

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, April 27, 2016

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, April 27, 2016, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:42 p.m. with the following members present on roll call:

In attendance: Messrs. Colon (via telephone), Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, and Ms. Kartal

Member(s) absent: Ms. Grau

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Felicity Hanks, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that Ms. Grau had mentioned to him that she would be unable to attend this evening's meeting as she would be out of town. Mr. Colon joined the meeting this evening via telephone.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss real estate, collective bargaining, personnel and litigation.

STUDENT SPOTLIGHT

- **Bucks County Community College – School Youth Program**
Ms. Christine Harvie, Ms. Lauren Loeffler, and Ms. Eunice Rush-Day were in attendance this evening and gave a presentation on the in-school Center for Workforce Development School Youth Program. Also in attendance this evening

was our student, Clarence Hartzell, who has participated in this program. He stated that what he likes most about the program is the hands-on training showing them what they will need for the workplace in general. Clarence stated that by being in the program it makes him want to come to school more and keep his grades up. He stated that his program has helped prepare him for the real world by making him more confident and helping him decide what he wants to do after graduation.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report. (See Attachment A to these minutes)

Student Representative to the Board – (Bucks County Technical High School)

There was no Student Representative from the Bucks County Technical High School at tonight's meeting.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski's report can be found in Attachment B to these minutes.

Mr. Braun – Business Administrator

Mr. Braun was not present at this evening's meeting, therefore, there was no report.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated a meeting was held on Monday at 7:30 p.m. at which time they discussed the following:

- Normal business
- Approval of Support Staff Contract
- Approval of 16-17 Budget
- The next meeting will be held on May 23rd

⇒ **Enrollment Report**

District Enrollments as of April 20, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	68	GRANDVIEW	396
Grade 1	74	INTERMEDIATE SCHOOL (4-5)	<u>155</u>
Grade 2	65		451
Grade 3	71		
Grade 4	74	INTERMEDIATE SCHOOL (6-8)	199
Grade 5	81	HIGH SCHOOL 9-12	<u>230</u>
Grade 6	70		429
Grade 7	70		
Grade 8	59	TECHNICAL SCHOOL	46
Grade 9	70	HOME SCHOOLED	22
Grade 10	60	CHARTER SCHOOLS	37
Grade 11	51	Regular Ed	29
Grade 12	49	Special Ed	8
		OUT OF DISTRICT	50
		Regular Ed	6
		Special Ed	44
TOTAL ENROLLMENT			1035

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS:

Motions 2.1, 2.2 and 2.3 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

2. Approval of Minutes

2.1 *The Board approved a motion* to approve the minutes of the February 17, 2016 Agenda Meeting.

2.2 *The Board approved a motion* to approve the minutes of the February 24, 2016 Business Meeting.

2.3 *The Board approved a motion* to approve the minutes of the March 16, 2016 Agenda Meeting.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

3.1 Approval, Changes to Morrisville School District Configuration of Schools

The Board approved a motion to approve the following changes to the configuration of the schools in the Morrisville School District and to authorize the Superintendent to take steps to submit the reconfiguration to PDE in the time and manner required:

FROM	Grandview Elementary School Grades Pre-K to 3	TO	Grades K-2
FROM	Morrisville Intermediate School Grades 4-8	TO	Grades 3-5
FROM	Morrisville Middle/High School Grades 9-12	TO	Grades 6-12

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

3.2 Approval, Magic Cottage Lease Agreement

The Board TABLED the motion to approve the Lease Agreement with Magic Cottage with monthly rent of \$ _____, and for the term of _____, subject to Solicitor review.

Motion to table was moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

3.3 Approval, Pro Line Music Proposed Quote for New Sound System for the Auditorium

The Board approved a motion to approve the purchase and installation of a new sound system for the high school auditorium by Pro Line Music at a cost of \$2,943.97.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller stated that the costs are for materials only and the labor and installation are being donated by Pro Line.

Ms. Kartal asked for a timeline of when the work will be completed. Mr. Gilleo stated that Pro Line is ready to begin the work; they were waiting for it to be Board approved.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Approval, Appointments

4.1 2016-17 Varsity Cheerleading Coach

The Board approved a motion to approve the appointment of Dawn Sherlock-Harris as the Varsity Cheerleading Coach for the 2016-17 school year, pending verification of all clearances and required paperwork, at a stipend of \$2,400, per MEA Contract.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

4.2 Summer Work Crew

The Board approved a motion to approve the appointment of a Summer Work Crew, pending verification of all clearances and required paperwork, at the rate of \$7.25 per hour as follows:

5 Regular Workers

2 Substitute Workers

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.3 Summer Work Crew Supervisor

The Board approved a motion to approve Kevin Jones as the Summer Work Crew Supervisor at the rate of \$12.00 per hour.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

Motions 4.4 through 4.7 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Long-Term Substitutes

4.4 *The Board approved a motion* to approve Catherine Leather as a long-term substitute teacher (filling in for Amy Giblin), per MEA Contract, effective April 4, 2016.

4.5 *The Board approved a motion* to approve Adrianna Morris as a long-term substitute teacher (filling in for Elizabeth Glaum-Lathbury), per MEA Contract, pending verification of all clearances and required paperwork, effective April 18, 2016.

4.6 *The Board approved a motion* to approve Kara Pachnieski as a long-term substitute teacher (filling in for Megan Mason), per MEA Contract, effective August 30, 2016 through January 27, 2017.

4.7 **Approval, Extension of Contractual Leave/FMLA**
The Board approved a motion to approve an extension of a contractual leave/FMLA for Megan Mason through the first semester of the 2016-17 school year, per MEA Contract.

4.8 **Approval, Tuition Reimbursement**
The Board approved a motion to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Elizabeth Larcher	Doctoral Seminar in Advanced Educational Research	Indiana U of PA	3	\$1707
Elizabeth Larcher	Neuropsychology of Children's Learning Disorders	Indiana U of PA	3	\$1707
Elizabeth Larcher	Family Services for School Related Problems for SN Children	Indiana U of PA	3	\$1707
Elizabeth Larcher	Educational and Psychopharmacological Issues with Child Neuropsychology	Indiana U of PA	3	\$1707

Traci Coley	Internship in Special Education, Section 2	Penn State	3	\$2501
Michelle Argenti	Social, Behavioral and Cultural Factors in Cultural Health	Grand Canyon U	4	\$1604
Michelle Argenti	Epidemiology	Grand Canyon U	4	\$1604

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

4.9 Approval, Extended School Year (Summer Program)

The Board approved a motion to approve an ESY Program in the Morrisville School district for the summer of 2016 at the cost of \$6,700.

In lieu of sending ten (10) students to IU/Neighboring District placements for Extended School Year for the total cost of \$35,000-\$40,000, the District will operate its' own program at Morrisville High School for a total cost of \$6,700 (includes 1 Teacher, 1 Paraprofessional, Transportation and light snacks).

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.10 Approval, Nurse Intern

The Board approved a motion to approve Mindy Grenade as a Nurse Intern for a total of 64 hours to meet the requirements of her internship, effective April 28, 2016, pending verification of all clearances and required paperwork. There will be no cost to the District.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 8 ayes.

4.11 Approval, MEA Contract

The Board approved a motion to approve the contract between the Morrisville School District and the Morrisville Education Association (MEA) for a three year period (2015-16, 2016-17, 2017-18).

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous roll call vote 8 ayes.

Mr. Perry and Mr. Miller thanked everyone involved for their help in this lengthy process.

5. BUSINESS OPERATIONS/FINANCE

INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$2,439,353	\$12,058,151	\$3,461,653

Revenues

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$14,569,341	\$3,389,816

ACTION ITEMS:

5.1 Approval, Transportation Contract with First Student

The Board approved a motion to approve the Transportation Contract with First Student for the 2016-17 school year, with no increase of costs (same prices as 15-16 school year).

<i>Shuttle Run (Morning/Afternoon/Early Dismissal)</i>	<i>\$270/daily rate per vehicle</i>
<i>Bucks County Technical High School Run</i>	<i>\$22,320/year</i>
<i>Class Trips/Bus Rentals</i>	<i>\$65/per hour</i>

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5.2 Approval, Procedures Report for Tax Collector Records from BBD

The Board approved a motion to approve the Procedures Report from BBD regarding the records of the tax collector for the Borough of Morrisville for the year ended June 30, 2015 as presented.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.3 Approval, Renewal of United Concordia ASO Dental Contract

The Board approved a motion to approve the renewal of the Administrative Services Only (ASO) Dental Contract with United Concordia for the policy period of July 1, 2016 through June 30, 2017.

Current ASO Fee: \$2.90

Renewal ASO Fee: \$2.90

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.4 Approval, 2016-17 Agreement between Bucks County Intermediate Unit #22 and the Morrisville School District

The Board approved a motion to approve the 2016-17 Agreement between the Bucks County Intermediate Unit #22 and the Morrisville School District which contracts Sweet, Stevens, Katz & Williams to provide technology counsel and legal services.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.5 Approval, Proline Music Contract for 2016-17

The Board approved a motion to approve the contract with Proline Music for the 2016-17 school year in the amount of \$26,500.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller stated that this will include summer programs. All information regarding this program will be forwarded to parents.

5.6 Approval, Advertisement of Notice of Special Meeting and Intent to Adopt Proposed Final Budget

The Board approved a motion to approve the following notice to be advertised:

NOTICE OF SPECIAL MEETING AND INTENT TO ADOPT PROPOSED FINAL BUDGET
SCHOOL DISTRICT OF THE BOROUGH OF MORRISVILLE

NOTICE is hereby given that the Board of School Directors ("Board") of the School District of the Borough of Morrisville, County of Bucks, Pennsylvania ("School District"), will hold a special meeting immediately following its regularly scheduled Board meeting at **7:30 p.m. on Wednesday, May 18, 2016**, in the LGI Meeting Room of the Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania 19067, for the purposes of: considering a resolution to adopt a Proposed Final Budget for the School District's 2016-2017 fiscal year; and addressing such other business as may properly come before the Board. This notice is published at least 24 hours prior to the special meeting and at least 10 days prior to the adoption of a Proposed Final Budget. Upon its adoption, the Proposed Final Budget will be printed and made available for public inspection at the School District Administrative Offices, 550 West Palmer Street, Morrisville, Pennsylvania 19067. This notice is provided in accordance with Act 1 of 2006, as amended, the Pennsylvania Public School Code, 24 P.S. § 1-101, et. seq. and the Pennsylvania Sunshine Act, 65 Pa.C.S. § 701, et. seq.

School District of the Borough of Morrisville
County of Bucks, Pennsylvania
Wanda Kartal, Secretary

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.7 Approval, Bucks County Technical High School 2016-17 Budget

The Board approved a motion to approve the Bucks County Technical High School 2016-17 Budget in the amount of \$26,243,820 (Morrisville's portion \$599,565).

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous roll call vote of 8 ayes.

Mr. Miller stated that our fee has gone up primarily because we added additional students to our cap. Mr. Gilleo stated that the Tech Budget increased by 2%

5.8 Approval, Disposal of Excess Items

The Board approved a motion to approve the disposal of excess items as presented, at no cost.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

5.9 Approval, Establishment of Scholarship Account at PNC Bank

The Board approved a motion to approve the establishment of one (1) combined Scholarship Account at PNC Bank.

At this time, we have many Scholarship Accounts at PNC and are being charged fees on each account. Having one account for all Scholarships will save each of these individual accounts from being charged these fees.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote.

Motions 5.10 and 5.11 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5.10 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.11 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.12 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (3/23/16 - 4/19/16)	\$	95,101.39
Legal (4/27/16)	\$	8,963.20
Athletic Fund (4/5/16 - 4/16/16)	\$	1,805.00
General Fund (4/27/16)	\$	658,351.65
Capital	\$	-0-
Cafeteria Fund (4/30/16)	\$	<u>42,494.15</u>
 TOTAL BILLS	\$	 806,715.39

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.13 Approval, Provide Consent to Repository Sale - Tax Map Parcel #24-007-059

The Board approved a motion to provide consent to the Repository sale of Tax Map Parcel 24-007-059 by the Bucks County Tax Claim Bureau to Morrisville Borough, for the sum of \$1.00.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Re-registration of all students in the Morrisville School District

The Board approved a motion to approve the re-registration of all students in the Morrisville School District and to authorize the administration to schedule the re-registration dates, notify parents and guardians, and provide staff to assist with the re-registration process, with staff overtime not to exceed the total amount of \$650.00.

The anticipated dates of re-registration will be as follows:

Monday, July 11th through Friday, July 22nd

Monday through Thursday from 9:30 a.m. to 11:30 a.m. and from 1:00 p.m. to 3:00 p.m.; and Wednesday evenings (July 11th and July 21st) from 6:00 p.m. to 8:00 p.m.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller stated that this is not the only time that residents can re-register. These are dedicated days and hours for the re-registration process. Residents may re-register any time during the summer if these hours and days are inconvenient.

Mr. Perry stated that this is not the only time that the District checks for residency. He stated that when we receive information we do investigate. Mr. Perry asked anyone from the community to inform Mr. Kopakowski, Superintendent, if they have any reason to believe that someone is not a resident of Morrisville and has children attending our schools. Mr. Miller stated that the matter will be investigated, but the outcome is not reported back to the reporting residents. Mr. Perry stated that in the past, volunteers were used to help out with the re-registration process. Only District employees will be conducting the re-registration process this year for confidentiality.

7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1 through 7.6 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

7.1 Approval, Second Reading Policy 207, Confidential Communications of Students

The Board approved a motion to approve the second reading of Policy #207, Confidential Communications of Students.

7.2 Approval, Second Reading Policy 208, Withdrawal from School

The Board approved a motion to approve the second reading of Policy #208, Withdrawal from School.

7.3 Approval, Second Reading Policy 209, Health Examinations Screenings

The Board approved a motion to approve the second reading of Policy #209, Health Examinations Screenings.

7.4 Approval, Second Reading Policy 209.2, Latex Allergy Management

The Board approved a motion to approve the second reading of Policy #209.2, Latex Allergy Management.

7.5 Approval, First Reading Policy 823, Naloxone

The Board approved a motion to approve the first reading of Policy #823, Naloxone.

7.6 Approval, First Reading Policy 819, Suicide Awareness, Prevention and Response

The Board approved a motion to approve the first reading of Policy #819, Suicide Awareness, Prevention and Response.

Future Meetings and Items of Interest

Wednesday, May 18, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, May 18, 2016.....Special Meeting immediately following the
Agenda Meeting
Wednesday, May 25, 2016.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable***

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

9.1 Approval, Extension of Closing Date

The Board approved a motion to extend the date for closing under the Agreement of Sale between the School District and the Borough of Morrisville for the M. R. Reiter property to December 30, 2016, pursuant to Section 6.1 of the Agreement.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Since this motion was added to the agenda, Mr. Miller opened the floor for public comment. There were no comments.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. **ADJOURNMENT**

The Board approved a motion to adjourn the meeting at 8:40 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary

