

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, November 11, 2015
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on November 11, 2015, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller asked for a moment of silence in honor of Veterans Day for those that have served our country and for those who are currently serving our country.

Mr. Miller made a motion to appoint Michael Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Ms. Kartal and passed by a unanimous voice vote of 7 ayes.

The following members were present:

Messrs. Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Members absent: Messrs. Colon and Worob

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. David Truelove, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's Agenda Meeting in regards to personnel, litigation and real estate.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

To be determined

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Mr. Dingle

Mr. Dingle stated that MOEF has not yet met this month; therefore, there is nothing to report at this time.

PTO Report – Mr. Dingle

No report.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that this month's meeting was cancelled; therefore, there is nothing to report at this time. She stated that the next meeting is scheduled to be held on December 2nd at 7:30 p.m., but may be cancelled if there is nothing on the agenda to be discussed.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met on November 4th and discussed the following:

- Keeping the public informed as much as possible of any events, committee reports, or any other news regarding Morrisville
- Keeping the website up to date

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that the meeting will be held next week; therefore she will have a report at next week's business meeting.

PSBA/Legislative Report – Mr. Perry

Mr. Perry discussed the following:

- Status of State Budget and it's effect on various school districts, IU's and Charter Schools

Mr. Miller stated that two representatives from the PSBA visited our District, dropped off packets of information for the Board members, and discussed some the training and webinars that are available through the PSBA. Mr. Miller gave them a breakdown of the District and some of the issues that we are facing. The representatives will discuss our concerns with the Secretary of Education.

M. R. Reiter Repurposing Report – Mr. Miller

Mr. Miller stated that there are no updates from the Borough Council regarding the M. R. Reiter property.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1.a A ***MOTION*** is in order to approve the minutes of the October 21, 2015 regular monthly agenda meeting.

2.1.b A ***MOTION*** is in order to approve the minutes of the October 28, 2015 regular monthly business meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that a meeting was held last evening and they discussed the following:

- Reorganize the approach of the facilities committee
- Roof repair at Grandview
- All boilers are up and running well
- Sewer line blockage repair
- Repair to bell clock system in the high school
- Concrete replacement at the Intermediate School entranceway
- Library/Computer room/Multi-purpose room project
- Electric generator upgrade
- The next meeting will be held on December 9th

Mr. May discussed the status of Cinderella's Closet and stated that the work should be completed by Thanksgiving.

The Board members and Mr. May discussed the Library/Computer room/Multi-purpose room project. A discussion also took place regarding the electric generator upgrade.

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Dingle stated that the HR Committee has met several times since last month and have been discussing the following:

- Personnel items
- Continued negotiations with MESPA

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Resignation

A MOTION is in order to approve and accept the resignation of Jennifer Nichol, Personal Care Assistant, effective November 13, 2015.

4.2 Approval, Appointment

A *MOTION* is in order to approve the appointment of _____ (replacing Jennifer Nichol), effective _____, per Policy.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week’s Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met last evening and they discussed the following items:

- Review of revenues and expenditures of the District
- Rates of the medical and prescription plans within the Consortium were reviewed by Mr. Braun

At next week’s Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Treasurer’s Report

A *MOTION* is in order to approve the Treasurer’s Report.

5.2 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.3 Approval, Budget Transfers

A *MOTION* is in order to approve budget transfers.

5.4 Approval, 2015-16 Homestead Exclusion Notices

A *MOTION* is in order to approve the agreement between the Bucks County IU #22 and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2015 at the cost of \$0.626 per parcel.

	<i>2015 Costs</i>	<i>2014 Costs</i>
<i>Processing Fee Per Parcel:</i>	<i>\$0.206</i>	<i>\$0.206</i>
<i>Postage Fee Per Parcel:</i>	<i>\$0.399</i>	<i>\$0.395</i>
<i>IU Coordination Fee:</i>	<i><u>\$0.021</u></i>	<i><u>\$0.021</u></i>
TOTAL COST PER PARCEL	\$0.626	\$0.622

5.5 Approval, Payment of Bills

A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

**6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

Education Committee – Mr. Miller

Mr. Miller stated that the committee met last Thursday and discussed the following:

- Formation of Media Specialist Position Job Description
- Test scores

Mr. Kopakowski discussed the 2015 School Performance Profile and Keystone Exam results, which were recently released by the PA Department of Education. He also discussed what we are currently doing and what we plan to do in the future to improve our scores.

ACTION ITEMS:

None at this time.

**7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading Policy #008 – Organization Chart

A *MOTION* is in order to approve the second reading of Policy #008 – Organization Chart.

7.2 **Approval, Second Reading Policy #227– Controlled Substance Paraphernalia**
A *MOTION* is in order to approve the second reading of Policy #227 – Controlled Substance Paraphernalia and the Administrative Regulations (227-AR-2, 227-AR-3, and 227-AR-4) pertaining to this policy.

7.3 **Approval, Second Reading Policy #916 – Volunteers**
A *MOTION* is in order to approve the second reading of Policy #916 – Volunteers.

Board members discussed Policy #916 and having an addition to the policy regarding visitors and how this addition should be worded and who would be required to have clearances.

Mr. Perry discussed changes to be made to the Organization Chart (Policy #008) regarding the lines in the chart and who reports to who, and also a change to a title. These changes will be made.

8. **OLD BUSINESS**

Ms. Reithmeyer discussed non-residents attending our schools illegally and asked if we are moving forward with seeking restitution for any violators. Mr. Truelove and Mr. May stated that we are taking all of the necessary steps and following procedure regarding this matter, which can be both a Civil and/or a criminal issue. Mr. May explained the investigative process used when a student is reported as a suspected non-resident.

Mr. Miller stated that our Audubon Bird Town plaque has been created, approved and delivered. This plaque was created by Mr. Kemp and Mr. Miller displayed the plaque for everyone to view. The plaque will be mounted on a rock and placed on the high school property by the trees. The rock is being generously donated by a local quarry and transported to our school by a community member. A special thanks to everyone for their generosity.

9. **NEW BUSINESS**

Ms. Kartal stated that there were two donations received (\$25 each) from a Class of 84 graduate. One donation (\$25) will go to the Science Symposium Team Fund, and the other donation (\$25) will go to the Music Program Fund. This donator would like to remain anonymous.

Ms. Reithmeyer reminded everyone that the Morrisville Winterfest will take place on Saturday, December 5th. Anyone interested in participating in the parade should contact Ms. Reithmeyer (267-573-9160). Also, students between the ages of 5 and 18 can be nominated for Ms. or Mr. Winterfest. Anyone interested in having a table at the high school for the Winterfest should contact Luz Waters at the Ivins House (events@mv21stcclc.org). The scheduled events for the day were reviewed.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Mr. Miller stated that Mr. Colon had contacted him stating that due to illness, he was unable to attend this evening's meeting.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:58 p.m. The motion was seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary