

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

**Board Meeting** – Wednesday, June 22, 2016

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

*This meeting was recorded for televising*

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, June 22, 2016, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

In attendance: Messrs. Colon, Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

*Quorum Present:*

Also attending this evening's meeting were Michael Kopakowski, Superintendent; Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss Human Resources, real estate and litigation.

## **STUDENT SPOTLIGHT**

- **There was no Student Spotlight**

Mr. Miller congratulated the Class of 2016 and wished them the best in their future endeavors.

## **ITEMS OF GENERAL INFORMATION**

### ***Student Representative to the Board – (Morrisville High School)***

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report. (See Attachment A to these minutes) Liam, a member of the Class of 2016, thanked the Board members for having him as the Student Representative to the Board.

### ***Student Representative to the Board – (Bucks County Technical High School)***

There was no Student Representative from the Bucks County Technical High School at tonight's meeting.

### **Bucks County Technical High School Report – Mr. Gileo**

Mr. Gileo stated that they will be meeting this coming Monday; therefore, there is nothing to report at this time.

## **1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS**

→ **This week in our Schools**

### **Mr. Kopakowski - Superintendent**

Mr. Kopakowski's report can be found in Attachment B to these minutes.

Mr. Miller informed everyone that even though we have scheduled special dates and times for re-registration, they can come in anytime over the summer during regular business hours to re-register.

### **Mr. Braun – Business Administrator**

Mr. Braun stated that it looks like 16-17 will be funded next year; it still hasn't been resolved. He stated that the 15-16 funding for special education and regular education have been received so we are in pretty good shape.

⇒ **Enrollment Report**

<b>District Enrollments as of June 13, 2016</b>			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	66	GRANDVIEW	294
Grade 1	74	INTERMEDIATE SCHOOL (4-5)	<u>155</u>
Grade 2	65		<b>449</b>
Grade 3	71		
Grade 4	75	INTERMEDIATE SCHOOL (6-8)	199
Grade 5	80	HIGH SCHOOL 9-12	<u>224</u>
Grade 6	71		<b>423</b>
Grade 7	70		
Grade 8	58	TECHNICAL SCHOOL	44
Grade 9	70	HOME SCHOOLED	28
Grade 10	58	CHARTER SCHOOLS	37
Grade 11	46	Regular Ed	28
Grade 12	50	Special Ed	9
		OUT OF DISTRICT	50
		Regular Ed	9
		Special Ed	41
<b>TOTAL ENROLLMENT</b>			<b>1031</b>

Mr. Miller stated that since we have reconfigured our schools, the enrollment report in the future should reflect this change.

**Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

***PUBLIC SESSION #1 (Only items on the agenda to be discussed)***

There were no speakers for Public Session #1.

**2. INFRASTRUCTURE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

*Motions 2.1 and 2.2 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.*

**2.1 Approval, Trash and Recycling Services 2016-17, 2017-18**

*The Board approved a motion* to approve the contract with Waste Management for trash and recycling services at the annual rate of \$15,960 for the 2016-17 and the 2017-18 school years.

**2.2 Approval, Disposal of Excess Items**

*The Board approved a motion* to approve the disposal of the excess items as presented at no cost to the District.

**3. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**3.1 Approval, Tuition Reimbursement**

*The Board approved a motion* to approve tuition reimbursement as follows:

<b>Name</b>	<b>Course</b>	<b>College</b>	<b>Credits</b>	<b>Amount</b>
Summer Branche	Assignment Homework: Where, When & Why	Learners Edge	3	\$ 399.00
Tracie Galante	Achieving Success with English Language Learners	Learners Edge	3	\$ 399.00

Tracie Galante	The Culturally Competent Educator	Learners Edge	3	\$ 399.00
Tracie Galante	Dive into Digital; Understanding Digital	Learners Edge	3	\$ 399.00
Tracie Galante	Lost in Translation; New Language, New Learning	Learners Edge	3	\$ 399.00
Gina Leary	In the Face of Poverty	Learners Edge	3	\$ 374.00
Gina Leary	What Kids Need: Building Self-Discipline	Learning Edge	3	\$ 374.00
Stephanie Price	Evidence Practices Learner Exceptionality	Holy Family Univ.	3	\$2345.00
Justin Allegra	Teaching and Learning With Technology	Ashford Univ.	3	\$1680.00
Justin Allegra	Assessing Knowledge & Skills in Online Learning	Ashford Univ.	3	\$1731.00
Justin Allegra	Online Teaching Internship	Ashford Univ.	3	\$1731.00
Justin Allegra	Collaboration & Learning In a Virtual Environment	Ashford Univ.	3	\$1731.00
Justin Allegra	Capstone: A Project Approach	Ashford Univ.	3	\$1731.00

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

### **3.2 Approval, Contractual Leave**

*The Board approved a motion* to approve a contractual leave for David Cylinder for the 2016-17 school year, per MEA Contract.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

### **3.3 Approval, Acceptance of Resignation**

**3.3.a** *The Board approved a motion* to accept the resignation of Nicholas Colon, with regret, effective June 18, 2016.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

**3.3.b** *The Board approved a motion* to accept the resignation of Kara Pachnieski, with regret, effective June 15, 2016.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

**3.4 Approval, 2016-17 Athletic Trainer Contract**

*The Board approved a motion* to approve the 2016-17 Contract with Bucks County Physical Therapy for the Athletic Trainer at a cost not to exceed \$35,000, and a maximum total amount of \$2,500 for any extra time approved by the School District.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

**3.5 Approval, Appointment to Extra Curricular Position**

*The Board approved a motion* to approve the appointment of Gloria Bramble as National Honor Society Advisor and Jr. National Honor Society Advisor for the 2016-17 school year at a stipend of \$1000 for each, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 9 ayes.

*Motions 3.6, 3.7 and 3.8 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.*

**3.6 Approval, Extension of Contractual Leave**

*The Board approved a motion* to approve the extension of a contractual leave for Elizabeth Glaum-Lathbury, effective August 30, 2016 through January 27, 2017.

**3.7 Approval, Contractual Leave**

*The Board approved a motion* to approve a contractual leave for Kelly Marlin-Peroni effective September 28, 2016 through November 14, 2016, per MEA Contract.

**3.8 Approval, Appointment – Long Term Substitute**

*The Board approved a motion* to approve the appointment of Adriana Morris as a long-term substitute (filling in for Elizabeth Glaum-Lathbury), per MEA Contract, effective August 30, 2016 through January 27, 2017, pending verification of all clearances and required paperwork.

**3.9 Approval, Appointment, Full Time Art Teacher**

*The Board approved a motion* to approve the appointment of Lindsay Bauer as a full-time Art Teacher, per MEA Contract.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that Ms. Bauer will be assigned to the elementary students, as one of our steps to bring back specials to the elementary students that have been without for the past year or so.

Ms. Kartal thanked everyone involved in making this happen because it has been something that the Board has been wishing to do and she is glad to see it finally happening.

**3.10 Approval, Appointment of Full Time Science Teacher**

*The Board approved a motion* to approve the appointment of Megan Preedy as a full-time Science Teacher, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that again this is a move to bring back specials; even though it is a Science position, this appointment will make it possible for another teacher to move back into Physical Education which can now be offered to the elementary students as well as Health Education for the Middle School and Secondary students.

**3.11 Approval, Appointment, Part Time Van Driver**

*The Board approved a motion* to approve the appointment of Natara Nesbitt as a part-time Van Driver, per MESPA Contract.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

**3.12 Approval, Advertisement for Part Time Custodial Position**

*The Board approved a motion* to approve the advertisement for a part time Custodial position.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

**3.13 Approval, Amended Motion**

*At the May 25, 2016 Board Meeting a motion was approved for the appointment to the Extra-Curricular position of Gym Show Director to Dave Vaccaro and Sean Haines at a stipend of \$1250, to be split evenly. The stipend should have been in the amount of \$1400. Therefore:*

***The Board approved a motion*** to amend the motion approved at the May 25, 2016 Board Meeting to approve the appointment to the Extra-Curricular position of Gym Show Director to Dave Vaccaro and Sean Haines at a stipend of \$1400, per MEA Contract, to be split evenly.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

**4. BUSINESS OPERATIONS/FINANCE**

**INFORMATIONAL/DISCUSSION ITEMS:**

• **Finance Report (Informational Item)**

Expenditures

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$18,260,526	\$1,176,331	\$15,210,744	\$1,873,451

Revenues

Budget 2015-16	Y-T-D Amount	Balance
\$18,260,526	\$16,206,088	\$2,054,438

• **Budget Presentation by Jon Perry**

Mr. Perry gave a presentation on the 2016-17 Budget

Mr. Miller thanked Mr. Perry and the Finance Committee for putting together tonight's presentation. Mr. Miller stated that as a District it is a balancing act trying to find ways to bring back or sustain programs as well as everything else we have as a District (employees, programs, materials, day to day costs, etc.). With all of the changes in funding, we have to find ways to make up for it or do without.

Mr. Colon stated that the Finance Committee did a wonderful job considering where we were a few years ago and for the amount of work they put into this budget. Ms. Kartal agreed with Mr. Colon.



## **ACTION ITEMS:**

### **4.1 Approval, School Wide Positive Behavior Interventions and Supports (SWPBIS) Activity Account**

*The Board approved a motion* to approve the establishment of a School Wide Positive Behavior Interventions and Supports Activity Account.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

### **4.2 Approval, Class of 2019 Activity Account**

*The Board approved a motion* to approve the establishment of a Class of 2019 Activity Account.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 9 ayes.

### **4.3 Approval, Agreement with the Bucks County IU (Ombudsman Alternative School)**

*The Board approved a motion* to approve an agreement with the Bucks County Intermediate Unit for placements at Ombudsman Alternative School as follows:

*2016-17 School Year 3 slots \$10,353 per slot (Total \$31,059)*

*2017-18 School Year 3 slots \$10,561 per slot (Total \$31,683)*

*2018-19 School Year 3 slots \$10,772 per slot (Total \$32,316)*

*Payments will be made on a quarterly basis per agreement.*

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

### **4.4 Approval, Resolution to Approve and Adopt the 2016-17 Final Budget**

*The Board approved a motion* to approve the Resolution to approve and adopt the 2016-17 Final Budget in the amount of \$19,149,772.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous roll call vote of 9 ayes.

**4.5 Approval, 2016-17 Final Tax Rate**

*The Board approved a motion* to approve the 2016-17 Tax Rate of 197.5713 mills.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by unanimous roll call vote of 9 ayes.

**4.6 Approval, 2016-17 Homestead and Farmstead Exclusion Resolution**

*The Board approved a motion* to approve the 2016-17 Homestead and Farmstead Exclusion Resolution and corresponding real estate tax reduction in the maximum amount of \$206.67 for qualifying properties.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous roll call vote of 9 ayes.

**4.7 Approval, Tax Installment Payment Plan Resolution**

*The Board approved a motion* to approve the Real Estate Tax Installment Payment Plan Resolution.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 9 ayes.

**4.8 Approval, Ordinary and Necessary Payments**

*The Board approved a motion* to approve ordinary and necessary payments by the Business Administrator during the months of June and July 2016.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

**4.9 Approval, Appointment of Treasurer to the Board of School Directors**

*The Board approved a motion* to accept nominations for the Treasurer to the Board of School Directors through June 30, 2017.

Mr. Miller nominated Mr. Perry. The motion to nominate Mr. Perry was seconded by Ms. Grau.

There were no further nominations.

Mr. Miller made a motion to close nominations for the Treasurer to the Board of School Directors through June 30, 2017. This motion was seconded by Mr. Colon.

***The Board approved a motion*** to appoint Mr. Jon Perry as Treasurer to the Board of School Directors through June 30, 2017.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a voice vote of 8 ayes and 1 abstention. Member abstaining was Mr. Perry.

*Motions 4.10 through 4.20 were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.*

**4.10 Approval, PNC and Plgit for 2016-17**

***The Board approved a motion*** to approve PNC and Plgit for 2016-17.

**4.11 Approval, End of Year Budget Transfers per School Code, Section 68**

***The Board approved a motion*** to approve the end of the year budget transfers per School Code, Section 68.

**4.12 Approval, Insurance Coverage**

***The Board approved a motion*** to approve insurance coverage for the 2016-17 school year as listed below:

<i>Property (Granite State Ins. Co.)</i>	<i>\$45,491</i>
<i>General Liability (American Alternative Ins. Co.)</i>	<i>\$18,218</i>
<i>Crime (American Alternative Ins. Co.)</i>	<i>\$ 424</i>
<i>Automobile (American Alternative Ins. Co.)</i>	<i>\$11,005</i>
<i>Boiler and Machinery (Hartford Steam Boiler Ins. Co.)</i>	<i>\$ 4,652</i>
<i>Umbrella (American Alternative Ins. Co.)</i>	<i>\$13,466</i>
<i>School Board Legal Incl. Employment Practices Liability (Old Republic Ins. Co.)</i>	<i>\$13,306</i>
<i>Privacy/Network Security (Westchester Fire Ins. Co.)</i>	<i>\$ 3,575</i>
<i>Student Accident (AXIS Ins. Co.)</i>	<i>\$ 6,674</i>
<i>Workers Compensation (Old Republic Ins. Co.)</i>	<i>\$69,372</i>

**4.13 Approval, Contract with Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staff and Services**

***The Board approved a motion*** to approve a contract with the Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staffing Services from July 1, 2016 through June 30, 2017 for a base amount of \$ 284,000, subject to Solicitor review and approval.

**4.14 Approval, Treasurer’s Report**

*The Board approved a motion* to approve the Treasurer’s Report.

**4.15 Approval, Investment Report**

*The Board approved a motion* to approve the Investment Report.

**4.16 Approval, Budget Transfers**

*The Board approved a motion* to approve budget transfers in the amount of \$207,242.28.

**4.17 Approval, Transfer of Funds**

*The Board approved a motion* to approve the transfer of funds in the amount of \$1505.00 from the Class of 2016 Account into the Yearbook Account.

**4.18 Approval, Settlement Agreement**

*The Board approved a motion* to approve the Settlement Agreement regarding Student X.

**4.19 Approval, Extension/Addendum of Contract with Source4Teachers**

*The Board approved a motion* to approve the addendum to the Contract with Source4Teachers extending their services for the 2016-17 school year as presented.

**4.20 Approval, Payment of Bills**

*The Board approved a motion* to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (6/7, 6/15, 6/25/16)	\$ 100,433.51
Legal (6/22/16)	\$ 13,774.38
Athletic Fund (5/25/16)	\$ 930.00
General Fund (6/22/16)	\$ 207,464.95
Capital	\$ -0-
Cafeteria Fund (6/30/16)	\$ 44,475.16
<b>TOTAL BILLS</b>	<b>\$ 367,078.00</b>

**5. EDUCATION**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

*Motions 6.1 and 6.2 were moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 9 ayes.*

**5.1 Approval, Purchase of the Houghton Mifflin Harcourt GO Math Program**  
*The Board approved a motion* to approve the purchase of the Houghton Mifflin Harcourt GO Math Program and for grades 6, 7 and 8 and Algebra Program, at an approximate annual cost of \$7,066.75.

**5.2 Approval, Purchase of Textbooks for New Elective Course – Criminology**  
*The Board approved a motion* to approve the purchase of 30 textbooks entitled Criminology: The Core, 6th Edition, by Larry J. Siegel, at an approximate cost of \$4,944.60.

Mr. Colon asked if the teachers were involved in the purchasing of these programs and courses. Mr. Miller stated that we had two middle school math teachers attend some seminars regarding this program and they gave a presentation at the last Education Committee meeting. This program has also been tested by some of our students and they felt that it was a much stronger program than the current one which is Study Island. Mr. Miller stated that the textbooks will be used for a new elective course for Criminology which will be offered every other year and there was an extreme interest from our students for this course.

Mr. Perry stated that the GO Math Program would be a pilot program for this coming school year and could then be extended to other school years and grades. Mr. Miller stated that the costs involved are for expendable materials (workbooks) so there would be a cost each year. He stated that there would be a discount if we sign onto a multi-year program, but we don't want to do that at this time until we try the program.

**6. POLICY**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

*Motions 6.1 through 6.5 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.*

**6.1 Approval, Second Reading Policy 200, Enrollment in District**  
*The Board approved a motion to approve the second reading of Policy #200, Enrollment in District.*

**6.2 Approval, Second Reading Policy 201, Admission of Students**  
*The Board approved a motion to approve the second reading of Policy #201, Admission of Students.*

**6.3 Approval, Second Reading Policy 827, Conflict of Interest**  
*The Board approved a motion to approve the second reading of Policy #827, Conflict of Interest.*

**6.4 Approval, Second Reading Policy 626, Federal Fiscal Compliance**  
*The Board approved a motion to approve the second reading of Policy #626, Federal Fiscal Compliance.*

**6.5 Approval, Second Reading Policy 626.1, Travel Reimbursement-Federal Programs**  
*The Board approved a motion to approve the second reading of Policy #626.1, Travel Reimbursement-Federal Programs.*

***Future Meetings and Items of Interest***

**THERE ARE NO SCHEDULED MEETINGS IN JULY**

Wednesday, August 17, 2016.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, August 24, 2016.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information***  
***visit our community website [www.mv.org](http://www.mv.org)***  
***and Channel 28 on your Local Cable***

Mr. Miller reminded everyone that there are no scheduled committee or Board meetings during the month of July. They will reconvene in August.

**7. OLD BUSINESS**

None at this time.

**8. NEW BUSINESS**

Ms. Kartal stated that last night an IU meeting was held and they announced that Morrisville is a recipient of Education Foundation Grant for an Autism Buddy Program which will teach socialization and build relationships. They will meet two times a month for 45 minutes beginning in the 16-17 school year.

The following motion was added to the agenda:

**8.1 Approval, Approve and Ratify the Payment of Service Upgrades to the Capital View Building**

*The Board approved a motion* to approve and ratify the payment of service upgrades to the Capital View building.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

Since this motion was added to the agenda Mr. Miller opened the floor for public comment. There were no comments from the public.

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## **PUBLIC SESSION #2**

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There were no speakers for Public Session #2.

Mr. Miller wished everyone a Happy and Healthy 4<sup>th</sup> of July and a safe summer.

**9. ADJOURNMENT**

*The Board approved a motion* to adjourn the meeting at 8:35 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

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Damon Miller, President

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Wanda Kartal, Secretary



