

Minutes, September 23, 2015

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, September 23, 2015
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, September 23, 2015, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

In attendance: Messrs. Colon (via telephone), Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Members absent: Mr. Worob

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Felicity Hanks, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss personnel.

STUDENT SPOTLIGHT (There was no Student Spotlight for the month of September)

Presentation – Fran Orlando from the Bucks County Community College gave a presentation regarding the Art Mobile. The Art Mobile will be at the Morrisville High School from October 2nd through October 7th, 2015.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Bucks County Technical High School)

In attendance at tonight's meeting were Student Representatives, Madison Markgraf-Velez and Francesca Arco. Their report can be found in Attachment A to these minutes.

Student Representative to the Board – (Morrisville High School)

In attendance at tonight's meeting was Student Representative, Liam Getty. His report can be found in Attachment B to these minutes.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment C to these minutes.

Mr. Braun – Business Administrator

Mr. Braun stated that the Business Office is working to replace their payroll person and, hopefully, this position will be filled sometime in October. He stated that our auditors are working on reviewing our records from last year's audit. Mr. Braun also stated that they are working with Weidenhammer and the auditors to complete our fiscal year. We have had a good collection of real estate tax this year. Mr. Braun discussed the State's budget situation and funding received from the State.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that the meeting has not taken place at this time, therefore, there is nothing to report.

⇒ **Enrollment Report**

District Enrollments as of September 16, 2015			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	78	GRANDVIEW	308
Grade 1	77	INTERMEDIATE SCHOOL (4-5)	<u>157</u>
Grade 2	62		465
Grade 3	73		
Grade 4	75	INTERMEDIATE SCHOOL (6-8)	211
Grade 5	82	HIGH SCHOOL 9-12	<u>220</u>
Grade 6	77		431
Grade 7	72		
Grade 8	62	TECHNICAL SCHOOL	47
Grade 9	64	HOME SCHOOLED	22
Grade 10	57	CHARTER SCHOOLS	31
Grade 11	51	Regular Ed	24
Grade 12	48	Special Ed	7
		OUT OF DISTRICT	41
		Regular Ed	5
		Special Ed	36
TOTAL ENROLLMENT			1037

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

2. Approval of Minutes

2.1.a *The Board approved a motion* to approve the minutes of the May 27, 2015 regular monthly business meeting.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

2.1.b *The Board approved a motion* to approve the minutes of the June 24, 2015 regular monthly business meeting.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

2.1.c *The Board approved a motion* to approve the minutes of the August 19, 2015 regular monthly agenda meeting.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Ms. Kartal.

2.1.d *The Board approved a motion* to approve the minutes of the August 19, 2015 special business/board meeting.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 6 ayes and 2 abstentions. Members abstaining were Ms. Kartal and Mr. Colon.

2.1.e *The Board approved a motion* to approve the minutes of the August 26, 2015 regular monthly business meeting.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Ms. Reithmeyer.

3. **INFRASTRUCTURE**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Appointments - Winter Coaches

The Board approved a motion to approve the appointment of the individuals listed below as Winter Coaches for the 2015-16 school year per MEA Contract:

<i>NAME</i>	<i>POSITION</i>	<i>STIPEND</i>
<i>Orick Smith</i>	<i>Varsity Boys Basketball Head Coach</i>	<i>\$3,700</i>
<i>Kyle Miller</i>	<i>Varsity Boys Basketball Asst. Coach</i>	<i>\$2,400</i>
<i>Dave Howell</i>	<i>Varsity Girls Basketball Head Coach</i>	<i>\$3,700</i>
<i>Tanya Argueta</i>	<i>Varsity Girls Basketball Asst. Coach</i>	<i>\$2,400</i>
<i>Kevin Jones</i>	<i>Co-Ed Varsity Bowling</i>	<i>\$3,200</i>

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

4.2 Approval, Appointments – Paraprofessionals

4.2.a

The Board approved a motion to approve the appointment of Elie Belizaire as a Paraprofessional, at the hourly rate of \$14.14, effective September 24, 2015, pending verification of all clearances.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

4.2.b

The Board approved a motion to approve the appointment of Kristy Metz as a Paraprofessional, at the hourly rate of \$14.14, effective September 24, 2015, pending verification of all clearances.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

4.2.e

~~A MOTION is in order to approve the appointment of _____ as a Paraprofessional, at the hourly rate of \$14.14, effective September 24, 2015, pending verification of all clearances.~~

Item 4.2.c was removed from the agenda.

4.3 **Approval, Appointment – Long Term Substitute**

The Board approved a motion to approve the appointment of Marissa Cylinder as a long-term substitute (filling in for Meredith Wiley), effective October 26, 2015, per MEA Contract, pending verification of all clearances.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

4.4 **Approval, Appointment – Athletic Department Intern**

The Board approved a motion to approve the appointment of Pete Vincent as the Athletic Department Intern, effective September 24, 2015, at no cost to the district.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

4.5 **Approval, Mentor**

The Board approved a motion to approve the appointment of Christy Schmidt as mentor to Kelly Mott at a stipend of \$750, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

4.6 **Approval, Tuition Reimbursement**

The Board approved a motion to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College/Univ.</u>	<u>Credits</u>	<u>Amount</u>
Megan Mason	Neurodiversity – A New approach to students with special needs	Learners Edge	3	\$399.00
Megan Mason	Raise The Bar – Positive interventions for students who challenge us	Learners Edge	3	\$399.00
Cheri Tabit	Neurodiversity – A New approach to students with special needs	Learners Edge	3	\$399.00
Cheri Tabit	Raise The Bar – Positive interventions for students who challenge us	Learners Edge	3	\$399.00

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Mr. Colon.

4.7 **Approval, Revised Motion (FMLA)**

At the August 26, 2015 Board meeting a motion was approved for FMLA for Meredith Wiley, effective October 31, 2015 through February 28, 2016. The dates have changed, therefore, the motion will need to be revised and approved as follows:

The Board approved a motion to approve FMLA for Meredith Wiley, effective November 2, 2015 through March 16, 2016.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures 15-16 School Year

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$6,264,398	\$1,242,129	\$10,452,630

Revenues 15-16 School Year

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$6,778,935	\$11,180,222

Mr. Braun stated that collection of revenues are good at this point in time. He reviewed the expenditures and discussed payments to PSERS and Charter Schools in the upcoming months due to the State Budget not being passed.

5.1 Approval, Disposal of Excess Items

The Board approved a motion to approve the disposal of the following excess items:

- *Play kitchen from Pre-K classroom*
- *1 Computer Desk*
- *1 Bookshelf*
- *4 Yellow Student Chairs*
- *1 Smart Board Roll Cart*
- *1 Overhead Projector*
- *2 Small Blue Student Chairs*
- *8 Science Tubs*

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

Ms. Reithmeyer requested that any of these items that are usable be gathered together to have an excess sale, rather than throwing them out. The Board members discussed where any excess items that could be sold would be stored until a sale could take place.

5.2 Approval, Right to Know Officer

The Board approved a motion to approve the appointment of Mike Braun as the Right to Know Officer for the 2015-16 school year.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

The Board members asked Mr. Braun to send them copies of any Right to Know requests he may receive.

5.3 Approval, Acceptance of Donations

5.3.a

The Board approved a motion to approve and accept the donation of book bags, lunch bags, and various school supplies from St. John's Lutheran Church in Yardley, PA.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller thanked the members of St. John's Lutheran Church for their kind donation.

5.3.b

The Board approved a motion to approve and accept the donation of two gift cards (total value \$600) from Kerry Carven, Manager of Community Affairs and Colleen Flanagan, Customer Service Manager, at BJ's Wholesale Club, through BJ's Adopt-A-School Program.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

Ms. Reithmeyer asked that a letter be sent to St. John's and BJ's thanking them for their donations. Mr. Kopakowski stated that letters will be sent as is always done for any donations.

Mr. Miller thanked BJ's for their kind donation.

Motions 5.4 and 5.5 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

5.4 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.5 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.6 Approval, Appoint/Retain Portnoff Law Associates, Attorneys at Law, for Tax Delinquent Recovery Work

The Board approved a motion to appoint and retain Portnoff Law Associates, Attorneys at Law, for tax delinquent recovery work in the fiscal tax year ending 2015, at no additional cost to the District, subject to Solicitor review and approval of subject Retainer Agreements.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller explained the process and procedures that would be used by Portnoff Law Associates for their tax delinquent recovery work. Mr. Miller stated that this motion would be presented to the Board for approval on a yearly basis.

5.7 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (9/2-9/16/15)	\$ 27,058.25
Legal (9/23/15)	\$ 7,998.60
Athletic Fund (8/26-9/15/15)	\$ 2,020.00
General Fund (9/23/15)	\$ 120,391.00
Capital	\$ -0-
Cafeteria Fund	\$ <u>-0-</u>
 TOTAL BILLS	 \$ 157,467.85

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

Ms. Reithmeyer asked how long the District can pay the bills before the State kicks in. Mr. Braun stated that right now we are financially in pretty good shape. He discussed our finances and fund balance. Mr. Braun stated that we should talk to our Legislators every chance we get to try to get the State budget resolved.

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, October 21, 2015.....Monthly Agenda Meeting 7:30 p.m
Wednesday, October 28, 2015.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS (if needed)

Mr. Stoneburner discussed the Manor Park appraisal. He stated that the appraisal took place today and it should take about three to six weeks to get the report.

Mr. Stoneburner stated that the oil tank at M. R. Reiter is scheduled to be removed on October 13th, with the 14th also set aside if an extra day is needed.

Mr. Stoneburner informed everyone that the Facilities Committee had an Executive Session this past Monday night to discuss real estate issues.

9. NEW BUSINESS

Mr. Stoneburner stated that the Senior Center in Morrisville is losing its' lease at the end of this year and have expressed interest in using part of the Manor Park School. Mr. Stoneburner stated that the Facilities Committee needs input from the Board in order to move forward in the right direction in what needs to be done with Manor Park, if anything at this time. Mr. Stoneburner discussed and passed out to the Board members four possible plans/options that the Facilities Committee developed for Manor Park (see Attachment D to these minutes) along with a layout of the inside of the school. The Board members discussed the condition of Manor Park, what it would cost to bring the property up to standards, possible uses for the property, and the plans/options presented by the Facilities Committee.

It was decided and gave Mr. Stoneburner direction to draft an agreement to present to the Senior Center with approximate numbers and as much detail as possible to see if they would still have any interest. The Senior Center can then present this agreement to the County to see if anything can be worked out.

Ms. Reithmeyer stated that in the beginning of this school year there were several students found attending our schools who do not reside in our District. She understands that we are going to prosecute in accordance with our policy. Mr. Kopakowski confirmed that this is being done and that we will continue to do so in the future with any other students found attending our schools that are not residents.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Note: Mr. Colon left the meeting at 8:45 p.m.

10. Adjournment

The Board approved a motion to adjourn the meeting at 9:55 p.m.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary

**BUCKS COUNTY TECHNICAL HIGH SCHOOL
JOINT BOARD COMMITTEE
STUDENT REPRESENTATIVE REPORT
Wednesday, September 23, 2015**

STUDENT REPS:

Francesca Arco – 12th grade
Madison Markgraf-Velez – 12th grade
Korlu Nawuoh – 12th grade

- Freshman and Parent Orientation was held on September 1, 2015 from 7am until noon. This was a great opportunity for the 9th grade class to get acclimated with the school. Parents had a brief meeting in the Auditorium to discuss the upcoming year. Refreshments were served in the Cafeteria.
- Wednesday, September 2, 2015 was our "First Day of the 2015-2016 School Year". Mr. Joseph Fullerton, our new principal at BCTHS, welcomed all the students back and told them he was excited for the new school year.
- Students were off on the following holidays during the month of September:
Friday, September 4th and Monday, September 7th - Labor Day Holiday
Monday, September 14th and Tuesday, September 15th - Rosh Hashanah
Wednesday, September 23rd – Yom Kippur
- The Bowling Club will begin on Wednesday, September 30th. Bowling runs for approximately 6 weeks and cost \$10.00 per week.
- Back to School Night was held on Thursday, September 17th from 7pm to 9pm. Parents were given the opportunity to visit their student's classrooms and meet their academic and technical teachers.
- Activity Buses began on Tuesday, September 22nd. They run every Tuesday and Thursday afternoon.
- Our guidance department has been arranging colleges to visit BCTHS. Penn State Abington, Mercer County Community College, Harcum, and University of Valley Forge are scheduled for September.
- An assembly was held for students interested in becoming a Student Ambassador. Student Ambassadors help with middle school tours for promoting our school and also help at Open House distributing maps and guidance around the building.
- National School Lunch Week will be celebrated from October 12th to the 16th.
- Each grade had a beginning of the year assembly where they discussed rules and expectations for the students. A SkillsUSA kickoff was held during this time and students learned what SkillsUSA can offer and all their upcoming trips. SkillsUSA also began their first fundraiser. Students can earn a free membership by registering and sending 12 emails to friends and family asking to support the program and purchase magazines. In addition, students can sell cookie dough to earn credits to attend trips.
- Field Day Friday's are Back! Staff members have the opportunity to dress down on Fridays for a small donation. This is a great fundraiser for Field Day and our staff enjoys wearing the "Theme of the Day".
- The Buddies of BCTHS will be holding their Meet and Greet on Thursday, September 24th after school. All are encouraged to attend.

Thank you for supporting our student activities!

HIGH SCHOOL SECONDARY REPORT

SEPTEMBER 2015

- The coordinators returned on August 31st and the entire staff returned on September 1st.
- The first day of school for students was September 2nd.
- The football, soccer, and field hockey teams have started its seasons.
- Schools were closed on September 4th and 7th for the Labor Day Holiday.
- Congratulations to Liam Getty who was named Student Representative to the Board.
- Schools were closed on September 14th for Rosh Hashanah.
- A ribbon cutting ceremony was held on September 16th to officially recognize Morrisville as an Audubon Bird Town.
- ASVAB Testing was given on September 22nd.
- Schools were closed on September 23rd for Yom Kippur.
- Back to School Night will be held for the middle/high school parents/guardians on September 24th.
- Picture day for underclassmen in grades 6 to 11 will be held on September 30.

Report from the Superintendent

page 1

Wednesday, September 23, 2015

Large Group Instruction Room

7:30 p.m.

1. On Monday, August 31, 2015, we welcomed our new teachers and coordinators to the start of the 2015-2016 school year. All teachers reported on Tuesday, September 1, 2015, and all students reported on Wednesday, September 2, 2015. I would like to thank all teachers, staff, and students for a very successful start to the new school year.
2. Many thanks to the teachers, volunteers, and students who are involved in the Grandview Garden project. The second grade teachers met on September 1, 2015, and our students are already actively involved in projects and educational activities related to the garden project.
3. We are making plans to open the school store in the high school. Several students have taken an active role in this project, and I would like to recognize them becoming involved in such a worthwhile activity.
4. I would like to thank Ms. Palumbo and the teachers at Grandview Elementary School and the Intermediate School for their organization and their presentations during our Back to School Nights. I was able to meet many parents on these two evenings, and it was great to see so many involved parents becoming actively involved in their children's' education.
5. The school district and the community were proud to join the MV Aviators, Morrisville's Intermediate/High School's Science Symposium Team, for a ribbon cutting ceremony on Wednesday, September 16, 2015. The ceremony officially recognized Morrisville as an Audubon Bird Town. I would like to thank Ms. Elizabeth Glaum-Lathbury and recognize her students for their outstanding efforts.
6. On Thursday, September 17, 2015, the school district began a kindergarten through grade 5 English Language Arts Program Quality Review. This review will continue on November 4, 5, and 6, 2015.
7. The Parent Teacher Organization (PTO) met on Thursday, September 17, 2015. I'd like to thank the PTO for the support they provide for our students and staff.
8. The Middle School/High School Back to School Night is scheduled for Thursday, September 24, 2015. The program will be held in the auditorium beginning at 6:30 p.m.
9. The PTO's Book Fair at Grandview Elementary School's Book Fair will be held from Thursday, September 24, 2015 through Friday, October 2, 2015. They will also host a Book Fair in Room A-3 from Thursday, October 8, 2015 through Friday, October 16, 2015.
10. Our Red Cross Blood Drive is scheduled for Thursday, October 1, 2015 in the high school gym. Please support us if you can.
11. The next Education Committee meeting is scheduled for Thursday, October 1, 2015. The meeting will be held in the large group instruction room beginning at 7:00 p.m.

12. The Artmobile will visit the school district from Friday, October 2, 2015 through Wednesday, October 7, 2015.
13. Senator McIlhinney's Kidsfest will be held behind the high school on Saturday, October 3, 2015.
14. The Fifth Annual All Years Reunion for Morrisville High School is scheduled for Saturday, October 3, 2015 from 12:00 noon to 6:00 p.m. at Grandview Elementary School. All alumni are welcome.
15. The next Public Relations/Communications Committee meeting is scheduled for Wednesday, October 7, 2015. The meeting will be held in the large group instruction room beginning at 6:30 p.m.
16. The next Joint Council/School Board Committee meeting is scheduled for Wednesday, October 7, 2015. The meeting will be held in the large group instruction room beginning at 7:00 p.m.
17. Pupil progress reports for the first marking period will be distributed on Thursday, October 8, 2015.
18. The PSAT's will be administered on Wednesday, October 14, 2015.
19. The next Finance Committee meeting is scheduled for Wednesday, October 14, 2015. The meeting will be held in the large group instruction room beginning at 6:30 p.m. The Facilities Committee meeting will follow at 7:30 p.m.
20. The KidShape Program will be held at Grandview Elementary School on Thursday, October 15, 2015 and Thursday, October 22, 2015 beginning at 6:15 p.m.
21. The next PTO meeting is scheduled for Thursday, October 15, 2015. The meeting will be held in the high school's large group instruction room beginning at 7:00 p.m.
22. The next superintendent's roundtable is scheduled for Monday, October 19, 2015. The meeting will be held in room A-3 beginning at 7:00 p.m.
23. The next School Board Agenda meeting is scheduled for Wednesday, October 21, 2015. The meeting will be held in the large group instruction room beginning at 7:30 p.m.
24. The next School Board meeting is scheduled for Wednesday, October 28, 2015. The meeting will be held in the large group instruction room beginning at 7:30 p.m.

Manor Park School:

Plan A:

List the property with a commercial realtor for sale.

Plan B:

Hire a commercial property management company.

Have this company lease out the building to various businesses by the square foot.

They would assume all costs for maintenance and up-keep of the property.

The school district would continue ownership of the property and receive a check from the property management company monthly. The school district would approve any and all material changes to the property.

Plan C:

The school district, lease the property to the Morrisville Senior citizens group and allow them to sub-lease the property as they see fit.

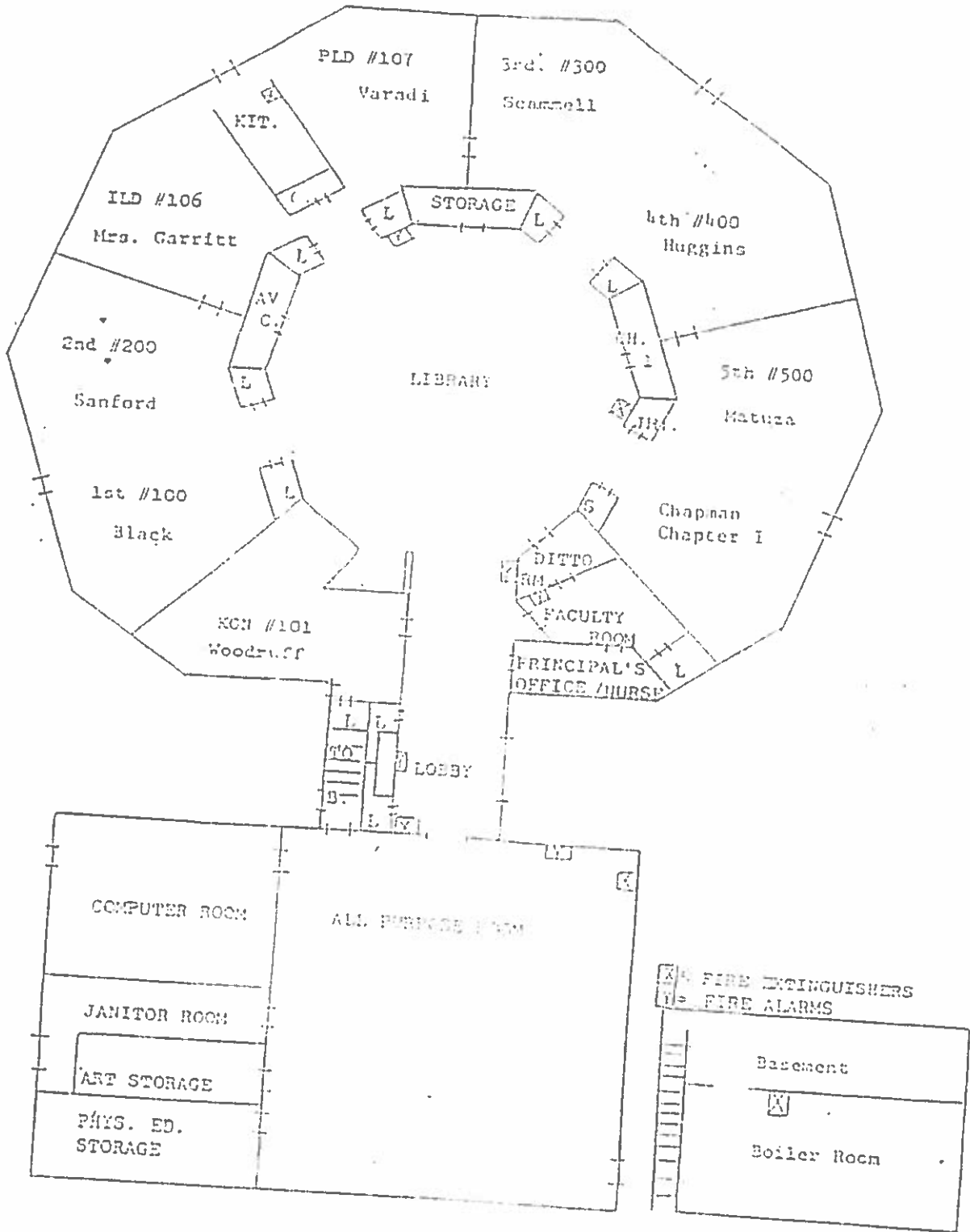
They would assume all costs with care and up-keep of the property.

Plan D:

The school district, lease rooms in the property to the Morrisville Senior citizens group for a fee set by cost per square foot. The seniors would be responsible for the day to day custodial needs of the rooms that they lease.

The school district would continue to do all other property maintenance as required.

The costs for any alterations to the property to make it acceptable for the senior's specific use, would be charged back to the seniors. This could be a lump sum or a surcharge added to the monthly rent .



Manor Park
current lay