

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, August 17, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on August 17, 2016, after due notice of the meeting had been given as required by law. Mr. Dingle, Vice President, called the meeting to order at 7:39 p.m.

PLEDGE OF ALLEGIANCE

Mr. Dingle made a motion to appoint Jason Harris as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

The following members were present:

Messrs. Gilleo, Perry, Stoneburner, Dingle, and Ms. Kartal, Ms. Getty and Ms. Grau

Members absent: Messrs. Colon and Miller

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Dingle stated that an Executive Session was held this evening prior to tonight's meeting in regards to collective bargaining, personnel and real estate.

Mr. Dingle stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

There is no Student Spotlight for the month of August

Reports

- Student Representatives to the Board – No reports for the month of August
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that no meeting was held this month; therefore, there is nothing to report at this time.

PTO Report – Ms. Getty

Ms. Getty stated that a joint meeting was held between three Board members, Mr. Kopakowski, PTO, and some parents and guardians on July 20th at which time they discussed the following:

- Communication between parents and faculty
- Pick up and drop off locations
- Bullying and the implementation of the State Program that Mr. Kopakowski will be introducing entitled, Pennsylvania School-Wide Positive Behavior and Intervention Support System
- Outside recess for grades 6-12
- Fall Festival (proceeds to be used for outside play equipment for the older students)

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that the last meeting was held on August 3rd and they discussed the following:

- M. R. Reiter property and the need to amend the current purchase agreement to allow the expansion of funding possibilities
- Placement of crossing guards
- Painting of crosswalks
- Crosswalk signage replacement and funding

Public Relations/Communications Report – Mr. Miller

Mr. Miller was not in attendance this evening, therefore, there was no report.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal reported that the meeting will be held next week, therefore, there is nothing to report at this time.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal stated that there is nothing to report at this time.

Mr. Dingle stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1 ***A MOTION*** is in order to approve the minutes of the April 27, 2016 Business Meeting.

2.2 ***A MOTION*** is in order to approve the minutes of the May 18, 2016 Agenda Meeting.

2.3 ***A MOTION*** is in order to approve the minutes of the May 18, 2016 Special Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that the committee met last week and discussed the following:

- Last year's facilities budget and the money saved
- Playground equipment for 3-5th graders and the possibility of adding a blacktop area
- Library/lunch room separation wall
- Purchase of replacement power surge protector at Grandview
- Separation doors were moved by the Science rooms and addition of white cabinets in science rooms
- Dividing curtain walls in gymnasium
- Change in management of snack shacks and fundraising in general for athletics
- Capital Projects Fund and the startup of the auditorium project
- Space and usage of all of the rooms in the school buildings
- Security system upgrades using Grant money received
- Grandview Gardens

Mr. Stoneburner discussed the trimming of the trees and clearing of the ground cover of the hill between the lower field and the upper field at the A-Field and the costs involved (approximately \$7500).

Ms. Kartal and Mr. Stoneburner discussed Grandview Gardens and if a fence is required as part of the project. Mr. Stoneburner stated that there is no requirement for a fence. Ms. Kartal discussed her concerns over projects being started, but not being finished or maintained. Ms. Kartal asked discussed the Snack Shack and asked if anything needs to be replaced. Board members also discussed the possibility of another clean-up day at the A-Field and the playground equipment at Capital View.

At next week's Board meeting Mr. Stoneburner stated that the following motions will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

3.1 Approval, Disposal of Excess Items

A MOTION is in order to approve the disposal of the excess items as presented.

3.2 Approval, Amendment to the Agreement of Sale for the M. R. Reiter Property

A MOTION is in order to approve the amendment to the Agreement of Sale for the M. R. Reiter Property.

3.3 Approval, Authorize Hill Wallack LLP to file an appeal to the Board of Assessment

A MOTION is in order to authorize Hill Wallack LLP to file an appeal to the Board of Assessment to seek tax exempt status for the Capitol View property.

3.4 Approval, Joint Purchasing Programs for the fiscal year ending June 30, 2017

A MOTION is in order to approve and authorize participation in and accept the current and subsequent bids and awards of the joint purchasing programs for the fiscal year ending June 30, 2017; BCIU Cooperative Purchasing Group, CoStars, Keystone Purchasing Network (KPN), National Joint Powers Alliance (NJPA), PA, DGS State Contracts, PEPPM, The Cooperative Purchasing Network (TCPN), and US Communities.

4. HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller was not in attendance this evening, therefore there was no report.

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Lauren Cunningham	Tapping the Talent: Working with Gifted Students	Learners Edge	3	\$399
Lauren Cunningham	Comm Arts in Secondary Content	Learners Edge	3	\$399
Lauren Cunningham	Leadership for Literacy Learning	Learners Edge	3	\$399

4.2 Approval, Acceptance of Resignation

4.2.a A MOTION is in order to accept the resignation of Adrianna Morris (French Long-Term Substitute), with regret, effective August 5, 2016.

4.2.b A MOTION is in order to accept the resignation of Kara Meshanko (Paraprofessional), with regret, effective August 5, 2016.

4.3 Approval, Appointment to Extra Curricular Position

4.3.a A *MOTION* is in order to approve the appointment of Michelle Argenti (replacing Christie Nemeth) as Nurse/Media/Guidance Coordinator for the 2016-17 school year at a stipend of \$1500, per MEA Contract.

4.3.b A *MOTION* is in order to approve the appointment of Gina Leary (replacing Christie Nemeth) as the Homeless Liaison for the 2016-17 school year at a stipend of \$1500, per MEA Contract.

4.3.c A *MOTION* is in order to approve the appointment of a Varsity Football Assistant Coach as follows, at a stipend of \$2800 (to be split), per MEA Contract, pending verification of clearances and all required paperwork:

<u>Name</u>	<u>Stipend</u>
Matthew Blisko	\$1400
Nicholas Scramuzza	\$1400

4.4 Approval, Leave of Absence

A *MOTION* is in order to approve a 45 day leave of absence for Linda Yonkin, effective the first day of the 16-17 school year, per agreement.

4.5 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Carla VanDemark, effective the first day of the 16-17 school year, per MEA Contract.

4.6 Approval, Appointment – Long Term Substitute

A *MOTION* is in order to approve the appointment of Stephanie Price as a long-term substitute (filling in for Linda Yonkin), effective August 30, 2016.

4.7 Approval, Appointment – Long Term Substitute

A *MOTION* is in order to approve the appointment of _____ as a long-term substitute (filling in for Carla VanDemark), effective August 30, 2016.

4.8 Approval, Appointment – Long Term Substitute

A *MOTION* is in order to approve the appointment of _____ as a French long-term substitute (replacing Adrianna Morris), effective August 30, 2016.

4.9 Approval, Appointment – Paraprofessional

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional (replacing Kara Meshanko), effective August 30, 2016.

4.10 Approval, Appointment – Long Term Substitute

A *MOTION* is in order to approve the appointment of _____ as a long-term substitute (filling in for Kelly Marlin), effective September 14, 2016.

4.11 Approval, Retirement

A MOTION is in order to approve the retirement of Linda Yonkin, effective the 46th day of the 2016-17 school year, per agreement.

4.12 Approval, Memorandum of Understanding with MESPA

A MOTION is in order to approve Erica Shabert being included in the MESPA bargaining unit, subject to a Memorandum of Understanding with MESPA, subject to solicitor review.

4.13 Approval, Appointment – Long Term Substitute

A MOTION is in order to approve the appointment of Debra Phelan as a long-term substitute (filling in for Megan Mason) for the 2016-17 school year.

4.14 Approval, Appointment, Full Time Learning Support Special Education Teacher

A MOTION is in order to approve the appointment of Kelly Mott (assuming contracted position for Lynn Palumbo) as a full-time Learning Support Special Education Teacher, effective August 30, 2016, per MEA Contract.

4.15 Approval, Appointment of Mentors

A MOTION is in order to approve the appointment of Mentors, per MEA Contract, as follows:

<u>Name</u>	<u>Mentor to:</u>	<u>Stipend</u>
John Eriksson	Megan Preedy	\$750
Wendy Apice-Craig	Lindsay Bauer	\$750
Assunta Deliman	Kyle Greenwood	\$750

4.16 Approval, Recording Secretary Stipend

A MOTION is in order to approve an annual stipend of \$8,000 for Karen McQuillan, Recording Secretary, effective August 25, 2016 through July 31, 2017, to be divided and paid over 11 months.

4.17 Approval, In-District Employment

A MOTION is in order to approve the in-district employment for students in the Life Skills Program.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Perry

Mr. Perry stated that a meeting was held on August 4th and they discussed the following:

- The next meeting will be held on September 14th
- Ability to pay for the upgrades for the English/Language and Science programs and curriculum
- Separate Student Activities Account for Football Boosters for Fundraising

- Recent changes in PA Law in terms of investments that school districts can make with funds
- Reviewed Investment portfolio to be sure it is aligned with District Policy #609 regarding district funds
- Scope and content of monthly financial reports
- Updates and enhancements to district website pertaining to the Business Department
- Revisiting some cooperative purchasing options regarding cost savings

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Revision of Motion for 2016-17 Pre-K Counts Grant

At the special meeting held on July 20, 2016, a motion was approved for the 2016-17 school year Pre-K Counts Grant in the amount of \$319,500. The amount has been revised, therefore:

A MOTION is in order to approve the Pre-K Counts Grant for the 2016-17 school year in the amount of \$472,500.

5.2 Approval, Transfer of Funds

A MOTION is in order to approve the transfer of funds as follows:

Move \$100 from 8th grade activities account to SWPBIS

Move \$100 from 7th grade activities account to SWPBIS

Move \$100 from 6th grade activities account to SWPBIS

5.3 Approval, Title I Agreement with Bucks County IU #22 (Holy Trinity Services

A MOTION is in order to approve the Title I Agreement with Bucks County IU #22 for Holy Trinity services in the amount of \$14,603.70.

5.4 Approval, Pre-K Counts Agreement with Patricia Miiller

A MOTION is in order to approve the Pre-K Counts Agreement with Patricia Miiller in the amount of \$5000.

5.5 Approval, Contract for Accounting Services

A MOTION is in order to approve the contract for accounting services with Tom Josiah Consulting, LLC in an amount not to exceed \$18,000, with services to be completed no later than December 31, 2016.

5.6 Approval, Contract with D'Amato & LaSpada for Payroll Services

A MOTION is in order to approve the contract for one time payroll services with D'Amato & LaSpada, Certified Public Accountants, in an amount not to exceed \$1000.

5.7 Approval, Football Activities Account

A MOTION is in order to establish a Football Activities Account.

5.8 Approval, Grants for 2016-17

5.8.a Title I

A MOTION is in order to approve the Title I Grant for 2016-17 in the amount of \$181,661.

5.8.b Title II

A MOTION is in order to approve the Title II Grant for 2016-17 in the amount of \$44,856.

5.8.c Title III

A MOTION is in order to approve the Title III Grant for 2016-17 in the amount of \$11,456.

5.9 Approval, BCIU Supervision of Cohort 8 21st Century Community Learning Grant

A MOTION is in order to approve the agreement with the Bucks County Intermediate Unit #22 to evaluate the Cohort 8 of the PA 21st Century Community Learning Center Grant.

5.10 Approval, Weidenhammer Business Office Training

A MOTION is in order to approve 76 hours of business office training for Alio through Weidenhammer in the amount of \$18,600.

5.11 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.12 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.13 Approval, Payment of Bills

A MOTION is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

**6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

Education Committee – Mr. Dingle

Mr. Dingle stated that Education Committee met and they discussed the following items:

- The schedule for specials
- The addition of an Art Teacher and the Art Program, the addition of a Media Specialist and schedule, and the addition of a Science Teacher and how that schedule will help in the area of Physical Education program
- English/Language Program and Science Program

At this time a presentation was given by Assunta Deliman regarding the English/Language Arts Program, and also by John Ericksson regarding the Science Program. They both discussed the rationale of the programs and presented samples of the new books. Discussion regarding the books between the presenters and the Board ensued.

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Education Section:

ACTION ITEMS:

6.1 Approval, Purchase of English/Language Arts Program from Houghton Mifflin for Grades 6-8

A MOTION is in order to approve the purchase of an English/Language Arts Program from Houghton Mifflin for Grades 6-8 in the amount of \$18,252.28.

6.2 Approval, Purchase of Science Program from Pearson for Grades 6-12

A MOTION is in order to approve the purchase of a Science Program from Pearson for Grades 6-12 in the amount of \$32,541.

6.3 Approval, 2016-17 Revised Student Handbook

A MOTION is in order to approve the 2016-17 revised Student Handbook.

6.4 Approval, Settlement Agreement

A MOTION is in order to approve the Settlement Agreement for Student X which includes, but is not limited to out of district placement at the Fusion Academy of Princeton for the 2016-17 school year for an estimated annual cost of \$_____.

6.5 Approval, Acceptance of Donations

A MOTION is in order to accept the following donations:

- 13 high school books for Special Education, Gifted, and Criminology from The Links, Inc. - Bucks County Chapter
- Multiple copies of The Humanities, Volume II, from Lamplight of Grace Corporation
- 25 Civil War Children's History books with companion workbook from National Society Colonial Daughters of the 17th Century

7. POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Dingle stated that the following motion will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, First Reading Policy #121, Field Trips

A MOTION is in order to approve the first reading of Policy #121, Field Trips.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

Mr. Stoneburner questioned motion 6.5 and the donation of Criminology Books and asked if we had an actual course in this subject. Mr. Kopakowski stated that we do offer a Criminology Course.

10. ADJOURNMENT

Mr. Dingle made a motion to adjourn the meeting at 8:47 p.m. This motion was seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary