



SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

Monthly Business Meeting of the Board of School Directors
Wednesday, October 26, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



PRESENTATION

Middle School - School-wide Positive Behavior

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools
 ☆ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

District Enrollments as of September 22, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	61	GRANDVIEW	221
Grade 1	73	INTERMEDIATE SCHOOL (3-5)	<u>211</u>
Grade 2	69		432
Grade 3	61		
Grade 4	72	INTERMEDIATE SCHOOL (6-8)	214
Grade 5	78	HIGH SCHOOL (9-12)	<u>231</u>
Grade 6	80		445
Grade 7	62		
Grade 8	72	TECHNICAL SCHOOL	45
Grade 9	51	HOME SCHOOLED	29
Grade 10	69	CHARTER SCHOOLS	47
Grade 11	60	Regular Ed	34
Grade 12	51	Special Ed	13
		OUT OF DISTRICT	55
		Regular Ed	9
		Special Ed	46
TOTAL ENROLLMENT			1053

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

2.1 A ***MOTION*** is in order to approve the minutes of the August 17, 2016 Agenda Meeting.

2.2 A ***MOTION*** is in order to approve the minutes of the August 24, 2016 Business Meeting.

2.3 A ***MOTION*** is in order to approve the minutes of the September 21, 2016 Agenda Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Merit Badge Student Project

A ***MOTION*** is in order to approve a merit badge student Girl Scout project.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement, per MEA Contract, as follows:

Name	Course	College	Credits	Amount
Kyle Greenwood	Advanced Topics in Library and Information Science	San Jose State Univ.	3	\$1422
Kyle Greenwood	Special Studies; Serving as a Peer Mentor	San Jose State Univ.	3	\$1422
Michelle Argenti	Networking and Professional Readiness	Grand Canyon Univ.	3	\$1000

4.2 Approval, Appointment – Extra Curricular Position

A *MOTION* is in order to approve the appointment of the following individual to the Extra Curricular Position listed for the 2016-17 school year (stipend per MEA contract):

Name	Position	Stipend
Darryl Rogers	Jr. Varsity Boys Basketball Coach	\$2400

4.3 Approval, Appointment Mentor

A *MOTION* is in order to approve the appointment of Kim Worrell as mentor to Stephanie Price at a stipend in the amount of \$750, per MEA Contract.

4.4 Approval, Substitute Van Driver

A *MOTION* is in order to approve the appointment of Sharon Terry as a substitute Van Driver, pending verification of all paperwork and clearances.

4.5 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for John Hubiak, per MESPA Contract, effective October 31, 2016 through December 11, 2016.

4.6 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Lauren Cunningham, per MEA Contract, effective December 23, 2016 through the last teacher day of the 2016-17 school year.

4.7 Approval, Long-Term Substitute Non-Instructional Paraprofessional

A *MOTION* is in order to approve the appointment of _____ as a long-term substitute non-instructional paraprofessional (filling in for John Hubiak), per MESPA contract, pending verification of all paperwork and clearances.

4.8 Approval, Job Descriptions

A *MOTION* is in order to approve the following job descriptions:

- Confidential Secretary to Business Manager/Accounts Payable
- Accounting/Payroll Manager

4.9 Approval, Authorization to advertise positions

A *MOTION* is in order to approve and authorize the advertisement of the following positions:

- Confidential Secretary to Business Manager/Accounts Payable
- Accounting/Payroll Manager

4.10 Approval, Revision of Stipend for Varsity Field Hockey Coach for 2016-17

A *MOTION* is in order to revise the stipend for Kate Klausner as Varsity Field Hockey Coach for the 2016-17 school year due to the cancellation of the season, effective October 12, 2016. For a full season, the stipend was approved at \$3200. Due to the cancellation the stipend will now be \$1339.49.

4.11 Approval, Substitute Varsity Field Hockey Coach 2016-17

A *MOTION* is in order to approve Amanda Snyder as the Substitute Varsity Field Hockey Coach for 2016-17 at a stipend of \$1081.21.

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

● **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$19,276,833	\$8,347,433	\$3,725,509	\$7,203,890

Revenues

Budget 2016-17	Y-T-D Amount	Balance
\$19,276,833	\$11,264,665	\$8,012,167

ACTION ITEMS:

5.1 Approval, School-Based Access Program (SBAP) Agreement

A *MOTION* is in order to approve the School-Based Access Program (SBAP) Agreement with the Pennsylvania Department of Human Services in the amount of \$2,604.67 to settle the 2012-13 SBAP Cost Settlement Appeal.

5.2 Approval, Appointment of PEMA/FEMA Designated Agent

A *MOTION* is in order to approve the appointment of Jason Harris as the designated agent for submission of PEMA/FEMA reimbursement.

5.3 Approval, 2016-17 Homestead/Farmstead District Agreement

A *MOTION* is in order to approve the agreement between the Bucks County IU #22 and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2016 at the cost of \$0.626 per parcel (same cost as 2015).

Processing Fee Per Parcel	\$0.206
Postage Fee Per Parcel	\$0.399
IU Coordination Fee	<u>\$0.021</u>
Total Cost per Parcel	\$0.626

5.4 Approval, Disposal of Excess Items

A *MOTION* is in order to approve the disposal of excess items as presented.

5.5 Approval, Budget Transfers

A *MOTION* is in order to approve budget transfers as presented.

5.6 Approval, Treasurer’s Report

A *MOTION* is in order to approve the Treasurer’s Report.

5.7 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.8 Approval, Payment of Bills

A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (9/27, 10/5, 10/6, 10/18)	\$	40,729.73
Legal (10/26)	\$	6,067.88
Athletic Fund (9/28, 10/4, 10/14, 10/18)	\$	4,620.00
General Fund (10/26)	\$	532,025.99
Pharmacy (9/28)	\$	1,284.96
Capital	\$	-0-
Cafeteria Fund	\$	<u>-0-</u>
 TOTAL BILLS	\$	 584,728.56

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

- 7.1 Approval, First Reading Policy #609, Investments**
A *MOTION* is in order to approve the first reading of Policy #609, Investments.
- 7.2 Approval, First Reading Policy #205, Post Graduate Students**
A *MOTION* is in order to approve the first reading of Policy #205, Post Graduate Students.
- 7.3 Approval, First Reading Policy #206, Assignment Within District**
A *MOTION* is in order to approve the first reading of Policy #206, Assignment Within District.
- 7.4 Approval, First Reading Policy #211, Student Accident Insurance**
A *MOTION* is in order to approve the first reading of Policy #211, Student Accident Insurance.
- 7.5 Approval, First Reading Policy #212, Reporting Student Progress**
A *MOTION* is in order to approve the first reading of Policy #212, Reporting Student Progress.

Future Meetings and Items of Interest

Wednesday, November 9, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, November 16, 2016.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

7. OLD BUSINESS (if needed)

8. NEW BUSINESS (if needed)

8.1 Approval, Application and Acceptance of PDE 2016-17 Ready to Learn Grant

A *MOTION* is in order to apply for and accept the PDE 2016-17 Ready to Learn Grant in the amount of \$119,607.

8.2 Approval, Landscaping Services from M&T Landscaping

A *MOTION* is in order to approve the purchase of landscaping services for the A-Field from M&T Landscaping in an amount not to exceed \$4500, per Policy #612 (Purchases Not Budgeted), and to authorize the transfer of funds to cover this purchase, subject to review and recommendation of the Business Administrator.

PUBLIC SESSION #2

9. ADJOURNMENT

A *MOTION* is in order to adjourn the meeting.