

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, October 21, 2015
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on October 21, 2015, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Michael Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Ms. Reithmeyer and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Colon, Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Members absent: Mr. Worob

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. David Truelove, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's Agenda Meeting in regards to Human Resource issues.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

Teacher: Kevin Jones

Football players to display benches they built for the weight room

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

- 1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS**
 - This week in our Schools (Reports from Superintendent and Administration)
 - Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1.a A *MOTION* is in order to approve the minutes of the September 16, 2015 regular monthly agenda meeting.

2.1.b A *MOTION* is in order to approve the minutes of the September 23, 2015 regular monthly business meeting.

Morrisville Opportunity Education Foundation/MOEF Report – Mr. Dingle

Mr. Dingle stated that MOEF met this evening and had their annual election of new officers. At tonight's meeting they discussed the following:

- Winter Fest
- Requests from teachers to enrich the lives of our students

PTO Report – Mr. Dingle

No report.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal's report can be found in Attachment A to these minutes.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met and discussed the following:

- Newsletter – printed vs. having on website regarding committee reports, etc.

Ms. Reithmeyer stated that she personally would rather have the committee reports on the website so that the community would be made aware of any updates on a continuous basis rather than waiting for the quarterly newsletter. The Board members discussed this matter and Mr. Miller stated that they will discuss it further at the next Public Relations/Communications Committee meeting on November 4th at 6:30 p.m. in the LGI.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that she will have a report next week.

PSBA/Legislative Report – Mr. Perry

Mr. Perry discussed the following:

- Articles regarding the State Budget and the effects on School Districts until it is passed

Mr. Braun discussed the status of our district and how long we can maintain without the passing of the State Budget. He also discussed the collection of our local revenues.

M. R. Reiter Repurposing Report – Mr. Miller

Mr. Miller stated that there are no updates.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

Facilities Committee – Mr. Gilleo

Mr. Gilleo stated that a meeting was held last Wednesday at which they discussed the following:

- Work to be done along the side of the Grandview building
- Grandview Garden
- Oil tank removal at M. R. Reiter
- Damage to new gym floor and how to prevent it from occurring in the future
- Updates to the usage form for the gymnasium
- Updates and changes to the multi-purpose room
- Salt supply and chains to prepare for the winter months
- Money in Finance Committee account to be used to address repairs , etc.

Mr. Braun gave an updated report on the removal of the oil tank at M. R. Reiter.

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Dingle reported on the following:

- Continued negotiations with MESPA

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Resignation

A MOTION is in order to approve and accept the resignation of Melissa Alexander as a Personal Care Assistant effective October 16, 2015.

4.2 Approval, Appointments

4.2.a Advisor

A MOTION is in order to approve the appointment of Elizabeth Glaum-Lathbury as National Honor Society Advisor for the 2015-16 school year at a stipend of \$1,000 per MEA Contract.

4.2.b Advisor

A MOTION is in order to approve the appointment of Elizabeth Glaum-Lathbury as National Junior Honor Society Advisor for the 2015-16 school year at a stipend of \$1,000 per MEA Contract.

4.2.c Coach

A MOTION is in order to approve the appointment of Anthony Gencarelli as the Middle School Boys Basketball Coach for the 2015-16 school year at a stipend of \$2,300 per MEA Contract.

4.2.d Coach

A MOTION is in order to approve the appointment of Anthony Gencarelli as the Middle School Girls Basketball Coach for the 2015-16 school year at a stipend of \$2,300 per MEA Contract.

4.2.e Personal Care Assistant

A MOTION is in order to approve the appointment of _____ as a Personal Care Assistant (replacing Melissa Alexander), effective _____, per Policy.

4.2.f Coordinator

A MOTION is in order to approve the appointment of Christie Nemeth as the Homeless Liaison for the 2015-16 school year at a stipend of \$1,500 per MEA Contract.

4.2.g Coordinator

A MOTION is in order to approve the appointment of Assunta Deliman as Title II Coordinator for the 2015-16 school year at a stipend of \$1,500 per the Title II Grant.

4.2.h Extra-Curricular Positions

A MOTION is in order to approve the appointment the following extra-curricular positions, per MEA Contract, for the 2015-16 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Dennis Rodgers	PM Detention Monitor	\$25/hr.
Traci Coley	After School Computer Monitor	\$25/hr.

4.3 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College/Univ.</u>	<u>Credits</u>	<u>Amount</u>
Derrick Savage	PSY Data Analysis with IBM SPSS	Capella Univ.	5	\$2,550
Derrick Savage	PSY Learning Theory in Psychology	Capella Univ.	5	\$2,550
Traci Coley	Principles of Instructional Supervision	Penn State	3	\$2,604
Traci Coley	Internship in Special Education Supervision	Penn State	3	\$2,604

The following motions were added to the agenda by Mr. Miller:

4.4 Approval, Advertise for Part-time Librarian

A MOTION is in order to approve the advertisement of for a part-time Librarian, per MEA Contract.

4.5 Approval, Appointment of Math Teacher

A MOTION is in order to approve the appointment of a Math Teacher.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met last week and they discussed the following items:

- State Budget and how long the District can continue until the budget is passed. Mr. Dingle stated that overall our situation is stable and we can get the things done that we need to do and we can meet the needs of the students and sustain ourselves at this point. The State does need to get the job done and pass the budget so we can get the things done that we need to do and stop worrying about the budget.
- Investments
- Reviewed revenues and expenditures
- Budget transfers
- Next month's meeting will be held on the first Wednesday of the month

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Student Leadership Activity Fund

A MOTION is in order to approve the creation of a Student Leadership Activity Fund.

5.2 Approval, Activities Account Transfers

A MOTION is in order to approve the account transfer from the Class of 2015 in the amount of \$1,332.31 as follows:

<i>Class of 2016</i>	<i>\$444.10</i>
<i>Class of 2017</i>	<i>\$444.10</i>
<i>Class of 2018</i>	<i>\$444.11</i>

5.3 Approval, Single Audit Report – Bureau of Food Distribution

A MOTION is in order to approve the Single Audit Report – Bureau of Food Distribution for the year ending June 30, 2012, which includes the Schedule of Expenditures of Federal Awards (SEFA).

5.4 Approval, Corrective Action Plan of Auditor General’s Performance Audit Report for Fiscal Years Ending June 30, 2012 and 2011

A MOTION is in order to approve the Corrective Action Plan of the Auditor General’s Performance Audit Report for Fiscal Years ending June 30, 2012 and 2011.

5.5 Approval, Depository – Valley Green Bank

A MOTION is in order to approve Valley Green Bank as an authorized depository for the purpose of investing funds to increase the Borough of Morrisville School District’s income for the fiscal year 2015-16.

5.6 Approval, Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22

A MOTION is in order to approve the Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22 for the 2015-16 school year at an estimated cost of \$8,773.30.

5.7 Approval, Online Training through Global Compliance Network

A MOTION is in order to approve offering online training through Global Compliance Network for the 2015-16 school year at a cost of \$700.

5.8 Approval, Budget Transfers

A MOTION is in order to approve October Budget Transfers in the amount of \$1,708,852.03 (reclassifying special education and regular education, new textbooks and Pre-K funds).

5.9 Approval, Treasurer’s Report

A MOTION is in order to approve the Treasurer’s Report.

5.10 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.11 Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that the committee met on October 1st and discussed the following:

- Blended Learning processes and teacher training
- PSSA and Keystone results and future plans to help increase our scores
- Change of Library location for Grades 3-5 and hiring of a Part-time Librarian
- Creation of multi-purpose room for Grades 3-5
- Merge
- The next meeting will be November 5th at 7:00 p.m. in the LGI

Mr. Kopakowski commended the Board for being proactive. A motion will be added to the agenda to expend funds to hire an additional Math Teacher at the high school level to help address some of the things that we thought were coming. A significant amount of money was spent in the English/Language Arts Program that is offered for our K-5 teachers and students.

ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report – Mr. Miller

Mr. Miller stated that the PSBA is still reviewing a number of policies.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, First Reading Policy #008 – Organization Chart

A MOTION is in order to approve the first reading of Policy #008 – Organization Chart.

7.2 Approval, First Reading Policy #227– Controlled Substance Paraphernalia

A MOTION is in order to approve the first reading of Policy #227 – Controlled Substance Paraphernalia and the Administrative Regulations (227-AR-2, 227-AR-3, and 227-AR-4) pertaining to this policy.

7.3 Approval, First Reading Policy #916 – Volunteers

A MOTION is in order to approve the first reading of Policy #916 – Volunteers.

Ms. Kartal asked if we could add to our website links for all clearances.

Mr. Miller stated that there is a Grant that we are applying for through Safe Schools that would possibly allow us to have software and scanning devices for visitors entering our buildings. Board members discussed clearances needed for visitors to classrooms (parents/guest readers that read to students in classrooms, classroom/school events where parents are helping out with the students, etc). Mr. Truelove will check into the guidelines and get back to the Board members.

8. OLD BUSINESS (if needed)

There was no old business.

9. NEW BUSINESS

Ms. Kartal questioned why the District is paying 100% for four (4) for the Crossing Guards, 50% for five (5) Crossing Guards, and 0% for one (1) Crossing Guard. Mr. Truelove stated that generally the cost is split 50/50 between the Borough and the Police Department. Mr. Truelove will check into this matter and see if we have an agreement with the Police Department and get back to the Board members.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Ms. Reithmeyer stated that Winter Fest is coming and we will be doing the same things that we had done in the past. There will be a parade and activities at the school. This will be the first year that it will be in conjunction with the School District and the 21st Century Community Services Learning Grant. The Winter Fest will be held on Saturday, December 5th.

Mr. Miller stated that a meeting will be scheduled in the near future where we may be providing some additional string instrumental lessons for our Middle School students through the Youth Orchestra of Bucks County through the generous donation of MOEF contributing towards the restoration of some violins that are owned by the 21st Century Program who are generously allowing the students to use those instruments for free. Details are still being worked out.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary

**Joint Borough/Council Meeting
Wednesday, October 7, 2015**

Those in attendance:

Wanda Kartal
Damon Miller
Mike Kopakowski

Absent:

Debbie Smith
Nancy Sherlock
Fred Kerner
Ivan Colon

- Damon gave an update on the SRO grant \$ and the MOU he received and will be signing.
- We asked for an update on Crossing guards, if any changes need to be made now that school has been in session over a month?
- Damon gave an update on the school zone process
- We asked if there was any update on MRR?
- We asked if there is a link to www.mv.org on the boroughs website, we could not find one?
- Winterfest- Damon gave an update on what he has heard so far from the committee.

Next meeting is Wednesday, November 4th, 7pm.

Unless you hear directly that the meeting is cancelled, the meeting is always the first Weds of the month at 7pm in the LGI and is listed on both the School and Borough website.

thank you
Wanda
Wanda Kartal
Morrisville School Board, Secretary