

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, February 24, 2016

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, February 24, 2016, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:38 p.m. with the following members present on roll call:

In attendance: Messrs. Colon, Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Grau, and Ms. Kartal

Member(s) absent: Ms. Getty

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss HR, collective bargaining and a confidential matter. He stated that last week an Executive Session was held to discuss HR, collective bargaining, MESPA, MEA, and other related matters regarding HR.

STUDENT SPOTLIGHT

- **Dr. Michael Scott, Advisor – Middle School Student Government**
Dr. Scott and students from the Middle School Student Government discussed some of their upcoming events (see attachment A to these minutes). Dr. Scott explained that the profits from the fundraisers helps to pay for the dance and possibly a field trip at the end of the year. Any monies left over are placed in an

account to be used the following year. Dr. Scott stated that there are 11 student members in the Middle School Student Government this year.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report which can be found in Attachment B to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

Francesca Arco, Student Representative to the Board from the Bucks County Technical High School, gave a report which can be found in Attachment C to these minutes.

1. SUPERINTENDENT’S/ADMINISTRATOR’S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski’s report can be found in Attachment D to these minutes.

Mr. Braun – Business Administrator

Mr. Braun stated that we continue to wait for the Senate and the House to get together with the Governor to finalize this year’s budget. He stated that it has been very hard for district’s to figure out what to do for next year.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that they met this past Monday evening at which time they discussed the following:

- Approved appointment of a part-time Custodian and a substitute cafeteria worker
- Approved continued employment of Source Personnel for the summer
- Paid bills
- The next meeting will take place on March 30th

➡ **Enrollment Report**

District Enrollments as of February 18, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	68	GRANDVIEW	300
Grade 1	78	INTERMEDIATE SCHOOL (4-5)	<u>155</u>
Grade 2	63		455
Grade 3	73		
Grade 4	75	INTERMEDIATE SCHOOL (6-8)	199
Grade 5	80	HIGH SCHOOL 9-12	<u>228</u>
Grade 6	71		427
Grade 7	70		
Grade 8	58	TECHNICAL SCHOOL	47
Grade 9	69	HOME SCHOOLED	22
Grade 10	58	CHARTER SCHOOLS	32
Grade 11	52	Regular Ed	26
Grade 12	49	Special Ed	6
		OUT OF DISTRICT	48
		Regular Ed	6
		Special Ed	42
TOTAL ENROLLMENT			1031

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

2. Approval of Minutes

Motions 2.1.a through 2.1.f were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

2.1.a *The Board approved a motion* to approve the minutes of the December 7, 2015 regular monthly agenda meeting.

2.1.b *The Board approved a motion* to approve the minutes of the December 7, 2015 re-organization meeting.

2.1.c *The Board approved a motion* to approve the minutes of the December 16, 2015 regular monthly business meeting.

2.1.d *The Board approved a motion* to approve the minutes of the January 6, 2016 special meeting.

2.1.e *The Board approved a motion* to approve the minutes of the January 20, 2016 regular monthly agenda meeting.

2.1.f *The Board approved a motion* to approve the minutes of the January 27, 2016 regular monthly business meeting.

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

3.1 **Approval, Renovation and Repairs to Gymnasium Partitions**
The Board approved a motion to approve the renovation and repairs to the gymnasium partitions to be completed by R. J. McCarville Associates, Ltd. in the amount of \$10,500.00.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Appointments

4.1.a

The Board approved a motion to approve the appointment of Kara Pachnieski as a long-term substitute (filling in for Megan Mason), effective February 2, 2016 through the last teacher day of the 15-16 school year, per policy, pending verification of all clearances.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

4.1.b

The Board approved a motion to approve the appointment of Kevin Jones as Crowd Control, for \$41.00 per event, retroactive to January 15, 2016.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

Mr. Stoneburner asked if there is a job description for this position with defined responsibilities in case of a liability issue. Mr. Miller stated that the HR Committee will create a job description.

4.2 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Michelle Argenti	Environmental Health	Grand Canyon Univ.	4	1,604.00

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

4.3 Approval, Military Leave of Absence

The Board approved a motion to approve the Military Leave of Absences for Nicholas Colon from February 11, 2016 to March 4, 2016, and again from March 28, 2016 to April 25, 2016.

Moved by Mr. Miller, seconded by Mr. Gileo, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Mr. Colon.

Mr. Miller thanked Mr. Colon for his service.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

INFORMATIONAL ITEMS

Finance Report (Informational Item)

<u>Expenditures</u>		Year to Date Encumbrances	Y-T-D Expended	Available Balance
Budget 2015-16				
\$17,959,158		\$3,299,174	\$9,564,128	\$5,095,855

<u>Revenues</u>		Y-T-D Amount	Balance
Budget 2015-16			
\$17,959,158		\$13,509,273	\$4,449,884

ACTION ITEMS:

5.1 Approval, Electricity Supply Agreement with Constellation

The Board approved a motion to approve the Electricity Supply Agreement with Constellation, effective 7/18/17 through 7/17/19, at the price of \$0.03791 (kWh).

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

Motions 5.2 and 5.3 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

5.2 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.3 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.4 Approval, Payment of Bills

The Board approved a motion to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (1/27/16 - 2/17/16)	\$	48,261.78
Legal (2/24/16)	\$	11,088.93
Athletic Fund (1/27/16 - 2/17/16)	\$	6,120.00
General Fund (2/24/16)	\$	262,194.71
Capital	\$	-0-
Cafeteria Fund (2/29/16)	\$	<u>39,346.08</u>
TOTAL BILLS	\$	367,011.50

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1 through 7.9 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

7.1 Approval, Second Reading Policy #222, Tobacco Use

The Board approved a motion to approve the second reading of Policy #222, Tobacco Use.

7.2 Approval, Second Reading Policy #246, Student Wellness

The Board approved a motion to approve the second reading of Policy #246, Student Wellness.

7.3 Approval, Second Reading Administrative Regulation for Board Policy #126, Class Size

The Board approved a motion to approve the second reading of the Administrative Regulation for Board Policy #126, Class Size.

7.4 Approval, Second Reading Policy #103, Non-discrimination in School and Classroom Practices

The Board approved a motion to approve the second reading of Policy #103, Non-discrimination in School and Classroom Practices.

7.5 Approval, Second Reading Policy #103.1, Non-discrimination – Qualified Students with Disabilities

The Board approved a motion to approve the second reading of Policy #103.1, Non-discrimination – Qualified Students with Disabilities.

7.6 Approval, Second Reading Policy #104, Non-discrimination in Employment and Contract Practices

The Board approved a motion to approve the second reading of Policy #104, Non-discrimination in Employment and Contract Practices.

7.7 Approval, Second Reading Policy #248, Unlawful Harassment

The Board approved a motion to approve the second reading of Policy #248, Unlawful Harassment.

7.8 Approval, Second Reading Policy #249, Bullying/Cyberbullying

The Board approved a motion to approve the second reading of Policy #249, Bullying/Cyberbullying.

7.9 Approval, First Reading Policy 209.1, Food Allergy Management

The Board approved a motion to approve the first reading of Policy #209.1, Food Allergy Management.

Future Meetings and Items of Interest

Wednesday, March 16, 2016.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, March 23, 2016.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable***

8. OLD BUSINESS (if needed)

None at this time.

9. NEW BUSINESS

9.1 Approval, Posting for the Business Manager Position

The Board approved a motion to authorize the posting for the Business Manager position.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller thanked Mr. Braun for his help in regards to the transition that we did in the Business Office. He stated that the Board feels it is better for the District to have someone who is actually working for the District versus an outsourced position. Mr. Miller stated that this is not reflective of Mr. Braun and the Board feels it would be more conducive for us to have someone who works for the District in that position.

Mr. Perry stated that the IU will help in the search to fill this position. Mr. Miller stated that if we do decide to seek assistance from the IU, there would be no cost to the District for their involvement.

Mr. Miller stated that we have two new motions to add to the agenda. They are as follows:

9.2 Approval, Posting of a Part-time School Food Authority Manager

The Board approved a motion to approve the posting of a part-time School Food Authority Manager, for an average of ten (10) hours per week, at a salary not to exceed \$25 per hour. This position would be a temporary position with the potential to become a permanent position.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Since this motion was added to the agenda, Mr. Miller opened the floor for public comment. There were no comments from the public.

9.3 Approval, Establishment of an Early Retirement Incentive Program (ERIP) for the MEA Bargaining Unit

The Board approved a motion to approve the establishment of an Early Retirement Incentive Program (ERIP) for the MEA Bargaining Unit, subject to Solicitor review and approval.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller explained what the program would involve.

Since this motion was added to the agenda, Mr. Miller opened the floor for public comment. There were no comments from the public.

PUBLIC SESSION #2

10. Adjournment

The Board approved a motion to adjourn the meeting at 8:15 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary

