

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, November 8, 2017
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, November 8, 2017, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:32 p.m.

- Pledge of Allegiance

The following members were present on roll call:

In attendance: Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau, and Ms. Kartal

Member(s) absent: Mr. Colon

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; and Mr. David Truelove, Esq., Solicitor.

Mr. Miller stated that there was no Executive Session held prior to tonight's meeting.

At this time, the Facilities and Finance Committee's met, as a whole, for the benefit of the entire Board primarily to discuss the bond and facility upgrades.

A presentation was given by the Schrader Group giving a refresher course on the Facility Assessment Review and the Funding Review, priorities, timelines and the optional procurement process.

A presentation was also given by PFM regarding the Bond Issue and he also explained the Bond Parameters Resolution. A representative from Janney, Montgomery, Scott was also present at tonight's meeting to answer any financial questions.

Members of both committee's and administration discussed various projects to be completed, upgrades that need to be done, the scope of work to be completed and projected cost savings.

The Board took a short break at 8:40 p.m. and returned at 8:45 p.m.

BUSINESS ITEMS TO BE VOTED ON AT AGENDA MEETING

The School Board has reserved the right to conduct business at any agenda meeting.

A. Approval, Ordinary and Necessary Payments

The Board approved a motion to approve ordinary and necessary payments by the Business Administrator during the months of November and December 2017.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

B. Approval, Bond Parameters Resolution

The Board approved a motion to approve the Bond Parameters Resolution and to authorize the Business Administrator to execute documents on behalf of the District, in conjunction with the Bond Parameters Resolution.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

C. Approval, Bond Counsel

The Board approved a motion to approve Hill Wallack, LLP as Bond Counsel.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (to be determined)

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

- 1.** SUPERINTENDENT/ADMINISTRATOR'S REPORTS
 - This week in our Schools (Reports from Administration)
 - Enrollment Report

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

- 2.** Approval of Minutes
 - 2.1** *A MOTION* is in order to approve the minutes of the June 21, 2017 Agenda Meeting.
 - 2.2** *A MOTION* is in order to approve the minutes of the June 28, 2017 Business Meeting.
 - 2.3** *A MOTION* is in order to approve the minutes of the July 26, 2017 Special Business Meeting.

2.4 *A MOTION* is in order to approve the minutes of the August 16, 2017 Agenda Meeting.

2.5 *A MOTION* is in order to approve the minutes of the August 23, 2017 Business Meeting.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

Facilities – Mr. Stoneburner

No report – Committee discussion took place earlier this evening.

ACTION ITEMS:

None at this time.

**4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:**

Human Resource Committee – Mr. Gilleo

Mr. Gilleo stated that the committee met on October 26th and discussed the following:

- Parameters of a new Superintendent Search
- Survey will be placed on our website asking the community members to complete showing what they are looking for in our Superintendent Search so the Board can better do their job. Hard copies of the survey will be available in all offices of our schools.
- Next meeting will be on December 12th

At next week's Board meeting Mr. Gilleo stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Volunteers

A MOTION is in order to approve the following volunteers:

Parent Volunteers/Chaperones

Name

Tammy Chesson

Tricia Heiserman

Nicole Johnson

Location

Intermediate School

Grandview

Grandview/Mrs. Cunningham

21st Century

Name

Matthew Pierson
Ellen Mulligan

Classroom or Program

All of MSD Challenge Zones
Middle School Challenge Zone

Therapist

Name

Kelly Kaufmann
Monica Spiegel
Bola Adeyemi
Sarah Devlin

Organization

Family Services Organization
Milestone Behavioral Health, LLC
Progressions Behavioral Health
Penndel Mental Health

4.2 Approval, Rescind Motion

A MOTION is in order to rescind the motion approved at the 9/27/17 Board meeting for Darryl Rogers as the Boys JV Basketball Coach at a stipend of \$2,400.

4.3 Approval, Appointments Extracurricular Positions

A MOTION is in order to approve the appointment of the following individuals to the extracurricular positions as listed below, per MEA Contract, pending receipt of clearances and new hire paperwork:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|--------------------|---------------------------|-----------------------|
| Marvin Carr | Boys JV Basketball Coach | \$2,400 |
| Mark Finkelstein | Girls JV Basketball Coach | \$2,400 |

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Finance Committee – Mr. Perry

No report – Committee discussion took place earlier this evening.

- **Finance Report (Informational Item)**
Numbers to be provided in next week’s Business Meeting Agenda

At next week’s Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Treasurer’s Report

A MOTION is in order to approve the Treasurer’s Report.

5.2 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.3 Approval, Payment of Bills

A MOTION is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

5.4 Approval, 2017-18 Microsoft Licensing Renewal with the Bucks County IU #22

A MOTION is in order to approve the 2017-18 Microsoft Licensing Renewal with the Bucks County Intermediate Unit #22 at the cost of \$9,332.79 (cost for 16-17 was \$8,989.44).

5.5 Approval, Acceptance of Donation

A MOTION is in order to approve and accept the donation of a wheelchair from Karen McQuillan at an estimated value of \$300.00.

5.6 Approval, Title I Service Agreement with the Bucks County IU #22

A MOTION is in order to approve the Title I Service Agreement for non-public federal funds with the Bucks County Intermediate Unit #22.

5.7 Approval, Title II, Part A Service Agreement with the Bucks County IU #22

A MOTION is in order to approve the Title II, Part A Service Agreement for non-public federal funds with the Bucks County Intermediate Unit #22.

5.8 Approval, Disposal of Excess Item(s)

A MOTION is in order to approve the disposal of excess item(s) as presented.

**6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met last Thursday, November 2nd and discussed the following:

- PSSA and Keystone Scores
- The next meeting will take place on December 7th at 7:00 p.m. in the LGI

Mr. Kopakowski stated that our current scores are unacceptable. He stated that this past year we reconfigured our grade levels for our schools to accurately reflect what is happening in our schools, and due to this change, it is hard to make a reliable comparison to our scores in past years. He will be making a presentation to the Education Committee with recommendations on how we can increase our scores in the future.

ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report – Mr. Miller

Mr. Miller stated that the Committee has not met since their last meeting; therefore, there is no report at this time. The next meeting will take place on November 20th at 7:00 p.m. in the LGI.

At next week's Board meeting Mr. Miller stated that the following motion will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading of Policy

A MOTION is in order to approve the second reading of the following policy:

- #008 – Organizational Chart

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that they will be meeting next week; therefore, there is no report at this time.

PTO Report – Ms. Getty

Ms. Getty stated that the next meeting is November 16th; therefore, there is no report at this time. Claire's Gourmet orders need to be picked up on November 16th, and on November 27th they will begin to sell Fritz Sticky Bun vouchers as part of a fundraiser.

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that a meeting took place last Wednesday and they discussed the following:

- Signage and traffic lights for the School Zone
- The next meeting will be held on the first Wednesday in February 2018

PSBA/Legislative Report – Ms. Kartal

No report at this time.

Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that they will not be meeting until the 21st of this month.

M. R. Reiter Repurposing Committee Report – Mr. Miller

Mr. Miller stated that the closing date is scheduled for November 28th at 11:00 a.m. at Borough Hall.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

Mr. Miller discussed having motions regarding M. R. Reiter that had been tabled earlier in the year.

Mr. Harris stated that hopefully by next week's meeting we will have motions to add regarding the quote for a new dishwasher for the cafeteria and also for new bleachers for the gymnasium.

Per Mr. Perry's comments, Mr. Truelove suggested that the Board may want to consider adding a motion to extend the closing date for one more month for M. R. Reiter in case there are any problems or further delays.

Mr. Miller reminded everyone of the following upcoming meetings:

| | |
|--------------------------------------|--|
| Wednesday, November 15 th | Business Meeting - 7:30 p.m. |
| Monday, December 4 th | Re-organization and Agenda Meeting - 7:30 p.m. (new Board members will be sworn in at 7:00 p.m.) |
| Wednesday, December 13 th | Business Meeting – 7:30 p.m. |

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 9:10 p.m. This motion was seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary