

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, September 21, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on September 21, 2016, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:40 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Jason Harris as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Colon, Gilleo, Perry, Dingle, Miller and Ms. Getty, Ms. Grau, and Ms. Kartal

Members absent: Mr. Stoneburner

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that Mr. Stoneburner notified him that he would not be able to attend this evening's meeting.

Mr. Miller stated that an Executive Session was held this evening prior to tonight's meeting in regards to litigation and personnel.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

To be determined

PRESENTATION – Bucks County College Representatives will give a brief presentation regarding the Art Mobile.

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

- 1.** SUPERINTENDENT/ADMINISTRATOR'S REPORTS
 - This week in our Schools (Reports from Superintendent and Administration)
 - Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

- 2.** **Approval of Minutes**
 - 2.1** ***A MOTION*** is in order to approve the minutes of the August 17, 2016 Business Meeting.
 - 2.2** ***A MOTION*** is in order to approve the minutes of the August 24, 2016 Agenda Meeting.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

Facilities Committee – Mr. Gilleo

Mr. Gilleo stated that the committee met last week and discussed the following:

- Met with some concerned citizens about the state of our back field
- Replace old oil generator with a new gas generator

ACTION ITEMS:

None at this time.

**4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:**

Human Resource Committee – Mr. Miller

Mr. Miller stated that there is nothing to report at this time.

At next week’s Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Tuition Contract Agreement

A MOTION is in order to approve the Tuition Contract Agreement with Fusion Academy for a student with a disability for the 2016-17 school year in an amount not to exceed \$66,450.

4.2 Approval, Tuition Reimbursement

At the August 2016 Board Meeting tuition reimbursements for the two individuals listed below were approved in the incorrect amounts. Therefore, a motion is now needed to approve the corrected amounts as follows:

A MOTION is in order to approve tuition reimbursement, per MEA Contract, as follows:

Name	Course	College	Credits	Amount
Lauren Cunningham	Comm Arts in Secondary Content	Cabrini Univ.	3	\$1488
Lauren Cunningham	Leadership for Literacy Learning	Cabrini Univ.	3	\$1488
Kyle Greenwood	History of Youth Literature	San Jose State Univ.	3	\$320
Kyle Greenwood	Research Methods in Library Science	San Jose State Univ.	3	\$-0-

4.3 Approval, Appointment – Extra Curricular Position

A MOTION is in order to approve the following individuals to the Extra Curricular Positions listed for the 2016-17 school year (stipends per MEA contract):

Name	Position	Stipend
Kevin Jones	World Language Coordinator	\$1500
Orick Smith	Varsity Boys Basketball Coach	\$3700
Dave Howell	Varsity Girls Basketball Coach	\$3700
Tanya Argueta	Jr. Varsity Girls Basketball Coach	\$2400
Kevin Jones	Co-Ed Varsity Bowling Coach	\$3200
Anthony Gencarelli	Intermediate School Boys Basketball Coach	\$2300
Anthony Gencarelli	Intermediate School Girls Basketball Coach	\$2300

4.4 Approval, Resignations

4.4.a **A MOTION** is in order to approve and accept, with regret, the resignation of Elie Belizaire, Paraprofessional, effective August 30, 2016.

4.4.b **A MOTION** is in order to approve and accept, with regret, the resignation of Lisa Colon-Rivera, Elementary Secretary at Grandview, effective Friday, September 16, 2016.

4.5 Approval, Appointment – Long Term Substitute

A MOTION is in order to approve the appointment of Nick Scramuzza as a long-term substitute (filling in for Carla VanDemark), effective August 30, 2016, per MEA Contract.

4.6 Approval, Appointment – Paraprofessionals

4.6.a **A MOTION** is in order to approve the appointment of Jill Maurizio as a paraprofessional (replacing Kara Meshanko), per MESPA Contract, effective September 19, 2016.

4.6.b **A MOTION** is in order to approve the appointment of Candice Williams as a paraprofessional (replacing Elie Belizaire), per MESPA Contract, effective October 4, 2016.

4.7 Approval, Appointment – Long Term Substitute

At the August 2016 Board Meeting, a motion was approved for the appointment of Jenna Rendeiro as a long-term substitute (filling in for Kelly Marlin), effective August 30, 2016. The effective date was incorrect, therefore;

A MOTION is in order to approve the appointment of Jenna Rendeiro as a long-term substitute (filling in for Kelly Marlin), per MEA Contract, effective September 14, 2016.

4.8 **Approval, Contractual Leave**

At the August 2016 Board Meeting, a motion was approved for a contractual leave for Nicole White, per MESPA Contract, effective October 5, 2016 through January 29, 2017. The effective dates were incorrect, therefore:

A MOTION is in order to approve a contractual leave for Nicole White, per MESPA Contract, effective October 19, 2016 through February 3, 2017.

4.9 **Approval, Leave of Absence**

At the August 2016 Board Meeting, a motion was approved for a leave of absence for Carla VanDemark, per MEA Contract, effective the first day of the 16-17 school year. No return date was approved; therefore:

A MOTION is in order to approve a leave of absence for Carla VanDemark, per MEA Contract, effective August 30, 2016 through October 4, 2016.

4.10 **Approval, Appointment**

A MOTION is in order to approve the appointment of _____ as the Elementary Secretary at Grandview (replacing Lisa Colon-Rivera), per MESPA Contract, effective _____.

4.11 **Approval, Appointment**

A MOTION is in order to approve the appointment of _____ as a Special Education Teacher (replacing Linda Yonkin), per MEA Contract, effective the 46th day of the 2016-17 school year.

4.12 **Approval, Appointment**

A MOTION is in order to approve the appointment of _____ as mentor to _____ at a stipend in the amount of \$750, per MEA Contract.

4.13 **Approval, Funding for Additional Crossing Guard**

A MOTION is in order to approve the funding for an additional Crossing Guard at a cost not to exceed \$6000.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Ms. Getty

Ms. Getty stated that a meeting was held on September 14th and they discussed the following:

- Moving some the District's investments from low yielding CD's to other investments per Mr. Harris' recommendations, which meets criteria laid out in Act 10
- Constellation Energy is our current energy supplier. It was suggested to put our energy supply needs out for bid.

- Donations of back to school supplies were received from St. John's Lutheran Church and the Morrisville United Methodist Church. On behalf of the School Board, Ms. Getty expressed our gratitude to both of these organizations.
- Past workman's comp payouts will be looked into by American Risk Management at no fee to the District
- All of the money due the District by the Commonwealth for the 2015-16 has been received, but the Ready To Learn Block Grant has not been received.
- Ms. Getty thanked Mr. Harris for streamlining the process for receiving donations by the PayPal .
- Act I Index is out for the 2017-18 school year at a base rate of 2.5%
- The next meeting will be held on October 12th at 6:30 p.m.

Mr. Harris stated that Policy #609 will need to be reviewed and updated regarding Investments.

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Donations

5.1.a ***A MOTION*** is in order to approve and accept the donation of a Yamaha Keyboard, Music Stand and sheet music from John and Carol McDonough of Morrisville, PA, in memory of their son, Carl Stroock. This donation has a value of approximately \$300.

5.1.b ***A MOTION*** is in order to approve and accept the donation of school supplies from St. John's Lutheran Church. This donation has an approximate value of \$250.

5.1.c ***A MOTION*** is in order to approve and accept the donation of school supplies from the Vacation Bible School at the United Methodist Church. This donation has an approximate value of \$250.

5.2 Approval, American Risk Management Services, Inc.

A MOTION is in order to approve American Risk Management Services, Inc. to review and request refund of workman's compensation claims per the presented agreement.

5.3 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.4 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.5 Approval, Disposal of Excess Items

A MOTION is in order to approve the disposal of the excess items as presented.

5.6 Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met on September 1st at 7:00 p.m. in the LGI and they discussed the following items:

- Long term sub French position
- Einstein Academy for First Grade
- Art Club
- Ready To Learn Grant
- Condition and status of our Libraries
- Renewal of Follett subscription and the listing of books made available prior to any purchasing in order to hopefully accept some donations and also to prevent an overabundance of books

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Education Section:

ACTION ITEMS:

6.1 Approval, Addition to Course of Studies

A MOTION is in order to approve the addition of weighted Advanced Placement courses to the Districts Course of Studies.

6.2 Approval, First Grade Einstein Academy Program

6.2.a First Grade Einstein Program Establishment and Funding

A MOTION is in order to establish and fund a first grade Einstein Academy Program at a cost not to exceed \$7560 (teacher and paraprofessional salaries).

6.2.b First Grade Einstein Program Personnel

A MOTION is in order to approve the appointment of Kelly Marlin-Peroni as teacher of the first grade Einstein Academy Program, effective October 4, 2016 in an amount not to exceed \$5400.

6.2.c

A MOTION is in order to approve the appointment of Raquel Hillman as paraprofessional of the first grade Einstein Academy Program, effective October 4, 2016 in an amount not to exceed \$2160.

6.3 Approval, Establishment of 6th through 12th Grade Art Club

6.3.a A MOTION is in order to approve the establishment of a 6th through 12th grade Art Club.

6.3.b A MOTION is in order to approve the appointment of Wendy Apice-Craig as Art Club Advisor at a stipend of \$1400.

Ms. Kartal stated that the All Years Reunion Committee and the Mayor of Morrisville will be making donations to the Art Club to get them up and running.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motion will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading Policy #121, Field Trips

A MOTION is in order to approve the second reading of Policy #121, Field Trips.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that MOEF held their meeting tonight and discussed the following:

- MOEF has \$5206 left for EITC money, with more expected to come in
- MOEF has \$7100 left in uncovered money to spend
- In June, MOEF purchased 23 laptops that are being used by the Spanish, French, English and Tech teachers
- MOEF received a donation from the Citizens of Equitable Taxation, and that money will be used for a Fitness Program this school year
- The next meeting will be held on October 21st at 5:30 p.m.

PTO Report – Ms. Getty

Ms. Getty stated that the first general PTO meeting of this school year will be held on September 29th at 7:00 p.m. at Grandview. Ms. Getty announced the following:

- From September 22nd thru September 30th, the Book Fair will be held at Grandview
- From October 6th thru October 14th, the Book Fair will be held for the Intermediate and Middle School and they are still looking for volunteers
- The philosophy for this year is that Number 1 can be extremely powerful. The PTO is asking that you use the power of 1 to contribute to Morrisville by volunteering in some capacity from September to June (e.g. one event, one PTO meeting, one hour, one day, one kind word, one week, one positive Facebook post, one email of gratitude, one smile, one pat on the back, etc.) If all of choose our one and put them together, we can be overwhelming strong.
- The PTO is looking for donations to contribute books to the Library

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that the next meeting will be held on November 2nd at 7:30 p.m. in the LGI. He reminded everyone that this committee only meets four times per year.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that he and Mr. Kopakowski met and they discussed the following:

- Literature for Back to School Night
- Maps for drop off and pick up procedures
- Utilization of phone blasts

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that she emailed a Legislative Report to the Board members today and a presentation on the Healthcare Consortium. Ms. Kartal stated that a meeting was held last evening, but she was not able to attend due to a prior commitment.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal stated a Legislative Report was emailed to the Board members today.

M. R. Reiter Repurposing Committee Report – Mr. Miller

Mr. Miller stated that we are still waiting for funds or direction from Borough Council in regards to the future.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

Ms. Kartal stated that the All Years Reunion will be held on Saturday, October 1st from 12-4 in the gym at the high school. They are still accepting donations for the Chinese Auction and all donations are greatly appreciated.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:15 p.m. This motion was seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary