

MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES
 TITLE: UNCOMPENSATED LEAVE
 ADOPTED: November 14, 2007
 REVISED:

<p>1. Purpose</p> <p>2. Authority SC 510</p>	<p style="text-align: center;">539. UNCOMPENSATED LEAVE</p> <p>In certain instances, classified employees may wish extended leave for personal reasons and the district could benefit from the return of said employee. For that purpose, the following guidelines are established for uncompensated leaves of absence.</p> <p>The Board has the authority and responsibility to establish the conditions under which uncompensated leave may be taken.</p> <p><u>Eligibility</u></p> <p>Uncompensated leave may be granted to an employee who shall have completed at least one (1) year of regular employment with the district.</p> <p><u>Application</u></p> <p>Request for uncompensated leave shall be made to the Superintendent or his/her designee in advance of the desired start date.</p> <p>All applications for such leave are subject to final approval by the Board.</p> <p><u>Commitment Of Employee</u></p> <p>The employee granted an uncompensated leave shall inform the Board prior to the scheduled return date as to his/her intentions.</p> <p><u>Commitment Of Employer</u></p> <p>At the expiration of the uncompensated leave, the employee may be offered the same position previously held or a like position to that previously held.</p> <p>Time on uncompensated leave shall not count as time on the job.</p>
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