



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors  
Wednesday, March 28, 2018  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School  
7:30 p.m.**

*This meeting will be recorded for televising*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



**Teacher: Assunta Deliman  
Reading Olympics Team**

**STUDENT REPRESENTATIVES TO THE BOARD**

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

**REPORTS**

- Bucks County Technical High School - Mr. Gilleo
- Bucks County Intermediate Unit #22 - Ms. Kartal
- PSBA/Legislative - Ms. Kartal
- Borough Council/School Board Joint Committee – Mr. Miller
- Policy Committee – Mr. Miller
- Public Relations/Communication – Mr. Miller
- PTO – Ms. Getty
- MOEF – Ms. Grau

**ITEMS OF GENERAL INFORMATION**

**1. SUPERINTENDENT/ADMINISTRATOR REPORTS**

→ This week in our Schools

★ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

<b>District Enrollments as of March 23, 2018</b>			
<u>Student Population</u>			
Kindergarten	72	GRANDVIEW (K-2)	207
Grade 1	61	INTERMEDIATE SCHOOL (3-5)	<u>195</u>
Grade 2	74		<b>402</b>
Grade 3	64		
Grade 4	62	MIDDLE SCHOOL (6-8)	218
Grade 5	69	HIGH SCHOOL (9-12)	<u>224</u>
Grade 6	84		<b>442</b>
Grade 7	73		
Grade 8	61	TECHNICAL SCHOOL	45
Grade 9	60	HOME SCHOOLED	29
Grade 10	48	CHARTER SCHOOLS	47
Grade 11	59	Regular Ed	40
Grade 12	57	Special Ed	7
		OUT OF DISTRICT	62
		Regular Ed	8
		Special Ed	54
<b>TOTAL ENROLLMENT</b>			<b>1027</b>

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## **PUBLIC SESSION #1 (Agenda Items Only)**

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### **Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

**2.1** A ***MOTION*** is in order to approve the minutes of the December 4, 2017 Re-Organization Meeting.

#### **3. INFRASTRUCTURE**

### **INFORMATIONAL/DISCUSSION ITEMS:**

### **ACTION ITEMS:**

#### **3.1 Approval, Agreement for Appraisals on the Manor Park Property**

A ***MOTION*** is in order to authorize the Business Manager to execute agreements on behalf of the School District in order to obtain up to two (2) appraisals on the School District's property, including all real property and buildings, located at 30 E. Cleveland Avenue, Morrisville, PA in an aggregate cost to the School District not to exceed \$6,000.

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**4.1**

**4.1.a Approval, Volunteer**

A *MOTION* is in order to approve the following volunteer:

<b><u>Name</u></b>	<b><u>Program</u></b>
Linda Lackpour	Cops and Kids: Connecting Kids and Community through Literacy
Anna Darnowsky	Challenge Zone Program
Susan Stone Bingley	Cops and Kids: Connecting Kids and Community through Literacy

**4.1.b Approval, Contractors**

A *MOTION* is in order to approve the following Contractors:

<b><u>Name</u></b>	<b><u>Organization</u></b>
Thomas Dwyer	Warwick Family Services, Inc.
Michael Berchok	PA Department of Labor and Industry Office of Vocational Rehabilitation
Zachary Beckerman	Delta T Group

**4.2 Approval, Ratification of Transfer**

A *MOTION* is in order to approve and ratify the transfer of Paraprofessional/PCA, Jay Patel, from Grandview to the High School, effective March 5, 2018, due to District need.

**4.3 Approval, Postings (Anticipated Openings)**

A *MOTION* is in order to approve the postings for the following anticipated openings due to retirement/resignation:

- Future Business Leaders-Advisor
- Business Coordinator
- Class Advisor (Grade to be determined)
- AM/PM Detention
- Math Coordinator
- Student Government/President Class Advisor
- Middle School Baseball Coach

**4.4 Approval, Tuition Reimbursement**

A *MOTION* is in order to approve tuition reimbursement to the following individuals:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Nicole Culnan	Curbing School Violence	Univ. of Lavern	3	\$ 345
Nicole Culnan	Nutrition in 21 <sup>st</sup> Century	Univ. of Lavern	3	\$ 345
Kristy Jackowicz	Enhancing Communication & Literacy	Holy Family	3	\$1,362
Kristy Jackowicz	Advanced Practicum in Special Education	Holy Family	3	\$1,362

**4.5 Approval, Field Experience**

A *MOTION* is in order to approve and ratify Rachel Anne Bristow to observe teachers, Grades K-1, as part of her teacher preparation program at the Bucks County Community College, on March 15, 2018 and on March 22, 2018, for a total of 5 hours, at no cost to the District, contingent upon receipt of official clearances.

**4.6 Approval, Job Descriptions**

**4.6.a**

A *MOTION* is in order to approve the Custodian/Grounds/Shipper-Receiver Job Description.

**4.6.b**

A *MOTION* is in order to approve the Assistant Principal Job Description.

**4.6.c**

A *MOTION* is in order to approve the Supervisor of Special Education Job Description.

**4.7 Approval, Appointment**

A *MOTION* is in order to approve and ratify the appointment of Micah David Morgandale for the 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver position, per MESPA Contract, effective March 21, 2018, at a salary of \$15.30 per hour, contingent upon receipt of official clearances.

**4.8 Approval, Medical Leave of Absence**

A *MOTION* is in order to approve and ratify a Medical Leave of Absence for professional employee, Heather Sherlock, effective March 16, 2018 through the end of the 2017-18 School Year. (This motion was approved at the February Board meeting but the effective date has now changed as noted above.)

**4.9**     **Approval, Appointment**

A *MOTION* is in order to approve and ratify the appointment of Brett Lynch for the Long Term Guidance Counselor position, per MEA Contract, effective March 16, 2018 – with two overlap days on 2/27/18 and 3/1/18, at a pro-rated salary of \$50,616/Step OA. All clearances have been received and confirmed. (This motion was approved at the February Board meeting with the incorrect effective date – this date is now being corrected as noted above.)

**4.10**     **Approval, Appointment**

A *MOTION* is in order to approve the appointment of Stephenie Russell as Supervisor of Special Education, effective May 1, 2018, at an annual salary of \$95,000 (pro-rated), per Act 93, contingent upon receipt of official clearances.

**4.11**     **Approval, Postings**

A *MOTION* is in order to approve the following postings:

- Long-term Substitute Elementary Teacher
- Substitute Van Drivers

**5.**     **BUSINESS OPERATIONS/FINANCE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**

**Expenditures**

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,781,785	4,444,938	12,818,113	3,518,733

**Revenues**

Budget 2017-18	Y-T-D Amount	Balance
20,781,785	16,187,631	4,594,154

**ACTION ITEMS:**

**5.1**     **Approval, Treasurer's Report**

A *MOTION* is in order to approve the Treasurer's Report.

**5.2**     **Approval, Investment Report**

A *MOTION* is in order to approve the Investment Report.

**5.3     Approval, Payment of Bills**

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (2/28, 3/1, 3/5, 3/13, 3/15)	\$162,648.43
ACH (2/22, 3/14, 3/20)	\$273,059.95
Athletic (2/27)	\$ 1,080.00
Pharmacy	-0-
Legal (3/28)	\$ 15,726.09
Cafeteria	-0-
Capital	-0-
General Fund (3/27)	<u>\$444,886.34</u>
TOTAL	<u>\$897,400.81</u>

**5.4     Approval, ALICE Training Program**

A *MOTION* is in order to approve the purchase of the ALICE Training Program at a cost not to exceed \$2100 annually, and a one-time training cost not to exceed \$3000.

**5.5     Approval, iLit ELL Program**

A *MOTION* is in order to purchase the iLit ELL Program at a cost not to exceed \$7125.

**5.6     Approval, Acceptance of Donation**

A *MOTION* is in order to approve and accept a donation of toothbrushes and toothpaste from DonorsChoose.org for a classroom project called “Healthy Smiles Make Healthy Students” in an approximate amount of \$250.

**5.7     Approval, Blackboard K-12 License Renewal**

A *MOTION* is in order to approve the renewal of the Blackboard K-12 license in an amount not to exceed \$4669.

**6.     EDUCATION  
INFORMATIONAL/DISCUSSION ITEMS:  
ACTION ITEMS:**

**6.1     Approval, Revised 2017-2018 School Calendar**

A *MOTION* is in order to approve the revised 2017-2018 School Calendar.

**6.2     Approval, Special Education Plan 2018-2021**

A *MOTION* is in order to approve the 2018-2021 Special Education Plan.

**6.3     Approval, Agreement and Waiver of Formal Expulsion Hearing**

**6.3.a** A *MOTION* is in order to approve and accept the Agreement and Waiver of a formal expulsion hearing for Student X, as agreed to and signed by Student X and Student X's parent.

**6.3.b** A *MOTION* is in order to approve and accept the Agreement and Waiver of a formal expulsion hearing for Student Y, as agreed to and signed by Student Y and Student Y's parent.

**7.     POLICY**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**7.1     Approval, Second Reading of Policies**

A *MOTION* is in order to approve the second reading of the following policies:

- 000 – Board Policy/Procedure/Administrative Regulations
- 003 – Functions
- 004.1 – Student Advisory Members to the Board
- 008 – Organization Chart

**7.2     Approval, First Reading of Policies**

A *MOTION* is in order to approve the first reading of the following policies:

- 815 – Morrisville School District Acceptable Use of Electronic Resources
- 001 – Name and Classification
- 003-BOG-0 – Development of Board Policy/Guidelines and Administrative Regulations
- 003-BOG-1 – Board Policy/Guidelines and Administrative Regulation Development Process
- 801 – Public Records and Fee Schedule



**Future Meetings and Items of Interest**

Wednesday, April 18, 2018.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, April 25, 2018.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information***  
***visit our community website [www.mv.org](http://www.mv.org)***  
***and Channel 28 on your Local Cable***

**8. OLD BUSINESS (if needed)**

**9. NEW BUSINESS**

**9.1 Approval, 2016 Taxes - Waiver of Interest Penalty**

A ***MOTION*** is in order to approve a waiver of interest penalty for Tax Parcel 24-008-143-001, for 2016 School Real Estate Taxes, in an amount not to exceed \$98.13.

**9.2 Approval, Agreement with Schrader Group**

A ***MOTION*** is in order to approve the Agreement with Schrader Group, Architect of Record for GESA Project Services and other District renovation projects, as presented.

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## **PUBLIC SESSION #2**

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- 10.**     **ADJOURNMENT**  
A *MOTION* is in order to adjourn the meeting.