



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, June 27, 2018
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



No Student Spotlight for June

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative (No student representative for June)
- Morrisville Bucks County Technical High School Representative (No student representative for June)

REPORTS

- Bucks County Technical High School - Mr. Gilleo

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools

☆ **Reports from Superintendent and Business Manager**

→ **Enrollment Report**

District Enrollments as of June 21, 2018			
<u>Student Population</u>			
Kindergarten	70	GRANDVIEW (K-2)	198
Grade 1	57	INTERMEDIATE SCHOOL (3-5)	<u>191</u>
Grade 2	71		389
Grade 3	64		
Grade 4	61	MIDDLE SCHOOL (6-8)	211
Grade 5	66	HIGH SCHOOL (9-12)	<u>225</u>
Grade 6	79		436
Grade 7	72		
Grade 8	60	TECHNICAL SCHOOL	44
Grade 9	60	HOME SCHOOLED	27
Grade 10	48	CHARTER SCHOOLS	45
Grade 11	60	Regular Ed	37
Grade 12	57	Special Ed	8
		OUT OF DISTRICT	65
		Regular Ed	11
		Special Ed	54
TOTAL ENROLLMENT			1006

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

2.1 A *MOTION* is in order to approve the minutes of the May 23, 2018 Business Meeting.

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

3.1 Approval, Copiers

A *MOTION* is in order to accept and approve terms of a 48 month copier lease from Saxon Office Technology, at a monthly cost of \$1,885.00, as presented.

4. HUMAN RESOURCES **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

4.1 Approval, Resignation

A *MOTION* is in order to approve and accept the resignation of Barbara Henrich, 2nd Shift Custodian/Grounds/Shipper-Receiver, effective 6/27/18.

4.2 **Approval, Leave of Absence for Professional Development**

A *MOTION* is in order to approve and accept the request for Leave of Absence for Professional Development for professional employee, Michelle McCann, for the 2018-2019 school year.

4.3 **Approval, Ratification of Postings**

A *MOTION* is in order to approve and ratify the following postings:

- a. 2nd Shift Custodian/Grounds/Shipper-Receiver position
- b. Long Term Substitute Elementary Teacher (2018-2019 School Year)

4.4 **Approval, Appointments**

4.4.a

A *MOTION* is in order to approve the appointment of _____ as Business Manager (replacing Jason Harris), effective July 1, 2018, at an annual salary of _____, subject to the terms and conditions of his/her individual employment contract, contingent upon receipt of official clearances and medical requirements.

4.4.b

A *MOTION* is in order to approve the appointment of Meghan Kloc as Business Teacher (replacing Andrew King), effective August 27, 2018, at an annual salary of \$46,471/Step OA, per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.4.c

A *MOTION* is in order to approve the appointment of _____ as Long-Term Substitute Elementary Teacher (filling in for Lauren Cunningham), effective August 27, 2018 through January 25, 2019 (includes 1 overlap day), at an annual salary of _____ (pro-rated), per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.4.d

A *MOTION* is in order to approve the appointment of _____ as Long-Term Substitute Teacher (filling in for Michelle McCann) for the 2018-2019 school year, at an annual salary of _____, per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.4.e

A *MOTION* is in order to approve the appointment of Lindsay Ambriz as Long-Term Substitute Psychologist (filling in for Elizabeth Larcher), effective August 27, 2018 through January 27, 2019 (includes 1 overlap day), at an annual salary of \$58,568/Step OA (pro-rated), per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.4.f

A *MOTION* is in order to approve the appointment of Devon Aaron-Carr as Math Teacher (replacing Cynthia Hasness), effective August 27, 2018, at an annual salary of \$51,649/Step OB, per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.4.g

A *MOTION* is in order to approve the appointment of Anna Lindvall as Science Teacher (replacing Christine Altomari), effective August 27, 2018, at an annual salary of \$46,471/Step OA, per MEA Contract, contingent upon receipt of official clearances and medical requirements.

4.5 **Approval, Necessary Hirings During the Summer**

A *MOTION* is in order to authorize the Superintendent to make any necessary hirings during the summer, subject to review by the HR Committee. Any appointments made will be presented to the Board at the August meeting for ratification.

4.6 **Approval, Trainer Contract**

A *MOTION* is in order to approve the Athletic Trainer Contract with Bucks Physical and Sports Rehabilitation, LLC, for one year at a cost of \$37,500.00, as presented.

5. **BUSINESS OPERATIONS/FINANCE**
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**

Expenditures

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,871,896	1,809,286	18,431,969	630,640

Revenues

Budget 2017-18	Y-T-D Amount	Balance
20,871,896	18,583,426	2,288,469

ACTION ITEMS:

5.1 **Approval, Treasurer’s Report**

A *MOTION* is in order to approve the Treasurer’s Report.

5.2 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.3 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (5/17, 5/21, 6/1, 6/6, 6/13, 6/19)	\$144,546.83
ACH (5/31, 6/21)	\$ 10,291.48
Athletic (5/18, 5/23, 6/4)	\$ 1,840.00
Pharmacy	-0-
Legal (6/26, 6/27)	\$ 16,223.62
Cafeteria (5/22, 6/13, 6/21)	\$ 91,913.37
GOBOND (6/25, 6/28)	\$156,517.74
Capital (6/20)	\$ 25,963.10
General Fund (6/29)	<u>\$243,445.43</u>
TOTAL	\$690,741.57

5.4 Approval, Tax Settlement for Tax Parcel #24-004-662

A *MOTION* is in order to approve and accept a tax settlement for Tax Parcel #24-004-662, in the amount of \$500.00, as presented and recommended by the Business Administrator.

5.5 Approval, Insurance Coverage

A *MOTION* is in order to accept and approve the Insurance Policy Proposal from Willis Towers Watson, as presented, at the premiums listed below.

<i>Package Premium</i>	<i>\$51,830</i>
<i>Business Auto Premium</i>	<i>\$10,770</i>
<i>Boiler & Machinery Premium</i>	<i>\$ 4,937</i>
<i>Workers Compensation Premium</i>	<i>\$70,659</i>
<i>Errors and Omissions Premium</i>	<i>\$12,755</i>
<i>Commercial Umbrella Premium</i>	<i>\$11,293</i>
<i>Student Accident Premium</i>	<i>\$ 6,674</i>
<i>Privacy & Network Liability Premium</i>	<i>\$ 3,575</i>

5.6 Approval, Budget Transfers and Financial Transactions

A *MOTION* is in order to authorize the Business Administrator to perform budget transfers and financial transactions necessary to close out the 2017-18 school year. Transactions and budget transfers will be presented to the Board at the August meeting for ratification.

5.7 Approval, Class of 2021 Activity Account

A *MOTION* is in order to approve the establishment of a Class of 2021 Activity Account.

5.8 Approval, Appointment of Treasurer to the Board of School Directors

A *MOTION* is in order to appoint and approve the Treasurer to the Board of School Directors through June 30, 2019.

5.9 Approval, 2018-19 General Fund Budget Resolutions

5.9.a

A *MOTION* is in order to approve the 2018-19 Tax Rate of 206.7967 Mills.

5.9.b

A *MOTION* is in order to approve the 2018-19 Tax Installment Payment Resolution.

5.9.c

A *MOTION* is in order to approve the 2018-19 General Fund Budget in the amount of \$20,664,952.30.

5.9.d

A *MOTION* is in order to authorize the Business Manager to perform all necessary filings as related to the 2018-19 General Fund Budget.

5.9.e

A *MOTION* is in order to approve the 2018-19 Homestead-Farmstead Resolution.

5.10 Approval, Excess Items

A *MOTION* is in order to approve the excess items list, as presented.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:

Informational Item: As required by law, we have received a five (5) year quote for Title I and II, Non-Public Services from the Bucks County Intermediate Unit #22.

ACTION ITEMS:

6.1 Approval, Settlement Agreement

A *MOTION* is in order to approve the Settlement Agreement for Student X, as presented.

6.2 Approval, Purchase of Technology Education Equipment

A *MOTION* is in order to approve the purchase of Technology Education equipment from Saw Sales & Machinery Company, as presented, at a cost not to exceed \$12,000.

6.3 Approval, Morrisville Music Parent Association and By-Laws

A *MOTION* is in order to approve the Morrisville Music Parent Association and By-Laws, as presented.

7. POLICY

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

7.1 Approval, Second Reading of Policies

A *MOTION* is in order to approve the second reading of the following policies:

- a. Policy #801
- b. Policy #AR 801-0
- c. Policy #815
- d. Policy #815-0

7.2 Approval, First Reading of Policy

A *MOTION* is in order to approve the first reading of the following policy:

- a. Policy #815.1

Future Meetings and Items of Interest

NO SCHEDULED MEETINGS IN JULY

Wednesday, August 15, 2018.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, August 22, 2018.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable***

8. OLD BUSINESS

8.1 Approval, Facility Rental Fees

A *MOTION* is in order to approve AR 707.0, Facility Rental Fees, as presented.

9. NEW BUSINESS

9.1 Approval, Attendance at New Superintendent's Academy

A *MOTION* is in order to approve Jason Harris to attend the New Superintendent's Academy (three sessions) at Pennsylvania Association of School Administrators, on the following dates: July 12-13, 2018, September 26-27, 2018, and January 8-9, 2019. Session costs are \$687 (\$229/session) and reasonable travel expenses (hotel/mileage) to be reimbursed per Board Policy 331, Job Related Expenses.

9.2 Approval, Appointment

A *MOTION* is in order to approve the appointment of Kenneth Lowe as 2nd Shift Custodian/Grounds/Shipper-Receive (replacing Barbara Henrich), effective July 9, 2018, at an hourly rate of \$15.30, per MESPA Contract, contingent upon receipt of official clearances and medical requirements.

9.3 Approval, Appointment

A *MOTION* is in order to approve the appointment of Megan Capone as English Teacher (replacing Gloriadine Bramble), effective August 27, 2018, at an annual salary of \$46,471/Step OA, per MEA Contract, contingent upon receipt of official clearances and medical requirements.

9.4 Approval, Act 93 Agreement

A *MOTION* is in order to approve the Act 93 Agreement.

9.5 Approval, Appointment

A *MOTION* is in order to approve the appointment of Fatorma Greene as Assistant Varsity Football Coach for the 2018-19 school year, at a stipend of \$1,400, contingent upon receipt of official clearances and medical requirements.

9.6 Approval, Appointment

A *MOTION* is in order to appoint and approve a Board member as an additional Bucks County Technical High School Representative.

9.7 **Approval, Appointment**

A *MOTION* is in order to approve the appointment of Kelly Mott as Varsity Soccer Coach, subject to the terms of the MEA Agreement.

9.8 **Approval, Appointment**

A *MOTION* is in order to approve the appointment of Kristy Jackowicz as Varsity Field Hockey Coach, subject to the terms of the MEA Agreement.

PUBLIC SESSION #2

10. **ADJOURNMENT**

A *MOTION* is in order to adjourn the meeting.