

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, October 25, 2017
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 25, 2017, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:32 p.m. with the following members present on roll call:

In attendance: Messrs. Colon, Gilleo, Perry, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

Member absent: Mr. Stoneburner

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that Mr. Stoneburner had contacted him advising him that he would not be able to attend this evening's meeting.

Mr. Miller stated that there was an Executive Session held prior to this evening's meeting at which time they discussed collective bargaining and personnel.

STUDENT SPOTLIGHT – Christine Harvie (In-School Youth Program)

Ms. Harvie from the Center for Workforce Development at the Bucks County Community College discussed the In-school Youth Program, what the details of the program, and how our students are involved in this program. Mr. Jones and two Morrisville students involved in this program were also in attendance at the meeting and discussed various projects and events.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Student Representative, Patrick Getty, discussed many items which can be found in Attachment A to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

There was no Student Representative from the Bucks County Technical High School in attendance at tonight's meeting; therefore, there was no report.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that the committee met this past Monday and discussed the following:

- The Articles of Agreement have been opened for changes
- Funding Formula (There will be a public meeting on November 6th at 6:30 p.m. to discuss this matter)
- The Principle has submitted his resignation effective the end of November. A search for a new Principle will begin as soon as possible.
- The next meeting will be held on October 23rd

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal gave her report last week at the Agenda Meeting.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal gave her report last week at the Agenda Meeting.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment B to these minutes.

Ms. Harris - Business Manager

Mr. Harris' report can be found in Attachment C to these minutes. Mr. Harris stated that it was an honor to serve for the past three months as Substitute Superintendent during Mr. Kopakowski's absence. He welcomed back Mr. Kopakowski and thanked everyone involved for their help during this period.

⇒ Enrollment Report

District Enrollments as of October 20, 2017			
<u>Student Population</u>			
Kindergarten	73	GRANDVIEW (K-2)	216
Grade 1	65	INTERMEDIATE SCHOOL (3-5)	<u>202</u>
Grade 2	78		418
Grade 3	65		
Grade 4	64	MIDDLE SCHOOL (6-8)	218
Grade 5	73	HIGH SCHOOL (9-12)	<u>233</u>
Grade 6	84		451
Grade 7	73		
Grade 8	61	TECHNICAL SCHOOL	45
Grade 9	61	HOME SCHOOLED	29
Grade 10	54	CHARTER SCHOOLS	49
Grade 11	60	Regular Ed	43
Grade 12	58	Special Ed	6
		OUT OF DISTRICT	62
		Regular Ed	10
		Special Ed	52
TOTAL ENROLLMENT			1054

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS:

2. Approval of Minutes

2.1 *The Board approved a motion* to approve the minutes of the May 24, 2017 Business Meeting.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Reinstatement from FMLA

The Board approved a motion to approve the reinstatement of Michael Kopakowski, Superintendent, from FMLA, effective October 11, 2017.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller welcomed back Mr. Kopakowski, and thanked Mr. Harris and Ms. Gartland for the good job they did filling in during Mr. Kopakowski's absence. Mr. Kopakowski thanked the Board for their understanding and patience during his extended absence.

4.2 Approval, Volunteers

The Board approved a motion to approve the following volunteers:

Parent Volunteers/Chaperones

Name

Cynthia Cook
Lyndsey Cox
Dawaun Franklin
Carol Lang
Gretchen Lichtner
Tori Lorraine Marcakis
Morgan Alana Smith
Anna Tamburri
Maureen Harding
Corinne Quince
Cheri Hensley

Location

District Book Fair
Grandview/Mrs. Phelan
District Book Fair
Grandview
Grandview
Grandview
Grandview/Mrs. Phelan
Grandview
District Book Fair
District Book Fair
Grandview/Mrs. Cunningham

Therapists

Name

Haley Ostrow
Hilda McKernan
Todd Piorun
Shevin Smith-Ward
Sarah Stotish
Elizabeth (Betsy) Stephens
Laura Leigh Hough
Katherine Lee Harshaw

Organization

Penndel Mental Health
Milestone Behavioral Health
Penndel Mental Health
Family Services Association
Penndel Mental Health
Milestone
Family Services Association
Family Services Association

21st Century

Name

Devisree Tallapaneni
Katherine Mahan
Emmanuel Bamfo
James Wallace
Emily Sharp
Asha Ramachandran
Jane Mayrhofer
Diane O’Neal
Johanna Molitano
Diane Kostner
Amber Sommers
Arta Szathmary
Baci Mike (Owner-Johanna Molitano)

Classroom or Program

Student Volunteer
High School Challenge Zone
Grandview Challenge Zone
College and Career Readiness
High School Challenge Zone
Both Kindergartens
1st Grade
3rd Grade
3rd – 5th Grade Challenge Zone
3rd – 5th Grade Challenge Zone
Grandview Challenge Zone
High School Challenge Zone
Therapy Dog, 3rd-5th Grade
Challenge Zone

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,382,185	15,885,712	4,967,307	-470,833

Revenues

Budget 2016-17	Y-T-D Amount	Balance
20,781,785	12,303,792	8,477,993

ACTION ITEMS:

Motions 5.1 through 5.3 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5.1 Approval, Treasurer’s Report

The Board approved a motion to approve the Treasurer’s Report.

5.2 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.3 Approval, Payment of Bills

The Board approved a motion to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (9/22, 9/26, 9/29, 10/3, 10/10, 10/12, 10/17)	\$200,240.93
ACH – Tech School (9/26)	\$135,488.00
Athletic (9/26, 10/2, 10/10, 10/16)	\$ 4,600.00
Pharmacy	-0-
Legal (10/26)	\$ 13,329.63
Cafeteria	-0-
Capital (10/3)	\$ 76,396.93
General Fund (10/25)	<u>\$499,868.51</u>
TOTAL	\$929,924.00

5.4 Approval, Morrisville Student Loan Fund

The Board approved a motion to approve and acknowledge the Morrisville Student Loan Fund as a Class I entity, as described in the District’s Policy #707.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

At this time, Mr. Jamie Schlesinger of PFM Financial Advisors LLC, reviewed the Summary of Proposals. He discussed the Bank Loan Request Proposal, the Bond Underwriter Request for Proposal, and the Reimbursement Resolution.

A discussion took place among the Board members and Mr. Schlesinger regarding interest rates, timelines, and the process needed to move forward and costs involved.

5.5 Approval, Reimbursement Resolution

The Board approved a motion to approve the adoption of a reimbursement resolution for the purpose of declaring the School District’s official intent to use a portion of the proceeds of the School District’s anticipated General Obligation Bonds or Notes, designated as Series of 2017, to reimburse the School District for certain costs and expenditures previously incurred by the School District in connection with a certain energy savings construction and renovation capital project at the Morrisville Middle/High School, Intermediate School, and Grandview Elementary buildings, which reimbursement resolution shall constitute an “official intent” as described in Treasury Regulation 1.150-2.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

5.6 Approval, Negotiating and Structuring the Incurrence of Indebtedness of the District

The Board approved a motion, based upon the recommendation of the District’s administration and its financial advisor, PFM Financial Advisors (“PFM”), to authorize and direct the District administration to proceed with negotiating and structuring the incurrence of indebtedness of the District via general obligation bonds in accordance with the proposal of Janney Montgomery Scott dated October 20, 2017, which is presented at this meeting and is approved, all in connection with a certain energy savings construction and renovation capital project at the Morrisville Middle/High School, Intermediate School, and Grandview Elementary buildings; provided, however, no indebtedness of the District shall be incurred until formally approved and authorized by the Board of School Directors in accordance with applicable law.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

5.7 Approval, 2017-18 Homestead/Farmstead District Agreement

The Board approved a motion to approve the agreement between the Bucks County IU #22 and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2017 at the cost of \$0.629 per parcel.

- Processing Fee per Parcel \$0.206
- Postage Fee per Parcel \$0.402
- IU Coordination Fee \$0.021
- Total Cost per Parcel \$0.629

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 — Approval, First Reading of Policy

~~A MOTION~~ is in order to approve the first reading of the following policy:

- ~~#008~~ Organizational Chart

The Board approved a motion to TABLE Motion 7.1 at this time.

Motion to table was moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Once the Organizational Chart has been revised, it will be placed on an agenda in the near future to be approved.

7.2 Approval, Second Reading of Policies

The Board approved a motion to approve the second reading of the following policies:

- #001 – Name and Classification
- #002 – Authority and Power

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Future Meetings and Items of Interest

Wednesday, November 8, 2017.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, November 15, 2017.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our Community Website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

9.1 Approval, First Reading of Policies

The Board approved a motion to approve the first reading of the following policies:

- #801 – Public Records
- #000 – Local Board Procedures

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Motions 9.2 and 9.3 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

9.2 Approval, Volunteers

The Board approved a motion to approve the following volunteers:

21st Century

Name

Star McFadden

Jeshay Jacobs

Classroom or Program

Student Volunteer

2nd Grade Challenge Zone

Therapists

Name

Jennifer Farley

Leah Rothwell

Organization

Family Services Association

Milestone Behavioral Health

Parent Volunteers/Chaperones

Name

Anna Baker

Maria Quinones

Location

Grandview

Grandview

9.3 Approval, New Hires 21st Century CCLC Programs

The Board approved a motion to approve the following new hires for the 21st Century CCLC programs, under the Cohort Grant:

<u>Name</u>	<u>Rate</u>	<u>Position</u>
Jill Osterhout	\$27/hr.	Teacher
Michelle Argenti	\$27/hr.	Teacher
Lori Sullivan	\$27/hr.	Math Tutor/Teacher
Jocelyn Torres	\$15/hr.	Monitor
John Eriksson	\$27/hr.	H.S. Stem Coordinator

9.4 Approval, Substitute

The Board approved a motion to approve Jessica Reichert as a Substitute Detention Monitor, per MEA Contract.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

9.5 Approval, Amendment to Agreement with the Bucks County IU (Ombudsman Alternative School)

The Board approved a motion to approve an amendment to the agreement with the Bucks County IU (Ombudsman Alternative School) as follows:

2017-18 School Year – From 5 slots to 6 slots @ \$10,561 per slot (Total \$63,366)

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

The following motions were added under New Business at this time:

9.6 Approval, Contract

The Board approved a motion to approve the contract for Jason Harris, serving as Substitute Superintendent, for the period of leave taken by Michael Kopakowski, as presented to the Board, including a \$1,000 stipend.

9.7 Approval, Contract

The Board approved a motion to approve the contract for Colleen Gartland, serving as Substitute Business Manager, for the period of time Jason Harris served as Substitute Superintendent, during the time Michael Kopakowski was on leave, as presented to the Board, including a \$1,000 stipend.

Since these motions were added to the agenda, Mr. Miller opened the floor for public comment. There were no comments from the public.

Motions 9.6 and 9.7 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:43 p.m.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary