use a quiet voice 2. Wait your turn 3. Follow adult directions
Kindness Matters	1. Use your manners

LUNCH FOOD POLICY

Outside food (ex. fast food) other than from home is not permitted. Lunch should be in an appropriate lunch container. No glass containers or cans are permitted in school. Please send beverages in plastic containers or boxes. Labeling your child's name is most helpful, particularly for younger students. We encourage all students to bring in healthy food and snacks for lunch. Candy, energy drinks and soda are not permitted.

CHANGE OF ADDRESS

All changes of address and telephone numbers, including cell phone numbers, should be reported to the school office immediately. Any student who is moving out of the borough must report such a move to the school office so that a smooth transition may be facilitated.

DRESS CODE

Good grooming and appropriate dress help create an environment more conducive to learning. Students who are proud of themselves will reflect this pride by their good grooming and neat appearance. The following guidelines have been established to maintain a positive educational atmosphere in Morrisville Schools.

- 1) Students must wear appropriate footwear. Sneakers, boots, flats, and other closed toe shoes are examples of appropriate footwear for school. Footwear such as flip-flops, slippers, slides, sandals, roller sneakers or shower clogs are not permitted for health and safety reasons.
- 2) Students are not permitted to wear headgear while in school, i.e., hoodies, hats, bandannas and scarves.
- 3) Clothing that exposes any part of the midriff OR any clothing that is excessively revealing, short and/or tight are not permitted.; i.e., midriffs, open backs, muscle shirts and spaghetti strap shirts/dresses, spandex, cycling pants, swimwear, etc.
- 4) Students will not be permitted to wear clothing imprinted with obscene or suggestive messages or is offensive by prevailing community standards.
- 5) Skirts and dresses must be mid-thigh length or longer. Mid-thigh shorts may be worn.
- 6) Pants, shorts, or skirts must be worn and kept at the waist.
- 7) Coats and jackets are not to be worn in the classroom.

Parents will be contacted and will be required to bring a change of clothes when there is a dress code violation. Appropriate disciplinary action will be taken when there is a violation of the regulations.

ELECTRONIC EQUIPMENT

Radios, headsets, cell phones, iPods, computer/video games, speakers, and other such items are personal belongings that should not be brought to school. If you elect to send your child to school with a cell phone or personal electronic device, we cannot be responsible for it. It should not be on or out during school hours, while in the school building, during arrival/dismissal, and should remain in their backpack/locker. Any item found in your child's possession will be confiscated and held in the office until the end of the day. Appropriate disciplinary action will be taken when there is a repeated violation of the regulation. Parents will be contacted to take appropriate action. This can include holding the item in the office until a parent or guardian can come to the school to retrieve it.

EMERGENCY SCHOOL CLOSING

(Weather related, early closures and medical emergencies)

In the event of an emergency closing, you will receive an email notification. You will receive the email to the email address in which you registered your child under. Please be sure that you have the email address that you currently on file with the district to receive these important messages. Please contact the school immediately to update any contact information. School closing information can also be found on the district website www.mv.org and the following stations:

On the web: www.wpvi.com and www.nbc10.com

Our district # is **799** for coded stations:

WBCB - 1490 AM KYW - 1060 AM FOX 29 TV WPVI-6 TV NBC-10 TV

Please remember to listen to the radio or watch TV for school closing information when the weather is a concern. School personnel are unable to make emergency telephone calls when lines are filled with incoming calls. It is critical to establish an emergency location for your child in the event of an emergency. When a school emergency occurs that is not weather related, parents will not have a reason to be on the alert for an emergency closing. Therefore, each child must have a safe place to wait for a guardian's return when schools are closed by a sudden turn of events. Please try to have emergency contact people who are no more than twenty minutes away from Morrisville. Make arrangements with a nearby family member, friend or neighbor. Parents should talk with their children and make them aware of alternative destinations.

It is very important that the school has the requested emergency contact information on file. When an emergency contact telephone number or address changes during the school year, it is important to send new information to the school immediately. Please send work telephone number changes to the school as well.

Also, help us to help your child in the event of any kind of an emergency. Medical facilities will only treat life-threatening problems in the absence of a legal guardian. Each parent/guardian may wish to consider providing a letter of permission to a responsible and trustworthy adult who can act on the parent/guardian's behalf in an emergency that involves a child. Even a grandparent would need to have such a letter to authorize treatment.

HEALTH EXAMINATIONS

The Pennsylvania School Code requires that all children have a medical examination upon (1) original entry into school, (2) in grade six, and (3) grade eleven.

Dental examinations are required upon (1) original entry and (2) in grades three, and (3) grade seven. Parents are notified when health examinations are scheduled in school and are invited to be present at the examination.

Parents are urged to have children examined by a family physician and dentist who can recommend immediate steps for any needed remedial care. It is important that your family physician and dentist complete and send a form to the school nurse to document that medical evaluations have taken place.

HOMELESS STUDENTS

The Education for Homeless Children and Youths (EHCY) program, authorized under the McKinney-Vento Homeless Assistance Act (McKinney-Vento Act), is designed to address the needs of homeless students, and ensure educational rights and protections for these children and youths. Under the McKinney-Vento Act, the term “homeless children and youths” means individuals who lack a fixed, regular, and adequate nighttime residence and includes children and youths who are sharing the housing of others due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals; who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and who are migratory children who live in one of the above circumstances.

If your family is faced with possible homelessness, please contact the district’s Homeless Liaison, Gina Leary, at gleary@mv.org or 215-736-2681 ext. 1470. The Homeless Liaison will support you with McKinney-Vento guidelines, along with educational placement, and community resources.

HOMEWORK

(PARENTAL RESPONSIBILITY)

Assigning homework is not a requirement at the elementary level. We encourage all parents/guardians to remind their students to read every night and to practice their math skills at home. We also encourage all families to discuss with their children what was learned during the school day to provide all students an opportunity to reflect on their learning and keep parents/guardians informed of their child’s learning in addition to communication from teachers.

(STUDENT RESPONSIBILITY)

The major responsibility of the student is to practice reading and math skills at home. For the students, this practice serves several meaningful purposes,

- 1) It promotes better home/school communications.
- 2) It helps students use and improve their study skills.
- 3) It provides additional reinforcement of skills.
- 4) It encourages concentration and independence of thought.

ILLNESS AND SCHOOL NURSE

Students who become ill or injured during the school day report to the school nurse with a note from the classroom teacher. Parents and guardians will be notified to come to the school to transport a sick child home if necessary. **Students must be fever free for 24 hours, without medication (use of Tylenol, Motrin, Advil, etc.) before returning to school.** Students sent home sick by the school nurse should remain home the following school day unless the school nurse gives specific permission to return the following day. Parents who have children with specific medical diagnoses or illnesses are requested to supply the school nurse with the appropriate information. This will enable school personnel to provide the appropriate assistance, if needed. **If you have any questions, please contact our school nurses at the contact information listed below.**

Grandview Elementary Nurse: Erica Allen, 215-736-5284, ecallen@mv.org

Morrisville Intermediate Nurse: Michelle Argenti, 215-736-5264, margenti@mv.org

I NEED TO STAY HOME FROM SCHOOL WHEN ...

						
FEVER	VOMITING	DIARRHEA	RASH	LICE	EYE ISSUES	HOSPITAL STAY ER VISIT
I have a temperature of 100.0 or higher.	I am vomiting or have vomited within the past 24 hours.	I am having episodes of diarrhea or have had diarrhea within the past 24 hours.	I have a body rash with itching or fever.	I have live lice bugs crawling on my scalp and in my hair.	I have severe redness, burning, itching and/or drainage from one or both eyes; "crusty" eye/s that were "stuck" together.	I have an illness or injury so bad that I went to the hospital or Emergency Room.

I AM READY TO RETURN TO SCHOOL WHEN ...

I am fever free for 24 hours without the use of medications such as Tylenol or Motrin.	No vomiting in 24 hours and I have been able to keep down water and solid food for 2 meals..	No diarrhea for at least 24 hours because I really don't want to have an accident at school.	No rash, itching or uncomfortable. My doctor evaluated me and I was given a note for my school nurse stating I can return to school.	Treated with appropriate lice treatment at home and proof provided to the nurse. .	I have used at least three doses of prescription eye drops, symptom free and/or my doctor gave me a note to return to school.	Re:easee by my doctor to return to school. Any special notes for PE exclusion provided.
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USE OF MEDICATIONS

School Board Policy 210

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian or family physician will be permitted only when:

- 1) Failure to take such medication would jeopardize the health of the student.
- 2) The student would not be able to attend school if the medication were not available during school hours.

The Morrisville School District recognizes that parents have the primary responsibility for the health of their children. Although the district strongly recommends that medication be given at home, it realizes that the health of some children requires that they receive medication while in school. Parents should confer with the child's physician to arrange medication time intervals to avoid school hours whenever possible. The nurse will dispense the medication at the appropriate time during the school day when medication absolutely must be given during school hours.

All medications must be turned into the school nurse or to school staff in the office by a parent or another responsible adult. Students are not permitted to carry medication on their person. It is considered a violation of school policy to do so, and the student may be subject to disciplinary action.

In order for school employees to dispense medication (prescription or over the counter) and is accepted by the school nurse, there must be on file in the nurse's office an authorization form for administration of the medication signed by the parent/legal guardian. The medication must be in its original container, clearly labeled with prescription directions, and have a physician's order to take medication during the school hours, and reason for medication. The medication will not be given in school if the parent/guardian fails to provide all the necessary forms.

Requirements for Medication to Be Administered

Prescribed and/or nonprescription medication:

- 1) Physician and parent authorization stating what the medication is, what it is for, and dosage and time to be given.
- 2) Medication must be in the original container.
- 3) Nonprescription medication may be parent-administered in the school office.
- 4) Nonprescription stock medication is dispensed only with the written consent of a parent/guardian on the emergency card required to submit every year.

Medication available is:

Acetaminophen (generic Tylenol) & Ibuprofen (generic Motrin/Advil) for the treatment of minor pain, headache, cramps, etc. and when other comfort measures have not been effective.

Benadryl is for mild allergic reactions only.

Cough drops are for sore throats and coughs not relieved by other treatment measures.

NO MEDICATIONS WILL BE DISPENSED BEFORE 9:30 am OR AFTER 1:30pm.

A supply of medication must be brought to the school nurse or principal's designee for verification.

Short-term medication will be administered for the prescribed time. Long-term daily prescription medication requires physician and parent's written authorization. Students who need staff to assist in medical procedures at school, i.e., blood sugar testing, blood pressure, tube feedings, etc., must have the

medication form filled out annually with the doctor's order and parental permission for the treatment. If a parent or guardian wants a child to self-administer an emergency medication (Inhaler), the child must be 12 years of age or older and written permission from the parent/guardian stating the child has demonstrated the ability to be responsible with his/her medication is necessary. [Possession/use of Asthma Inhalers School Board Policy 210.1](#)

At the elementary schools, all medications must be kept in the nurse's office. Elementary school children may not keep prescription or over the counter medications with them, this includes such things as cough drops, antacid tablets, vitamins, and aspirin. Individuals other than the school nurse are not permitted to administer medications, except for emergency medications (Inhaler or Epi-Pen) when properly trained to do so. Staff names competent to administer these are updated annually and kept in the nurse's office. Please refer to the School District Substance Abuse Policy, which takes precedence at all times.

POSSESSION/USE OF ASTHMA INHALERS

[School Board Policy 210.1](#)

The Board shall permit students to possess asthma inhalers and to self-administer the prescribed medication used to treat asthma when such is parent-authorized.

Possession and use of asthma inhalers by students shall be in accordance with state law and Board policy. **Asthma inhaler** shall mean a prescribed device used for self-administration of short acting, metered doses of prescribed medication to treat an acute asthma attack.

Self-administration shall mean a student's use of medication in accordance with a prescription or written instructions from a physician, certified registered nurse practitioner or physician assistant.

Before a student may possess or use an inhaler during school hours, the Board shall require the following:

- 1) A written request from the parent/guardian that the school complies with the order of the physician, certified registered nurse practitioner or physician assistant.
- 2) A statement from the parent/guardian acknowledging that the school is not responsible for ensuring the medication is taken and relieving the district and its employees of responsibility for the benefits or consequences of the prescribed medication.
- 3) A written statement from the physician, certified registered nurse practitioner or physician assistant that states:
 - a. Name of the drug.
 - b. Prescribed dosage.
 - c. Time(s) medication is to be taken.
 - d. Length of time medication is prescribed.
 - e. Diagnosis or reason medication is needed, unless confidential.
 - f. Potential serious reaction or side effects of medication.
 - g. Emergency response.
 - h. If the child is qualified and able to self-administer the medication.

The student shall be made aware that the asthma inhaler is intended for his/her use only and may not be shared with other students. The student shall notify the school nurse immediately following each use of an asthma inhaler. Violations of this policy by a student shall result in immediate confiscation of the asthma inhaler and medication and loss of privileges. The district reserves the right to require a statement from

the physician, certified registered nurse practitioner or physician assistant for the continued use of a medication beyond the specified time period. Permission for possession and use of an asthma inhaler by a student shall be effective for the school year for which it is granted and shall be renewed each subsequent year. A student whose parent/guardian completes the written requirements for the student to possess an asthma inhaler and self-administer the prescribed medication in the school setting shall demonstrate to the school nurse the capability for self-administration and responsible behavior in use of the medication.

To self-administer medication, the student must be able to:

- 1) Respond to and visually recognize his/her name.
- 2) Identify his/her medication.
- 3) Demonstrate the proper technique for self-administering medication.
- 4) Sign his/her medication sheet to acknowledge having taken the medication.
- 5) Demonstrate a cooperative attitude in all aspects of self-administration.

The Superintendent or designee, in conjunction with the school nurse(s), shall develop procedures for student possession of asthma inhalers and self-administration of prescribed medication. The district shall annually inform staff, students and parents/guardians about the policy and procedures governing student possession and use of asthma inhalers. When an asthma inhaler is initially brought to school by a student, the school nurse shall be responsible to complete the following:

- 1) Obtain the required written request and statements from the parent/guardian and physician, certified registered nurse practitioner or physician assistant, which shall be kept on file in the office of the school nurse.
- 2) Review pertinent information with the student and/or parent/guardian, specifically the information contained on the statement submitted by the physician, certified registered nurse practitioner or physician assistant.
- 3) Determine the student's ability to self-administer medication and the need for care and supervision.
- 4) Maintain an individual medication log for all students possessing asthma inhalers.

KINDERGARTEN/STUDENT REGISTRATION

A child must be five years old on or before September 1. It is not a requirement that all five-year-old children attend kindergarten. Effective with the 2025 - 2026 school year, state law requires the students must attend school by age six.

The following are required to register any child.

- 1) A birth certificate
- 2) Immunization records, Proof of Physical and Dental Exam
- 3) Four (4) proofs of residency: one must be a lease or deed, others accepted; moving permit, driver's license, bank statement, utility statement, tax bill, auto insurance, and auto registration.
- 4) Social Security card for the child (optional)

Registration days for kindergarten are held in the spring. Specific details concerning time, date, and location of registration are advertised on the district website and in informational flyers sent home.

TRANSFERS

A. Entering

Children entering our district from another school district are expected to present transfer cards from their last school district. In addition, the following documents are required at the time of registration:

- 1) The child's birth certificate
- 2) Social Security card for the child being registered
- 3) Official Immunization records
- 4) Photo ID - Parent/Guardian
- 5) Four (4) proofs of residency - ONE MUST BE A LEASE, DEED, OR MORTGAGE COUPON - others accepted: moving permit, driver's license, bank statement, utility statement, tax bill, auto insurance, auto registration.

B. Leaving

All pupils transferring from the school system must obtain transfer forms from the office of the appropriate school. Please notify the office a few days before your anticipated leave so that the transfer cards can be prepared.

LOST AND FOUND

Students that lose articles should check the lost and found bin. Parents are requested to label all personal belongings.

School property on loan to a student is the student's responsibility. If a student loses any school property, he/she will be expected to pay for the replacement cost of the item as determined by the school administration.

MONTHLY EVENTS 2025 - 2026

Please check your monthly calendar or the district website for up-to-date calendar listings.

District Calendar: <https://www.mv.org/cms/lib/PA02218547/Centricity/ModuleInstance/5285/2025-2026%20SBACalendar.pdf>

School Calendar: <https://www.mv.org/Page/10#calendar1455/20250730/month>

MORRISVILLE ONLINE

Visit our website at <https://www.mv.org> for general information, special announcements, teacher pages and much more.

NO SMOKING POLICY

Smoking/consumption of alcohol and use of controlled substances are not allowed on school property.

OBLIGATIONS

The district understands that financial hardships may arise. If your child has an obligation with the school for lunch, school pictures, lost items, etc. it is imperative that you contact the school immediately. Students with obligations will not be permitted to take part in certain school events.

OUTDOOR PLAY/RECESS

According to the American Association for the Child's Right to Play, recess responds to children's social, emotional, cognitive, intellectual, and physical needs. The organization's website cites the following benefits of recess:

- Physical activity is essential for the healthy growth and development of children
- Recess can serve as an outlet for reducing or lowering children's anxiety
- Traditional recess activities encourage children to take turns, negotiate, or modify rules and interact cooperatively.

Therefore, every attempt will be made to provide children with a daily outdoor recess (approx. 20-30 minutes) as per the following guidelines:

Weather Conditions

Students will play outdoors when:

- Temperatures are above 25°F with consideration given to wind chill factor (www.weather.com)
- There is light precipitation (e.g. snow flurries, drizzle)
- Snow is on the ground, depending upon how different play areas are affected

Playground/Field Conditions

Students will be permitted to use playground equipment, fields, and asphalt play areas when conditions are suitable for safe play. Safety considerations included:

- Equipment that is dry and ice free
- Fields that are not muddy or icy and asphalt play areas that are not icy
- Snow that is not deep enough to inhibit students walking/running

It is important that all children be able to participate in outdoor recess. Appropriate clothing for outdoor play is essential. Parents must be certain that children come to school with warm jackets, hats and gloves in cold weather and boots and snow pants when it is snowing or there is snow on the ground.

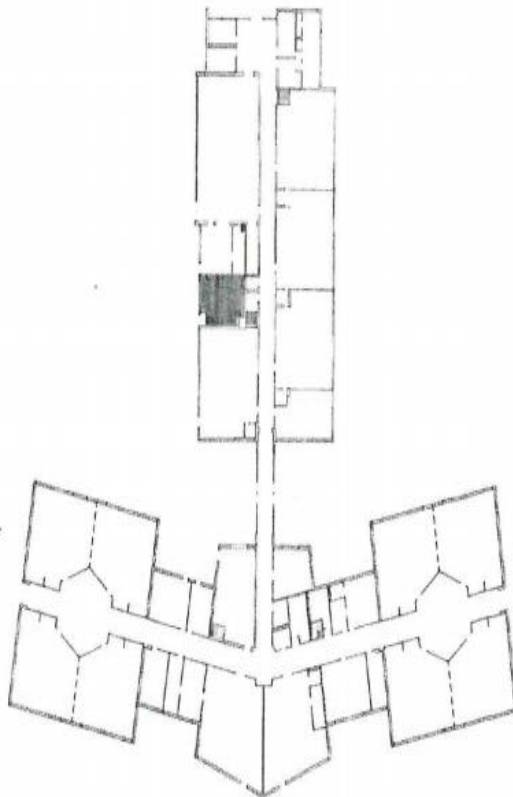
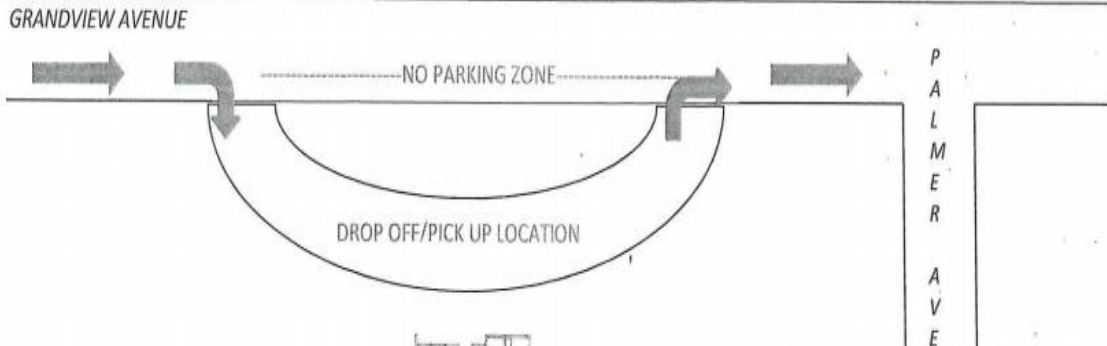
PARENT PICK UP

Parents that are picking up their child in a vehicle must enter the driveway to pick up their child at both Grandview Elementary and the Morrisville Intermediate school. Parking on Grandview Avenue or Palmer Avenue and picking up your child puts both your child and the other students at risk. When someone other than the individuals listed on the emergency card will be picking up your child, a written note is required. The note should contain the person's name and a contact phone number. The individual picking up the child must show photo identification prior to the student being released. A student name card will be given to every family to display during pick-up to help with an efficient and safe dismissal from school. Please be sure that this card is displayed visibly in the vehicle that is picking up your child so that our staff can safely dismiss students.

IMPORTANT: A transportation questionnaire will be sent home at the beginning of the school year. This should be filled out and returned on the first day of school. To change your child's normal dismissal procedure, you must write a note or call the school office prior to 2:00 p.m. We cannot accept verbal notice from a student - dismissal via the usual mode of transportation will hold precedence.

Grandview Elementary School

Drop Off and Pick Up Procedure



DROP OFF/PICK UP PROCEDURES

All vehicles are encouraged to use the driveway. The driveway is a **SINGLE** lane. When entering the driveway, you should pull up to the farthest available spot (marked by a white line) and remain in your car. Please follow all parking and traffic regulations. Cars parked illegally or disobeying traffic laws may be subject to fines.

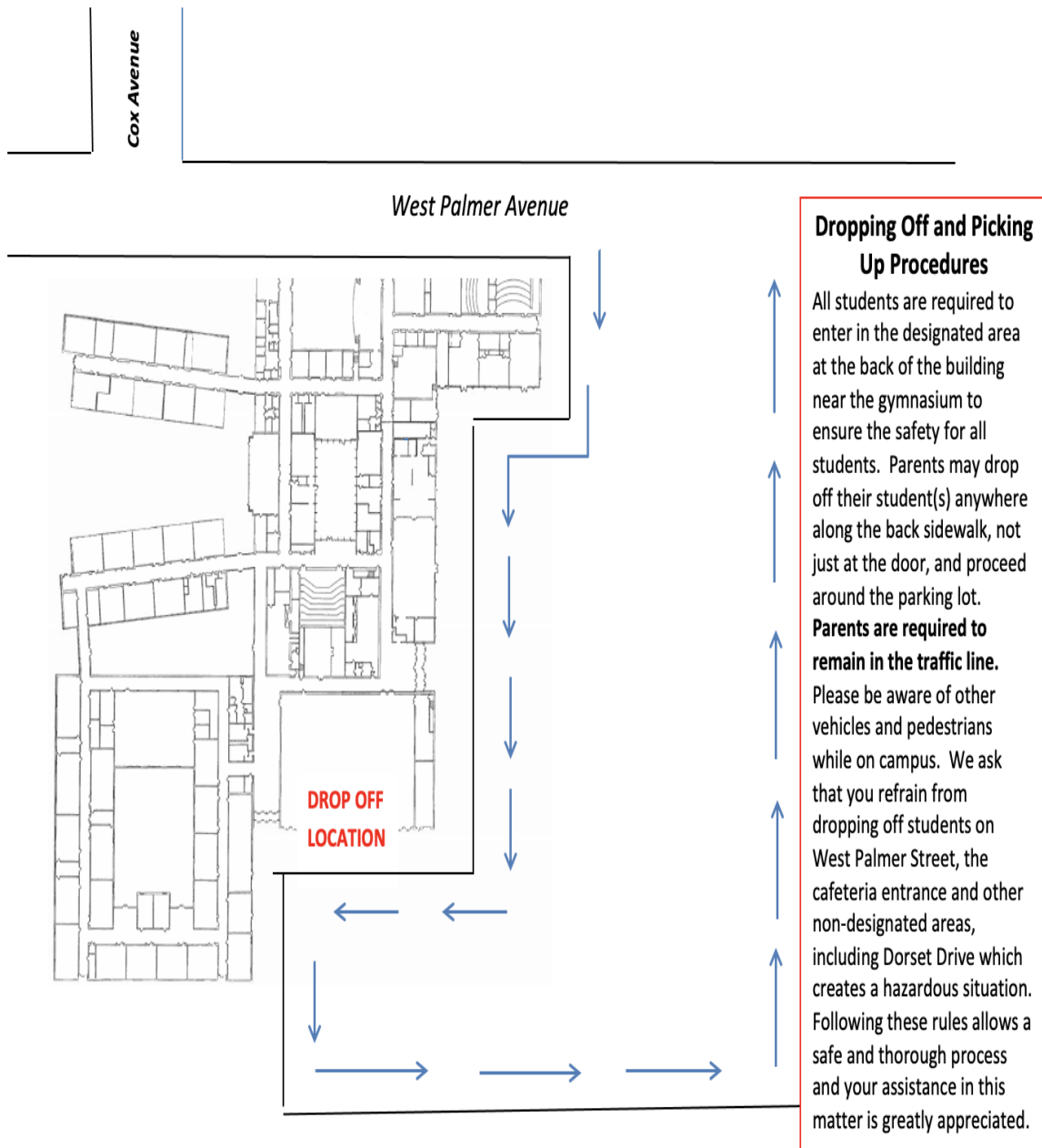
Dropping off

Once your vehicle is completely stopped, your child should proceed out of the passenger side of the vehicle and immediately walk to the front of the building via the sidewalk. All items that need to come into school with your child (book bag, coat, project, etc.) should be in the vehicle with your child. This will ensure added safety, as well as, improve the traffic flow. Students **SHOULD NOT** be dropped off at the fence area. Exit the driveway to the right.

Picking up

Students will come out of the front of the building and be escorted into the vehicle by the adults on duty. All vehicles must stop for pedestrians in the crosswalks. Parents **SHOULD NOT** get out of their vehicle at any time. Exit the driveway to the right.

Morrisville Intermediate School Drop Off/Pick Up Procedures



PARENT REQUESTED MEETINGS

Parents are urged to call or contact the school when there is an issue of concern. A conference with a teacher, counselor, or administrator may be obtained at a mutually agreed upon time. Teachers are unavailable to meet prior to school or at dismissal time unless a pre-arranged meeting is scheduled. Parents are encouraged to send a note in with their child or contact the Grandview Elementary front office (215-736-5280) or the Morrisville Intermediate School front office (215-736-5270) to leave a message for your child's teacher or to schedule an appointment.

PHYSICAL EDUCATION CLASSES

Students are expected to dress for gym class according to the following guidelines:

- Sneakers
- Students may wear long pants, but should not wear dresses, jewelry or watches.

Please note that gym class may be held outside when the weather permits. Students may bring sweatshirts or light jackets to wear outside during fall and spring months. Students may be excused from physical education and/or recess with medical documentation.

PUBLIC AWARENESS NOTICE

In compliance with state and federal law, notice is hereby given by the School District of Borough of Morrisville that it conducts ongoing identification activities as part of its school program for the purpose of identifying students who may need special education and related services. If your child is identified by the District as possibly needing such services, you will be notified of applicable procedures. Individualized services and programs are available for children who are determined to need specially designed instruction.

If you believe that your school age child may need special education services and related programs, or your young child (age 3 to school age) may be in need of early intervention, screening and evaluation, you may request these.

A screening or an evaluation is available at any time, whether or not your child is enrolled in the district's public-school program. Requests for evaluation and screenings are to be made in writing to the School Psychologist; School District of Borough of Morrisville, 550 West Palmer Street, Morrisville, PA 19067.

For further information on the rights of parents and children, provision of services, evaluation and screening (including purpose, time and location), you may contact the school psychologist, Ms. Megan Saxton (msaxton@mv.org or 215-736-5929) or the building principal.

The Gifted Support program is one that provides enrichment opportunities for identified gifted students. The program has been developed as a flexible means of focusing in on both the individual child's interests, as well as group interests. It is designed to meet the cognitive and affective needs unique to gifted students through a variety of enrichment activities. A screening may be initiated by parents or by the teacher. A written note should be provided by parents to the principal. A screening process will take place before a final evaluation by the school psychologist.

REPORT CARD CONFERENCES

A mandatory Parent-Teacher report card conference for pupils in grades kindergarten through 5th grade will be held in November. An optional conference (at the discretion of the parents and/or teacher) will be held in April. Parents who are unable to attend a scheduled conference are to contact the teacher to cancel and to set up another appointment or make other arrangements (phone conference, video meeting, etc.) to discuss your child's progress.

SCHOOL WALKS AND FIELD TRIPS

A form for parental signature will be sent home at the start of the school year for permission for the teacher to take your child on school supervised walks during the school year. Any walks will be for the purpose of enhancement of the school program.

A form will be brought home by the students for parental signature several days before a class trip. The form must be returned to the teacher sponsoring the event. Inappropriate behavior and/or poor academic achievement may result in a teacher's recommendation to the principal that a child should not participate in a class trip. Notice will be given to the parents. All field trips conducted during the school day are confined to a related subject area activity. If your child may require the administration of a medication (including an inhaler) during a scheduled trip, parents are encouraged to attend. Chaperones are chosen on an as needed basis. If a teacher requires chaperones on a trip, a note will be sent home to all parents indicating this. Chaperones are assigned on a first come first serve basis. Chaperones will be required to submit appropriate clearances before acting as a chaperone. Volunteer information and clearance information can be found here: <https://www.mv.org/Page/2428> . Teachers cannot guarantee that a parent will be chosen as a chaperone. If you do not wish for your child to attend an educational trip without you, please write a note to the office and your child will be assigned to a classroom that will not be attending the trip. Parents/Guardians may not be permitted to drive separately and meet their child at the field trip location. Students will be assigned to a chaperone and must remain with the assigned chaperone for the entirety of the trip. All students and chaperones may have to ride the bus to the field trip location, as well as return to school on the bus.

SNACK TIME

Elementary students will have a **nutritional** snack time in their classroom each day. Each individual classroom teacher will determine the snack time. If you wish for your child to take part in the nutritional snack time, **students are responsible for bringing in their own healthy snack to school each day as it will not be provided by the school.** Sweets, such as donuts, cookies, and other snacks high in sugar are discouraged. Consider the following foods as acceptable for snack:

- **Fruits**
- **Vegetables**
- **Crackers**
- **Cheese**
- **Hard-boiled egg**
- **Fruit snacks**
- **Pretzels**
- **Yogurt**
- **Dry cereal**
- **Granola bars**

STAFF DEVELOPMENT

Special early dismissals may be scheduled to involve all staff in professional development activities and meetings that are designed to enhance teaching and learning to benefit all children. Scheduled dates will be listed in the school calendar.

STUDENT BEHAVIOR

Our mission is to foster and promote a safe and positive school environment that enhances student learning and overall success through teaching and acknowledging positive behavior. At Grandview Elementary and Morrisville intermediate school we have established School Wide Positive Behaviors, Interventions, and Supports.

In our schools, our students and staff follow our schoolwide expectations of B.A.R.K.:

- **Be Safe**
- **Always Do Your Best**
- **Respect Self and Others**
- **Kindness Matters**

We believe that a good behavior policy has a set of standards and expectations which promotes appropriate behavior, and which focuses on teaching children self-control, responsibility, and respect for others. Children who do not meet these standards and expectations will be addressed in a dignified manner. Consequences for inappropriate behavior will be logical and timely. An effort will be made to reinforce students who demonstrate positive behavior. We firmly believe that all students can exhibit appropriate behavior in school. The administration team and our faculty and staff believe in addressing unexpected behaviors through restorative practice approaches and conflict resolution.

We, the Morrisville Elementary Staff, and the parents will:

- establish positive relationships
- discuss and monitor expectations
- model appropriate behavior
- provide guidelines
- provide reinforcers
- provide consequences

Schools must be a safe place for children where aggression and bullying are not permitted. We request the support and cooperation of the families of children who behave inappropriately to form partnerships to bring about change and keep the lines of communication open. The professional staff will handle behavioral concerns.

STUDENT CODE OF CONDUCT – Behaviors and Consequences

Effective behavior management/discipline is more than simply creating rules and assigning consequences. Ensuring positive behaviors at school requires proactive strategies that are collectively developed and implemented to support teachers and staff in the management of student behavior prior to issuing consequences. Clearly defined, taught, routinely practiced and consistently implemented procedures will result in fewer discipline issues over the course of the school year.

BEHAVIOR DEFINITIONS

Staff-managed Behaviors

Behavior	Definition	Examples
Academic Dishonesty (Acad Dis)	Non-serious use (as defined by the school/district) of another person's work as their own, or engaging in unauthorized use of material, information, notes, study aids, devices, or communication during an academic exercise.	▶ Using a calculator when instructions say "No calculators." ▶ Glancing at a peer's answers during an exam.
Defiance /Insubordination/Non-compliance (m-Defiance)	Brief or low-intensity failure to follow directions or talking back.	▶ Work refusal ▶ Not transitioning ▶ Not following rules
Disrespect (m-Disrespect)	Low-intensity, rude or dismissive messages to adults or students.	▶ Name calling ▶ Eye rolling

Behavior	Definition	Examples
Disruption (m-Disruption)	Low-intensity interruption of class or school activities.	▶ Talking over others ▶ Making loud noises ▶ Wandering around and distracting others
Dress Code Violation (m-Dress)	Clothing that is near, but not within, the school/district dress code guidelines.	▶ <i>Consult the school/district dress code guidelines for examples.</i>
Gang Affiliation Display	Gesture, dress, and/or speech to show affiliation with a gang, and the behavior is managed by the referring staff member.	▶
Inappropriate Display of Affection	Low-intensity, inappropriate (as defined by school/district), consensual verbal and/or physical gestures or contact of a sexual nature to another person.	▶ Hugging or touching a classmate
Inappropriate Language (m-Inapp Lan)	Low-intensity harmful language.	▶ Saying “butt crack” at circle time ▶ Swearing, but not directed at someone
Inappropriate Location	In an area outside of the classroom or activity boundaries (as defined by the school/staff), and the behavior is managed by the referring staff member.	▶ Not on the rug during circle time ▶ Excessive time spent in the bathroom
Lying	Non-serious, untrue message which violates rules.	▶ Not answering truthfully about homework being complete ▶ Not admitting to doing something inappropriate in class.
Other (m-Other)	Any staff-managed behavior not otherwise listed.	

Behavior	Definition	Examples
Material/Property Misuse (mPrprty Misuse)	Low-intensity incorrect use of materials or property.	▶ Firing staples out of a stapler ▶ Coloring on a desk ▶ Tearing up papers
Physical Contact/Physical Aggression (m-Contact)	Non-serious, physical contact that violates school guidelines.	▶ Horseplay ▶ Mutual play fighting ▶ <i>Consult the school/district guidelines for contextually relevant examples.</i>
Skip Class	Leaving or missing class without permission and the behavior is managed by the referring staff member.	
Tardy (m-Tardy)	Arrival to class after the signal that class has started.	▶ In the room, but not at their desk ▶ Arrival seconds after the bell rings
Technology Violation (m-Tech)	Non-serious use of an electronic device that violates school guidelines.	▶ Cell phone is on a desk in a no-cell-phone space ▶ Playing unapproved games on a school-issued tablet
Theft	In possession of, has passed on, or is responsible for non-serious removal of property that is not their own without permission.	▶ Taking another person's materials, such as pencil or pen
Threatening Behavior	Low intensity behavior causing fear of injury or harm to people or property.	▶ Saying they want to fight someone ▶ Saying "I'm not going to be your friend if you do that."

Administrator-managed Behaviors

Behavior	Definition	Examples
Abusive Language/Inappropriate Language/Profanity (Inapp Lan)	Harmful verbal messages.	▶ Name calling ▶ Swearing at someone
Academic Dishonesty (Acad Dis)	Intentionally using another person's work as their own, or engaging in unauthorized use of material, information, notes, study aids, devices or communication during an academic exercise.	▶ Cheating on a test ▶ Plagiarism ▶ Not citing sources ▶ Unauthorized help
Arson (Arson)	Plans to and/or participation in burning of property.	▶ Burning leaves on the playground ▶ Playing with matches ▶ Setting fire to property on purpose
Bomb Threat/False Alarm (Bomb)	A message of impending explosive materials on campus or near campus.	▶ Social media post ▶ Prank phone call ▶ Swatting ▶ Graffiti message in a bathroom stall
Bullying (Bullying)	Repeated, unwanted interactions in which there is a power imbalance.	▶ On-going teasing ▶ Repeated taunting ▶ Repeated name calling ▶ Leaving someone out on purpose ▶ Rumors
Defiance/Insubordination/Non-compliance (Defiance)	Refusal to follow directions or talking back.	▶ Shouting NO ▶ Continued refusal to follow instruction after repeated attempts ▶ Continued refusal after offers of support
Disrespect (Disrespect)	Rude or dismissive messages to adults or students.	▶ Insults directed at others
Disruption (Disruption)	An interruption in a class or school activity.	▶ Sustained loud talking ▶ Yelling

Behavior	Definition	Examples
		▶ Screaming ▶ Noise with materials ▶ Horseplay or roughhousing ▶ Sustained out-of-seat behavior
Dress Code Violation (Dress)	Clothing that does not fit within the school/district dress code guidelines.	▶ <i>Consult the school/district dress code guidelines for examples.</i>
Fighting (Fight)	Mutual participation in physical violence.	▶ Two students punching each other ▶ A group of students kicking each other
Gang Affiliation Display (Gang Display)	Gesture, dress, and/or speech to show affiliation with a gang.	▶ Flashing a gang sign ▶ Wearing prohibited colors to demonstrate gang affiliation
Harassment * (Harass)	Disrespectful messages in any format based on a protected class such as gender, ethnicity, sexual, race, religion, disability, physical characteristics, or other protected class. <i>These subtypes are based on documentation from the U.S. Office of Civil Rights.</i>	▶ Making fun on someone's accent ▶ Racial slurs
Inappropriate Display of Affection (Inapp Affection)	Inappropriate (as defined by school/district), consensual verbal and/or physical gestures or contact of a sexual nature to another person.	▶ Kissing in the hallway ▶ Public display of affection (PDA)
Inappropriate Location/Out of Bounds Area (Out Bounds)	In an area outside of the school or activity boundaries (as defined by school).	▶ Leaving school grounds during school hours ▶ Wandering away during a field trip

Behavior	Definition	Examples
Lying (Lying)	An untrue message which violates rules.	▶ Forging a permission slip signature ▶ Blaming another student for something they didn't do
Other Behavior (Other)	An administrator-managed behavior not otherwise listed.	
Physical Aggression (PAgg)	Physical contact where injury may occur	▶ Hitting ▶ Punching ▶ Hitting with an object ▶ Kicking ▶ Hair pulling ▶ Scratching
Property Damage/Vandalism (Prop Dam)	Destruction or disfigurement of property.	▶ Graffiti ▶ Driving on the football field
Skip Class (Skip)	Leaving or missing class without permission.	▶ Hanging out in the commons during class time
Tardy (Tardy)	Late (as defined by the school) to class or the start of the school day, and Tardy is not considered a staff-managed behavior.	▶ Not in their seat when the bell rings ▶ Arriving to class 15 minutes late without a permission slip
Technology Violation * (Tech)	Inappropriate (as defined by school) use of an electronic device.	▶ Texting in class ▶ Using a school tablet to play non-school games during a lesson
Theft (Theft)	In possession of, has passed on, or is responsible for removing property that is not their own without permission.	▶ Taking another student's possessions ▶ Taking school materials without permission

Behavior	Definition	Examples
Threatening Behavior (Threat)	Causing fear of injury or harm to people or property.	▶ Social media post about hurting another student ▶ Message in the bathroom about fighting another student ▶ Saying they'll bring a weapon to school to hurt someone
Truancy (Truancy)	An unexcused absence for ½ day or more.	▶ Leaving at lunch and not coming back ▶ Repeatedly skipping class
Use/Possession of Alcohol (Alcohol)	Possession or use of alcohol.	▶ Bringing beer to school ▶ Showing up to a school dance drunk
Use/Possession of Combustibles (Combust)	Possession or use of substances or objects capable of setting fire to or burning something	▶ Matches ▶ Lighters ▶ Firecrackers ▶ Gasoline ▶ Lighter fluid
Use/Possession of Restricted Substances (Drugs)	Possession or use of drugs, medications, or other substances that are limited, controlled, or banned; misuse of allowed substances in an unapproved way.	▶ THC in a vape pen ▶ Sharing anxiety medication ▶ Huffing glue
Use/Possession of Tobacco/Nicotine (Tobacco)	Possession or use of tobacco or nicotine products.	▶ Cigarettes ▶ Vape pens ▶ Chewing tobacco.
Use/Possession of Weapons * (Weapons)	Possession or use of knives, guns, or other objects readily capable of causing bodily harm.	▶ Bringing a toy gun to school pretending it's real ▶ Switchblade

Possible Consequences Based on Behaviors

Minor Behaviors - Staff Managed Behavior

Major Behaviors - Administration Managed Behavior

<u>Minor Behaviors</u>	<u>Student Behavior</u>	<u>Consequences (may include)</u>
	• Tardy • Inappropriate Language • Physical Contact/Physical Aggression • Property Misuse • Technology Violation • Dress Code Violations • Disrespect • Disruption • Defiance	• Student conference with teacher • Parent/Guardian notified • Recess detention with teacher • Loss of class privileges • Guided reflection (letters of apology, stop and think forms) • Reteaching of routines

<u>Major Behaviors</u>	<u>Student Behavior</u>	<u>Consequences (may include)</u>
	• Abusive Language/Inappropriate/Profanity • Arson • Bomb Threat/False Alarm • Bullying • Disrespect • Disruption • Defiance/Insubordination/Non-Compliance • Dress Code Violation • Fighting • Forgery/Theft/Plagiarism • Gang Affiliation Display • Harassment • Inappropriate Displays of Affection • Inappropriate Location/Out of Bounds Area • Lying • Physical Aggression • Property Damage/Vandalism • Skip Class • Technology Violation • Threatening Behavior	• Parent/Guardian notified • Student conference with administrator • Reteaching of routines • Recess Detention with administration or designated staff • After School Detention with Administrator • In-School Suspension • Out-of-School Suspension (1-3 days) • Restitution or restoration • Loss of school privilege (party, class trip) • Police referral • Expulsion

*Please note that these are examples and final decisions on behavior consequences will be determined by the appropriate staff, in the case of Major Behaviors this will be the administration team.

In-School Suspension (ISS) Expectations

In-School Suspension is an opportunity for students to continue receiving an education in a modified learning environment. Students are expected to use this opportunity to complete assignments provided to assist them from falling behind in their classes. All assignments must be completed by the end of the day, or the student faces the possibility of having additional days of ISS assigned. There will be scheduled lavatory breaks and students will be escorted to and from the cafeteria. Students will work in a quiet environment. Students who do not meet the ISS expectations will receive additional days of ISS or be assigned an out-of-school suspension.

Suspensions and Expulsion

Board Policy 233

The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and one that cannot be imposed without due process. The Board shall define and publish the types of offense that would lead to exclusion from school. Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.

Controlled Substances/Paraphernalia

Board Policy 227

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical, and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.

TECHNOLOGY POLICY (MORRISVILLE SCHOOL DISTRICT)

Acceptable Use of Internet, Computers and Network Resources

Board Policy 815

TELEPHONE/CELL PHONES

Elementary students should not bring cell phones or any other electronic devices to school. If you choose to give one to your child, remind him/her that it is to be turned off and remain in his/her school bag during the school day. Otherwise, it will be confiscated and held in the office until a designated adult can pick it up. Students will be allowed to use the office phone in emergency situations only. Parents are requested to make all arrangements with children prior to the school day. Only true emergency messages should be directed to children during the school day, to avoid disruption of the educational program.

TESTING PROGRAM FOR ELEMENTARY SCHOOLS

Formal and informal testing is administered at all grade levels throughout the school year. Parents of children in grades 3 through 5 will be notified when PSSA testing is to take place and will receive test result information following testing. Please refer to the district calendar for dates of test administration. Parents are encouraged to avoid appointments and vacations during these weeks.

VISITORS

ALL visitors, including parents, guardians, and guests must report to and sign in at the school office. No one is permitted to go directly to a classroom for any reason without obtaining a visitor's pass from the office. To obtain a visitor's pass, you will need a driver's license or state identification card.

VOLUNTEERS

Parents and other community members are welcome to volunteer in the elementary schools. Persons interested in volunteering or receiving additional information are encouraged to contact the Human Resources Office at 215-736-8403 or visit our Human Resource Page at <https://www.mv.org/Page/2428> .



VOLUNTEERS

IN THE CLASSROOMS

HERE IS WHAT YOU'LL NEED:

1. **FBI Federal Criminal History Record—Act 114** - issued by IdentoGo.
You can start the registration process online at <https://uenroll.IdentoGo.com>. Be sure to enter the service coded 1KG6ZJ.
2. **Pennsylvania Criminal History Clearance—Act 34** - issued by the Pennsylvania State Police. Please go to <https://epatch.pa.gov> for this clearance. Within 24 hours you should receive an email with your certificate.
3. **Pennsylvania Child Abuse History Clearance—Act 151** - issued by the Pennsylvania Child Welfare. Please go to <https://www.compass.state.pa.us/cwis/public/home> for this clearance. Within 24 hours you should receive an email with your certificate.
4. **TB Test (with negative results)** - Required ONLY if volunteering 10 or more hours/week. TB test must have been administered within 3 months of the proposed start date.

Please submit your clearances and TB test results to
Morrisville School District's Human Resources Department at volunteers@mv.org.

****New volunteers/chaperones/interns, etc. need to provide clearances issued within 1 year of the proposed start date. These clearances must be renewed every 5 years.**



SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

PARENTAL PERMISSION FORM

Please find below information related to all required Permission forms in order to protect your rights and the rights of your child. All School District of Borough of Morrisville students must submit a completed permission form at the beginning of each school year.

UPDATED: Media Consent (Video/Photo)

In an attempt to showcase and celebrate the achievements of our students, the School District of Borough of Morrisville may take pictures or videos of child(ren) as they participate in various activities. At times, these photos/videos may be shared with district administration, TV, Newspaper, Educational sources, and/or district web and social media sites.

If you do not consent, please contact (via email) your school administrator.

Grades k-5 - Miss Cappuccino - jcappuccino@mv.org

Grades 6-12 - Mr. Oberdick - boberdick@mv.org

Acceptable Use of Technology

SB Policy 815: Acceptable Use of Electronic Resources www.mv.org/domain/117

_____By ACCEPTING and submitting to this policy, you agree to abide by the terms in the above SB Policy 815.

_____By NOT accepting and submitting to this policy, you are disallowing your student to use District Technology.

Student Handbook

Grandview Elementary/Morrisville Intermediate School Student Handbook www.mv.org/page/125

Morrisville Middle/Senior High School Student Handbook www.mv.org/page/158

_____ I have read and reviewed, with my child, their building's (Elementary, Intermediate, Middle/Senior High School) Student Handbook.

Student (Print)

Parent/Guardian (Print)

Student (Signature)

Parent/Guardian (Signature)

Date

Date