

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, May 25, 2016

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, May 25, 2016, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:35 p.m. with the following members present on roll call:

In attendance: Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

Member(s) absent: Mr. Colon

Quorum Present:

Also attending this evening's meeting were Michael Kopakowski, Superintendent; Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, MESPA representation, and members of the community.

Mr. Miller stated that Mr. Colon was attempting to attend this evening's meeting via telephone, but the connection was not strong enough for him to be able to participate.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss Human Resources, real estate and collective bargaining.

STUDENT SPOTLIGHT

- **Drew King – FBLA State Competitors**
Mr. King, FBLA Advisor, introduced two of our students, Liam Getty and Matt Jacobs, who are members of FBLA that were in attendance this evening. The students discussed their experiences with FBLA and what they have learned. Mr. King discussed the FBLA program and results from the recent competition.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report. (See Attachment A to these minutes)

Student Representative to the Board – (Bucks County Technical High School)

There was no Student Representative from the Bucks County Technical High School at tonight's meeting.

Bucks County Technical High School Report – Mr. Gileo

Mr. Gileo stated that they met this past Monday and discussed the following:

- Approved summer workers
- Honored graduating Eagle Scouts
- Honored 40 students that placed in Skills USA Competition
- Graduation is current scheduled for June 14th at 6:30 p.m.
- Approval of Support Staff Contract
- Approval of 16-17 Budget
- The next meeting will be held on May 23rd

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment B to these minutes.

Mr. Braun – Business Administrator

Mr. Braun and Mr. Perry gave a presentation on the 16-17 budget and discussed the challenges, expenses, revenues, and other various areas of the budget.

⇒ **Enrollment Report**

District Enrollments as of May 19, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	67	GRANDVIEW	295
Grade 1	74	INTERMEDIATE SCHOOL (4-5)	<u>155</u>
Grade 2	65		450
Grade 3	71		
Grade 4	75	INTERMEDIATE SCHOOL (6-8)	199
Grade 5	80	HIGH SCHOOL 9-12	<u>225</u>
Grade 6	71		424
Grade 7	70		
Grade 8	58	TECHNICAL SCHOOL	46
Grade 9	70	HOME SCHOOLED	22
Grade 10	58	CHARTER SCHOOLS	37
Grade 11	48	Regular Ed	29
Grade 12	49	Special Ed	8
		OUT OF DISTRICT	52
		Regular Ed	8
		Special Ed	44
TOTAL ENROLLMENT			1031

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS:

Motions 2.1 and 2.2 were moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

2. Approval of Minutes

2.1 *The Board approved a motion* to approve the minutes of the March 23, 2016 Business Meeting.

2.2 *The Board approved a motion* to approve the minutes of the April 20, 2016 Agenda Meeting.

3. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Amendment to Agreement with Morrisville Borough

The Board approved a motion to approve and execute the Amendment to the Agreement with the Morrisville Borough to extend the closing date to December 30, 2016 for sale of the M. R. Reiter Property.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller explained that the reason the date is being extended is because of the budget impasse of the State and the Borough and grants that they are using to help fund this project were not dispersed or awarded within the timeframe that we had initially proposed.

3.2 Approval, Blackboard Agreement (Website)

The Board approved a motion to approve the Blackboard Agreement (Website) for the 2016-17 school year in the amount of \$5,065.90 (same price as 15-16 school year).

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

3.3 Approval, Genesis Student Information System

The Board approved a motion to approve the Genesis Student Information System for the 2016-17 school year in the amount of \$15,425 (same price as 15-16 school year).

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Agreement with Special Education Advisors, Inc.

The Board approved a motion to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the District for the 2016-17 school year, effective July 1, 2016, at the rate of \$64 per hour, not to exceed \$130,000 yearly.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

4.2 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Sean Haines	Internship II	California U of PA	3	\$1,633.50
Sean Haines	Instructional Leadership and Strategies for Inclusive Classrooms	California U of PA	3	\$1,633.50
Lisa Colon-Rivera	Management Concepts	Strayer Univ.	4.5	\$500.00

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

4.3 Approval, Appointment Summer Crew

The Board approved a motion to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as listed below:

<i>Regular Workers</i>	<i>Samuel Driscoll*</i>
	<i>Joe Lipski</i>
	<i>Emmanuel Bamfo</i>
	<i>Prince Farley</i>
	<i>Joe Jacobs*</i>

<i>Substitutes</i>	<i>Bobbie Jean Douglass*</i>
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**Pending verification of all clearances*

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

4.4 Approval, Appointment Food Service Compliance Officer

The Board approved a motion to approve the appointment of Marie Wallace as a Food Service Compliance Officer for the 2016-17 school year, in an amount not to exceed \$12,000.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

4.5 Approval, Appointment ESY Summer Program Personnel

At the April 2016 Board Meeting the ESY Summer Program in the Morrisville School District was approved. A motion is now needed to approve the teacher and paraprofessional for this program as follows:

The Board approved a motion to approve the following individuals for the ESY Summer Program at the Morrisville High School:

TEACHER	Traci Coley
PARAPROFESSIONAL	Marcy Cohen
DRIVER	Donna Colon

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4.6 Approval, Appointment – Extra Curricular Positions

The Board approved a motion to approve the following individuals to the Extra Curricular Positions listed for the 2016-17 school year (stipends per MEA contract):

<i>Name</i>	<i>Position</i>	<i>Stipend</i>
John Hubiak	Athletic Director	\$5000
Donna Wilson	Band Front	\$1000
Kevin Jones	Yearbook Advisor	\$2500
Michael Teefy/Gloria Bramble	Student Government/ Presidential Classroom	\$2200 (split)
Kenneth Kelman	Newspaper Advisor (Secondary)	\$1500
Beth Coleman	Newspaper Advisor (Elementary)	\$1300
Shelley Zuckerman	Chorus (High School)	\$2200
Nellie Plummer	Chorus (Elementary)	\$1300
Drew King	Future Business Leaders – Advisor	\$1400
Mike Teefy	Class Advisor (11 th)	\$1600
Jim Gober	Class Advisor (12 th)	\$1975
Cindy Hasness	Class Advisor (10 th)	\$1100
Dave Vaccaro/Sean Haines	Gym Show Director	\$1250 (split)
Richard Sabol	Elem. Science Materials Coordinator	\$1400
Kim Connell/Assunta Deliman	Elementary Coordinator (2)	\$2100/ea.
Julie Habel	Elementary Student Government (2)	\$1200
Michael Scott	Intermediate School Student Government	\$1200
Traci Coley	After School Technology Monitor	\$25/hr.
Cindy Hasness/Dennis Rodgers	AM/PM Detention	\$25/hr.
John Eriksson	Science	\$1500
Cindy Hasness	Math	\$1500
Assunta Deliman	English	\$1500
Mike Teefy	Social Studies	\$1500
Drew King	Business	\$1500
Dave Vaccaro	PE & Wellness	\$1500
Traci Coley	Special Education	\$1500
Kevin Jones	Arts/Music/Tech	\$1500
Christie Nemeth	Guidance/Nurse/Media	\$1500
Jessica Reichert	6 th Grade	\$1500
Michelle Riley	7 th Grade	\$1500
Kim Worrell	8 th Grade	\$1500
Derrick Savage	Varsity Football Coach (Head)	\$4500
Joseph Domzalski	Asst. Varsity Football Coach (3)	\$2800
Dawn Sherlock-Harris	Varsity/JV Cheerleading Coach	\$2400
Kate Klausner	Varsity Field Hockey Coach	\$3200
Dennis Rodgers	Inter. School Hockey Coach	\$2300
Kelly Mott	Varsity Soccer Head Coach	\$3200
Drew King	Inter. School Soccer Coach	\$2300
Derrick Savage	Weight Room Supervisor	\$2700
Christie Nemeth	Homeless Liaison	\$1500
Assunta Deliman	Title II Coordinator	\$1500

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.7 Approval, Appointment Floating Substitute

The Board approved a motion to approve the appointment of Erica Schabert, Floating Substitute, for the 2016-17 school year, per the applicable collective bargaining agreement.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

4.8 Approval, Memorandum of Understanding for Jim Gober, Teacher on Assignment (Dean)

The Board approved a motion to approve a Memorandum of Understanding for James Gober, "Teacher on Assignment" (Dean), for the 2016-17 school year at a stipend of \$5,000 above his teachers' salary.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

4.9 Approval, 2015-2018 Contract between the Morrisville Educational Support Personnel Association (MESPA) and the Borough of Morrisville School District

The Board approved a motion to approve the 2015-2018 contract between the Morrisville Educational Support Personnel Association (MESPA) and the Borough of Morrisville School District.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a roll call vote of 7 ayes and 1 abstention. Member abstaining was Ms. Kartal.

Mr. Miller stated that a meeting was held earlier this week and the members approved the contract.

Mr. Perry and Mr. Miller thanked the members of the negotiating committee on all sides for all of their efforts. Mr. Miller stated that it has been a long journey (over 2 years), a lot of ups and downs and hills to climb to get through this.

Ms. Castillo, President of MESPA, thanked the Board members and Mr. Kopakowski, Superintendent, for their efforts.

5. BUSINESS OPERATIONS/FINANCE

INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$18,158,958	\$1,627,028	\$13,689,797	\$2,842,132

Revenues

Budget 2015-16	Y-T-D Amount	Balance
\$18,158,958	\$15,633,235	\$2,525,722

NOTE: Ms. Kartal stepped out at 8:30 p.m.

ACTION ITEMS:

5.1 Approval, 2016-17 Final Food Service Budget

The Board approved a motion to approve the 2016-17 Final Food Service Budget in the amount of \$413,875.54 (Final Food Service Budget amount for 2015-16 was \$443,429.60).

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Ms. Getty questioned the drop in costs. Mr. Braun stated that he would get a report to the Board members regarding this matter.

5.2 Approval, Acceptance Safe School Targeted Grant

The Board approved a motion to approve the acceptance of the Safe School Targeted Grant, in the amount of \$22,808.91, to be used for school security.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller and Mr. Perry thanked Ms. Darletta Berry-Johnson for her help in getting grants for the District. Mr. Miller thanked Ms. Berry-Johnson, Mr. May, the administration, and Officer Reardon for their help in getting this grant. Mr. Stoneburner stated that it is his understanding that we can continue to go after this grant year after year. It is not a one time grant.

NOTE: Ms. Kartal returned to the meeting at 8:37 p.m.

Motions 5.3 and 5.4 were moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

5.3 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.4 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.5 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (4/26/16 - 5/18/16)	\$ 101,449.77
Legal (5/25/16)	\$ 12,972.30
Athletic Fund (4/25/16 - 5/17/16)	\$ 3,485.00
General Fund (5/25/16)	\$ 363,964.41
Capital	\$ -0-
Cafeteria Fund (5/31/16)	\$ <u>52,741.23</u>

TOTAL BILLS \$ 534,612.71

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Job Postings

The Board approved a motion to approve the following job postings:

1. Science Teacher
2. Art Teacher
3. Media Specialist

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller stated that these are all full time positions.

6.2 Approval, Graduating Class of 2016

The Board approved a motion to approve the Graduating class of 2016 as presented.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller congratulated the Class of 2016 and wished them all the best of luck.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1 through 7.7 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

7.1 Approval, Second Reading Policy 823, Naloxone

The Board approved a motion to approve the second reading of Policy #823, Naloxone.

7.2 Approval, Second Reading Policy 819, Suicide Awareness, Prevention and Response

The Board approved a motion to approve the second reading of Policy #819, Suicide Awareness, Prevention and Response.

7.3 Approval, First Reading Policy 200, Enrollment in District

The Board approved a motion to approve the first reading of Policy #200, Enrollment in District.

7.4 Approval, First Reading Policy 201, Admission of Students

The Board approved a motion to approve the first reading of Policy #201, Admission of Students.

7.5 Approval, First Reading Policy 827, Conflict of Interest

The Board approved a motion to approve the first reading of Policy #827, Conflict of Interest.

7.6 **Approval, First Reading Policy 626, Federal Fiscal Compliance**
The Board approved a motion to approve the first reading of Policy #626,
Federal Fiscal Compliance.

7.7 **Approval, First Reading Policy 626.1, Travel Reimbursement-Federal Programs**
The Board approved a motion to approve the first reading of Policy #626.1,
Travel Reimbursement-Federal Programs.

Future Meetings and Items of Interest

Wednesday, June 15, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, June 22, 2016.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

Mr. Miller reminded everyone that there are no scheduled meetings in July.

8. **OLD BUSINESS**

None at this time.

9. NEW BUSINESS

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:47 p.m.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary

