

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, August 24, 2016

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, August 24, 2016, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:32 p.m. with the following members present on roll call:

In attendance: Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty and Ms. Grau

Members absent: Mr. Colon and Ms. Kartal

Quorum Present:

Also attending this evening's meeting were Michael Kopakowski, Superintendent; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that Ms. Kartal, Mr. Colon and Mr. Harris, Business Administrator, had all advised him that they would not be able to attend this evening's meeting.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss personnel, collective bargaining, real estate, and litigation.

STUDENT SPOTLIGHT

- **There was no Student Spotlight**

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

There was no Student Representative at tonight's meeting.

Student Representative to the Board – (Bucks County Technical High School)

There was no Student Representative at tonight's meeting.

Bucks County Technical High School Report – Mr. Gileo

Mr. Gileo stated that a meeting was held Monday evening and they discussed the following:

- Upcoming agreements
- Policies
- Non-gender bathrooms for transgender students
- The next meeting will be held on September 26th

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment A to these minutes.

Mr. Miller stated that the Back to School Night for the Middle School/High School will be held on September 22, 2016 starting at 6:30 p.m. A phone blast will go out with more details and the grades involved.

Mr. Harris – Business Administrator

Mr. Harris was not in attendance; therefore, there was no report.

⇒ **Enrollment Report**

District Enrollments as of June 13, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	48	GRANDVIEW (K-2)	209
Grade 1	72	INTERMEDIATE SCHOOL (3-5)	<u>210</u>
Grade 2	71		419
Grade 3	63		
Grade 4	71	INTERMEDIATE SCHOOL (6-8)	217
Grade 5	76	HIGH SCHOOL (9-12)	<u>226</u>
Grade 6	83		443
Grade 7	65		
Grade 8	69	TECHNICAL SCHOOL	45
Grade 9	49	HOME SCHOOLED	30
Grade 10	68	CHARTER SCHOOLS	34
Grade 11	58	Regular Ed	26
Grade 12	51	Special Ed	8
		OUT OF DISTRICT	49
		Regular Ed	12
		Special Ed	37
TOTAL ENROLLMENT			1020

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS:

Motions 2.1 through 2.7 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

2. Approval of Minutes

2.1 *The Board approved a motion* to approve the minutes of the April 27, 2016 Business Meeting.

2.2 *The Board approved a motion* to approve the minutes of the May 18, 2016 Agenda Meeting.

2.3 *The Board approved a motion* to approve the minutes of the May 18, 2016 Special Meeting.

2.4 *The Board approved a motion* to approve the minutes of the May 25, 2016 Business Meeting.

2.5 *The Board approved a motion* to approve the minutes of the June 15, 2016 Agenda Meeting.

2.6 *The Board approved a motion* to approve the minutes of the June 22, 2016 Business Meeting.

2.7 *The Board approved a motion* to approve the minutes of the July 20, 2016 Special Meeting.

3. **INFRASTRUCTURE**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

3.1 **Approval, Disposal of Excess Items**

The Board approved a motion to approve the disposal of the excess items as presented.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

3.2 **Approval, Amendment to the Agreement of Sale for the M. R. Reiter Property**

The Board approved a motion to approve the amendment to the Agreement of Sale for the M. R. Reiter Property.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

3.3 **Approval, Authorize Hill Wallack LLP to file an appeal to the Board of Assessment**

The Board approved a motion to authorize Hill Wallack LLP to file an appeal to the Board of Assessment to seek tax exempt status for the Capitol View property.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

3.4 **Approval, Joint Purchasing Programs for the fiscal year ending June 30, 2017**

The Board approved a motion to approve and authorize participation in and accept the current and subsequent bids and awards of the joint purchasing programs for the fiscal year ending June 30, 2017; BCIU Cooperative Purchasing Group, CoStars, Keystone Purchasing Network (KPN), National Joint Powers Alliance (NJPA), PA, DGS State Contracts, PEPPM, The Cooperative Purchasing Network (TCPN), and US Communities.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

4. **HUMAN RESOURCES**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 **Approval, Tuition Reimbursement**

The Board approved a motion to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Lauren Cunningham	Tapping the Talent: Working with Gifted Students	Learners Edge	3	\$ 399
Lauren Cunningham	Comm Arts in Secondary Content	Learners Edge	3	\$ 399
Lauren Cunningham	Leadership for Literacy Learning	Learners Edge	3	\$ 399
Megan Preedy	Seminar in Curriculum Development	Holy Family	3	\$2,345
Kyle Greenwood	Design and Implementation Of Inst. Strategies for Info. Profs.	San Jose State Univ.	3	\$1,422
Kyle Greenwood	History of Youth Literature	San Jose State Univ.	3	\$1,422
Kyle Greenwood	Research Methods in Library Science	San Jose State Univ.	3	\$1,076

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

Motions 4.2.a, 4.2.b, and 4.2.c were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

4.2 **Approval, Acceptance of Resignation**

4.2.a *The Board approved a motion* to accept the resignation of Adrianna Morris (French Long-Term Substitute), with regret, effective August 5, 2016.

4.2.b *The Board approved a motion* to accept the resignation of Kara Meshanko (Paraprofessional), with regret, effective August 5, 2016.

4.2.c *The Board approved a motion* to accept the resignation of Charlena Harris (Paraprofessional), with regret, effective August 31, 2016.

Motions 4.3.a, 4.3.b, and 4.3.c were moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

4.3 Approval, Appointment to Extra Curricular Position

4.3.a *The Board approved a motion* to approve the appointment of Michelle Argenti (replacing Christie Nemeth) as Nurse/Media/Guidance Coordinator for the 2016-17 school year at a stipend of \$1500, per MEA Contract.

4.3.b *The Board approved a motion* to approve the appointment of Gina Leary (replacing Christie Nemeth) as the Homeless Liaison for the 2016-17 school year at a stipend of \$1500, per MEA Contract.

4.3.c *The Board approved a motion* to approve the appointment of Varsity Football Assistant Coaches as follows, at a stipend of \$2800 (to be split), per MEA Contract, pending verification of clearances and all required paperwork:

<u>Name</u>	<u>Stipend</u>
Matthew Blisko	\$1400
Nicholas Scramuzza	\$1400

Motions 4.4, 4.5, and 4.6 were moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

4.4 Approval, Leave of Absence

The Board approved a motion to approve a 45 day leave of absence for Linda Yonkin, effective the first day of the 16-17 school year, per agreement.

4.5 Approval, Leave of Absence

The Board approved a motion to approve a leave of absence for Carla VanDemark, effective the first day of the 16-17 school year, per MEA Contract.

4.6 Approval, Appointment – Long Term Substitute

The Board approved a motion to approve the appointment of Stephanie Price as a long-term substitute (filling in for Linda Yonkin), effective August 30, 2016.

MOTION 4.7 WAS DEFERRED

4.7 Approval, Appointment – Long Term Substitute

A *MOTION* is in order to approve the appointment of _____ as a long-term substitute (filling in for Carla VanDemark), effective August 30, 2016.

Motions 4.8, 4.10, 4.11, 4.13, 4.14 and 4.15 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

4.8 Approval, Appointment – Long Term Substitute

The Board approved a motion to approve the appointment of Caroline Lamontagne as a long-term French substitute (replacing Adrianna Morris), effective August 30, 2016.

MOTION 4.9 WAS DEFERRED

4.9 Approval, Appointment – Paraprofessional

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional (replacing Kara Meshanko), effective August 30, 2016.

4.10 Approval, Appointment – Long Term Substitute

The Board approved a motion to approve the appointment of Jenna Rendeiro as a long-term substitute (filling in for Kelly Marlin), effective August 30, 2016.

4.11 Approval, Resignation

The Board approved a motion to approve the resignation of Linda Yonkin, effective the 46th day of the 2016-17 school year, per agreement.

MOTION 4.12 WAS DEFERRED

4.12 Approval, Memorandum of Understanding with MESPA

A *MOTION* is in order to approve Erica Shabert being included in the MESPA bargaining unit, subject to a Memorandum of Understanding with MESPA, subject to solicitor review.

4.13 Approval, Appointment – Long Term Substitute

The Board approved a motion to approve the appointment of Debra Phelan as a long-term substitute (filling in for Megan Mason) for the 2016-17 school year.

4.14 Approval, Appointment, Full Time Learning Support Special Education Teacher

The Board approved a motion to approve the appointment of Kelly Mott (assuming contracted position for Lynn Palumbo) as a full-time Learning Support Special Education Teacher, effective August 30, 2016, per MEA Contract.

4.15 Approval, Appointment of Mentors

The Board approved a motion to approve the appointment of Mentors, per MEA Contract, as follows:

<u>Name</u>	<u>Mentor to:</u>	<u>Stipend</u>
John Eriksson	Megan Preedy	\$750
Wendy Apice-Craig	Lindsay Bauer	\$750
Assunta Deliman	Kyle Greenwood	\$750

Motions 4.16, 4.17, 4.18 and 4.19 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

4.16 Approval, Recording Secretary Stipend

The Board approved a motion to approve an annual stipend of \$8,000 for Karen McQuillan, Recording Secretary, effective August 25, 2016 through July 31, 2017, to be divided and paid over 11 months.

4.17 Approval, In-District Employment

The Board approved a motion to approve the in-district employment for students in the Life Skills Program.

4.18 Approval, Contractual Leave

The Board approved a motion to approve the Contractual Leave for Nicole White effective October 5, 2016 through January 29, 2017.

4.19 Approval, Appointment - Paraprofessional

The Board approved a motion to approve the appointment of Dorthea Gwinn as a Paraprofessional (replacing Charlena Harris), effective August 30, 2016.

5. BUSINESS OPERATIONS/FINANCE

INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$19,276,833	\$6,707,501	\$1,016,316	\$11,553,014

Revenues

Budget 2016-17	Y-T-D Amount	Balance
\$19,276,833	\$785,116	\$18,491,716

ACTION ITEMS:

5.1 Approval, Revision of Motion for 2016-17 Pre-K Counts Grant

At the special meeting held on July 20, 2016, a motion was approved for the 2016-17 school year Pre-K Counts Grant in the amount of \$319,500. The amount has been revised, therefore:

The Board approved a motion to approve the Pre-K Counts Grant for the 2016-17 school year in the amount of \$472,500.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

5.2 Approval, Transfer of Funds

The Board approved a motion to approve the transfer of funds as follows:

Move \$100 from 8th grade activities account to SWPBIS

Move \$100 from 7th grade activities account to SWPBIS

Move \$100 from 6th grade activities account to SWPBIS

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

5.3 Approval, Title I Agreement with Bucks County IU #22 (Holy Trinity Services)

The Board approved a motion to approve the Title I Agreement with Bucks County IU #22 for Holy Trinity services in the amount of \$14,603.70.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

5.4 Approval, Pre-K Counts Agreement with Patricia Müller

The Board approved a motion to approve the Pre-K Counts Agreement with Patricia Müller in the amount of \$5000.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

5.5 Approval, Contract for Accounting Services

The Board approved a motion to approve the contract for accounting services with Tom Josiah Consulting, LLC in an amount not to exceed \$18,000, with services to be completed no later than December 31, 2016.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

5.6 **Approval, Contract with D’Amato & LaSpada for Payroll Services**
The Board approved a motion to approve the contract for payroll services with D’Amato & LaSpada, Certified Public Accountants, in an amount not to exceed \$1000.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

5.7 **Approval, Football Activities Account**
The Board approved a motion to establish a Football Activities Account, subject to periodic oversight by the Administration, to consider implementing policies and procedures regarding funds apportionment.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Board members discussed where the funds would come from for this account, how the funds would be divided among the athletic teams and what they would be used for. The Board discussed the consideration of implementing policies and procedures regarding funding apportionment.

Motions 5.8 through 5.13 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

5.8 **Approval, Grants for 2016-17**
5.8.a Title I
The Board approved a motion to approve the Title I Grant for 2016-17 in the amount of \$181,661.

5.8.b Title II
The Board approved a motion to approve the Title II Grant for 2016-17 in the amount of \$44,856.

5.8.c Title III
The Board approved a motion to approve the Title III Grant for 2016-17 in the amount of \$11,456.

5.9 **Approval, BCIU Supervision of Cohort 8 21st Century Community Learning Grant**
The Board approved a motion to approve the agreement with the Bucks County Intermediate Unit #22 to evaluate the Cohort 8 of the PA 21st Century Community Learning Center Grant.

5.10 **Approval, Weidenhammer Business Office Training and System Upgrades**
The Board approved a motion to approve 76 hours of business office training and system upgrades for the Alio system through Weidenhammer in the amount of \$18,600.

5.11 **Approval, Treasurer's Report**
The Board approved a motion to approve the Treasurer's Report.

5.12 **Approval, Investment Report**
The Board approved a motion to approve the Investment Report.

5.13 **Approval, Payment of Bills**
The Board approved a motion to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (6/29, 7/8, 7/18, 7/26, 8/2, 8/9)	\$	460,818.73
Legal (8/24/16)	\$	19,740.69
Athletic Fund	\$	-0-
General Fund (8/24/16)	\$	324,909.94
Capital	\$	-0-
Cafeteria Fund	\$	<u>-0-</u>
 TOTAL BILLS	\$	 805,469.36

6. **EDUCATION**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 **Approval, Purchase of English/Language Arts Program from Houghton Mifflin for Grades 6-8**
The Board approved a motion to approve the purchase of an English/Language Arts Program from Houghton Mifflin for Grades 6-8 in the amount of \$18,252.28.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

6.2 **Approval, Purchase of Science Program for Grades 6-12**
The Board approved a motion to approve the purchase of a Science Program as presented for Grades 6-12 in the amount of \$32,541.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

6.3 Approval, 2016-17 Revised Student Handbook

The Board approved a motion to approve the 2016-17 revised Student Handbook.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

6.4 Approval, Settlement Agreement

The Board approved a motion to approve the settlement agreement for Student X which includes but is not limited to out of district placement at the Fusion Academy of Princeton for the 2016-17 school year for an annual cost not to exceed \$65,000.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

6.5 Approval, Acceptance of Donations

The Board approved a motion to accept the following donations:

- 13 high school books for Special Education, Gifted, and Criminology from The Links, Inc. - Bucks County Chapter
- Multiple copies of The Humanities, Volume II, from Lamplight of Grace Corporation
- 25 Civil War Children's History books with companion workbook from National Society Colonial Daughters of the 17th Century

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller thanked all of the organizations for their kind donations.

**7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

7.1 Approval, First Reading Policy #121, Field Trips

The Board approved a motion to approve the first reading of Policy #121, Field Trips.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

Future Meetings and Items of Interest

Wednesday, September 21, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, September 28, 2016.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable***

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:45 p.m.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary

