



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors  
Wednesday, May 23, 2018  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School  
7:30 p.m.**

*This meeting will be recorded for televising*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



**Teacher: Nellie Plummer  
Performance by Elementary Chorus**

**STUDENT REPRESENTATIVES TO THE BOARD**

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

**REPORTS**

- Bucks County Technical High School - Mr. Gilleo

**ITEMS OF GENERAL INFORMATION**

**1. SUPERINTENDENT/ADMINISTRATOR REPORTS**

→ This week in our Schools

☆ **Reports from Superintendent and Business Manager**

→ **Enrollment Report**

<b>District Enrollments as of May 17, 2018</b>			
<u>Student Population</u>			
Kindergarten	70	GRANDVIEW (K-2)	198
Grade 1	57	INTERMEDIATE SCHOOL (3-5)	<u>191</u>
Grade 2	71		<b>389</b>
Grade 3	61		
Grade 4	66	MIDDLE SCHOOL (6-8)	217
Grade 5	67	HIGH SCHOOL (9-12)	<u>225</u>
Grade 6	84		<b>442</b>
Grade 7	73		
Grade 8	60	TECHNICAL SCHOOL	45
Grade 9	60	HOME SCHOOLED	29
Grade 10	48	CHARTER SCHOOLS	44
Grade 11	60	Regular Ed	36
Grade 12	57	Special Ed	8
		OUT OF DISTRICT	67
		Regular Ed	11
		Special Ed	56
<b>TOTAL ENROLLMENT</b>			<b>1016</b>

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## **PUBLIC SESSION #1 (Agenda Items Only)**

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### **Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

- 2.1** A **MOTION** is in order to approve the minutes of the December 4, 2017 Agenda Meeting.
- 2.2** A **MOTION** is in order to approve the minutes of the December 13, 2017 Business Meeting.
- 2.3** A **MOTION** is in order to approve the minutes of the January 17, 2018 Agenda Meeting.

#### **3. INFRASTRUCTURE** **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

None at this time.

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**4.1**

**4.1.a Approval, Volunteers**

A *MOTION* is in order to approve the following volunteers:

<b><u>Name</u></b>	<b><u>Program/Classroom</u></b>
Kimberly Kane	Mrs. Phelan/Grandview
Mohammed Rahman	Mrs. Bowman/Grandview
Nicole Rahman	Mrs. Bowman/Grandview
Anne Ruegner	Mrs. Wiley/Intermediate School
Aimee Sheridan	Mrs. Wiley/Intermediate School
Michael Sheridan	Mrs. Wiley/Intermediate School
Samantha Simmers	Mrs. Marlin-Peroni/Grandview
Chelsea D. Arlequin	Mrs. Marlin-Peroni/Grandview
Victoria Clark	21 <sup>st</sup> CCLC/Morrisville Summer Camp
Dora Fralin	Mrs. Lang/Grandview
Devin Griffiths	21 <sup>st</sup> CCLC/Grandview CZ & Morrisville Summer Camp
Settimia Johnson-Tusiano	Mrs. Sonnentag/Grandview
Monique La Salle	Mrs. Wiley/Intermediate School
Yamilette Chaves	Mrs. Osterhout/Grandview
Jeffrey Heiserman	Mrs. McCann/Intermediate School

**4.1.b Approval, Contractor**

A *MOTION* is in order to approve the following Contractor:

<b><u>Name</u></b>	<b><u>Organization</u></b>
Dora E. Welsh	Detweiler Family Medicine and Associates (Student Vaccine Clinic)

**4.2 Approval, Reinstatement from FMLA**

A *MOTION* is in order to approve the reinstatement of professional employee, Heather Sherlock, from FMLA effective June 20, 2018, per MEA Contract.

**4.3 Approval, Appointments – Extra Curricular Positions**

A *MOTION* is in order to approve the following individuals to the Extra Curricular positions for the 2018-19 school year at the stipends listed below:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
John Hubiak	Athletic Director	\$5,000
<del>Derrick Savage</del>	<del>Weight Room Supervisor</del>	<del>\$2,700</del>
<del>Derrick Savage</del>	<del>Head Varsity Football Coach</del>	<del>\$4,500</del>
Joseph Domzalski	Asst. Varsity Football Coach (3 positions – 1 open)	\$2,800

<del>Matthew Blisko</del>	<del>Asst. Varsity Football Coach (3 positions)</del>	<del>\$1,400</del>
Dawn Sherlock-Harris	Varsity/JV Cheerleading Coach	\$2,400
Kristy Jackowicz	Varsity Field Hockey Coach	\$3,200
Kelly Mott	Varsity Soccer Head Coach	\$3,200
Erica Norris	Band Director (Elementary)	\$1,100
Erica Norris	Band Director (Secondary)	\$3,200
Donna Wilson	Band Front	\$1,000
Pat Krzywonos	Drama Director (1 play) Fall	\$ 850
Kevin Jones	Yearbook Advisor	\$2,500
Michael Teefy	Student Govt/Pres. Class Advisor	\$2,200
Kenneth Kelman	Newspaper Advisor (Secondary)	\$1,500
Beth Coleman	Newspaper Advisor (Elementary)	\$1,300
Jim Gober	Class Advisor (11 <sup>th</sup> )	\$1,600
Michael Teefy	Class Advisor (12 <sup>th</sup> )	\$1,975
Kristy Jackowicz	Gym Show Director, \$1,400/split	\$ 700
David Vaccaro	Gym Show Director, \$1,400/split	\$ 700
Richard Sabol	Elementary Science Materials Coordinator	\$1,400
Kim Connell	Elementary Coordinator	\$2,100
Elizabeth Glaum-Lathbury	National Honor Society	\$1,000
Elizabeth Glaum-Lathbury	National Junior Honor Society	\$1,000
Julie Habel	Elementary Student Government	\$1,200
Michael Scott	Intermediate School Student Government	\$1,200
Traci Coley	After School Technology Monitor	\$27/hr. or aide rate
Dennis Rodgers	AM/PM Detention (2 positions – 1 open)	\$27/hr. or aide rate
John Eriksson	Science	\$1,500
Assunta Deliman	English	\$1,500
Michael Teefy	Social Studies	\$1,500
Dave Vaccaro	PE & Wellness	\$1,500
Traci Coley	Special Education	\$1,500
Kevin Jones	Arts/Music/Tech	\$1,500
Nicole Culnan	Guidance/Nurse/Media	\$1,500
Elizabeth Glaum-Lathbury	World Language	\$1,500
Jessica Reichert	6 <sup>th</sup> Grade	\$1,500
Karen McQuillan	Board Secretary	\$8,000
John Eriksson	7 <sup>th</sup> Grade	\$1,500
Kim Worrell	8 <sup>th</sup> Grade	\$1,500
Gina Leary	Homeless Liaison	\$1,500
Julie Habel	Crowd Control	\$41 per Event
Kevin Jones	Crowd Control	\$41 per Event
Kelly Mott	Crowd Control	\$41 per Event

#### **4.4 Approval, Resignation**

*A MOTION* is in order to approve and accept the resignation of Debra Dawicki, Library Paraprofessional, effective 5/11/18.

**4.5**     **Approval, Postings**

A *MOTION* is in order to approve the following job postings:

- Library Paraprofessional
- Chorus (High School)
- Middle School Field Hockey
- Title II Coordinator
- Long-Term Substitute Elementary Teacher (assignment to begin 8/28/18)
- Assistant Boys Basketball Coach

**4.6**     **Approval, FMLA**

A *MOTION* is in order to approve and accept the FMLA request from professional employee, Lauren Cunningham, effective 8/28/18 through January 24, 2019.

**4.7**     **Approval, Resignation**

A *MOTION* is in order to approve and accept the resignation of Sharon Terry, Substitute Van Driver, effective 5/10/18.

**4.8**     **Approval, FMLA**

A *MOTION* is in order to approve and ratify FMLA for professional employee, Mark Kwartnik, effective April 19, 2018 through the end of the 2017-18 School Year.

**4.9**     **Approval, Appointment**

A *MOTION* is in order to approve the appointment of Nicole Simon for the Elementary Teacher position (replacing Dale Hollerbach), per MEA Contract, effective August 27, 2018, at a salary of \$50,616/Step OA, pending MEA negotiations (salary changed since Agenda meeting as she just received her Masters).

**4.10**    **Approval, Reappointment of Food Service Compliance Officer**

A *MOTION* is in order to approve the reappointment of Marie Wallace as a Food Service Compliance Officer for the 2018-19 school year, at an hourly rate of \$30, not to exceed 800 hours yearly.

**4.11 Approval, Appointment Summer Crew**

A *MOTION* is in order to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as listed below:

**Regular Workers**

- Samuel Driscoll
- Jeff Ketchum
- Jahmeer Perry
- Malachi Inman
- Garlie St-Cyr

**Substitutes**

- Kathryn Baus
- Joshua Baldwin

**4.12 Approval, Memorandum of Understanding for James Gober, Teacher on Assignment (Dean)**

A *MOTION* is in order to approve a Memorandum of Understanding for James Gober, Teacher on Assignment (Dean), for the 2018-19 school year, at a stipend of \$5,000 above his teacher’s salary.

**4.13 Approval, Contract between Morrisville Educational Support Personnel Association and the School District of Borough of Morrisville**

A *MOTION* is in order to approve the contract between the Morrisville Educational Support Personnel Association (MESPA) and the School District of Borough of Morrisville effective July 1, 2018 through June 30, 2021.

**5. BUSINESS OPERATIONS/FINANCE INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**

**Expenditures**

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,871,896	2,836,076	16,526,962	1,508,857

**Revenues**

Budget 2017-18	Y-T-D Amount	Balance
20,871,896	17,357,189	3,514,706

**ACTION ITEMS:**

**5.1 Approval, Treasurer’s Report**

A *MOTION* is in order to approve the Treasurer’s Report.

**5.2 Approval, Investment Report**

A *MOTION* is in order to approve the Investment Report.

**5.3 Approval, Payment of Bills**

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (4/23, 5/1, 5/3, 5/8)	\$ 91,438.02
ACH (5/10)	\$ 144,260.40
Athletic (4/24, 5/2, 5/9)	\$ 4,440.00
Pharmacy	-0-
Legal (5/23)	\$ 15,548.26
Cafeteria (4/27)	\$ 45,139.87
GOBOND (5/22)	\$ 1,202.50
Capital (5/21)	\$ 28,200.00
General Fund (5/24)	\$ 743,419.64
TOTAL	\$1,073,648.69

**5.4 Approval, Disposal of Excess Item**

A *MOTION* is in order to approve the disposal of a meat slicer.

**5.5 Approval, Technology Pool Counsel Legal Services Consultation Agreement between the Bucks County IU#22 and the School District of Borough of Morrisville for the 2018-19 School Year**

A *MOTION* is in order to approve the Technology Pool Counsel Legal Services Consultation Agreement between the Bucks County IU#22 and the School District of Borough of Morrisville for the 2018-19 School Year in the amount of \$807.53.

**5.6 Approval, Contract with Hobsons for the Naviance Package**

A *MOTION* is in order to approve the contract with Hobsons for the purchase of the Naviance Package per the attached schedule, at a total cost not to exceed \$26,250, with a yearly payment as follows, pending Solicitor review:

<i>July 1, 2018</i>	<i>\$8,490</i>
<i>July 1, 2019</i>	<i>\$4,440</i>
<i>July 1, 2020</i>	<i>\$4,440</i>
<i>July 1, 2021</i>	<i>\$4,440</i>
<i>July 1, 2022</i>	<i>\$4,440</i>



**5.7 Approval, Transportation Contract with First Student**

A *MOTION* is in order to approve the Transportation Contract with First Student for the 2018-19 school year as follows: (3% increase from this year)

<i>Tech School Run</i>	<i>\$127.72/daily</i>
<i>Class Trips/Sports Bus Rentals</i>	<i>\$ 68.00/per hour</i>

**5.8 Approval, Adopt a Resolution Approving the 2018-19 Proposed Final Budget and Authorizing Public Inspection and Advertisement of Final Budget Notice**

A *MOTION* is in order to adopt a resolution approving the 2018-19 Proposed Final Budget and authorizing the public inspection and advertisement of the final budget notice.

**5.9 Approval, Acceptance of Donation**

A *MOTION* is in order to approve and accept a donation of musical instruments from The Youth Orchestra of Bucks County.

**5.10 Approval, Attendance at SWPBISP Conference**

A *MOTION* is in order to approve four (4) staff members to attend a SWPBISP Conference on May 22<sup>nd</sup> and May 23<sup>rd</sup>, at a total cost not to exceed \$1900.

**5.11 Approval, 2018-19 Final Food Service Budget**

A *MOTION* is in order to approve the 2018-19 Final Food Service Budget in the amount of \$432,122.37. (Final Food Service Budget amount for 2017-18 was \$412,637.38)

**5.12 Approval, Genesis Student Information System ASP Services**

A *MOTION* is in order to approve the Genesis Student Information System ASP Services for the 2018-19 school year in the amount of \$15,775.00.

**6. EDUCATION**

**INFORMATIONAL/DISCUSSION ITEMS:**

**ACTION ITEMS:**

**6.1 Approval, Graduating Class of 2018**

A *MOTION* is in order to approve the Graduating Class of 2018, as presented.

**6.2 Approval, Agreement and Waiver of Formal Expulsion Hearing**

A *MOTION* is in order to approve and accept the Agreement and Waiver of a formal expulsion hearing for Student X, as agreed to and signed by Student X's parents.

**7. POLICY**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**7.1 Approval, First Reading of Policies**

A *MOTION* is in order to approve the first reading of the following policies:

- Policy #801
- Policy #AR 801-0
- Policy #815

**7.2 Approval, Second Reading of Policies**

A *MOTION* is in order to approve the second reading of the following policies:

- Policy #003-BOG-0
- Policy #003-BOG-1

***Future Meetings and Items of Interest***

Wednesday, June 20, 2018.....Monthly Agenda Meeting 7:30 p.m.  
Wednesday, June 27, 2018.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information***  
***visit our community website [www.mv.org](http://www.mv.org)***  
***and Channel 28 on your Local Cable***

**8. OLD BUSINESS (if needed)**

None at this time.

**9. NEW BUSINESS**

**9.1 Approval, Marquee and Flagpole Project**

A *MOTION* is in order to approve the purchase of a marquee from Stewart Signs and to approve Carrot-Top Industries to complete the flagpole project, for a total not to exceed \$32,000.

**9.2 Approval, Appointments – Extra Curricular Positions**

A *MOTION* is in order to approve the following individuals to the Extra Curricular positions for the 2018-19 school year at the stipends listed below:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Denise McDevitt	Middle School Soccer Coach	\$2,300
Cleveland Richardson II	Asst. Varsity Football Coach	\$1,400

**9.3 Approval, Service Agreement between School District of Borough of Morrisville and Tom Josiah Consulting, LLC**

A *MOTION* is in order to approve the Service Agreement between School District of Borough of Morrisville and tom Josiah Consulting, LLC for accounting services for the 2018-19 school year, at the rate of \$100 per hour, not to exceed \$18,500 per year.

**9.4 Approval, Volunteer**

A *MOTION* is in order to approve the following volunteer:

<u>Name</u>	<u>Program/Classroom</u>
Heidi Fisher	Ms. Coleman/Intermediate School

**9.5 Approval, FMLA**

A *MOTION* is in order to approve Intermittent FMLA for professional employee, Jill Osterhout, effective May 21, 2018 through the end of the 2017-18 school year.

**9.6 Approval, Postings**

A *MOTION* is in order to approve the following postings for extracurricular positions:

- Head Varsity Football Coach
- Asst. Varsity Football Coach (2 openings)

**9.7 Approval, Appointment of Superintendent**

A *MOTION* is in order to approve the appointment of Jason B. Harris as Superintendent of School District of Borough of Morrisville, for a four-year term, commencing on July 1, 2018, subject to the terms and conditions in an Agreement to be executed by and between Mr. Harris and the School Board of Directors.

**9.8**    **Approval, Initiation of Search for Business Manager**

A *MOTION* is in order to authorize the initiation of a search to appoint a successor to Jason Harris as Business Manager, based on his appointment to the position of District Superintendent.

**9.9**    **Approval, Tuition Reimbursement**

A *MOTION* is in order to approve tuition reimbursement to the following individual, per MESPA Agreement:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Jill Maurizzio	English Composition	BCCC	3	\$500

**9.10**    **Approval, Drawings for Vestibule Upgrades from Schrader Group**

A *MOTION* is in order to approve the supplemental proposal letter for the drawings for the vestibule upgrades from Schrader Architectural Group in an amount not to exceed \$12,750.

**9.11**    **Approval, Elementary and High School Vestibule Upgrades**

A *MOTION* is in order to approve the proposal, as presented, for the elementary and high school vestibule upgrades, in an amount not to exceed \$135,787.74.

**9.12**    **Approval, Appointment**

A *MOTION* is in order to approve the appointment of Julieann Cappuccino as the Elementary Assistant Principal, effective July 1, 2018, at an annual salary of \$85,000, per Act 93, contingent upon receipt of official clearances and medical requirements.

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**PUBLIC SESSION #2**

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**We would like to recognize the following employees on their longevity and loyalty with the School District of Borough of Morrisville, congratulations!**

**40-43 Years of Service**

Midge Grabowski  
Miriam Burkhardt

**30 Years of Service**

Kimberly Connell

**25+ Years of Service**

Kimberly Worrell  
John Hubiak  
Karen McQuillan  
Drew King  
Nellie Plummer

**20-24 Years of Service**

Elizabeth Tusina  
Dale Hollerbach  
Joann Schlosser  
Assunta Deliman  
David Vaccaro  
Wendy Apice-Craig  
Ken Kelman  
Patti Ebert

**15-19 Years of Service**

Mary Killion  
Megan Mason  
Michelle McCann  
Jill Osterhout  
Ana Ramirez  
Christy Schmidt  
Joe Somaine (May 2018)  
Jennifer Sullivan  
Michael Teefy  
Jayshriben Patel  
Gloriadine Bramble  
Donna Colon  
Mary Pursell-Bracken  
John Eriksson  
James Gober  
Cynthia Hasness  
Lisa Leedom  
Mark Kwartnik  
Timothy Mullen  
Patricia Evans  
Michael Scott

**10-14 Years of Service**

Summer Branche  
Kelly Marlin-Peroni  
Melissa Bowman  
Sandra Sims  
Meredith Wiley  
Szilvia Deak  
Colleen Nay  
Melissa Pilla  
Nicole White  
Michelle Riley  
Traci Coley  
Dennis Rodgers  
Shirley Mallino  
Lisa Castillo  
Georgette Davis  
Erica Schabert  
David May  
Bethany Coleman  
Kevin Jones  
Jessica Reichert  
Justin Woodruff  
Richard Boats  
Joe Myat  
Elizabeth Glaum-Lathbury  
Daniel Fox  
Sean Haines  
Lynn Palumbo  
Tracie Galante  
Julie Habel  
Erica Lang

**5-9 Years of Service**

Joseph Cicco  
Marcia Cicco  
Judith McCluskey  
Christine Sullivan  
Amy Giblin  
Lauren Cunningham  
Laura Dyer  
Gina Leary  
Richard Sabol  
Laura Sonnentag  
Carla VanDemark  
Thomas Turbert  
Jayne Fritsch  
Cliff Yuen  
Alan Benjamin

**10. ADJOURNMENT**

*A MOTION* is in order to adjourn the meeting.