



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, June 28, 2017
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- ! **CALL MEETING TO ORDER**
- ! **PLEDGE OF ALLEGIANCE**
- ! **ROLL CALL**
- ! **INTRODUCTION OF OTHERS PRESENT**
- ! **EXECUTIVE SESSION ANNOUNCEMENT**



★ **There is no Student Spotlight for the month of June**

STUDENT REPRESENTATIVES TO THE BOARD (No Reps for the month of June)

- X Morrisville High School Representative
- X Morrisville Bucks County Technical High School Representative

REPORTS

- X Bucks County Technical High School - Mr. Gilleo
- X Bucks County Intermediate Unit #22 - Ms. Kartal
- X PSBA/Legislative - Ms. Kartal

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

≡ This week in our Schools

θ Reports from Superintendent and each Administrator

≡ **Enrollment Report**

District Enrollments as of June 12, 2017			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	57	GRANDVIEW	224
Grade 1	77	INTERMEDIATE SCHOOL (3-5)	<u>217</u>
Grade 2	72		441
Grade 3	63		
Grade 4	73	MIDDLE SCHOOL (6-8)	213
Grade 5	81	HIGH SCHOOL (9-12)	<u>217</u>
Grade 6	77		430
Grade 7	63		
Grade 8	73	TECHNICAL SCHOOL	45
Grade 9	50	HOME SCHOOLED	29
Grade 10	61	CHARTER SCHOOLS	50
Grade 11	57	Regular Ed	37
Grade 12	49	Special Ed	13
		OUT OF DISTRICT	55
		Regular Ed	9
		Special Ed	46
TOTAL ENROLLMENT			1050

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

2.1 A *MOTION* is in order to approve the minutes of the April 19, 2017 Agenda/Business Meeting.

2.2 A *MOTION* is in order to approve the minutes of the April 26, 2017 Business Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Extension of Closing Date for the Agreement with Morrisville Borough for the Sale of the M. R. Reiter Property

A *MOTION* is in order to approve the extension of the closing date for the agreement with the Morrisville Borough for the sale of the M. R. Reiter property to September 30, 2017.

4. HUMAN RESOURCES

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

4.1 Approval, Resignations

4.1.a

A *MOTION* is in order to approve and accept the resignation of Katherine Klausner, Paraprofessional, effective August 15, 2017.

4.1.b

A *MOTION* is in order to approve and accept the resignation of Veronica King, Paraprofessional/PCA, effective June 12, 2017.

4.2 **Approval, Appointments**

4.2.a

A *MOTION* is in order to approve the appointment of Darlene Hawkins as a Personal Care Assistant/Paraprofessional (replacing Christine Sullivan), effective the first day of the 2017-18 school year, per MESPA Contract.

4.2.b

A *MOTION* is in order to reappoint Nicole Simon as a Long Term Substitute Teacher (filling in for Laura Sonnentag), effective August 28, 2017 through the end of the second marking period of the 2017-18 school year.

4.2.c

A *MOTION* is in order to approve the appointment of Francine Gill as a Personal Care Assistant/Paraprofessional (new position) for a student that requires this service pursuant to the student's IEP, effective the first day of the 2017-18 school year, per MESPA Contract.

4.2.d

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional (replacing Maria Woolston), per MESPA Contract.

4.2.e

A *MOTION* is in order to approve the appointment of Jocelyn Torres as a Human Resource Generalist, effective June 29, 2017, at a yearly salary of \$52,000.

4.2.f

A *MOTION* is in order to approve the appointment of Luz Waters as a Confidential Administrative Assistant to the Superintendent, effective June 16, 2017, at a yearly salary of \$56,000.

4.2.g

A *MOTION* is in order to approve the appointment of _____ as a Spanish Teacher (replacing David Cylinder), effective July 1, 2017, per MEA Contract.

4.2.h

A *MOTION* is in order to approve the appointment of Kristy Jackowicz as a Health/Physical Education Teacher (replacing Sean Haines), per MEA Contract.

4.2.i

A *MOTION* is in order to approve the appointment of Melissa Bowman as a Kindergarten Teacher (due to Kindergarten now being full day), per MEA Contract.

4.2.j

A *MOTION* is in order to approve the appointment of Kim Connell as an IST Teacher (position will now be full time rather than ½ time), per MEA Contract.

4.2.k

A *MOTION* is in order to approve the appointment of Mae Tanzillo as a Full Time Custodian (from ½ time position to full time), effective July 1, 2017, per MESPA Contract.

4.2.l

A *MOTION* is in order to approve the appointment of _____ as an Emotional Support Teacher (current teacher is being moved to a regular education teacher), per MEA Contract.

4.2.m

A *MOTION* is in order to approve the appointment of Meg Mason as an Emotional Support Teacher (taking Kim Connell's place since she moved to an IST Teacher), per MEA Contract.

4.2.n

A *MOTION* is in order to approve the appointment of _____ as a Kindergarten Teacher (taking Meg Mason's place since she moved to an Emotional Support Teacher), per MEA Contract.

4.2.o

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional (replacing Kate Klausner), per MESPA Contract.

4.2.p

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional/PCA (replacing Veronica King), per MESPA Contract.

4.3 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Michael Kopakowski effective June 19, 2017 through August 14, 2017.

4.4 Approval, Stipend Revisions for Extra Curricular Positions

A *MOTION* is in order to revise the stipends for the following individuals to the Extra Curricular Positions for the 17-18 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Traci Coley	After School Technology Monitor	\$27/hr or aide rate (revised)
Cindy Hasness	AM/PM Detention	\$27/hr or aide rate (revised)
Dennis Rodgers	AM/PM Detention	\$27/hr or aide rate (revised)

4.5 Approval, Agreement with Special Education Advisors, Inc.

A *MOTION* is in order to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the District for the 2017-18 school year, effective July 1, 2017, at the hourly rate of \$64, not to exceed \$130,000 yearly.

4.6 Approval, Act 93 Agreement

A *MOTION* is in order to approve the Act 93 Agreement, subject to Solicitor's review.

4.7 Approval, Extra Days at Per Diem Rate

4.7.a

A *MOTION* is in order to approve Kyle Greenwood to work up to 12 days during the summer at the per diem rate per MEA Contract for Library maintenance.

4.7.b

A *MOTION* is in order to approve Lindsay Bauer to work up to 12 days during the summer at the per diem rate per MEA Contract for the Art Room relocation.

4.8 Approval, Athletic Training Services Agreement

A *MOTION* is in order to approve the Athletic Training Services Agreement between Bucks Physical and Sports Rehabilitation LLC and the Morrisville Borough School District, subject to Solicitor's review.

4.9 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Summer Branche	Differentiated Learning: How to Teach varying Abilities	Augustana	3	\$425.00
Gina Leary	The Culturally Competent Educator	Pacific Lutheran	3	\$400.00
Gina Leary	Building Peace through Restorative Practices	Pacific Lutheran	3	\$400.00

**5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
19,276,833	2,624,472	17,359,426	-707,066.17

Revenues

Budget 2016-17	Y-T-D Amount	Balance
19,276,833	18,684,421	592,411

ACTION ITEMS:

5.1 Approval, Disposal of Excess Items

A *MOTION* is in order to approve for the disposal of excess items, as presented.

5.2 Approval, Service Agreement for Accounting Services for 2017-18 School Year

A *MOTION* is in order to approve the Service Agreement between the School District of Borough of Morrisville and Tom Josiah Consulting, LLC for accounting services for the 2017-18 school year, at a cost not to exceed \$18,500.

5.3 Approval, Facilities Budget Transfers

A *MOTION* is in order to approve Facilities Budget Transfers in the amount of \$138,470.84.

5.4 Approval, Treasurer’s Report

A *MOTION* is in order to approve the Treasurer’s Report.

5.5 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.6 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous	\$181,478.07
Athletic	\$ 1,410.00
Legal	\$ 14,606.06
Cafeteria	\$106,154.21
Capital	\$ 22,314.74
General Fund	<u>\$208,640.33</u>
TOTAL	\$534,603.41

5.7 Approval, Budget Transfers and Financial Transactions

5.7.a

A *MOTION* is in order to approve and authorize the Business Administrator to perform the end of the year budget transfers and financial transactions necessary to close out the 2016-17 school year per Section 6-687 of the School Code.

5.7.b

A *MOTION* is in order to approve ordinary and necessary payments by the Business Administrator during the months of June and July 2017.

5.8 Approval, Class of 2020 Activity Account

A *MOTION* is in order to approve the establishment of a Class of 2020 Activity Account.

5.9 Approval, 2017-18 General Fund Budget Resolutions

5.9.a

A **MOTION** is in order to approve the 2017-18 Real Estate Tax Rate of 200.9687 Mills.

5.9.b

A **MOTION** is in order to approve the 2017-2018 Real Estate Tax Installment Payment Resolution.

5.9.c

A **MOTION** is in order to approve the Resolution to approve and adopt the 2017-2018 Final Budget in the amount of \$20,373,111.

5.9.d

A **MOTION** is in order to authorize the Business Manager to perform all necessary filings as related to the 2017-2018 General Fund Budget.

5.9.e

A **MOTION** is in order to approve the 2017-2018 Homestead-Farmstead Resolution.

5.10 Approval, Appointment of Treasurer to the Board of School Directors

A **MOTION** is in order to appoint and approve the Treasurer to the Board of School Directors through June 30, 2018.

5.11 Approval, Insurance Coverage

A **MOTION** is in order to approve insurance coverage for the 2017-18 school year as listed below:

<i>Property (Granite State Ins. Co.)</i>	\$38,888
<i>General Liability (American Alternative Ins. Co.)</i>	\$17,618
<i>Crime (American Alternative Ins. Co.)</i>	\$ 417
<i>Automobile (American Alternative Ins. Co.)</i>	\$10,770
<i>Boiler & Machinery (Hartford Steam Boiler Ins. Co.)</i>	\$ 5,177
<i>Umbrella (American Alternative Ins. Co.)</i>	\$12,041
<i>School Board Legal Incl. Employment</i>	
<i>Practices Liability (Old Republic Ins. Co.)</i>	\$12,755
<i>Privacy/Network Security (Westchester Fire Ins. Co.)</i>	\$ 3,575
<i>Student Accident (AXIS Ins. Co.)</i>	\$ 6,674
<i>Workers Compensation (Old Republic Ins. Co.)</i>	\$66,926

5.12 Approval, 403b Provider

A *MOTION* is an order to approve Horace Mann Life Insurance Company as an additional 403b Provider at no cost to the District.

5.13 Approval, Engagement Letter with PFM Financial Advisors LLC

A *MOTION* is in order to approve the engagement letter with PFM Financial Advisors LLC and the School District of the Borough of Morrisville stating that PFM will act as the financial advisor to the District, subject to Solicitor's review.

5.14 Approval, SBAP Cost Settlement Appeal

A *MOTION* is in order to approve the payment of \$2,604.67 per the terms of the School-Based Access Program (SBAP) Agreement with the Department of Human Services, which the Board approved at its October 26, 2017 meeting, to settle the 2012-13 SBAP Cost Settlement Appeal, pending judicial approval of the Agreement.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, Second Reading of Policy

A *MOTION* is in order to approve the second reading of the following policy:

- Policy #806, Child Abuse

7.2 Approval, First Reading of Policy

A *MOTION* is in order to approve the first reading of the following policy:

- Policy #916, School Volunteers

Future Meetings and Items of Interest

THERE ARE NO SCHEDULED MEETINGS IN JULY

Wednesday, August 16, 2017.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, August 23, 2017.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. **OLD BUSINESS (if needed)**

9. **NEW BUSINESS (if needed)**

PUBLIC SESSION #2

ANNOUNCEMENT

On July 5, 2017 at 10:00 a.m., the Morrisville School District will be excavating the time capsules in the M. R. Reiter School. All interested parties are to RSVP to the District Office no later than June 30, 2017. The public is invited to attend.



10. **ADJOURNMENT**
A *MOTION* is in order to adjourn the meeting.