



SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

Monthly Business Meeting of the Board of School Directors
Wednesday, April 27, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



Bucks County Community College - School Youth Program

Christine Harvie, Lauren Loeffler, and Eunice Rush-Day will be doing a presentation on the program

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools
 ☆ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

District Enrollments as of April 20, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	68	GRANDVIEW	296
Grade 1	74	INTERMEDIATE SCHOOL (4-5)	<u>155</u>
Grade 2	65		451
Grade 3	71		
Grade 4	74	INTERMEDIATE SCHOOL (6-8)	199
Grade 5	81	HIGH SCHOOL 9-12	<u>230</u>
Grade 6	70		429
Grade 7	70		
Grade 8	59	TECHNICAL SCHOOL	46
Grade 9	70	HOME SCHOOLED	22
Grade 10	60	CHARTER SCHOOLS	37
Grade 11	51	Regular Ed	29
Grade 12	49	Special Ed	8
		OUT OF DISTRICT	50
		Regular Ed	6
		Special Ed	44
TOTAL ENROLLMENT			1035

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS:

2. Approval of Minutes

- 2.1** A **MOTION** is in order to approve the minutes of the February 17, 2016 Agenda Meeting.
- 2.2** A **MOTION** is in order to approve the minutes of the February 24, 2016 Business Meeting.
- 2.3** A **MOTION** is in order to approve the minutes of the March 16, 2016 Agenda Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

3.1 Approval, Changes to Morrisville School District Configuration of Schools
A *MOTION* is in order to approve the following changes to the configuration of the schools in the Morrisville School District and to authorize the Superintendent to take steps to submit the reconfiguration to PDE in the time and manner required:

FROM	Grandview Elementary School Grades Pre-K to 3	TO	Grades K-2
FROM	Morrisville Intermediate School Grades 4-8	TO	Grades 3-5
FROM	Morrisville Jr/Sr High School Grades 9-12	TO	Grades 6-12

3.2 Approval, Magic Cottage Lease Agreement
A *MOTION* is in order to approve the Lease Agreement with Magic Cottage with monthly rent of \$_____, and for the term of _____, subject to Solicitor review.

3.3 Approval, Pro Line Music Proposed Quote for New Sound System for the Auditorium
A *MOTION* is in order to approve the purchase and installation of a new sound system for the high school auditorium by Pro Line Music at a cost of \$2,943.97.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Approval, Appointments

4.1 2016-17 Varsity Cheerleading Coach
A *MOTION* is in order to approve the appointment of Dawn Sherlock-Harris as the Varsity Cheerleading Coach for the 2016-17 school year, pending verification of all clearances and required paperwork, at a stipend of \$2,400.

4.2 Summer Work Crew
A *MOTION* is in order to approve the appointment of a Summer Work Crew, pending verification of all clearances and required paperwork, at the rate of \$7.25 per hour as follows:
5 Regular Workers
2 Substitute Workers

4.3 Summer Work Crew Supervisor

A *MOTION* is in order to approve Kevin Jones as the Summer Work Crew Supervisor at the rate of \$12.00 per hour.

Long-Term Substitutes

4.4 A *MOTION* is in order to approve Catherine Leather as a long-term substitute teacher (filling in for Amy Giblin), per MEA Contract, effective April 4, 2016.

4.5 A *MOTION* is in order to approve Adrianna Morris as a long-term substitute teacher (filling in for Elizabeth Glaum-Lathbury), per MEA Contract, pending verification of all clearances and required paperwork, effective April 18, 2016.

4.6 A *MOTION* is in order to approve Kara Pachnieski as a long-term substitute teacher (filling in for Megan Mason), per MEA Contract, effective August 30, 2016 through January 27, 2017.

4.7 Approval, Extension of Contractual Leave/FMLA

A *MOTION* is in order to approve an extension of a contractual leave/FMLA for Megan Mason through the first semester of the 2016-17 school year, per MEA Contract.

4.8 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Elizabeth Larcher	Doctoral Seminar in Advanced Educational Research	Indiana U of PA	3	\$1707
Elizabeth Larcher	Neuropsychology of Children's Learning Disorders	Indiana U of PA	3	\$1707
Elizabeth Larcher	Family Services for School Related Problems for SN Children	Indiana U of PA	3	\$1707
Elizabeth Larcher	Educational and Psychopharmacological Issues with Child Neuropsychology	Indiana U of PA	3	\$1707
Traci Coley	Internship in Special Education, Section 2	Penn State	3	\$2501
Michelle Argenti	Social, Behavioral and Cultural Factors in Cultural Health	Grand Canyon U	4	\$1604
Michelle Argenti	Epidemiology	Grand Canyon U	4	\$1604

4.9 Approval, Extended School Year (Summer Program)

A *MOTION* is in order to approve an ESY Program in the Morrisville School district for the summer of 2016 at the cost of \$6,700.

In lieu of sending ten (10) student to IU/Neighboring District placements for Extended School Year for the total cost of \$35,000-\$40,000. The District will operate its' own program at Morrisville High School for a total cost of \$6,700 (includes 1 Teacher, 1 Paraprofessional, Transportation and light snacks).

4.10 Approval, Nurse Intern

A *MOTION* is in order to approve Mindy Grenade as a Nurse Intern for a total of 64 hours to meet the requirements of her internship, effective April 28, 2016, pending verification of all clearances and required paperwork. There will be no cost to the District.

4.11 Approval, MEA Contract

A *MOTION* is in order to approve the contract between the Morrisville School District and the Morrisville Education Association (MEA) for a three year period (2015-16, 2016-17, 2017-18).

5. BUSINESS OPERATIONS/FINANCE

INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$2,439,353	\$12,058,151	\$3,461,653

Revenues

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$14,569,341	\$3,389,816

ACTION ITEMS:

5.1 Approval, Transportation Contract with First Student

A *MOTION* is in order to approve the Transportation Contract with First Student for the 2016-17 school year, with no increase of costs (same prices as 15-16 school year).

<i>Shuttle Run (Morning/Afternoon/Early Dismissal)</i>	<i>\$270/daily rate per vehicle</i>
<i>Bucks County Technical High School Run</i>	<i>\$22,320/year</i>
<i>Class Trips/Bus Rentals</i>	<i>\$65/per hour</i>

5.2 Approval, Procedures Report for Tax Collector Records from BBD

A *MOTION* is in order to approve the Procedures Report from BBD regarding the records of the tax collector for the Borough of Morrisville for the year ended June 30, 2015 as presented.

5.3 Approval, Renewal of United Concordia ASO Dental Contract

A *MOTION* is in order to approve the renewal of the Administrative Services Only (ASO) Dental Contract with United Concordia for the policy period of July 1, 2016 through June 30, 2017.

Current ASO Fee: \$2.90

Renewal ASO Fee: \$2.90

5.4 Approval, 2016-17 Agreement between Bucks County Intermediate Unit #22 and the Morrisville School District

A *MOTION* is in order to approve the 2016-17 Agreement between the Bucks County Intermediate Unit #22 and the Morrisville School District which contracts Sweet, Stevens, Katz & Williams to provide technology counsel and legal services.

5.5 Approval, Proline Music Contract for 2016-17

A *MOTION* is in order to approve the contract with Proline Music for the 2016-17 school year in the amount of \$26,500.

5.6 Approval, Advertisement of Notice of Special Meeting and Intent to Adopt Proposed Final Budget

A *MOTION* is in order to approve the following notice to the advertised:

NOTICE OF SPECIAL MEETING AND INTENT TO ADOPT PROPOSED FINAL BUDGET
SCHOOL DISTRICT OF THE BOROUGH OF MORRISVILLE

NOTICE is hereby given that the Board of School Directors ("Board") of the School District of the Borough of Morrisville, County of Bucks, Pennsylvania ("School District"), will hold a special meeting immediately following its regularly scheduled Board meeting at **7:30 p.m. on Wednesday, May 18, 2016**, in the LGI Meeting Room of the Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania 19067, for the purposes of: considering a resolution to adopt a Proposed Final Budget for the School District's 2016-2017 fiscal year; and addressing such other business as may properly come before the Board. This notice is published at least 24 hours prior to the special meeting and at least 10 days prior to the adoption a Proposed Final Budget. Upon its adoption, the Proposed Final Budget will be printed and made available for public inspection at the School District Administrative Offices, 550 West Palmer Street, Morrisville, Pennsylvania 19067. This notice is provided in accordance with Act 1 of 2006, as amended, the Pennsylvania Public School Code, 24 P.S. § 1-101, et. seq. and the Pennsylvania Sunshine Act, 65 Pa.C.S. § 701, et. seq.

School District of the Borough of Morrisville
County of Bucks, Pennsylvania
Wanda Kartal, Secretary

5.7 Approval, Bucks County Technical High School 2016-17 Budget
 A *MOTION* is in order to approve the Bucks County Technical High School 2016-17 Budget in the amount of \$26,243,820 (Morrisville’s portion \$599,565).
ROLL CALL VOTE

5.8 Approval, Disposal of Excess Items
 A *MOTION* is in order to approve the disposal of excess items as presented.

5.9 Approval, Establishment of Scholarship Account at PNC Bank
 A *MOTION* is in order to approve the establishment of one (1) combined Scholarship Account at PNC Bank.
At this time, we have many Scholarship Accounts at PNC and are being charged monthly fees on each account. Having one account for all Scholarships will save each of these individual accounts from being charged these monthly fees.

5.10 Approval, Treasurer’s Report
 A *MOTION* is in order to approve the Treasurer’s Report.

5.11 Approval, Investment Report
 A *MOTION* is in order to approve the Investment Report.

5.12 Approval, Payment of Bills
 A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (3/23/16 - 4/19/16)	\$	95,101.39
Legal (4/27/16)	\$	8,963.20
Athletic Fund (4/5/16 - 4/16/16)	\$	1,805.00
General Fund (4/27/16)	\$	658,351.65
Capital	\$	-0-
Cafeteria Fund (4/30/16)	\$	<u>42,494.15</u>

TOTAL BILLS \$ 806,715.39

5.13 Approval, Provide Consent to Repository Sale - Tax Map Parcel #24-007-059
 A *MOTION* is in order to provide consent to the Repository sale of Tax Map Parcel 24-007-059 by the Bucks County Tax Claim Bureau to Morrisville Borough, for the sum of \$1.00.

6. EDUCATION

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

6.1 Approval, Re-registration of all students in the Morrisville School District

A *MOTION* is in order to approve the re-registration of all students in the Morrisville School District and to authorize the administration to schedule the re-registration dates, notify parents and guardians, and provide staff to assist with the re-registration process, with staff overtime not to exceed the total amount of \$650.00.

The anticipated dates of re-registration will be as follows:

Monday, July 11th through Friday, July 22nd

Monday through Thursday from 9:30 a.m. to 11:30 a.m. and from 1:00 p.m. to 3:00 p.m.; and Wednesday evenings (July 11th and July 21st) from 6:00 p.m. to 8:00 p.m.

7. POLICY

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

7.1 Approval, Second Reading Policy 207, Confidential Communications of Students

A *MOTION* is in order to approve the second reading of Policy #207, Confidential Communications of Students.

7.2 Approval, Second Reading Policy 208, Withdrawal from School

A *MOTION* is in order to approve the second reading of Policy #208, Withdrawal from School.

7.3 Approval, Second Reading Policy 209, Health Examinations Screenings

A *MOTION* is in order to approve the second reading of Policy #209, Health Examinations Screenings.

7.4 Approval, Second Reading Policy 209.2, Latex Allergy Management

A *MOTION* is in order to approve the second reading of Policy #209.2, Latex Allergy Management.

7.5 Approval, First Reading Policy 823, Naloxone

A *MOTION* is in order to approve the first reading of Policy #823, Naloxone.

7.6 Approval, First Reading Policy 819, Suicide Awareness, Prevention and Response

A *MOTION* is in order to approve the first reading of Policy #819, Suicide Awareness, Prevention and Response.

Future Meetings and Items of Interest

Wednesday, May 18, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, May 18, 2016.....Special Meeting immediately following the
Agenda Meeting
Wednesday, May 25, 2016.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. OLD BUSINESS (if needed)

9. NEW BUSINESS (if needed)

PUBLIC SESSION #2

10. ADJOURNMENT

A *MOTION* is in order to adjourn the meeting.