



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, December 13, 2017
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



★ **Teacher: Mike Scott- Student Leadership**

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School - Mr. Gilleo
- Bucks County Intermediate Unit #22 - Ms. Kartal
- PSBA/Legislative - Ms. Kartal

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools

☆ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

District Enrollments as of December 7, 2017			
<u>Student Population</u>			
Kindergarten	74	GRANDVIEW	214
Grade 1	62	INTERMEDIATE SCHOOL (3-5)	<u>200</u>
Grade 2	78		414
Grade 3	65		
Grade 4	64	MIDDLE SCHOOL (6-8)	224
Grade 5	71	HIGH SCHOOL (9-12)	<u>239</u>
Grade 6	88		466
Grade 7	74		
Grade 8	62	TECHNICAL SCHOOL	45
Grade 9	64	HOME SCHOOLED	29
Grade 10	54	CHARTER SCHOOLS	45
Grade 11	65	Regular Ed	39
Grade 12	56	Special Ed	6
		OUT OF DISTRICT	62
		Regular Ed	8
		Special Ed	54
TOTAL ENROLLMENT			1061

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

2.1 A ***MOTION*** is in order to approve the minutes of the June 21, 2017 Agenda Meeting.

2.2 A ***MOTION*** is in order to approve the minutes of the June 28, 2017 Business Meeting.

2.3 A ***MOTION*** is in order to approve the minutes of the July 26, 2017 Special Business Meeting.

2.4 A ***MOTION*** is in order to approve the minutes of the August 16, 2017 Agenda Meeting.

2.5 A ***MOTION*** is in order to approve the minutes of the August 23, 2017 Business Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Advertisement of and Posting for Request for Qualifications (RFQ) for Energy Savings Contractor (ESCo)

A ***MOTION*** is in order to approve the advertisement of and posting for Request for Qualifications (RFQ) for Energy Savings Contractor (ESCo).

4. **HUMAN RESOURCES**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 **Approval, Job Descriptions**

4.1.a

A *MOTION* is in order to approve the Human Resource Generalist Job Description.

4.1.b

A *MOTION* is in order to approve the Administrative Assistant to the Superintendent Job Description.

4.1.c

A *MOTION* is in order to approve the Library Paraprofessional Job Description.

4.2 **Approval, Transfers**

4.2.a

A *MOTION* is in order to approve the transfer of Thomas Turbert from Shipping and Receiving Grounds position in the high school to Day Custodian in Grandview Elementary School, effective December 4, 2017, per MESPA Contract.

4.2.b

A *MOTION* is in order to approve the transfer of Albert Miller from Day Custodian in Grandview Elementary School to Shipping and Receiving Grounds position in the high school, effective December 4, 2017, per MESPA Contract.

4.3 **Approval, Reinstatement**

A *MOTION* is in order to approve the reinstatement of Laura Sonnentag from FMLA, effective January 25, 2018.

4.4 **Approval, Tenure**

A *MOTION* is in order to grant tenure to temporary professional employee, Michelle Argenti, due to successful completion of a three year probationary period, effective January 5, 2018.

4.5 **Approval, Appointments**

4.5.a

A *MOTION* is in order to approve the appointment of Debra Dawicki as a Library Paraprofessional, effective November 20, 2017, at an hourly rate of \$14.93, per MESPA Contract.

4.5.b

A *MOTION* is in order to approve the appointment of Dexter Johnson as a Personal Care Assistant, effective December 11, 2017, at the hourly rate of \$14.93, per MESPA Contract.

4.5.c

A *MOTION* is in order to approve the following individuals to the position of Crowd Control at a stipend of \$41.00 per event:

Julie Habel
Kevin Jones
Kelly Mott
Rick Sabol

4.6 Approval, Attendance at Society for Human Resource Management (SHRM)

A *MOTION* is in order to approve Jocelyn Torres to participate in the SHRM Senior Certified Professional Certification Program at a cost not to exceed \$1200.

4.7 Approval, Volunteer

A *MOTION* is in order to approve the following volunteer:

<u>Parent (Name)</u>	<u>Location</u>
Shawana Biggs	Grandview (Mrs. Phelan's class)

4.8 Approval, End of Assignment

A *MOTION* is in order to approve and accept the end of assignment for Nicole Simon, Long Term Substitute Teacher/First Grade (covering for Laura Sonnentag), effective last day of work on January 26, 2018 with a 2 day overlap.

4.9 Approval, Resignation

A *MOTION* is in order to approve and accept the resignation of Christine Altomari, Science Teacher, effective December 11, 2017.

4.10 Approval, Appointment

A *MOTION* is in order to approve the appointment of _____ as a Science Teacher, effective _____, at the salary rate of _____, per MEA Contract.

4.11 Approval, Transfer

A *MOTION* is in order to approve the transfer of Jayshriben Patel, Paraprofessional/PCA, from the Intermediate School to Grandview Elementary School, effective December 11, 2017, due to District need.

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,781,785	7,063,093	8,051,630	5,667,061

Revenues

Budget 2016-17	Y-T-D Amount	Balance
20,781,785	12,962,240	7,819,545

ACTION ITEMS:

5.1 Approval, Treasurer’s Report

A *MOTION* is in order to approve the Treasurer’s Report.

5.2 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.3 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (11/15, 11/21, 11/22, 11/29, 12/1, 12/6, 12/7)	\$303,372.13
ACH (11/22)	\$ 15,117.70
Athletic (11/17, 11/27)	\$ 880.00
Pharmacy	\$ -0-
Legal	\$ -0-
Cafeteria (11/28)	\$ 3,731.40
Capital	\$ -0-
General Fund (12/14)	<u>\$452,380.13</u>
 TOTAL	 \$775,481.36

5.4 Approval, Weidenhammer Maintenance Renewal

A *MOTION* is in order to approve renewal of the Weidenhammer Maintenance Plan in the amount of \$10,012.23.

5.5 Approval, Attendance PA Educational Technology and Conference

A *MOTION* is in order to approve Jason Harris and Joe Myat to attend the PETE&C Conference in Hershey, PA scheduled for February 11-14, 2018, in an amount not to exceed \$1,500 each.

5.6 Approval, 2018 Monthly Meetings for the Board of School Directors

A *MOTION* is in order to approve the 2018 monthly meetings for the Board of School Directors.

5.7 Approval, Attendance at the Bucks County Superintendent's Retreat

A *MOTION* is in order to approve Mike Kopakowski's attendance at the Annual Bucks County Superintendent's Retreat to be held in March 2018 in Hershey, PA, at a cost not to exceed \$500.

5.8 Approval, Agreement with the Bucks County Intermediate Unit #22 to assist the Morrisville School District with the Superintendent Search

A *MOTION* is in order to approve the agreement with the Bucks County Intermediate Unit #22 to assist the Morrisville School District with the Superintendent search.

5.9 Approval, Tuition Contract

A *MOTION* is in order to approve the Tuition Contract for a student with a disability.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Participation in Lower Bucks County Reading Olympics

A *MOTION* is in order to approve the Morrisville School District's participation in the Lower Bucks County Reading Olympics at a cost not to exceed \$3000 (\$1500 Elementary and \$1500 Secondary).

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, First Reading of Policy 610 – Purchases Subject to Bid Quotation
A *MOTION* is in order to approve the first reading of Policy 610 – Purchases Subject to Bid Quotation.

Future Meetings and Items of Interest

Wednesday, January 17, 2018.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, January 24, 2018.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. OLD BUSINESS (if needed)

9. NEW BUSINESS (if needed)

PUBLIC SESSION #2

10. ADJOURNMENT
A *MOTION* is in order to adjourn the meeting.