

Minutes, October 28, 2015

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, October 28, 2015
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 28, 2015, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:35 p.m. with the following members present on roll call:

In attendance: Messrs. Dingle, Perry, Stoneburner, Miller and Ms. Kartal

Members absent: Messrs. Colon, Gilleo, Worob and Ms. Reithmeyer

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that all absent Board members informed him that they could not attend this evening's meeting for various reasons.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss HR issues and litigation.

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STUDENT SPOTLIGHT

Teacher – Kevin Jones

Mr. Jones and one of the members of the football team discussed and displayed the benches made for the weight room by some of the players in class as a project.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Bucks County Technical High School)

In attendance at tonight's meeting were Student Representatives, Madison Markgraf-Velez and Francesca Arco. Their report can be found in Attachment A to these minutes.

Student Representative to the Board – (Morrisville High School)

In attendance at tonight's meeting was Student Representative, Liam Getty. His report can be found in Attachment B to these minutes.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment C to these minutes.

Mr. Braun – Business Administrator

Mr. Braun discussed the State Budget and stated that we are finishing the fourth month without State Funding.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo was not in attendance at tonight's meeting, therefore, there was no report.

⇒ **Enrollment Report**

District Enrollments as of October 23, 2015			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	77	GRANDVIEW	311
Grade 1	78	INTERMEDIATE SCHOOL (4-5)	<u>157</u>
Grade 2	65		<u>468</u>
Grade 3	73		
Grade 4	74	INTERMEDIATE SCHOOL (6-8)	210
Grade 5	83	HIGH SCHOOL 9-12	<u>223</u>
Grade 6	76		<u>433</u>
Grade 7	71		
Grade 8	63	TECHNICAL SCHOOL	47
Grade 9	66	HOME SCHOOLED	22
Grade 10	56	CHARTER SCHOOLS	31
Grade 11	51	Regular Ed	25
Grade 12	50	Special Ed	6
		OUT OF DISTRICT	42
		Regular Ed	5
		Special Ed	37
TOTAL ENROLLMENT			1043

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

Mr. Stoneburner stated that he would like the records corrected to reflect that the Finance and Facilities Committee meetings will be held the second Tuesday of next month (November 10th).

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Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

Motions 2.1.a and 2.1.b were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

2. Approval of Minutes

2.1.a *The Board approved a motion* to approve the minutes of the September 16, 2015 regular monthly agenda meeting.

2.1.b *The Board approved a motion* to approve the minutes of the September 23, 2015 regular monthly business meeting.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

Mr. Stoneburner discussed minor damages to the gym floor that have occurred at events taking place in the gym. The Board members discussed a Board Addendum to the current Gym Usage Policy (Policy #707) and updates will be made to this policy and placed on the Board agenda in the near future for approval.

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Resignation

The Board approved a motion to approve and accept the resignation of Melissa Alexander as a Personal Care Assistant effective October 16, 2015.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

4.2 Approval, Appointments

Motions 4.2.a through 4.2.d were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

4.2.a Advisor

The Board approved a motion to approve the appointment of Elizabeth Glaum-Lathbury as National Honor Society Advisor for the 2015-16 school year at a stipend of \$1,000 per MEA Contract.

4.2.b Advisor

The Board approved a motion to approve the appointment of Elizabeth Glaum-Lathbury as National Junior Honor Society Advisor for the 2015-16 school year at a stipend of \$1,000 per MEA Contract.

4.2.c Coach

The Board approved a motion to approve the appointment of Anthony Gencarelli as the Middle School Boys Basketball Coach for the 2015-16 school year at a stipend of \$2,300 per MEA Contract.

4.2.d Coach

The Board approved a motion to approve the appointment of Anthony Gencarelli as the Middle School Girls Basketball Coach for the 2015-16 school year at a stipend of \$2,300 per MEA Contract.

4.2.e Personal Care Assistant

The Board approved a motion to approve the appointment of Charlena Harris as a Personal Care Assistant (replacing Melissa Alexander), per Policy, pending receipt of all clearances.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 5 ayes.

Motions 4.2.f through 4.2.h were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

4.2.f Coordinator

The Board approved a motion to approve the appointment of Christie Nemeth as the Homeless Liaison for the 2015-16 school year at a stipend of \$1,500 per MEA Contract.

4.2.g Coordinator

The Board approved a motion to approve the appointment of Assunta Deliman as Title II Coordinator for the 2015-16 school year at a stipend of \$1,500 per the Title II Grant.

4.2.h Extra-Curricular Positions

The Board approved a motion to approve the appointment the following extra-curricular positions, per MEA Contract, for the 2015-16 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Dennis Rodgers	PM Detention Monitor	\$25/hr.
Traci Coley	After School Computer Monitor	\$25/hr.

4.3 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College/Univ.</u>	<u>Credits</u>	<u>Amount</u>
Derrick Savage	PSY Data Analysis with IBM SPSS	Capella Univ.	5	\$2,550
Derrick Savage	PSY Learning Theory in Psychology	Capella Univ.	5	\$2,550
Traci Coley	Principles of Instructional Supervision	Penn State	3	\$2,604
Traci Coley	Internship in Special Education Supervision	Penn State	3	\$2,604

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

4.4 Approval, Advertise for Part-time (.4) Media Specialist

The Board approved a motion to approve the advertisement of a part-time (.4) Media Specialist at a yearly salary of \$26,000, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

Mr. Miller discussed the plans for the library/media area and the new multi-purpose area to be used at this time by Grades 3-5.

4.5 Approval, Appointment of Math Teacher

The Board approved a motion to approve the appointment of Christine Dyson as a Math Teacher, per MEA Contract, pending receipt of all clearances.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures 15-16 School Year

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$5,881,171	\$2,212,045	\$9,865,941

Revenues 15-16 School Year

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$10,001,100	\$7,958,057

ACTION ITEMS:

Motions 5.1 and 5.2 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 5 ayes.

5.1 Approval, Student Leadership Activity Fund

The Board approved a motion to approve the creation of a Student Leadership Activity Fund.

5.2 Approval, Activities Account Transfers

The Board approved a motion to approve the account transfer from the Class of 2015 in the amount of \$1,332.31 as follows:

<i>Class of 2016</i>	<i>\$444.10</i>
<i>Class of 2017</i>	<i>\$444.10</i>
<i>Class of 2018</i>	<i>\$444.11</i>

5.3 Approval, Single Audit Report – Bureau of Food Distribution

The Board approved a motion to approve the Single Audit Report – Bureau of Food Distribution for the year ending June 30, 2012, which includes the Schedule of Expenditures of Federal Awards (SEFA).

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

5.4 Approval, Corrective Action Plan of Auditor General’s Performance Audit Report for Fiscal Years Ending June 30, 2012 and June 30, 2011

The Board approved a motion to approve the Corrective Action Plan of the Auditor General’s Performance Audit Report for Fiscal Years ending June 30, 2012 and June 30, 2011.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

5.5 Approval, Depository – Valley Green Bank

The Board approved a motion to approve Valley Green Bank as an authorized depository for the purpose of investing funds to increase the Borough of Morrisville School District’s income for the fiscal year 2015-16.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

Motions 5.6 and 5.7 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

5.6 Approval, Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22

The Board approved a motion to approve the Microsoft Server Product Purchasing Group Agreement with the Bucks County #22 for the 2015-16 school year at an estimated cost of \$8,773.30.

5.7 Approval, Online Training through Global Compliance Network

The Board approved a motion to approve offering online training through Global Compliance Network for the 2015-16 school year at a cost of \$700.

Motions 5.8 through 5.11 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

5.8 Approval, Budget Transfers

The Board approved a motion to approve October Budget Transfers in the amount of \$1,708,852.03 (reclassifying special education and regular education, new textbooks and Pre-K funds).

5.9 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.10 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.11 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (9/23 - 10/21/15)	\$ 43,128.88
Legal (10/28/15)	\$ 7,508.80
Athletic Fund (9/23 - 10/21/15)	\$ 7,820.00
General Fund (10/28/15)	\$1,045,609.08
Capital	\$ -0-
Cafeteria Fund (10/28/15)	\$ <u>63,075.72</u>
TOTAL BILLS	\$1,167,142.48

Mr. Stoneburner asked that the Board members receive a Cafeteria Fund report on a monthly basis showing meals sold, expenses, etc.

Mr. Miller had some questions regarding some security charges which he will discuss with Mr. Braun.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Revised 2015-16 School Calendar
The Board approved a motion to approve the revised 2015-16 School Calendar.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 5 ayes.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1, 7.2 and 7.3 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 5 ayes.

7.1 Approval, First Reading Policy #008 – Organization Chart
The Board approved a motion to approve the first reading of Policy #008 – Organization Chart.

7.2 Approval, First Reading Policy #227– Controlled Substance Paraphernalia
The Board approved a motion to approve the first reading of Policy #227 – Controlled Substance Paraphernalia and the Administrative Regulations (227-AR-2, 227-AR-3, and 227-AR-4) pertaining to this policy.

7.3 **Approval, First Reading Policy #916 – Volunteers**

The Board approved a motion to approve the first reading of Policy #916 – Volunteers.

Board members discussed Item 7.3 and when/what clearances would be required. Mr. Truelove discussed the regulations and what is needed to protect the District. Information regarding this policy will be placed on the website and a phone blast will also go out to all parents.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, November 11, 2015.....Monthly Agenda Meeting 7:30 p.m
Wednesday, November 18, 2015.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

8. **OLD BUSINESS (if needed)**

None at this time.

9. NEW BUSINESS

The following motion was added to the agenda:

9.1 Approval, Memorandum of Understanding between the Morrisville School District, the Morrisville Police Department, and the Morrisville Borough Council in regards to the School Resource Officer

The Board approved a motion to approve the Memorandum of Understanding (MOU) between the Morrisville School District, the Morrisville Police Department, and the Morrisville Borough Council in regards to the School Resource Officer, for a period of four (4) years.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

Since this item was added to the agenda, the floor was open for public comment. There were no speakers.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. Adjournment

The Board approved a motion to adjourn the meeting at 8:55 p.m.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 5 ayes.

Damon Miller, President

Wanda Kartal, Secretary

**BUCKS COUNTY TECHNICAL HIGH SCHOOL
JOINT BOARD COMMITTEE**

**STUDENT REPRESENTATIVES REPORT
Wednesday, October 28, 2015**

STUDENT REPS:

Francesca Arco – 12th grade
Madison Markgraf-Velez – 12th grade
Korlu Nawuoh – 12th grade

- Congratulations to the following students who have been chosen as September Students of the Month:
9th Grade – Justin John and Cassidy Rivera
10th Grade – Matthew Wolak and Molly Murrin
11th Grade – Dawson Black and Lindsey Schweidel
12th Grade – Sean McCarthy and Alexis Pakyz
Skills for Life – Anthony Davis and Karl Dickerbach
- Underclass Picture Day was held on Thursday, October 8th.
Senior Portraits make ups were taken on Monday, October 12th.
- BCTHS Drama presents Fall Theater Workshops. There will be 4 sessions consisting of Introduction to Theater and Acting, Comedy and Characterization, Tragedy and Improvisation, and Stage Movement and Dance. The first session started on Oct. 15th.
- Driver's Education classes started on Tuesday, October 20th and the cost is \$85.00. This session was sold out and more sessions will be scheduled throughout the school year.
- There are several fundraisers going on at BCTHS. The Future Teachers are collecting money to buy and ship crayons to Afghanistan, Reading Olympics are selling candy and pizza kits to raise money for their Broadway trip, and the Dance Team is selling Kid's Stuff Books for money towards their costumes.
- Our guidance department has been arranging colleges to visit BCTHS. Bryn Athyn, PITT-Titusville, New Jersey Institute of Technology, Gwynedd Mercy University, Millersville University, The College of New Jersey, Rider University, and Thaddeus Stevens College are scheduled for October.
- A College and Career Fair was held on Thursday, Oct. 22nd in the Cafeteria. 36 Representatives from colleges, military and industry were there to help our students plan for their future.
- National School Lunch Week was celebrated from October 12th to the 16th.
- PSAT Testing will be offered to Grade 11 students during school on Wednesday, October 28th. All are strongly encouraged to take advantage of this opportunity. Approximately 250 Juniors have signed up.
- The Landscape/Floral Design class has been busy around the campus. Students have been maintaining flower beds and decorating the main lobby with an autumn theme.

- The Culinary Classes have begun serving their delicious lunches to the faculty and general public. As always, the teachers and students are expecting a very successful year.
- The Bakery Class has been offering an array of items being sold to the staff. They are getting ready for the "Open House" crowds coming in early November.

- BCTHS Drama is pleased to announce that their 2016 spring production will be:

"GUYS and DOLLS"

- Post Cards have been sent to all 6th, 7th and 8th grade students from our sending districts about the upcoming "Open House" being held on Nov. 12th. Applications will available and our Guidance Department will be answering questions about the process. Student Council, Student Representatives, and National Honor Society will help that evening directing parents and potential students around the building.
- Our Senior Class has been busy getting prepared for the Powder Puff Football game being held on Nov. 24th. Girls play flag football while the boys are their cheerleaders. And, the Senior trip scheduled for May to Orlando is a GO! Approximately 150 students have signed up.
- Congratulations to the "Freshman Officers":
President Dave Jn Pierre - Morrisville
Vice President – Karen Valle
Treasurer – Ian Surdez-McCarthy
Secretary – Corey Mucklow
Social Chair – Shaun Parrish

Thank you for supporting our student activities!

HIGH SCHOOL SECONDARY REPORT

OCTOBER, 2015

- The blood drive was held on October 1st. The high school student government sponsored the blood drive and collected 31 pints.
- The book fair was held in the intermediate/high school from October 8th through October 16th. Profit in Scholastic Dollars and other credits are used to purchase items for the school such as SmartBoards, etc.
- Progress Reports for students in grades 6-12 were distributed on October 8th.
- PSAT's were held on October 14th.
- An Assembly for Senior's was held on October 15th. The topic of the assembly was Choices & Consequences.
- A pep rally was held on October 16th in support of our team and homecoming events. The homecoming football game vs. Bergen Tech was held on October 16th. The homecoming court members were Emmanuel Bamfo, Bryan Bonilla, Clarence Hartzell, Michael Sacco, Geovana Donaldson, Taylor Kimble, Denise Sacco, and Shayla Santiago. Congratulations to Michael Sacco and Denise Sacco on being named Homecoming King and Queen for 2015
- On October 17th a Homecoming Dance was held in the Gym from 7-10 p.m. for students in grades 9-12. The theme of this year's dance was The Great Gatsby.
- The Superintendent's Roundtable meeting was held on October 20th in A-3
- The Student Forum meeting was held on October 21st at the Bucks County IU. Our students attended with 18 additional schools. The students serve as a student voice on the county level discussing issues and concerns affecting education.
- The Bucks County Technical School held a presentation on October 22nd for our 8th graders.
- Concussion testing was held on October 27th in the Auditorium after school for Winter sports players.
- Nova (Network of Victims Assistance) will be doing a Presentation on Anti-Bullying for students in grades 6&7 on October 30th.

Report from the Superintendent

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Wednesday, October 28, 2015

Large Group Instruction Room

7:30 p.m.

1. The Middle School/High School Back to School Night was held on Thursday, September 24, 2015. Many thanks to the parents who attended the program and met with their children's teachers.
2. The Parent Teacher Organization's (PTO's) Book Fair at Grandview Elementary School was held from Thursday, September 24, 2015 through Friday, October 2, 2015. They also hosted a Book Fair in Room A-3 from Thursday, October 8, 2015 through Friday, October 16, 2015. I would like to thank the PTO and the volunteers who made these book fairs a success.
3. The Artmobile visited the school district from Friday, October 2, 2015 through Wednesday, October 7, 2015.
4. Pupil progress reports for the first marking period were distributed on Thursday, October 8, 2015.
5. The Preliminary Scholastic Aptitude Test (PSAT) was administered on Wednesday, October 14, 2015.
6. On Wednesday, October 15, 2015, all seniors attended an assembly. The guest speaker, Kevin Williams, spoke on Choices and Consequences. I would like to thank our school resource office, Officer Reardon, for organizing this assembly. Officer Reardon is also planning an assembly for all juniors on Thursday, November 12, 2015.
7. I would like to thank and to congratulate our high school students for organizing a very successful Homecoming Pep Rally on Friday, October 16, 2015 and a very successful Homecoming Dance on Saturday, October 17, 2015. Our students did an outstanding job, and they were able to experience a very enjoyable evening.
8. This Friday, October 30, 2015, Grandview Elementary School and the Intermediate School will have Halloween Parties and participate in the annual Halloween Parade.
9. The Network of Victims Assistance (NOVA) will present an anti-bullying program to all sixth and seventh grade students on Friday, October 30, 2015. They will also present similar programs to all eighth and ninth grade students on Wednesday, November 4, 2015 and all tenth and eleventh grade students on Thursday, November 5, 2015. I would like to thank our guidance counselor, Ms. Christie Nemeth for planning these programs.
10. The PTO will sponsor a Trunk or Treat on Friday, October 30, 2015 in the high school parking lot beginning at 6:00 p.m.
11. Standard time begins on Sunday, November 1, 2015. Please remember to turn your clocks back one hour.
12. Schools will be closed for students on Tuesday, November 3, 2015 for Election Day. Teachers will have a professional development day. Pre-kindergarten (PK) through fifth grade teachers

will participate in English Language Arts Curriculum Resources training. Sixth through twelfth grade teachers will participate in violence and bullying prevention training, suicide prevention training, and English as a Second Language (ESL) training.

13. The school district will participate in an English Language Arts (ELA) Program Quality Review (PQR) from Wednesday, November 4, 2015 through Friday, November 6, 2015.
14. The next Public Relations/Communications Committee meeting is scheduled for Wednesday, November 4, 2015. The meeting will be held in the large group instruction room beginning at 6:30 p.m. The next Joint Council/School Board Committee meeting will follow at 7:00 p.m.
15. The next Education Committee meeting is scheduled for Thursday, November 5, 2015. The meeting will be held in the large group instruction room beginning at 7:00 p.m.
16. Beginning on Friday, November 6, 2015, students in grades six, eight, ten, and twelve will participate in the Pennsylvania Youth Survey (PAYS).
17. Tuesday, November 10, 2015 in the end of the first marking period and will be a half day for students.
18. The Pennsylvania School Boards Association (PSBA) Executive Director, Nathan Mains, will visit the Morrisville School District on Tuesday, November 10, 2015.
19. The school district's paraprofessionals will participate in professional development activities during the afternoon on Tuesday, November 10, 2015.
20. The next Finance Committee meeting is scheduled for Tuesday, November 10, 2015. The meeting will be held in the large group instruction room beginning at 6:30 p.m. The Facilities Committee meeting will follow at 7:30 p.m.
21. Schools will be closed on Veteran' Day, Wednesday, November 11, 2015.
22. The next School Board Agenda meeting is scheduled for Wednesday, November 11, 2015. The meeting will be held in the large group instruction room beginning at 7:30 p.m.
23. The second marking period begins on Thursday, November 12, 2015.
24. The next superintendent's roundtable is scheduled for Monday, November 16, 2015. The meeting will be held in room A-3 beginning at 7:00 p.m.
25. The next School Board meeting is scheduled for Wednesday, November 18, 2015. The meeting will be held in the large group instruction room beginning at 7:30 p.m.