



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, April 26, 2017
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- ! **CALL MEETING TO ORDER**
- ! **PLEDGE OF ALLEGIANCE**
- ! **ROLL CALL**
- ! **INTRODUCTION OF OTHERS PRESENT**
- ! **EXECUTIVE SESSION ANNOUNCEMENT**



- ★ **Teacher: Assunta Deliman-** Reading Olympics
- ★ **Teacher: Kevin Jones-** Middle School Video Club
- ★ **Christine Harvey, BCCC Coordinator-** In School Youth Workforce

STUDENT REPRESENTATIVES TO THE BOARD

- X Morrisville High School Representative
- X Morrisville Bucks County Technical High School Representative

REPORTS

- X Bucks County Technical High School - Mr. Gilleo
- X Bucks County Intermediate Unit #22 - Ms. Kartal

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

≡ This week in our Schools

θ **Reports from Superintendent and each Administrator**

≡ **Enrollment Report**

<u>Student Population</u>		District Enrollments as of April 20, 2017	
Pre-Kindergarten	18		
Kindergarten	57	GRANDVIEW	227
Grade 1	78	INTERMEDIATE SCHOOL (3-5)	<u>214</u>
Grade 2	74		441
Grade 3	63		
Grade 4	71	MIDDLE SCHOOL (6-8)	214
Grade 5	80	HIGH SCHOOL (9-12)	<u>219</u>
Grade 6	77		433
Grade 7	63		
Grade 8	74	TECHNICAL SCHOOL	45
Grade 9	50	HOME SCHOOLED	29
Grade 10	64	CHARTER SCHOOLS	46
Grade 11	56	Regular Ed	37
Grade 12	49	Special Ed	9
		OUT OF DISTRICT	55
		Regular Ed	9
		Special Ed	47
TOTAL ENROLLMENT			1049

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

2.1 A ***MOTION*** is in order to approve the minutes of the February 15, 2017 Agenda Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Accu Scan Digital Archival Solutions Proposal

A ***MOTION*** is in order to approve the proposal with Accu Scan pertaining to the scanning of blueprints from the school districts building drawings and storing them digitally on DVD, at a cost not to exceed \$10,620.

3.2 Approval, Proposal with Edward Small regarding fencing at Grandview Elementary School

A ***MOTION*** is in order to approve the proposal with Edward Small regarding the installation of fencing (including all materials and labor) at the Grandview Elementary School, at a cost not to exceed \$9,144.

3.3 Approval, Proposal with F.A.S.T (Fire and Security Technologies)

A ***MOTION*** is in order to approve the proposal with F.A.S.T. (Fire and Security Technologies) in an amount not to exceed \$2,150.

3.4 Approval, Proposal with Core States for Air Conditioning

A ***MOTION*** is in order to approve the proposal with Core States for aid conditioning in an amount not to exceed _____.

3.5 Approval, Use of Driveway at M. R. Reiter

A *MOTION* is in order to approve the use of the driveway at M. R. Reiter by the Borough Council Arts and Events Committee along with local artists for a Chalk Art Festival as part of Summerseat's Patriots Day on May 20, 2017.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Larcher	Elizabeth History and Systems of Psychology	California Southe	3	\$1,675.00
Larcher	Elizabeth Advanced Practicum School Psychology and Supervision	Indiana U of PA	3	\$1,984.00
Craig	Wendy Studio Ceramics	Art of Education	3	\$897.00

4.2 Approval, Appointment

A *MOTION* is in order to approve the appointment of Kara Meshanko as a Paraprofessional (replacing Kelly Dunn), effective April 7, 2017, per MESPA Contract.

4.3 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Barbara Henrich, Custodian, beginning April 13, 2017 tentatively returning on May 1, 2017. Return to work documentation must be submitted prior to return.

4.4 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Dave May beginning April 11, 2017 until April 21, 2017.

4.5 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Dan Fox beginning April 4, 2017 until April 12, 2017.

4.6 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Jay Patel beginning April 7, 2017, until further notice.

4.7 Approval, Posting and Advertising for Principal Position (Grades 6-12)

A *MOTION* is in order to approve the posting and advertising for a Principal Position - Grades 6-12.

4.8 Approval, Summer Work Crew

A *MOTION* is in order to approve the appointment of a Summer Work Crew, pending verification of all clearances and required paperwork, at the rate of \$7.25 per hour as follows:

3 regular workers

2 substitute workers

4.9 Approval, Summer Work Crew Supervisor

A *MOTION* is in order to approve Kevin Jones as the Summer Work Crew Supervisor at the hourly rate of \$12.00.

**5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:**

• **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Y-T-D Encumbrances	Y-T-D Expended	Available Balance
19,276,833	4,151,351	13,429,508	1,695,973

Revenues

Budget 2016-17	Y-T-D Amount	Balance
19,276,833	16,230,646	3,046,186

ACTION ITEMS:

5.1 Approval, Agreement with Keystone Realty Advisors LLC

A *MOTION* is in order to approve the agreement with Keystone Realty Advisors LLC to provide property tax consulting services on behalf of the Morrisville School District regarding property tax appeals on an as needed basis at a cost not to exceed \$15,000.

5.2 Approval, Attendance at 2017 PA PBS Implementers= Forum

A *MOTION* is in order to approve three (3) individuals to attend the 2017 PA PBS Implementers= Forum on May 16th and May 17th, 2017, at a total cost not to exceed \$1150 (costs includes registration, hotel, mileage and meals for all three attendees).

5.3 Approval, Network Service Agreement with the Bucks County IU#22 (RWAN)

A *MOTION* is in order to approve the Network Service Agreement with the Bucks County Intermediate Unit #22, effective September 1, 2017 through June 30, 2024, at a monthly cost not to exceed \$2271.44.

5.4 Approval, 2017-2018 Bucks County Technical High School Budget

A *MOTION* is in order to approve the 2017-2018 Bucks County Technical High School Budget in the amount of \$26,998,309 (Morrisville=s share \$684,283).

ROLL CALL VOTE

5.5 Approval, Treasurer=s Report

A *MOTION* is in order to approve the Treasurer=s Report.

5.6 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.7 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (3/20, 3/22, 3/30, 4/4, 4/6, 4/11, 4/19/17)	\$ 241,527.05
Athletic (3/28, 4/5, 4/12, 4/19/17)	\$ 1,050.00
Legal (4/27/17)	\$ 10,135.21
Cafeteria	\$ -0-
Capital (4/19, 4/26/17)	\$ 20,566.10
General Fund (4/26/17)	<u>\$ 379,518.09</u>

TOTAL \$652,796.45

5.8 Approval, Renewal of ASO Agreement with United Concordia Dental for the 2017-2018 School Year

A *MOTION* is in order to approve the renewal of the ASO Agreement with United Concordia Dental for the 2017-2018 school year, subject to solicitor review.

\$2.90 (16-17)

\$2.70 (17-18)

5.9 Approval, Addendum to Extend Source4Teachers Agreement

A *MOTION* is in order to approve the Addendum extending the Source4Teachers agreement through June 30, 2021.

5.10 Approval, Tax Assessment Appeal

A *MOTION* is in order to approve a tax assessment appeal for Parcel #24-008-024, in the amount of \$5136.21 (15-16 and 16-17 school years), per Tax Collector.

5.11 Approval, Budget Transfers

A *MOTION* is in order to approve budget transfers in the amount of \$185,900 to cover revised Business Office expenses from the Bucks County Intermediate Unit #22 from July 2016 through July 2017.

5.12 Approval, Disposal of Excess Items

A *MOTION* is in order to approve the disposal of excess items as presented.

6. EDUCATION

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

6.1 Approval, Revised 2016-17 School Calendar

A *MOTION* is in order to approve the revised 2016-17 School Calendar.

6.2 Approval, 2017-2018 Program of Studies

A *MOTION* is in order to approve the 2017-2018 Program of Studies.

7. POLICY

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

7.1 Approval, First Reading of Policies

A *MOTION* is in order to approve the first reading of the policies listed below:

- a. Policy #000, Board Policy/Procedure/Administrative Regulations
- b. Policy #001, Name and Classification
- c. Policy #002, Authority and Power

- d. Policy #003, Functions
- e. Policy #003 (003-BOG-0), Development of Board Procedures/Policy
- f. Policy #003 (003-BOG-1), Board Procedure/Policy Development Process
- g. Policy #003 (003-BOG-2), Policy Deliberation Questions
- h. Policy #003 (003-BOG-3), Exception to Board Policy/Administrative Regulation
- i. Policy #003 (003-BOG-4), Form-Request for Exception to Board Policy
- j. Policy #003 (003-BOG-5), Form-Request for Exception to Administrative Regulation
- k. Policy #004, Membership
- l. Policy #004 (004-BOG-0), Statement of Financial Interest Instructions
- m. Policy #004 (004-BOG-0a), Statement of Financial Interest
- n. Policy #004 (004-BOG-1), Filling a Board Vacancy
- o. Policy #004 (004-BOG-2), Board of School Directors Application Form
- p. Policy #004 (004-BOG-3), Reimbursement Form for Expense
- q. Policy #004 (004-BOG-4), Expense Report
- r. Policy #004 (004-BOG-5), Student Representative to the School Board
- s. Policy #004 (004-BOG-6), Application for Student Representative to School Board
- t. Policy #004.1, Student Advisory Members to the Board
- u. Policy #005, Organization
- v. Policy #005 (005-BOG-0), Duties of School Board Officers
- w. Policy #005 (005-BOG-1), Board Standing Committees
- x. Policy #005 (005-BOG-2), Functions of Board Standing Committees
- y. Policy #005 (005-BOG-3), Solicitor Services
- z. Policy #005 (005-BOG-4), Solicitor Letter
- aa. Policy #005 (005-BOG-5), questionnaire for Prospective District Solicitors
- bb. Policy #005 (005-BOG-6), Employment of Consultants
- cc. Policy #005 (005-BOG-7), Questionnaire for Prospective Consultants
- dd. Policy #006, Meetings
- ee. Policy #006 (006-BOG-1), Official Board Minutes
- ff. Policy #006 (006-BOG-2), Abstentions from Voting
- gg. Policy #006 (006-BOG-3), Abstention for Conflict of Interest
- hh. Policy #006 (006-BOG-0), Public Notice of Board Meetings
- ii. Policy #006.1, Attendance at Meetings via Electronic Communication
- jj. Policy #007, Policy Manual Access
- kk. Policy #008, Organizational Chart
- ll. Policy #011, Board Governance Standards Code of Conduct
- mm. Policy #305, Employment of Substitutes

7.2 Approval, Second Reading of Policies

A *MOTION* is in order to approve the second reading of the policies listed below:

- a. Policy #215, Promotion and Retention
- b. Policy #214, Class Rank

7.3 Approval, Deletion of Policies

A *MOTION* is in order to approve the deletion of the following policies, as recommended by PSBA:

- a. Policy #405, Employment of Substitute Professional Employees
- b. Policy #429, Substitute Compensation
- c. Policy #505, Employment of Substitutes and Short Term Employees
- d. Policy #529, Substitute Compensation

Future Meetings and Items of Interest

Wednesday, May 17, 2017.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, May 24, 2017.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. OLD BUSINESS (if needed)

9. **NEW BUSINESS**

9.1 **Approval, Acceptance STEM Workstation Grant from William Penn Bank Community Foundation**

A *MOTION* is in order to approve the acceptance of the STEM Workstation Grant from William Penn Bank Community Foundation in the amount of \$20,000.

9.2 **Approval, Acceptance of Resignations due to participation in ERIP**

A *MOTION* is in order to approve and accept, with best wishes, the following resignations, effective June 30, 2017, due to participation in the Early Retirement Incentive Plan, per negotiated agreement with MEA:

Dave Cylinder

Cheri Tabit

PUBLIC SESSION #2

10. **ADJOURNMENT**

A *MOTION* is in order to adjourn the meeting.