

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, October 18, 2017
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 18, 2017, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:41 p.m.

- Pledge of Allegiance

Mr. Miller made a motion to appoint Jason Harris as the Recording Secretary for tonight's meeting. This motion was seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

The following members were present on roll call:

In attendance: Messrs. Colon (via telephone), Perry, Stoneburner, Dingle, Miller and Ms. Grau, and Ms. Kartal

Member(s) absent: Mr. Gilleo and Ms. Getty

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Manager; Katrina Homel, Esq., Solicitor; MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss personnel.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight – Christine Harvie (In-School Youth Program Coordinator)

Center for Workforce Development Bucks County Community College

Reports

- **Student Representatives to the Board**
- **Bucks County Technical High School**

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Substitute Superintendent and Substitute Business Manager)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

A presentation was given at this time by Cassandra Gunkel, Coordinator of the Bucks County Community College Artmobile.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that the annual meeting was held this evening and they discussed the following:

- Officers were re-elected to the same positions
- Approved \$500 for class trip for Mr. Teefy to take some students to the Franklin Institute
- New brochure for MOEF and donations made for this brochure
- The next meeting will be November 15, 2017

Mr. Miller stated that Mr. Gilleo was unable to attend this evening's meeting since he is in attendance at a PSBA Conference. Mr. Miller also stated that Ms. Getty had advised him that she would not be able to attend this evening's meeting.

PTO Report – Mr. Miller

Mr. Miller gave the following report on behalf of Ms. Getty:

- A meeting will be held tomorrow evening in the high school cafeteria at 7:00 p.m.
- On Saturday evening there will be a bonfire at Snipes from 6:30 p.m. to 8:30 p.m. Everyone can bring their own snacks and the entrance fee is a bag of candy to be used for Trunk or Treat Event
- The Trunk or Treat Event will be held on Friday, October 27th as part of the Fall Festival. A chili cook-off will also take place at the Festival.
- A Claire's Gourmet Food fundraiser is currently taking place
- Next month they will be selling vouchers for Fritz Sticky Buns

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that the next meeting will be held in November, first Wednesday of the month, in the LGI at 7:30 p.m.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the new website is up and running. It has a fresher look and is much more streamlined regarding information that is available on the website. Mr. Miller asked everyone to take a look at the new website, and to please email the committee with any errors or corrections that they may find. The next meeting will be held on the first Wednesday of November at 7:00 p.m. in the LGI.

M. R. Reiter Repurposing Committee Report – Mr. Miller

Mr. Miller stated that the Borough is currently in the process of doing a title search.

Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that a meeting was held last evening and they discussed the following:

- Reviewed status of IU Microsoft Consortia
- Annual Legislative Breakfast was held at the IU on October 13th
- Stockings for deployed soldiers
- The IU will be having a Craft Fair on October 28th from 9 a.m. to 4 p.m.
- Head Start Governor Body Training

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal stated that currently there is no budget and she discussed the details of the budget. She also discussed an upcoming proposed amendment to the State Constitution regarding property taxes. Ms. Kartal also discussed students living in a State that has experienced a disaster having the ability to enroll in their district of choice as a homeless student.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1 A MOTION is in order to approve the minutes of the May 24, 2017 Business Meeting.

2.2 A MOTION is in order to approve the minutes of the June 21, 2017 Agenda Meeting.

2.3 A MOTION is in order to approve the minutes of the June 28, 2017 Business Meeting.

2.4 A MOTION is in order to approve the minutes of the July 26, 2017 Special Business Meeting.

Mr. Colon left the Agenda Meeting at 8:07 p.m.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities – Mr. Stoneburner

Mr. Stoneburner stated that a joint meeting was held last Wednesday between the Facilities Committee and the Finance Committee and they discussed the following:

- A presentation was given by Schrader Group discussing various ways to move through the process of the proposed building projects
- The use of the Capital View Building by the Fire Department for training purposes
- Possible demolition of the Capital View Building
- Rental of tractor
- Repairs/replacements involving HVAC
- Use of cafeteria for Thanksgiving morning breakfast
- Removal of pillars at the A-Field and the installation of a new gate at the entrance
- The next meeting will be held on November 8th

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller stated that no meetings took place; therefore, there is nothing to report at this time.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Reinstatement from FMLA

A MOTION is in order to approve the reinstatement of Michael Kopakowski, Superintendent, from FMLA, effective October 11, 2017.

4.2 Approval, Volunteers

A MOTION is in order to approve the following volunteers:

Parent Volunteers/Chaperones

Name

Cynthia Cook
Lyndsey Cox
Dawaun Franklin
Carol Lang
Gretchen Lichtner
Tori Lorraine Marcakis
Morgan Alana Smith
Anna Tamburri
Maureen Harding
Corinne Quince
Cheri Hensley

Location

District Book Fair
Grandview/Mrs. Phelan
District Book Fair
Grandview
Grandview
Grandview
Grandview/Mrs. Phelan
Grandview
District Book Fair
District Book Fair
Grandview/Mrs. Cunningham

Therapists

Name

Haley Ostrow
Hilda McKernan
Todd Piorun
Shevin Smith-Ward
Sarah Stotish
Elizabeth (Betsy) Stephens
Laura Leigh Hough
Katherine Lee Harshaw

Organization

Penndel Mental Health
Milestone Behavioral Health
Penndel Mental Health
Family Services Association
Penndel Mental Health
Milestone
Family Services Association
Family Services Association

21st Century

Name

Devisree Tallapaneni
Katherine Mahan
Emmanuel Bamfo
James Wallace
Emily Sharp
Asha Ramachandran
Jane Mayrhofer
Diane O’Neal
Johanna Molitano
Diane Kostner
Amber Sommers
Arta Szathmary
Baci Mike (Owner-Johanna Molitano)

Classroom or Program

Student Volunteer
High School Challenge Zone
Grandview Challenge Zone
College and Career Readiness
High School Challenge Zone
Both Kindergartens
1st Grade
3rd Grade
3rd – 5th Grade Challenge Zone
3rd – 5th Grade Challenge Zone
Grandview Challenge Zone
High School Challenge Zone
Therapy Dog, 3rd-5th Grade
Challenge Zone

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Finance Committee – Mr. Perry

Mr. Perry stated that the committee met on October 11th and discussed the following:

- A presentation took place by Schrader Group on the proposed upgrades to the high school and Grandview. The presentation material used by Schrader Group is available on our website.
 - Renovations termed health, life, safety and code items
 - Prioritizing various scope items and cost estimates
 - Scheduling for the scope items to minimize disruption of the educational programs
 - Different ways of going out to bid or contracting the services needed for the projects
 - Keeping annual debt service payments at the current rate
 - Audit is complete and the results are good
 - ACT I index will be 2.9% this year and the early adoption of this year’s budget
 - The next meeting will be held on November 8th
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- **Finance Report (Informational Item)**
Numbers to be provided in next week’s Business Meeting Agenda

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report for the months of July and August 2017.

5.2 Approval, Investment Report

A MOTION is in order to approve the Investment Report for the months of July and August 2017.

5.3 Approval, Payment of Bills

A MOTION is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

5.4 Approval, Morrisville Student Loan Fund

A MOTION is in order to approve and acknowledge the Morrisville Student Loan Fund as a Class I entity, as described in the District's Policy #707.

5.5 Approval, Reimbursement Resolution

A MOTION is in order to approve the adoption of a reimbursement resolution for the purpose of declaring the School District's official intent to use a portion of the proceeds of the School District's anticipated General Obligation Bonds or Notes, designated as Series of 2017, to reimburse the School District for certain costs and expenditures previously incurred by the School District in connection with a certain energy savings construction and renovation capital project at the Morrisville Middle/High School, Intermediate School, and Grandview Elementary buildings, which reimbursement resolution shall constitute an "official intent" as described in Treasury Regulation 1.150-2.

5.6 Approval, Negotiating and Structuring the Incurrence of Indebtedness of the District

A MOTION is in order, based upon the recommendation of the District's administration and its financial advisor, PFM Financial Advisors ("PFM"), to authorize and direct the District administration to proceed with negotiating and structuring the incurrence of indebtedness of the District via [bank loan] [general obligation bonds or notes] in accordance with the proposal of _____ dated _____, 2017, which is presented at this meeting and is hereby approved, all in connection with a certain energy savings construction and renovation capital project at the Morrisville Middle/High School, Intermediate School, and Grandview Elementary buildings; provided, however, no indebtedness of the District shall be incurred until formally approved and authorized by the Board of School Directors in accordance with applicable law.

5.7 Approval, 2017-18 Homestead/Farmstead District Agreement

A MOTION is in order to approve the agreement between the Bucks County IU #22 and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2017 at the cost of \$0.629 per parcel.

Processing Fee per Parcel \$0.206

Postage Fee per Parcel \$0.402

IU Coordination Fee \$0.021

Total Cost per Parcel \$0.629

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met on the first Thursday of the month in the LGI at 7:00 p.m. and discussing the following:

- Morrisville takeover will take place at Barnes and Noble, Oxford Valley, on October 30th from 6 p.m. to 8 p.m. Music and art crafts will also take place that evening. The wish list of books, as presented by Mr. Greenwood, for our District is available on our website.
- Field Trip to the Battlefields of Europe in June 2019 as presented by Elizabeth Glaum-Lathbury
- The next meeting will take place on Thursday, November 2nd in the LGI at 7:00 p.m.

ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report – Mr. Miller

Mr. Miller stated that the Policy Committee met this past Monday night in the LGI at 7:00 p.m. and discussed the following:

- The next meeting is tentatively scheduled for November 20th at 7:00 p.m. in the LGI
- Began review of Policies 000 through 011. Legal clarification is needed on some of the policies, some changes have been made, and some are ready for the first reading. Mr. Miller discussed the policy involving a Student Representative to the Board.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, First Reading of Policy

A MOTION is in order to approve the first reading of the following policy:

- #008 – Organizational Chart

7.2 Approval, Second Reading of Policies

A MOTION is in order to approve the second reading of the following policies:

- #001 – Name and Classification
- #002 – Authority and Power

8. OLD BUSINESS (if needed)

None at this time.

9. NEW BUSINESS (if needed)

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:30 p.m. This motion was seconded by Ms. Kartal, and passed by a unanimous voice vote of 6 ayes.

Damon Miller, President

Wanda Kartal, Secretary