

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

**Business Meeting Agenda to take place on February 28, 2018**

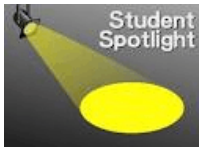
***For discussion at Work Session – February 21, 2018***

Large Group Instruction Room  
Morrisville Intermediate/Senior High School

***7:30 p.m.***

*This meeting will be recorded for televising*

- ◆ **CALL MEETING TO ORDER**
- ◆ **PLEDGE OF ALLEGIANCE**
- ◆ **ROLL CALL**
- ◆ **INTRODUCTION OF OTHERS PRESENT**
- ◆ **EXECUTIVE SESSION ANNOUNCEMENT (if needed)**



• **Teacher – Kevin Jones**

***Morrisville Bowling Team who are playing in  
the BAL Championship and the Girls Co-Bowler  
of the Year***

**Special Announcement**

Congratulations to Juan Sarat on his twentieth anniversary of service with the  
School District of Borough of Morrisville.



## **STUDENT REPRESENTATIVES TO THE BOARD**

- Morrisville High School Student Representative
- Morrisville Bucks County Technical High School Student Representative

## **REPORTS**

- Bucks County Technical High School

## **ITEMS OF GENERAL INFORMATION**

### **1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS**

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

### **ACTION ITEMS:**

### **2. Approval of Minutes**

- 2.1** A *MOTION* is in order to approve the minutes of the October 25, 2017 Business Meeting.
- 2.2** A *MOTION* is in order to approve the minutes of the November 8, 2017 Agenda Meeting.
- 2.3** A *MOTION* is in order to approve the minutes of the November 15, 2017 Business Meeting.
- 2.4** A *MOTION* is in order to approve the minutes of the November 20, 2017 Special Business Meeting.
- 2.5** A *MOTION* is in order to approve the minutes of the December 4, 2017 Re-Organization Meeting.
- 2.6** A *MOTION* is in order to approve the minutes of the December 4, 2017 Agenda Meeting.
- 2.7** A *MOTION* is in order to approve the minutes of the December 13, 2017 Business Meeting.

## PUBLIC SESSION #1 (Agenda Items Only)

### 3. INFRASTRUCTURE INFORMATIONAL/DISCUSSION ITEMS:

**A PRESENTATION WILL BE DONE AT THE FEBRUARY 28, 2018 BOARD MEETING BY DAMION SPAHR REGARDING THE SCOPE AND SCHEDULE OF PROJECTS**

ACTION ITEMS:  
None at this time.

### 4. HUMAN RESOURCES INFORMATIONAL/DISCUSSION ITEMS: ACTION ITEMS:

#### 4.1

##### 4.1.a Approval, Contractors

A *MOTION* is in order to approve the following contractors:

<u>Name</u>	<u>Organization</u>
Eileen Heitman	Cops and Kids: Connecting Kids and Community through Literacy
Mary F. Auker	Cops and Kids: Connecting Kids and Community through Literacy
Ellen K. Sweeney	Cops and Kids: Connecting Kids and Community through Literacy
Kathleen Thrush-Shaginaw	Cops and Kids: Connecting Kids and Community through Literacy

**4.1.b Approval, Volunteer**

A *MOTION* is in order to approve the following volunteers:

<b><u>Name</u></b>	<b><u>Program</u></b>
Ami K. Panchal	21 <sup>st</sup> Century
Bettina M. Bunting	21 <sup>st</sup> Century 3-5 <sup>th</sup> Grade Reading Tutoring
Cody, Therapy Dog (Owner: Bettina Bunting)	21 <sup>st</sup> Century 3-5 <sup>th</sup> Grade Reading Tutoring

**4.2 Approval, Medical Leave of Absence**

A *MOTION* is in order to approve a Medical Leave of Absence for professional employee, Heather Sherlock, effective March 12, 2018.

**4.3 Approval, Transfers**

**4.3.a** A *MOTION* is in order to approve the transfer of Juan S. Sarat, Lead Custodian, from night shift to day shift, effective February 5, 2018, due to District need.

**4.3.b** A *MOTION* is in order to approve the transfer of Szilvia Deak, 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver, from Grandview Elementary to Intermediate/Middle/High School, effective February 5, 2018, due to District need.

**4.3.c** A *MOTION* is in order to approve the transfer of Barbara Henrich, 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver, from Intermediate/Middle/High to High School, effective February 5, 2018, due to District need.

**4.3.d** A *MOTION* is in order to approve the transfer of Mae Tanzillo, Split Shift Custodian/Grounds/Shipper-Receiver, from Intermediate/Middle/High School to High School (first half of the shift) and Grandview (2<sup>nd</sup> half of the shift), effective February 5, 2018, due to District need.

**4.4 Approval, Ratification of Posting**

A *MOTION* is in order to ratify the posting for 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver position.

**4.5 Approval, Appointment**

A *MOTION* is in order to appoint \_\_\_\_\_ for the 2<sup>nd</sup> Shift Custodian/Grounds/Shipper-Receiver position, per MESPA Contract, effective \_\_\_\_\_, at a salary of \_\_\_\_\_, contingent upon receipt of official clearances.

**4.6    Approval, Tuition Reimbursement**

A *MOTION* is in order to approve tuition reimbursement to the following individuals:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Kristy Jackowicz	Positive Management Strategies in Spec. Ed.	Holy Family	3	\$1,362.00
Elizabeth Larcher	Psychology Doctoral Internship	Indiana U of PA	3	\$2,125.70
Denise McDevitt	Autism Endorsement Course #1	Holy Family	3	\$1,362.00
Denise McDevitt	Autism Endorsement Course #2	Holy Family	3	\$1,362.00

**4.7    Approval, Family and Medical Leave Act (FMLA)**

A *MOTION* is in order to approve professional employee, Wendy Apice-Craig, be granted intermittent FMLA, effective October 30, 2017.

**4.8    Approval, ERIP Resignations**

A *MOTION* is in order to approve and accept the retirement/resignation of the following individuals, per MEA Contract, effective the last school day of the 2017-18 School Year:

Dale Hollerbach  
Gloriadine Bramble  
Cynthia Hasness  
Andrew King

**4.9    Approval, Postings (Anticipated Openings)**

A *MOTION* is in order to approve the postings for the following anticipated openings due to retirement/resignation:

- Elementary Teacher
- High School English Teacher
- High School Math Teacher
- High School Business Teacher

**4.10 Approval, Student Teacher**

A *MOTION* is in order to approve MSD Alumnum Gabrielle Fogg to observe teachers, Grades K-12, for Induction to Education Course, University of Pittsburgh, from March 5, 2018 through March 8, 2018, 4 hours per day at no cost to the District, contingent upon receipt of official clearances.

**5. BUSINESS OPERATIONS/FINANCE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**  
Numbers to be provided in next week's Business Meeting Agenda

**ACTION ITEMS:**

**5.1 Approval, Treasurer's Report**

A *MOTION* is in order to approve the Treasurer's Report.

**5.2 Approval, Investment Report**

A *MOTION* is in order to approve the Investment Report.

**5.3 Approval, Payment of Bills**

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

**5.4 Approval, Schedule of Projected Costs**

A *MOTION* is in order to approve the Schedule of Projected Costs for 2018-19 with the Bucks County Intermediate Unit #22.

**5.5 Approval, Acceptance of Donation**

A *MOTION* is in order to approve and accept the donation of a Ceremonial American Flag from Jack Buckman.

**5.6    Approval, Agreement with Edulink, Inc.**

A *MOTION* is in order to approve the Agreement with Edulink, Inc. for the purchase of the PA-ESEP Teacher Evaluation System, at a cost not to exceed \$5,500.

**5.7    Approval, Agreement with Emerald Data Solutions, Inc.**

A *MOTION* is in order to approve the Agreement with Emerald Data Solutions, Inc. for a web-based service known as BoardDocs, in an amount not to exceed \$11,500.

**6.    EDUCATION**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**6.1    Approval, Revised 2017-2018 School Calendar**

A *MOTION* is in order to approve the revised 2017-2018 School Calendar.

**6.2    Approval, 2018-2019 School Calendar**

A *MOTION* is in order to approve the 2018-2019 School Calendar.

**6.3    Approval, Settlement Agreement and Release**

A *MOTION* is in order to approve the Settlement Agreement and Release between the Morrisville School District and the parents of Student X.

**7.    POLICY**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**7.1    Approval, Second Reading of Policy 917 – Parent/Family Involvement**

A *MOTION* is in order to approve the second reading of the following policy:

- 917 – Parent/Family Involvement

**7.2    Approval, First Reading of Policies**

A *MOTION* is in order to approve the first reading of the following policies:

- 000 – Board Policy/Procedure/Administrative Regulations
- 003 – Functions
- 004.1 – Student Advisory Members to the Board
- 008 – Organization Chart
- 801 – Public Records and Fee Schedule
- 815 – Morrisville School District Acceptable Use of Electronic Resources

**8.    OLD BUSINESS (if needed)**

**9.    NEW BUSINESS (if needed)**

**PUBLIC SESSION #2**

**10.    ADJOURNMENT**