

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session/Agenda Meeting—Wednesday, March 15, 2017
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda/work session meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on March 15, 2017, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

The following members were present:

Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

Members absent: Mr. Colon

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that Mr. Colon had contacted him and he was going to attend via phone conference, but Mr. Colon was unable to make a connection from his location.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting in regards to the Board's role regarding student discipline, collective bargaining, real estate and Human Resources.

Mr. Miller stated that our Agenda Meetings can also now include business that may need to take place during an Agenda Meeting; therefore, tonight the Board will act on several items and then move into the Agenda Meeting.

A. BUSINESS ITEMS TO BE VOTED ON AT AGENDA MEETING

1. Authorization, Ratification, Confirmation and Approval of Prior Board Actions and Approval of Minutes

It was learned that the calendar for the Board's public meetings were not advertised in the local newspaper; an error which has been corrected by notice published in the Bucks County Courier Times on March 8, 2017. The meeting schedule was identified on the School District's online calendar at all relevant times and has maintained the same schedule as in past years. In an abundance of caution and to clarify the Board's records, it is the desire of the Board to ratify the actions taken at January and February Board meetings through the following motions:

Public Comment Session on Item #1.1 and 1.2

There were no comments from the Public.

1.1 Ratification of January 25, 2017 Board Meeting Actions

The Board approved a motion to authorize, ratify, confirm and approve all actions taken by the board as described and set forth in the proposed minutes of the board's January 25, 2017 meeting presented and included in the agenda as item 1.2, and to ratify the votes taken by board members during the January 25, 2017 board meeting.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

1.2 Approval of January 25, 2017 Minutes

The Board approved a motion to approve the minutes of the January 25, 2017 Board meeting.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

Public Comment Session on Item #1.3 and 1.4

There were no comments from the Public.

1.3 Ratification of February 22, 2017 Board Meeting Actions

The Board approved a motion to authorize, ratify, confirm and approve all actions taken by the board as described and set forth in the proposed minutes of the board's February 22, 2017 meeting presented and included in the agenda as item 1.4, and to ratify the votes taken by board members during the February 22, 2017 board meeting.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Ms. Kartal.

1.4 Approval of February 22, 2017 Minutes

The Board approved a motion to approve the minutes of the February 22, 2017 Board meeting.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Ms. Kartal due to the fact that she was not in attendance at this meeting.

Public Comment Session on Item #2.1 – 2.6

There were no comments from the Public.

2. Expulsion of Students

2.1 Approval, Expulsion of Student A

The Board approved a motion to approve the expulsion of Student A for a violation of Board Policy 218.1, for a period of one year until February 12, 2018, after a hearing held on February 22, 2017.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

2.2 Approval, Expulsion of Student B

The Board approved a motion to approve the expulsion of Student B for fighting, defiance and assault, for a period of one year until February 8, 2018, after a hearing held on February 27, 2017.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

2.3 Approval, Expulsion of Student C

The Board approved a motion to approve the expulsion of Student C for fighting, defiance and assault, for a period of one year until February 8, 2018, after a hearing held on February 27, 2017.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

2.4 Approval, Expulsion of Student D

The Board approved a motion to approve the expulsion of Student D for fighting, defiance and assault, for a period of one year until February 8, 2018, after a hearing held on February 28, 2017.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

2.5 Approval, Expulsion of Student E

The Board approved a motion to approve the expulsion of Student E for a period of one year until February 8, 2018, pursuant to agreement with parents/guardians.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

2.6 Approval, Expulsion of Student F

The Board approved a motion to approve the expulsion of Student F for a period of one year until February 8, 2018, pursuant to agreement with parents/guardians.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

The business portion of the Agenda Meeting concluded at 7:45 p.m.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

Teacher: Kim Worrell – The Kindness Club

Reports

- **Student Representatives to the Board**
- **Bucks County Technical High School**
- **Bucks County Intermediate Unit**

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that the meeting for tonight was cancelled; therefore there is nothing to report at this time.

PTO Report – Ms. Getty

Ms. Getty discussed the following items:

- Someone Special Dance was held and was a tremendous success
- A Yankee Candle fundraiser is scheduled for this month for Grades K-8
- Working on the Spring Fair
- The next meeting is scheduled for March 16th at 7:00 p.m. in the High School Cafeteria

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that they no meeting has been held since the last report. They are still waiting to hear from the Borough regarding the M. R. Reiter property

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met and discussed the following:

- Concluded review and cleanup of the website
- The website is currently facilitated by School World, which is a Blackboard subsidiary. Blackboard is going to be eliminating School World and will be requiring School Wire. Mr. Miller discussed the costs involved and transition process for School Wire, which must be done by the end of June. The Board members agreed to proceed with this transition.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that they will be meeting next Tuesday. Since the IU meetings take place after the Agenda Meetings, in the future Ms. Kartal will be giving the IU Report at the Business Meetings.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal stated that there was nothing to report at this time.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1 A **MOTION** is in order to approve the minutes of the December 14, 2016 Business Meeting.

2.2 A **MOTION** is in order to approve the minutes of the January 18, 2017 Agenda Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that the committee met and discussed the following:

- A-Field updates and projects
- Installation of fence at Grandview
- Ash trees at Grandview being checked for bugs
- Our Architect of Record, Schrader, is looking over projects to be done
- Electronic door updates
- Security Video System upgrades
- HVAC in kitchen of cafeteria
- Purging outdated materials/supplies out of the maintenance rooms
- The next meeting will be held on April 12th

Mr. Harris discussed the security camera updates and stated that the Board will be receiving quotes for their review for the upgrades very shortly.

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Gilleo

Mr. Gilleo stated that the meeting was cancelled due to inclement weather; therefore, there is nothing to report at this time.

At next week's Board meeting Mr. Gilleo stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Leave of Absence

A MOTION is in order to approve a leave of absence for John Eriksson effective February 27, 2017 until appropriate documentation has been received to return to work.

4.2 Approval, Appointments

4.2.a

A MOTION is in order to rescind the motion approved at the January 18, 2017 Board meeting to appoint Jason Bresnen at a stipend of \$2100 as the Varsity Baseball Assistant Coach.

4.2.b

A MOTION is in order to rescind the motion approved at the February 22, 2017 Board meeting to appoint Chris Romano at a stipend of \$2300 as the Intermediate Baseball Coach.

4.2.c

A MOTION is in order to approve the appointment of the following individuals as Spring Coaches at the stipend listed below, pending receipt of all required paperwork and verification of all clearances:

Chris Romano	Varsity Asst. Baseball Coach	\$2100
Drew King	Intermediate Baseball Coach	\$2300

4.2.d

A MOTION is in order to approve the appointment of _____ as a Long-term Substitute Teacher (filling in for Laura Sonnentag), effective _____.

4.2.e

A MOTION is in order to approve the appointment of Stephanie Bradberry as a Long-term Substitute Teacher (filling in for Ken Kelman), effective March 6, 2017.

4.2.f

A MOTION is in order to approve the appointment of Patricia Krzywonos as Drama Director, at a stipend of \$850.00, pending receipt and approval of all clearances.

4.2.g

A MOTION is in order to approve the appointment of _____ as a Long-term Substitute Teacher (filling in for Sean Haines), effective _____.

4.3 **Approval, Tuition Reimbursement**

A MOTION is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Nicole Culnan	Motivating Students Who Don't Care	LaVerne	3	\$345
Nicole Culnan	I am So Stressed I Could Scream	LaVerne	3	\$345
Nicole Culnan	Understanding and Dealing with Difficult Parents	LaVerne	3	\$345
Nicole Culnan	Bullying	LaVerne	3	\$345
Nicole Culnan	Gang Awareness	LaVerne	3	\$345

4.4 **Approval, Revision to Memorandum of Understanding**

A MOTION is in order to approve the revised Memorandum of Understanding for Jim Gober as Dean of Students, between the District, Mr. Gober, and the Morrisville Education Association for the 2016-17 school year.

4.5 **Approval, Memorandum of Understanding**

A MOTION is in order to approve the Memorandum of Understanding for Sean Haines as Dean of Students, between the District, Mr. Haines, and the Morrisville Education Association for the 2016-17 school year.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Perry

Mr. Perry stated that the committee met on March 8th and discussed the following:

- The next meeting will be held on April 12th
- ERIP Agreement/Offer to be offered to the MEA and reviewed the costs and savings
- 17-18 Budget projected revenues and expenditures

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Attendance as PASBO Conference

A MOTION is in order to approve Jason Harris to attend the PASBO Conference in Pittsburgh from March 21, 2017 through March 24, 2017, per the Business Administrator's contract, costs not to exceed _____.

5.2 Approval, Settlement Agreement

A MOTION is in order to approve the Settlement Agreement in Jane Doe vs. Morrisville Intermediate School, with no financial obligation, and to authorize Mr. Kopakowski to sign the relevant documentation on behalf of the School District to effect settlement.

5.3 Approval, 2017-18 School Year Special Education Services Agreement and Schedule of Projected Costs with the Bucks County IU #22

A MOTION is in order to approve the 2017-18 school year Special Education Services Agreement and Schedule of Projected Costs with the Bucks County Intermediate Unit #22.

5.4 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.5 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.6 Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

5.7 Approval, Apex Learning on-line Learning Program for Grades 9-12

A MOTION is in order to approve the renewal of the Apex Learning on-line Learning Program for Grades 9-12 enrollment subscription in the amount of _____.

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met on March 2nd and discussing the following:

- The 17-18 Budget and positions that the Board would like to bring back or add
- New Science, Social Studies, and Math books
- Increase in Tech School Costs
- Possible start of an Intramural Track and Field Team
- The next meeting will be held on April 6th at 7:00 p.m. in the LGI

ACTION ITEMS:

~~**6.1 Approval, Revised 2016-17 School Calendar**~~

~~**A MOTION** is in order to approve the revised 2016-17 School Calendar.~~

This item was removed and is to be added to the April agenda for approval. Mr. Kopakowski stated that at this time, the last day for students in June 12th, Graduation will be held on June 12th, and the last teacher day is June 13th.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading Policy #203, Immunizations and Communicable Diseases

A MOTION is in order to approve the second reading of Policy #203, Immunizations and Communicable Diseases.

7.2 Approval, Second Reading Policy #203.1, HIV Infection and Administrative Regulation 203-AR-0 (Diseases to be reported to the Department of Health)

A MOTION is in order to approve the second reading of Policy #203.1, HIV Infection and Administration Regulation 203-AR-0 (Diseases to be reported to the Department of Health).

- 7.3** **Approval, Second Reading of Policy #210, Use of Medications and Administrative Regulation 210-AR-0 (Medication Administration)**
A MOTION is in order to approve the second reading of Policy #210, Use of Medications and Administrative Regulation 210-AR-0 (Medication Administration).
- 7.4** **Approval, Second Reading of Policy #210.1, Possession/Use of Asthma Inhalers-Epinephrine Auto Injectors**
A MOTION is in order to approve the second reading of Policy #210.1, Possession/Use of Asthma Inhalers-Epinephrine Auto Injectors.
- 7.5** **Approval, Second Reading of Policy #218, Student Discipline and Administrative Regulations 218-AR-0 and 218-AR-1**
A MOTION is in order to approve the second reading of Policy #218, Student Discipline and Administrative Regulations 218-AR-0 and 218-AR-1.
- 7.6** **Approval, Second Reading of Policy #218.1, Weapons**
A MOTION is in order to approve the second reading of Policy #218.1, Weapons.
- 7.7** **Approval, Second Reading of Policy #218.2, Terroristic Threats-Acts**
A MOTION is in order to approve the second reading of Policy #218.2, Terroristic Threats-Acts.
- 7.8** **Approval, First Reading of Policy #214, Class Rank and Administrative Regulations 214-AR-0 (Class Rank), and 214-AR-1 (Selection of Valedictorian and Salutatorian)**
A MOTION is in order to approve the first reading of Policy #214, Class Rank and Administrative Regulations 214-AR-0 (Class Rank), and 214-AR-1 (Selection of Valedictorian and Salutatorian).
- 7.9** **Approval, First Reading of Policy #215, Promotion and Retention and Administrative Regulations 215-AR-0 (Promotion Retention Acceleration), 215-AR-1 (Retention Procedures), 215-AR-2 (Lack of Progress Letter), 215-AR-4 (Lights Retention Scale), 215-AR-5 (Retention Letter), 215-AR-7 (Acceleration Procedures), 215-AR-8 (Acceleration Data Sheet), 215-AR-9 (Recommendation for Acceleration)**
A MOTION is in order to approve the first reading of Policy #215, Promotion and Retention and Administrative Regulations 215-AR-0 (Promotion Retention Acceleration), 215-AR-1 (Retention Procedures), 215-AR-2 (Lack of Progress Letter), 215-AR-4 (Lights Retention Scale), 215-AR-5 (Retention Letter), 215-AR-7 (Acceleration Procedures), 215-AR-8 (Acceleration Data Sheet), 215-AR-9 (Recommendation for Acceleration).

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

Mr. Harris stated that there we may be adding a motion to engage services to help out with some tax re-assessments.

Mr. Miller stated that the lights for the speed zones have arrived and will be installed soon.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:24 p.m. This motion was seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary