

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS  
**Board Meeting** – Wednesday, November 18, 2015  
Large Group Instruction Room  
Morrisville Middle/Senior High School  
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

*This meeting was recorded for televising*

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, November 18, 2015, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

In attendance: Messrs. Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Reithmeyer and Ms. Kartal

Member absent: Messrs. Colon and Dingle

*Quorum Present:*

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that Mr. Colon had contacted him stating that he could not be in attendance this evening due to illness. Mr. Miller also stated that Mr. Dingle was not able to attend due to the birth of his child and he congratulated the Dingle family on the new addition to their family.

Mr. Miller stated that no Executive Session was held prior to this evening's meeting.

## **STUDENT SPOTLIGHT**

- **Gina Leary – Guidance Counselor**

Ms. Leary gave a presentation on the Bulldog Buddies Program.

Ms. Kartal, on behalf of the Reunion Committee, gave a donation of \$50 to Ms. Leary to be used for the Bulldog Buddies Program.

Mr. Miller asked Ms. Leary to write a brief description of the program to be placed on the website.

## **ITEMS OF GENERAL INFORMATION**

### ***Student Representative to the Board – (Morrisville High School)***

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report which can be found in Attachment A to these minutes.

### ***Student Representative to the Board – (Bucks County Technical High School)***

There was no Student Representative from the Bucks County Technical High School in attendance at tonight's meeting.

### **Bucks County Technical High School Report – Mr. Gileo**

Mr. Gileo reported on the following from their last meeting:

- Report from the Authority funding new project to install awnings on the windows in G Hall at the Tech School. This project will be put out to bid.

## **1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS**

→ **This week in our Schools**

### **Mr. Kopakowski - Superintendent**

Mr. Kopakowski's report can be found in Attachment B to these minutes.

### **Mr. Braun – Business Administrator**

Mr. Braun reported that we are closing out our 14-15 school year and all reports are due by the end of November. He reviewed the expenditures, revenues, and early retirement incentives. Mr. Braun stated that this information will be reviewed further by the Finance Committee.

⇒ **Enrollment Report**

<b>District Enrollments as of November 12, 2015</b>			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	77	GRANDVIEW	312
Grade 1	79	INTERMEDIATE SCHOOL (4-5)	<u>154</u>
Grade 2	64		<b>466</b>
Grade 3	74		
Grade 4	72	INTERMEDIATE SCHOOL (6-8)	210
Grade 5	82	HIGH SCHOOL 9-12	<u>223</u>
Grade 6	77		<b>433</b>
Grade 7	70		
Grade 8	63	TECHNICAL SCHOOL	47
Grade 9	66	HOME SCHOOLED	22
Grade 10	56	CHARTER SCHOOLS	34
Grade 11	51	Regular Ed	27
Grade 12	50	Special Ed	7
		OUT OF DISTRICT	42
		Regular Ed	6
		Special Ed	38
<b>TOTAL ENROLLMENT</b>			<b>1044</b>

**Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

***PUBLIC SESSION #1 (Only items on the agenda to be discussed)***

There were no speakers for Public Session #1.

## **ACTION ITEMS**

### **2. Approval of Minutes**

*The Board approved a motion* to approve the minutes of the October 21, 2015 regular monthly agenda meeting.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

### **3. INFRASTRUCTURE INFORMATIONAL/DISCUSSION ITEMS: ACTION ITEMS:**

None at this time.

### **4. HUMAN RESOURCES INFORMATIONAL/DISCUSSION ITEMS: ACTION ITEMS:**

#### **4.1 Approval, Resignation**

*The Board approved a motion* to approve and accept the resignation of Jennifer Nichol, Personal Care Assistant, effective November 13, 2015.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

#### **4.2 Approval, Appointment**

*The Board approved a motion* to approve the appointment of Mercedes Rodriguez, (replacing Jennifer Nichol), per current employment relationship status, pending receipt of all clearances.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

• **Finance Report (Informational Item)**

**Expenditures 15-16 School Year**

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$6,478,013	\$4,240,760	\$7,240,384

**Revenues 15-16 School Year**

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$10,608,290	\$7,350,867

**ACTION ITEMS:**

*Motions 5.1, 5.2 and 5.3 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.*

**5.1 Approval, Treasurer's Report**

*The Board approved a motion to approve the Treasurer's Report.*

**5.2 Approval, Investment Report**

*The Board approved a motion to approve the Investment Report.*

**5.3 Approval, Budget Transfers**

*The Board approved a motion to approve budget transfers in the amount of \$528,179.00.*

**5.4 Approval, 2015-16 Homestead Exclusion Notices**

*The Board approved a motion to approve the agreement between the Bucks County IU #22 and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2015 at the cost of \$0.626 per parcel.*

	<i>2015 Costs</i>	<i>2014 Costs</i>
<i>Processing Fee Per Parcel:</i>	<i>\$0.206</i>	<i>\$0.206</i>
<i>Postage Fee Per Parcel:</i>	<i>\$0.399</i>	<i>\$0.395</i>
<i>IU Coordination Fee:</i>	<i>\$0.021</i>	<i>\$0.021</i>
<b>TOTAL COST PER PARCEL</b>	<b>\$0.626</b>	<b>\$0.622</b>

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 7 ayes.

Motions 5.5.a, 5.5.b, and 5.5.c were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

**5.5 Approval, Acceptance of Donations**

**5.5.a** *The Board approved a motion* to accept a donation of \$50 from Mr. and Mrs. Veile for the MHS Reunion account. This money will be used for the football team.

**5.5.b** *The Board approved a motion* to accept a donation of \$25 from an anonymous donator for the Music Department account.

**5.5.c** *The Board approved a motion* to accept a donation of \$25 from an anonymous donator for the Science Symposium Team account.

**5.6 Approval, Disposal of Excess Items**

*The Board approved a motion* to approve the disposal of the following excess items:

- Outdated K-5 Language Arts Curriculum Materials

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

**5.7 Approval, High School Social Studies Activity Account**

*The Board approved a motion* to approve the establishment of an activity account for High School Social Studies class (Mike Scott and Mike Teefy - Advisors).

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

**5.8 Approval, Payment of Bills**

*The Board approved a motion* to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (10/27 - 11/11/15)	\$ 14,088.92
Legal (11/18/15)	\$ 10,136.50
Athletic Fund (10/26 - 11/11/15)	\$ 1,390.00
General Fund (11/18/15)	\$ 568,499.76
Capital	\$ -0-
Cafeteria Fund	\$ <u>-0-</u>
 TOTAL BILLS	 \$ 594,115.18

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

**6. EDUCATIONAL COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**7.1 Approval, Second Reading Policy #008 – Organization Chart**

*The Board approved a motion* to approve the second reading of Policy #008 – Organization Chart.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 7 ayes.

**7.2 Approval, Second Reading Policy #227– Controlled Substance Paraphernalia**

*The Board approved a motion* to approve the second reading of Policy #227 – Controlled Substance Paraphernalia and the Administrative Regulations (227-AR-2, 227-AR-3, and 227-AR-4) pertaining to this policy.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 7 ayes.

**7.3 Approval, Second Reading Policy #916 – Volunteers**

*The Board approved a motion* to approve the second reading of Policy #916 – Volunteers.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 6 ayes and 1 opposed (Gilleo).

Ms. Kartal asked that links for the required clearances be posted on the website and also that a phone blast go out informing every one of the changes to Policy #916.

*Future Meetings and Items of Interest*

The meetings will be held in the LGI  
Monday, December 7, 2015.....Reorganization Meeting 7:30 p.m.  
Monday, December 7, 2015.....Monthly Agenda Meeting 8:00 p.m.  
Wednesday, December 16, 2015.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information  
visit our community website [www.mv.org](http://www.mv.org)  
and Channel 28 on your Local Cable*

**8. OLD BUSINESS**

None at this time.

**9. NEW BUSINESS**

None at this time.

The Board members wished Mr. Worob and Ms. Reithmeyer best of luck in the future and thanked them for their years of services as Morrisville School Board members.

***PUBLIC SESSION #2***

There were no speakers for Public Session #2.



Mr. Miller wished everyone a happy, healthy and safe Thanksgiving.

Ms. Reithmeyer reminded everyone of the Thanksgiving Day Student Loan Fund Breakfast in the high school cafeteria. The Student Loan Fund provides interest free loans for students who graduate from Morrisville to attend a college of their choice.

**10. Adjournment**

*The Board approved a motion* to adjourn the meeting at 8:25 p.m.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 7 ayes.

---

Damon Miller, President

---

Wanda Kartal, Secretary