

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, May 18, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on May 18, 2016, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Michael Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Kartal, Ms. Getty and Ms. Grau

Member absent: Mr. Colon

Mr. Miller stated that Mr. Colon had notified him that he would not be able to attend tonight's meeting. He stated that they tried to set up the phone for Mr. Colon to be able to participate via phone, but it could not be done in time for the meeting.

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held this evening prior to tonight's meeting in regards to litigation, real estate and collective bargaining. He stated that they will be holding another Executive Session this evening regarding Human Resources and personnel following the Agenda and Special Meeting .

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

Drew King – FBLA State Competitors

Reports

- **Student Representatives to the Board**
- **Bucks County Technical High School**

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that a meeting was held, but she had to leave the meeting early and has nothing to report at this time. She stated that it was the last meeting for this school year and that the next meeting will be held in September. Mr. Miller asked Ms. Grau if she could give an update on the MOEF meeting at next month's agenda meeting and Ms. Grau agreed.

PTO Report – Ms. Getty

Ms. Getty reported on the following:

- The Scholastic School Fair is still going on and she asked everyone to please help out the District and purchase books.
- The PTO is actively working with the school on planning Field Day.

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that a meeting was held on the first Wednesday of this month and they discussed the following:

- The next meeting will take place on the first Wednesday in August in the LGI at 7:30 p.m.
- Traffic/School zone signals
- Discipline off of school property and the jurisdiction of the School District

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee did not meet due to an HR meeting . The next meeting will be held on the first Wednesday in June at 7:00 p.m. in the LGI.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal reported that the meeting was held last evening and they discussed the following:

- May is better hearing and speech month and a presentation was given by the Hearing Specialist on the different programs they are doing with the local doctor's offices to help identify early intervention procedures for hearing loss.
- Renewal of contract for Dr. Mark Hoffman, Executive Director (an Executive Session was held to discuss his contract)
- New Audiology Suite opened up at the IU

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal discussed the following:

- 15-16 State Budget still has not been signed
- Deadline to pass the 16-17 State Budget
- Tax increases

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1 A ***MOTION*** is in order to approve the minutes of the March 23, 2016 Business Meeting.

2.2 A ***MOTION*** is in order to approve the minutes of the April 20, 2016 Agenda Meeting.

2.3 A ***MOTION*** is in order to approve the minutes of the April 27, 2016 Business Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Gilleo stated that the committee met this past Monday evening and discussed the following:

- Projects to be completed over the summer
- Assessment of the condition of the roofs
- Stone delivered for the Grandview garden area and the installation of a fence around this area
- Looking into adding four new unit ventilators in the front offices
- Rebuilding of the curtain walls in the gym and what date(s) they will be installed
- Replacement of risers/staging used mostly for graduation
- Safe Schools Grant for new security equipment and upgrading of other equipment
- Snow budget
- Facilities budget
- Auditorium sound system has been installed and is up and working
- Lighting in auditorium has been upgraded
- Painting to be done during the summer
- Disposing of old computers
- Work on getting grants to help us with our generators
- New cafeteria area for younger students and placement of a partition wall
- 21st Century summer program
- Waxing /striping of floors
- Stage lighting in the auditorium (Discussed by Mr. May)

At next week's Board meeting Mr. Stoneburner stated that the following motions will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

3.1 Approval, Amendment to Agreement with Morrisville Borough

A MOTION is in order to approve and execute the Amendment to the Agreement with the Morrisville Borough to extend the closing date to December 30, 2016 for sale of the M. R. Reiter Property.

3.2 Approval, Blackboard Agreement (Website)

A MOTION is in order to approve the Blackboard Agreement (Website) for the 2016-17 school year in the amount of \$5,065.90 (same price as 15-16 school year).

3.3 Approval, Genesis Student Information System

A MOTION is in order to approve the Genesis Student Information System for the 2016-17 school year in the amount of \$15,425 (same price as 15-16 school year).

4. HUMAN RESOURCES
INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller stated that the Human Resource Committee is in the process of finalizing the agreement with our Support Staff in hopes to have a vote next week, at which time it will be added to the agenda for approval. He stated that we are still in the process of interviewing for the Business Manager position and a decision will probably be made on that relatively soon, possibly as early as next week as well.

At next week’s Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Agreement with Special Education Advisors, Inc.

A MOTION is in order to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the District for the 2016-17 school year, effective July 1, 2016, at the rate of \$64 per hour, not to exceed \$130,000 yearly.

4.2 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Sean Haines	Internship II	California U of PA	3	\$1,633.50
Sean Haines	Instructional Leadership and Strategies for Inclusive Classrooms	California U of PA	3	\$1,633.50
Lisa Colon-Rivera	Management Concepts	Strayer Univ.	4.5	\$500.00

4.3 Approval, Summer Crew

A MOTION is in order to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as listed below:

- Regular Workers**
- Denise Sacco**
 - Joe Lipski**
 - Emmanuel Bamfo**
 - Prince Farley**
 - Joe Jacobs***
- Substitutes**
- Samuel Driscoll***
 - Bobbie Jean Douglass***

****Pending verification of all clearances***

4.4 Approval, Appointment Food Service Compliance Officer

A MOTION is in order to approve the appointment of Marie Wallace as a Food Service Compliance Officer for the 2016-17 school year, in an amount not to exceed \$12,000.

4.5 Approval, Appointment ESY Summer Program Personnel

At the April 2016 Board Meeting the ESY Summer Program in the Morrisville School District was approved. A motion is now needed to approve the teacher and paraprofessional for this program as follows:

A MOTION is in order to approve the following individuals for the ESY Summer Program at the Morrisville High School:

TEACHER	Traci Coley
PARAPROFESSIONAL	Marcy Cohen
DRIVER	Donna Colon

4.6 Approval, Appointment – Extra Curricular Position

A MOTION is in order to approve the following individuals to the Extra Curricular Positions listed for the 2016-17 school year (stipends per MEA contract):

Name	Position	Stipend
John Hubiak	Athletic Director	\$5000
Donna Wilson	Band Front	\$1000
Kevin Jones	Yearbook Advisor	\$2500
Michael Teefy/Gloria Bramble	Student Government/ Presidential Classroom	\$2200 (split)
Kenneth Kelman	Newspaper Advisor (Secondary)	\$1500
Beth Coleman	Newspaper Advisor (Elementary)	\$1300
Shelley Zuckerman	Chorus (High School)	\$2200
Nellie Plummer	Chorus (Elementary)	\$1300
Drew King	Future Business Leaders – Advisor	\$1400
Mike Teefy	Class Advisor (11 th)	\$1600
Jim Gober	Class Advisor (12 th)	\$1975
Cindy Hasness	Class Advisor (10 th)	\$1100
Dave Vaccaro/Sean Haines	Gym Show Director	\$1250 (split)
Richard Sabol	Elem. Science Materials Coordinator	\$1400
Kim Connell/Assunta Deliman	Elementary Coordinator (2)	\$2100/ea.
Julie Habel	Elementary Student Government (2)	\$1200
Michael Scott	Intermediate School Student Government	\$1200
Traci Coley	After School Technology Monitor	\$25/hr.
Cindy Hasness/Dennis Rodgers	AM/PM Detention	\$25/hr.
John Eriksson	Science	\$1500
Cindy Hasness	Math	\$1500
Assunta Deliman	English	\$1500
Mike Teefy	Social Studies	\$1500
Drew King	Business	\$1500
Dave Vaccaro	PE & Wellness	\$1500
Traci Coley	Special Education	\$1500
Kevin Jones	Arts/Music/Tech	\$1500
Christie Nemeth	Guidance/Nurse/Media	\$1500
Jessica Reichert	6 th Grade	\$1500
Michelle Riley	7 th Grade	\$1500
Kim Worrell	8 th Grade	\$1500

Derrick Savage	Varsity Football Coach (Head)	\$4500
Joseph Domzalski	Asst. Varsity Football Coach (3)	\$2800
Dawn Sherlock-Harris	Varsity/JV Cheerleading Coach	\$2400
Kate Klausner	Varsity Field Hockey Coach	\$3200
Dennis Rodgers	Inter. School Hockey Coach	\$2300
Kelly Mott	Varsity Soccer Head Coach	\$3200
Drew King	Inter. School Soccer Coach	\$2300
Derrick Savage	Weight Room Supervisor	\$2700
Christie Nemeth	Homeless Liaison	\$1500
Assunta Deliman	Title II Coordinator	\$1500

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Perry

Mr. Perry stated that the committee met last Wednesday and discussed the following:

- Final 2016-17 budget approval and adoption deadline
- Changes made to the 16-17 budget

Mr. Braun stated that we are looking at adding three teaching positions to the 16-17 budget and he discussed other areas in the budget that have increased. Mr. Braun stated that we still have time during the months of May and June to make any final adjustments to the 16-17 budget.

A presentation of the 16-17 budget will be given at next week's business meeting.

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, 2016-17 Final Food Service Budget

A MOTION is in order to approve the 2016-17 Final Food Service Budget in the amount of \$413,875.54 (Final Food Service Budget amount for 2015-16 was \$443,429.60).

5.2 Approval, Insurance Coverage

A MOTION is in order to approve liability insurance coverage for the 2016-17 school year as presented.

5.3 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.4 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.5 Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met on the first Thursday of the month in the LGI at 7:00 p.m. At the meeting they discussed the following items:

- Class sizes and scheduling concerns
- The posting of three new positions (Science Teacher, Art Teacher, and Media Specialist). All of these positions would be full time positions. Mr. Miller stated that by hiring a Science Teacher and Art Teacher, it also allows us to bring back physical education for the elementary students. The Media Specialist would allow us to have Library as well as research skills, etc. as a special for elementary as well as some middle school and high school students to have access to a library.

ACTION ITEMS:

6.1 Approval, Job Postings

A MOTION is in order to approve the following job postings:

- Science Teacher
- Art Teacher
- Media Specialist

6.2 Approval, Graduating Class of 2016

A MOTION is in order to approve the Graduating class of 2016 as presented.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading Policy 823, Naloxone
A MOTION is in order to approve the second reading of Policy #823, Naloxone.

7.2 Approval, Second Reading Policy 819, Suicide Awareness, Prevention and Response
A MOTION is in order to approve the second reading of Policy #819, Suicide Awareness, Prevention and Response.

7.3 Approval, First Reading Policy 200, Enrollment in District
A MOTION is in order to approve the first reading of Policy #200, Enrollment in District.

7.4 Approval, First Reading Policy 201, Admission of Beginners
A MOTION is in order to approve the first reading of Policy #201, Admission of Beginners.

7.5 Approval, First Reading Policy 827, Conflict of Interest
A MOTION is in order to approve the first reading of Policy #827, Conflict of Interest.

7.6 Approval, First Reading Policy 626, Federal Fiscal Compliance
A MOTION is in order to approve the first reading of Policy #626, Federal Fiscal Compliance.

7.7 Approval, First Reading Policy 626.1, Travel Reimbursement-Federal Programs
A MOTION is in order to approve the first reading of Policy #626.1, Travel Reimbursement-Federal Programs.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller made a motion to recess the Agenda Meeting at 8:16 p.m. in order to go into the Special Meeting scheduled for this evening. The motion was seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary