

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, December 5, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on December 5, 2016, after due notice of the meeting had been given as required by law. The meeting began at 7:50 p.m. and was held immediately following the re-organization meeting which also took place tonight.

No roll call taken since this meeting immediately followed the re-organization meeting held this evening prior to the Agenda Meeting.

The following members were present:

Messrs. Colon, Perry, Stoneburner, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

Members absent: Messrs. Gilleo and Dingle

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; Mr. Vincent Magyar, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's meetings regarding real estate and litigation.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

To be determined

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS
 - This week in our Schools (Reports from Superintendent and Administration)
 - Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that a meeting took place on November 23rd and they discussed the following:

- Approved \$500 to be used by the 6th grade Spanish class trip to the Philadelphia Museum of Art
- Approved \$400 for the 4th grade class to their Trails Along the Towpath trip
- Winterfest
- The next meeting will be held on December 21st

PTO Report – Ms. Getty

Ms. Getty stated that the last meeting was cancelled; therefore, there is nothing to report at this time. The next meeting will be held on December 15th.

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that the committee only meets quarterly and they met in November and he gave his report at the November Agenda Meeting. The next meeting will be held in February 2017.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee will not meet until this Wednesday; therefore, there is nothing to report at this time.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that the committee does meet in December; therefore, there is nothing to report at this time. They will meet again in January.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal stated that there is nothing to report at this time.

M. R. Reiter Repurposing Committee Report – Mr. Miller

Mr. Miller there are still decisions to be made and once we hear back from the Borough Council he will give an update.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

- 2.1** ***A MOTION*** is in order to approve the minutes of the September 28, 2016 Business Meeting.

- 2.2** ***A MOTION*** is in order to approve the minutes of the October 19, 2016 Agenda Meeting.

- 2.3** ***A MOTION*** is in order to approve the minutes of the October 26, 2016 Business Meeting.

- 2.4** ***A MOTION*** is in order to approve the minutes of the November 9, 2016 Agenda Meeting.

- 2.5** ***A MOTION*** is in order to approve the minutes of the November 16, 2016 Business Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that the committee will be meeting tomorrow evening; therefore, he has nothing to report at this time.

Mr. Stoneburner did discuss a few items that will be on tomorrow night's Facility Committee agenda which were as follows:

- Library room for the high school
- New building for the Facility Department usage once M. R. Reiter is torn down
- Report from the meeting with Schrader Group

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller stated that there is nothing to report at this time.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Lauren Cunningham	Growth through Community	Cabrini Univ.	3	\$1,488

4.2 Approval, Extension of Leave of Absence

A MOTION is in order to approve the extension of the leave of absence for Elizabeth Glaum-Lathbury, per MEA Contract, through the remainder of the 2016-17 school year.

4.3 Approval, Appointments

A MOTION is in order to approve the following individuals to the position of Crowd Control at a stipend of \$41.00 per event:

Julie Habel

Kevin Jones

Kelly Mott

Only one individual will be assigned per event.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Perry

Mr. Perry stated that the committee does not meet until tomorrow evening; therefore, there is nothing to report at this time.

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

- 5.1 Approval, Acceptance of Donation**
A MOTION is in order to accept and approve the donation from Consumers Oil Corporation (Mobil Exxon) in the amount of \$500.00, to be used in the District's Math and Science Programs.
- 5.2 Approval, 2017 Monthly Meetings for the Board of School Directors**
A MOTION is in order to approve the 2017 monthly meetings for the Board of School Directors.
- 5.3 Approval, Weidenhammer Maintenance Renewal**
A MOTION is in order to approve the renewal of the Weidenhammer Maintenance Plan in the amount of \$9,720.60.
- 5.4 Approval, Attendance at Bucks County Superintendent's Retreat**
A MOTION is in order to approve Mike Kopakowski's attendance at the Annual Bucks County Superintendent's Retreat to be held in March 2017 in Hershey, PA, at a cost not to exceed \$500.
- 5.5 Approval, Life Skills Class Activities Account**
A MOTION is in order to approve the establishment of a Life Skills Class Activities Account.
- 5.6 Approval, Treasurer's Report**
A MOTION is in order to approve the Treasurer's Report.
- 5.7 Approval, Investment Report**
A MOTION is in order to approve the Investment Report.

5.8 Approval, Payment of Bills

A MOTION is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

5.9 Approval, Memorandum of Understanding between Holy Trinity School and Morrisville Middle/Senior High School

A MOTION is in order to approve the MOU (Memorandum of Understanding) between Holy Trinity School and Morrisville Middle/Senior High School regarding shelter site locations and terms of use in the event of an evacuation.

Mr. Miller asked the Board members to review agenda Item 5.2, the 2017 Monthly Meetings for the Board of School Directors and review the committee meeting dates to be sure they are accurate before it is advertised.

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met last Thursday and discussed the following:

- Information that is being handed over to Decision Insite to perform enrollment studies. This will be a 10 year look ahead into facility usage and staffing for the District and we await the results of this study.
- Architect Schrader has toured our facilities and we await input from this firm.
- Current room utilization
- Possible new positions (Secondary Music Teacher and additional Guidance Counselor)
- Possible Advisor for intramural sports (e.g. track and field, volleyball, weight lifting, wrestling, etc.)
- Survey for students that have graduated from Morrisville to see how prepared they were for their experience after high school by what we as a District provided or should be providing if they weren't prepared
- Additional programs for our Gifted Middle School students
- AVID Program (Advancement Via Individual Determination)

At next week's Board meeting Mr. Miller stated that the following motion will be on the agenda under the Education Section:

ACTION ITEMS:

6.1 Approval, Participation in Lower Bucks County Reading Olympics

A MOTION is in order to approve the Morrisville High School's participation in the Lower Bucks County Reading Olympics at a cost not to exceed \$1,500 to cover books, transportation and teachers' stipends.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motion will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, First Reading Policy #822 (Automated External Defibrillator)
A MOTION is in order to approve the first reading of Policy #822, Automated External Defibrillator.

8. OLD BUSINESS (if needed)

None at this time.

9. NEW BUSINESS (if needed)

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:11 p.m. This motion was seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary