

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Special Business/Board Meeting – Wednesday, July 20, 2016
Large Group Instruction Room
Morrisville Middle/Senior High School
Immediately following the Agenda Meeting

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The special business/board meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, July 20, 2016, after due notice of this meeting had been given as required by law. This meeting began at 7:05 p.m.

The following members were present:

Messrs. Gilleo, Perry, Stoneburner, Miller and Ms. Kartal, Ms. Getty and Ms. Grau

Member absent: Messrs. Colon and Dingle

Mr. Miller stated that Mr. Colon and Mr. Dingle had both notified him that they would not be able to attend tonight's meeting. He stated that Mr. Colon did try to attend by phone but because of a work related incident, he was unable to attend.

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Ms. Felicity Hanks, Esq.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

1. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

1.1 Approval, Appointment of Business Administrator

The Board approved a motion to approve the appointment of Jason Harris as Business Administrator, effective July 25, 2016, per employment agreement.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller welcomed Mr. Harris and briefly discussed his background and experience.

Mr. Perry welcomed Mr. Harris and stated that he looks forward to working with him.

1.2 Approval, Appointment of Media Specialist

The Board approved a motion to approve the appointment of Kyle Greenwood as Media Specialist, effective August 29, 2016, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller briefly described the job duties of the Media Specialist and the grades that would be served.

Mr. Perry stated that this is one of the new hires that the Board included in the 2016-17 budget. He stated that this is a positive move to bring back some of our enhanced programs.

1.3 Approval, Appointment of Full Time Custodian/Grounds/Shipper/Receiver

The Board approved a motion to approve the appointment of Barbara Henrich as a full time Custodian/Grounds/Shipper/Receiver (night shift), effective July 25, 2016, per MESPA Contract.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

1.4 **Approval, Appointment of Part Time Custodian/Grounds/Shipper/Receiver**

The Board approved a motion to approve the appointment of Mae Tanzillo as a part time Custodian/Grounds/Shipper/Receiver, effective date to be determined, per MESPA Contract, pending receiving clearances.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

1.5 **Approval, Acceptance of Resignation**

The Board approved a motion to approve and accept the resignation of Christie Nemeth, Secondary School Counselor, with regret, effective August 19, 2016.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller thanked Ms. Nemeth for all of the work that she has done in the past years and he wished her the best.

1.6 **Approval, Appointment of Secondary School Counselor**

The Board approved a motion to approve the appointment of Nicole Culnan as Secondary Guidance Counselor, effective August 29, 2016, per MEA Contract.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

1.7 **Approval, Appointment of Full Time Long Term Substitute Spanish Teacher**

The Board approved a motion to approve the appointment of Nina Lavado as Full Time Long Term Substitute Spanish Teacher, effective August 29, 2016, per MEA Contract, pending the receipt of all references and clearances.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

**2. FINANCIAL/BUSINESS
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

2.1 Approval, PASBO Training for Business Administrator

The Board approved a motion to approve the PASBO Training and all related costs as presented for the Business Administrator.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

2.2 Approval, Review of Tax Collection Procedures for the 2015-16 School Year by BBD, LLP

The Board approved a motion to approve the hiring of BBD, LLP to perform a review of the tax collection procedures for the 2015-16 school year at a cost not to exceed \$1,950.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

2.3 Approval, Audit of 2015-16 Morrisville School District Budget by BBD, LLP

The Board approved a motion to approve the hiring of BBD, LLP to perform the audit of the 2015-16 Morrisville School District budget at a cost not to exceed \$19,000.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 7 ayes.

2.4 Approval, 2016-17 School Year Pre-K Counts Grant

The Board approved a motion to approve the Pre-K Counts Grant for the 2016-17 school year in the amount of \$319,500.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Mr. Kopakowski stated that the amount being approved this evening is the money that flows through to the YMCA per the agreement. There are additional monies for our own program. The Pre-K Program will be at the Grandview School for the 16-17 school year.

3. OLD BUSINESS (if needed)

None at this time.

4. NEW BUSINESS

The following motions were added to the agenda:

4.1 Approval, Management Trustee to the Bucks and Montgomery County Schools Healthcare Consortium

The Board approved a motion to appoint Jason Harris as the Management Trustee to the Bucks and Montgomery County Schools Healthcare Consortium.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

4.2 Approval, Right to Know Officer

The Board approved a motion to appoint Jason Harris as the Right to Know Officer.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

Since these motions were added to the agenda, Mr. Miller opened the floor for public comment. There were no comments from the public.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Mr. Miller stated that an Executive Session was held this evening prior to tonight's meeting regarding Human Resources and litigation.

5. ADJOURNMENT

A motion to adjourn the meeting was moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes. The meeting adjourned at 7:20 p.m.

Damon Miller, President

Wanda Kartal, Secretary