

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, May 24, 2017

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, May 24, 2017, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:33 p.m. with the following members present on roll call:

In attendance: Messrs. Colon (via telephone), Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Grau and Ms. Kartal

Members absent: Ms. Getty

Quorum Present:

Also attending this evening's meeting were Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that there was an Executive Session held prior to this evening's meeting at which time they discussed personnel and informational items.

STUDENT SPOTLIGHT

- **Teacher: Drew King**

Mr. King and several students who are members of FBLA were in attendance this evening. These students competed in the FBLA State Competition, coming in third

place, in which they produced a 3-D animation film which they showed at tonight's meeting. This film qualified for the National Competition and the student's explained how the film was created. The topic for the film was, "Why is going green good for a business?" Mr. King stated that another one of our students, Chris Jacobs, who could not make it this evening competed in open events at the State Level and placed 8th in Current Events and also finished in 10th place in Google Applications, Social Media and Open Source.

- **Teacher: Wendy Craig**

Ms. Craig displayed a portrait completed by our student, Antonie Johnson, which has been showcased in the BCIU Student Art Showcase. Antonie was not able to be in attendance this evening.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Student Representative, Patrick Getty, discussed many items which can be found in Attachment A to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

Student Representative, Noah Eisengrein, discussed many items which can be found in Attachment B to these minutes.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that the committee met this past Monday evening and discussed the following:

- Recognized Skills USA Competition winners
- The Authority approved the capital improvement project and the Tech Board viewed a presentation on the project. The project will be voted on by the Board next month.
- A new Superintendent of Record and Treasurer were elected
- The next meeting is scheduled for June 26th
- Graduation at the Tech School is scheduled for June 15th

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that a meeting was held last evening and she discussed the following:

- Last evening there was a Retiree and Recognition reception
- Presentation by the Speech Department

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal discussed the following:

- Proposed Federal Budget and the amount of money that will be coming out of the education budget. Ms. Kartal asked everyone to contact our representatives, senators, legislators, etc. and let them know that this is not okay and how it will greatly impact the education of our students.

1. SUPERINTENDENT’S/ADMINISTRATOR’S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski’s report can be found in Attachment C to these minutes.

Mr. Harris – Business Administrator

Mr. Harris’s report can be found in Attachment D to these minutes.

⇒ **Enrollment Report**

District Enrollments as of May 18, 2017			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	58	GRANDVIEW (K-2)	225
Grade 1	77	INTERMEDIATE SCHOOL (3-5)	<u>216</u>
Grade 2	72		441
Grade 3	63		
Grade 4	72	MIDDLE SCHOOL (6-8)	213
Grade 5	81	HIGH SCHOOL (9-12)	<u>218</u>
Grade 6	77		431
Grade 7	63		
Grade 8	73	TECHNICAL SCHOOL	45
Grade 9	50	HOME SCHOOLED	29
Grade 10	62	CHARTER SCHOOLS	50
Grade 11	57	Regular Ed	37
Grade 12	49	Special Ed	13
		OUT OF DISTRICT	55
		Regular Ed	9
		Special Ed	46
TOTAL ENROLLMENT			1051

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS:

2. Approval of Minutes

Motion 2.1 and 2.2 were moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

2.1 *The Board approved a motion* to approve the minutes of the March 15, 2017 Agenda/Business Meeting.

2.2 *The Board approved a motion* to approve the minutes of the March 22, 2017 Business Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

NOTE: For the month of June, the Facilities Committee meeting will be held on Tuesday, June 13, 2017 at 7:30 p.m. in the LGI.

3.1 **Approval, Agreement with Wire Guys for Security Camera Upgrades**
The Board approved a motion to approve the agreement with Wire Guys for security camera upgrades in an amount not to exceed \$75,632.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

3.2 **Approval, Amendment to Agreement with Morrisville Borough**
The Board approved a motion to approve and execute the amendment to the Agreement with the Morrisville Borough to extend the closing date to July 31, 2017 for sale of the M. R. Reiter property.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a voice vote of 7 ayes and 1 nay. Member voting nay was Mr. Dingle.

3.3 **Approval, Genesis Student Information System ASP Services**
The Board approved a motion to approve the Genesis Student Information System ASP Services for the 2017-18 school year in the amount of \$15,425 (same price as 16-17 school year).

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

4. **HUMAN RESOURCES**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 **Approval, Appointments – Extra Curricular Positions**
The Board approved a motion to approve the following individuals to the Extra Curricular Positions for the 17-18 school year at the stipends listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
John Hubiak	Athletic Director	\$5,000
Donna Wilson	Band Front	\$1,000
Kevin Jones	Yearbook Advisor	\$2,500
Michael Teefy	Student Government/Pres. Class Advisor \$2200/split	\$1,100
Gloria Bramble	Student Government/Pres. Class Advisor \$2200/split	\$1,100
Kenneth Kelman	Newspaper Advisor (Secondary)	\$1,500
Beth Coleman	Newspaper Advisor (Elementary)	\$1,500
Shelly Zuckerman	Chorus (High School)	\$2,200
Drew King	Future Business Leaders Advisor	\$1,400
Jim Gober	Class Advisor (10 th)	\$1,100
Cindy Hasness	Class Advisor (11 th)	\$1,600
Mike Teefy	Class Advisor (12 th)	\$1,975

David Vaccaro	Gym Show Director \$1400/split	\$ 700
Kristy Jackowicz	Gym Show Director \$1400/split	\$ 700
Richard Sabol	Elem. Science Materials Coordinator	\$1,400
Kim Connell	Elem. Coordinator (2 positions)	\$2,100
Assunta Deliman	Elem. Coordinator	\$2,100
Elizabeth Glaum-Lathbury	National Honor Society	\$1,000
Elizabeth Glaum-Lathbury	National Jr. Honor Society	\$1,000
Julie Habel	Elem. Student Government (2 positions – 1 open)	\$1,200
Michael Scott	Intermediate School Student Government	\$1,200
Traci Coley	After School Technology Monitor	\$25/hr or aide rate
Cindy Hasness	AM/PM Detention	\$25/hr or aide rate
Dennis Rodgers	AM/PM Detention	\$25/hr or aide rate
John Eriksson	Science Coordinator	\$1,500
Cindy Hasness	Math Coordinator	\$1,500
Assunta Deliman	English Coordinator	\$1,500
Mike Teefy	Social Studies Coordinator	\$1,500
Drew King	Business Coordinator	\$1,500
Dave Vaccaro	PE/Wellness Coordinator	\$1,500
Traci Coley	Special Education Coordinator	\$1,500
Kevin Jones	Art/Music/Tech Coordinator	\$1,500
Nicole Culnan	Guidance/Nurse/Media Coordinator	\$1,500
Elizabeth Glaum-Lathbury	World Language Coordinator	\$1,500
Jessica Reichert	6 th Grade Coordinator	\$1,500
John Eriksson	7 th Grade Coordinator	\$1,500
Kim Worrell	8 th Grade Coordinator	\$1,500
Derrick Savage	Head Varsity Football Coach	\$4,500
Joseph Domzalski	Asst. Varsity Football Coach (3 positions- 1 open)	\$2,800
Matthew Blisko	Asst. Varsity Football Coach (3 positions)	\$1,400
Dawn Sherlock-Harris	Varsity/JV Cheerleading Coach	\$2,400
Kristy Jackowicz	Varsity Field Hockey Coach	\$3,200
Dennis Rodgers	Intermediate School Field Hockey Coach	\$2,300
Drew King	Intermediate School Soccer Coach	\$2,300
Derrick Savage	Weight Room Supervisor	\$2,700
Gina Leary	Homeless Liaison	\$1,500
Karen McQuillan	Board Secretary	\$8,000
Assunta Deliman	Title II Coordinator	\$1,500
Patricia Krzywonos	Drama Director (1 play)	\$ 850
Kelly Mott	Varsity Soccer Head Coach	\$3,200

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Mr. Colon.

4.2 Approval, Appointment Food Service Compliance Officer

The Board approved a motion to approve the appointment of Marie Wallace as a Food Service Compliance Officer for the 17-18 school year, at an hourly rate of \$30, not to exceed 800 hours.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.3 Approval, Appointment Summer Crew

The Board approved a motion to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as listed below:

Regular Workers

*Joe Jacobs
Sam Driscoll
Braedon Alward
Garlie St Cyr
David Kowalick*

Substitutes

*Alejandro Rios
Joshua Baldwin*

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4.4 ~~Approval, Agreement with Special Education Advisors, Inc.~~

~~*A MOTION* is in order to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the District for the 2017-18 school year, effective July 1, 2017, at the hourly rate of \$64, not to exceed \$130,000 yearly.~~

~~*The Board approved a motion to TABLE* Motion 4.4. Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.~~

4.5 Approval, Extension Agreement for Employment of Superintendent

The Board approved a motion to approve the extension agreement for the employment of Michael Kopakowski as Superintendent to the Morrisville School District, as presented.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

4.6 Approval, Amendments to Business Administrator's Contract

The Board approved a motion to approve an amendment to Jason Harris' employment agreement as Business Administrator to the Morrisville School District, as presented, providing for additional duties at an annual stipend of \$5,000.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4.7 Approval, Acceptance of Resignation

The Board approved a motion to approve and accept, with regret, the resignation of Christine Sullivan, as a Personal Care Assistant, effective June 15, 2017.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

4.8 Approval, Secondary Principal (Grades 6-12) Job Description

The Board approved a motion to approve the Secondary Principal (Grades 6-12) job description.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.9 Approval, Appointment Secondary Principal (Grades 6-12)

The Board approved a motion to approve the appointment of Sean Haines as Secondary Principal (Grades 6-12), effective July 1, 2017, at a yearly salary of \$93,128.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4.10 Approval, Job Postings

Motions 4.10, a through e, were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

- a.** *The Board approved a motion* to approve a job posting for a Music Teacher.
- b.** *The Board approved a motion* to approve a job posting for a full time Kindergarten Teacher.
- c.** *The Board approved a motion* to approve a job posting for an Instructional Support Teacher.
- d.** *The Board approved a motion* to approve a job posting for a Humanities Teacher.
- e.** *The Board approved a motion* to approve a job posting for a Human Resource position.

Ms. Kartal stated that these positions will expand our programs giving further opportunities to our students. Mr. Miller explained the positions and how it will allow us to expand in the areas involved with these positions.

4.11 Approval, Memorandum of Understanding between the Morrisville Education Association and the School District of the Borough of Morrisville
The Board approved a motion to approve the Memorandum of Understanding between the Morrisville Education Association and the School District of the Borough of Morrisville.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.12 Approval, Memorandum of Understanding for James Gober, Teacher on Assignment (Dean)
The Board approved a motion to approve a Memorandum of Understanding for James Gober, Teacher on Assignment (Dean), for the 2017-18 school year at a stipend of \$5,000 above his teacher’s salary.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

5. BUSINESS OPERATIONS/FINANCE INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
19,276,833	3,454,118	15,592,215	230,499

Revenues

Budget 2016-17	Y-T-D Amount	Balance
19,276,833	17,413,175	1,863,657

NOTE: For the month of June, the Finance Committee meeting will be held on Tuesday, June 13, 2017 at 6:30 p.m. in the LGI.

ACTION ITEMS:

Motions 5.1 through 5.5 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5.1 Approval, 2017-18 Final Food Service Budget

The Board approved a motion to approve the 2017-18 Final Food Service Budget in the amount of \$412,637.38 (Final Food Service Budget amount for 2016-17 was \$413,875.54).

5.2 Approval, Transportation Contract with First Student

The Board approved a motion to approve the Transportation Contract with First Student for the 2017-18 school year, with no increase in costs (same prices as 16-17 school year).

<i>Shuttle Run (Morning/Afternoon/Early Dismissal)</i>	<i>\$270/daily rate per vehicle</i>
<i>Bucks County Technical High School Run</i>	<i>\$22,320/year</i>
<i>Class Trips/Sports Bus Rentals</i>	<i>\$65/per hour</i>

5.3 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.4 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.5 Approval, Payment of Bills

The Board approved a motion to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (4/25, 5/5, 5/9, 5/11/17)	\$ 166,294.38
Athletic (4/24, 5/3, 5/8, 5/16/17)	\$ 3,330.00
Legal (5/25/17)	\$ 10,548.70
Cafeteria (5/4/17)	\$ 37,355.93
Capital (5/25/17)	\$ 17,982.70
General Fund (4/25, 5/5, 5/9, 5/11, 5/25/17)	<u>\$ 639,484.56</u>
TOTAL	\$ 874,996.27

5.6 ~~Approval, Disposal of Excess Items~~

~~A *MOTION* is in order to approve for the disposal of excess items, as presented.~~

Mr. Miller stated that Motion 5.6 is to be removed from the agenda.

5.7 Approval, Adopt a Resolution Approving the 2017-18 Proposed Final Budget and Authorizing Public Inspection and Advertisement of Final Budget Notice

The Board approved a motion to adopt a resolution approving the 2017-18 Proposed Final Budget and authorizing public inspection and advertisement of the final budget notice.

The Board members and Business Administrator discussed various areas, positions, etc. in the 2017-18 budget. Mr. Harris stated that hard copies of the budget will be available for public inspection at each of our schools and also on line on our website.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Graduating Class of 2017

The Board approved a motion to approve the Graduating class of 2017, as presented.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

NOTE: Mr. Colon left the Board meeting at 8:30 p.m.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1 and 7.2 were moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

7.1 Approval, Second Reading of Policy

The Board approved a motion to approve the second reading of the policy listed below:

Policy #305, Employment of Substitutes

7.2 Approval, First Reading of Policy

The Board approved a motion to approve the first reading of the following policy:

Policy #806, Child Abuse

Future Meetings and Items of Interest

Wednesday, June 21, 2017.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, June 28, 2017.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our Community Website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS (if needed)

None at this time.

9. NEW BUSINESS

9.1 Approval, Acceptance of Resignation

The Board approved a motion to approve and accept, with regret, the resignation of Julia Shemelia, Administrative Assistant to the Superintendent, effective June 23, 2017.

Several Board members and Mr. Kopakowski, Superintendent, wished Julie the best and thanked her for her loyalty and dedication to the entire District.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

9.2 Approval, Job Posting

The Board approved a motion to post for the position of Administrative Assistant to the Superintendent.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

Since Motion 9.2 was added to the agenda this evening, Mr. Miller opened the floor for public comment. There were no comments from the public regarding Motion 9.2.

Mr. Miller read the following:

PUBLIC ANNOUNCEMENT

May 9, 2017

The Morrisville School District in partnership with Holy Trinity School is pleased to announce their intent to apply for the Pennsylvania Department of Education's 21st Century Community Learning Centers (CCLC) 2017-2020 Cohort 9 Grant.

The focus of the 21st CCLC program is: STEM/STEAM, Workforce/Career Readiness/College Readiness, Transitional Vocational/Technical Services Planning, and High School Credit Recovery.

The purpose of the 21st CCLC program is to provide opportunities for communities to establish or to expand activities in community learning centers that:

1. provide opportunities for academic enrichment, including providing tutorial services to help students to meet the challenging Pennsylvania academic standards;
2. offer students a broad array of additional services, programs, and activities, such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs, mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and
3. offer families of students served by community learning centers opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related education development.

PUBLIC SESSION #2

Rebecca Zawodniak – 121 Chambers Street

Ms. Zawodniak read a letter regarding the position and possible change of assignment in the 17-18 school year of Ms. Wendy Craig, Art Teacher. She discussed the importance of art, and Ms. Craig's connection with her students. Ms. Zawodniak stated that she is submitting a petition regarding the reassignment of Ms. Craig to the Board for their consideration.

Christopher Zawodniak – 121 Chambers Street

Mr. Zawodniak discussed the petition regarding Ms. Craig, Art Teacher, and her reassignment for the 17-18 school year. He reminded everyone to attend the Art Show tomorrow evening, and commended the School Board for again re-instating the music program.

Mr. Miller stated that the Board members are not responsible for assigning or re-assigning teaching positions.

10. ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:50 p.m.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary