



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors  
Wednesday, February 28, 2018  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School  
7:30 p.m.**

*This meeting will be recorded for televising*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



**Teacher: Kevin Jones**  
**Morrisville Bowling Team who are playing in the BAL**  
**Championship and the Girls Co-Bowler of the Year**

**Special Announcement**

**Congratulations to Juan Sarat on his twentieth anniversary of service with the  
School District of Borough of Morrisville.**



**STUDENT REPRESENTATIVES TO THE BOARD**

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

**REPORTS**

- Bucks County Technical High School - Mr. Gilleo
- Bucks County Intermediate Unit #22 - Ms. Kartal
- PSBA/Legislative - Ms. Kartal

**ITEMS OF GENERAL INFORMATION**

**1. SUPERINTENDENT/ADMINISTRATOR REPORTS**

- This week in our Schools
  - ☆ Reports from Superintendent and each Administrator

→ Enrollment Report

<b>District Enrollments as of February 23, 2018</b>			
<u>Student Population</u>			
Kindergarten	74	GRANDVIEW (K-2)	209
Grade 1	61	INTERMEDIATE SCHOOL (3-5)	<u>199</u>
Grade 2	74		<b>408</b>
Grade 3	65		
Grade 4	63	MIDDLE SCHOOL (6-8)	223
Grade 5	71	HIGH SCHOOL (9-12)	<u>228</u>
Grade 6	87		<b>451</b>
Grade 7	74		
Grade 8	62	TECHNICAL SCHOOL	45
Grade 9	59	HOME SCHOOLED	29
Grade 10	53	CHARTER SCHOOLS	44
Grade 11	60	Regular Ed	38
Grade 12	56	Special Ed	6
		OUT OF DISTRICT	62
		Regular Ed	8
		Special Ed	54
<b>TOTAL ENROLLMENT</b>			<b>1039</b>

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## **PUBLIC SESSION #1 (Agenda Items Only)**

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### **Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

**2.1** A **MOTION** is in order to approve the minutes of the October 25, 2017 Business Meeting.

**2.2** A **MOTION** is in order to approve the minutes of the November 8, 2017 Agenda Meeting.

**2.3** A **MOTION** is in order to approve the minutes of the November 15, 2017 Business Meeting.

**2.4** A **MOTION** is in order to approve the minutes of the November 20, 2017 Special Business Meeting.

**3. INFRASTRUCTURE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**A PRESENTATION BY DAMION SPAHR FROM REYNOLDS WILL BE GIVEN REGARDING THE SCOPE AND SCHEDULE OF PROJECTS**

**ACTION ITEMS:**

**3.1 Approval, RFP**

A *MOTION* is in order to approve an RFP for a Broker for the Manor Park School.

**3.2 Approval, Ratification of the removal of the fuel oil tank at Capital View**

A *MOTION* is in order to approve the ratification of the removal of the fuel oil tank at Capital View on March 5, 2018, at a cost not to exceed \$3800, plus the cost for the removal of any contaminated ground.

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**4.1**

**4.1.a Approval, Contractors**

A *MOTION* is in order to approve the following contractors:

<b><u>Name</u></b>	<b><u>Organization</u></b>
Eileen Heitman	Cops and Kids: Connecting Kids and Community through Literacy
Mary F. Auker	Cops and Kids: Connecting Kids and Community through Literacy
Ellen K. Sweeney	Cops and Kids: Connecting Kids and Community through Literacy
Kathleen Thrush-Shaginaw	Cops and Kids: Connecting Kids and Community through Literacy

**4.1.b Approval, Volunteer**

A *MOTION* is in order to approve the following volunteers:

<b><u>Name</u></b>	<b><u>Program</u></b>
Ami K. Panchal	21 <sup>st</sup> Century
Bettina M. Bunting	21 <sup>st</sup> Century 3-5 <sup>th</sup> Grade Reading Tutoring
Cody, Therapy Dog (Owner: Bettina Bunting)	21 <sup>st</sup> Century 3-5 <sup>th</sup> Grade Reading Tutoring

**4.2 Approval, Medical Leave of Absence**

A *MOTION* is in order to approve a Medical Leave of Absence for professional employee, Heather Sherlock, effective March 12, 2018 through the end of the 2017-18 School Year.

**4.3 Approval, Ratification of Transfers**

**4.3.a** A *MOTION* is in order to approve and ratify the transfer of Juan S. Sarat, Lead Custodian, from night shift to day shift, effective February 5, 2018, due to District need.

**4.3.b** A *MOTION* is in order to approve and ratify the transfer of Szilvia Deak, 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver, from Grandview Elementary to Intermediate/Middle/High School, effective February 5, 2018, due to District need.

**4.3.c** A *MOTION* is in order to approve and ratify the transfer of Barbara Henrich, 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver, from Intermediate/Middle/High to High School, effective February 5, 2018, due to District need.

**4.3.d** A *MOTION* is in order to approve and ratify the transfer of Mae Tanzillo, Split Shift Custodian/Grounds/Shipper-Receiver, from Intermediate/Middle/High School to High School (first half of the shift) and Grandview (2<sup>nd</sup> half of the shift), effective February 5, 2018, due to District need.

**4.4 Approval, Ratification of Posting**

A *MOTION* is in order to ratify the posting for 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver position.

**4.5 Approval, Appointment**

A *MOTION* is in order to approve the appointment of \_\_\_\_\_ for the 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver position, per MESPA Contract, effective \_\_\_\_\_, at a salary of \_\_\_\_\_, contingent upon receipt of official clearances.

**4.6 Approval, Tuition Reimbursement**

A *MOTION* is in order to approve tuition reimbursement to the following individuals:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Kristy Jackowicz	Positive Management Strategies in Spec. Ed.	Holy Family	3	\$1,362.00
Elizabeth Larcher	Psychology Doctoral Internship	Indiana U of PA	3	\$2,125.70
Denise McDevitt	Autism Endorsement Course #1	Holy Family	3	\$1,362.00
Denise McDevitt	Autism Endorsement Course #2	Holy Family	3	\$1,362.00

**4.7 Approval, Family and Medical Leave Act (FMLA)**

A *MOTION* is in order to approve professional employee, Wendy Apice-Craig, be granted intermittent FMLA, effective October 30, 2017.

**4.8 Approval, ERIP Resignations**

A *MOTION* is in order to approve and accept the retirement/resignation of the following individuals, per MEA Contract, effective the last school day of the 2017-18 School Year:

Dale Hollerbach  
Gloriadine Bramble  
Cynthia Hasness  
Andrew King

**4.9 Approval, Postings (Anticipated Openings)**

A *MOTION* is in order to approve the postings for the following anticipated openings due to retirement/resignation:

- Elementary Teacher
- High School English Teacher
- High School Math Teacher
- High School Business, Computer, and Information Technology Teacher

**4.10 Approval, Field Experience**

A *MOTION* is in order to approve MSD Alumnus Gabrielle Fogg to observe teachers, Grades K-12, for Introduction to Education Course, University of Pittsburgh, from March 5, 2018 through March 8, 2018, 4 hours per day at no cost to the District, contingent upon receipt of official clearances.

**4.11 Approval, Posting for an Elementary/Intermediate Assistant Principal**

A *MOTION* is in order to approve the posting for an Elementary/Intermediate Assistant Principal.

**5. BUSINESS OPERATIONS/FINANCE  
INFORMATIONAL/DISCUSSION ITEMS:**

• **Finance Report (Informational Item)**

**Expenditures**

Budget 2017-18	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
20,781,785	4,326,588	13,111,752	3,343,445

**Revenues**

Budget 2017-18	Y-T-D Amount	Balance
20,781,785	15,601,577	5,180,208

**ACTION ITEMS:**

**5.1 Approval, Treasurer's Report**

A *MOTION* is in order to approve the Treasurer's Report.

**5.2 Approval, Investment Report**

A *MOTION* is in order to approve the Investment Report.

**5.3 Approval, Payment of Bills**

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (1/26, 1/31, 2/6, 2/8, 2/15, 2/21)	\$ 167,174.79
ACH (1/23, 2/1, 2/9)	\$ 144,844.86
Athletic (1/19, 1/29, 2/5, 2/8, 2/13)	\$ 6,720.00
Pharmacy	-0-
Legal (2/27)	\$ 16,087.60
Cafeteria (2/16)	\$ 51,936.19
Capital (2/26)	\$ 32,067.00
General Fund (2/28)	<u>\$ 680,806.77</u>
 TOTAL	 \$1,099,637.21

**5.4 Approval, Schedule of Projected Costs**

A *MOTION* is in order to approve the Schedule of Projected Costs for 2018-19 with the Bucks County Intermediate Unit #22.

**5.5 Approval, Acceptance of Donation**

A *MOTION* is in order to approve and accept the donation of a Ceremonial American Flag from Jack Buckman.

**5.6 Approval, Agreement with Edulink, Inc.**

A *MOTION* is in order to approve the Agreement with Edulink, Inc. for the purchase of the PA-EETEP Teacher Evaluation System, at a cost not to exceed \$5,500.

**5.7 Approval, Agreement with Emerald Data Solutions, Inc.**

A *MOTION* is in order to approve the Agreement with Emerald Data Solutions, Inc. for a web-based service known as BoardDocs, in an amount not to exceed \$11,500.



**6. EDUCATION**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

- 6.1 Approval, Revised 2017-2018 School Calendar**  
A *MOTION* is in order to approve the revised 2017-2018 School Calendar.
- 6.2 Approval, 2018-2019 School Calendar**  
A *MOTION* is in order to approve the 2018-2019 School Calendar.
- 6.3 Approval, Settlement Agreement and Release**  
A *MOTION* is in order to approve the Settlement Agreement and Release between the Morrisville School District and the parents of Student X.

**7. POLICY**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

- 7.1 Approval, Second Reading of Policy 917 – Parent/Family Involvement**  
A *MOTION* is in order to approve the second reading of the following policy:
- 917 – Parent/Family Involvement
- 7.2 Approval, First Reading of Policies**  
A *MOTION* is in order to approve the first reading of the following policies:
- a. 000 – Board Policy/Procedure/Administrative Regulations
  - b. 003 – Functions
  - c. 004.1 – Student Advisory Members to the Board
  - d. 008 – Organization Chart
  - e. 801 – Public Records and Fee Schedule
  - f. 815 – Morrisville School District Acceptable Use of Electronic Resources

**Future Meetings and Items of Interest**

Wednesday, March 21, 2018.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, March 28, 2018.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information***  
***visit our community website [www.mv.org](http://www.mv.org)***  
***and Channel 28 on your Local Cable***

**8. OLD BUSINESS (if needed)**

**9. NEW BUSINESS**

**9.1 Approval, Acceptance of Donation**

A ***MOTION*** is in order to approve and accept a donation in the amount of \$1200 from the Morrisville PTO for K-5 Field Trips.

**9.2 Approval, Postings**

A ***MOTION*** is in order to approve a posting for the following anticipated opening due to a resignation:

- Varsity Assistant Football Coach

**9.3 Approval, Adoption of Resolution**

A ***MOTION*** is in order to approve and adopt the resolution of the Board of School Directors of the Morrisville School District, as presented, opposing Pennsylvania Senate Bill 2 and Education Savings Accounts, as proposed therein, or any effort by the Pennsylvania General Assembly to implement a private school voucher program.

**9.4 Approval, Appointment**

A *MOTION* is in order to approve the appointment of Brett Lynch for the Long Term Substitute Guidance Counselor position, per MEA Contract, effective \_\_\_\_\_ - with two overlap days on 2/27/18 and 3/1/18, at a pro-rated salary of \$50,616/Step OA. All clearances have been received and confirmed.

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## **PUBLIC SESSION #2**

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**10. ADJOURNMENT**

A *MOTION* is in order to adjourn the meeting.