

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS  
**Work Session**–Wednesday, January 20, 2016  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School

***This meeting was recorded for televising***

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on January 20, 2016, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:37 p.m.

**PLEDGE OF ALLEGIANCE**

*The following members were present:*

Messrs. Colon, Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

*Quorum Present:*

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. David Truelove, Esq.; media, MEA representatives and members of the community.

Mr. Miller made a motion to appoint Michael Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that an Executive Session was held prior to tonight's Agenda Meeting in regards to real estate, litigation and collective bargaining. Another Executive Session will be held after tonight's meeting.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

**Student Spotlight**

***To be determined***

## Reports

- Student Representatives to the Board
- Bucks County Technical High School

## ITEMS OF GENERAL INFORMATION

### 1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
  - Enrollment Report
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- *At this time, Mr. Carl Hogan, Auditor BBD, reviewed the final financial statements for the year ending June 30, 2015 of the Morrisville School District.*
  - *Mr. Hogan discussed the 2016-17 Preliminary Budget, where we stand at this point, and the filing of PDE 2028.*

## **PUBLIC SESSION #1 (Agenda Items Only)**

There were no speakers for Public Session #1.

## LIASION REPORTS

### Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that she attended her first MOEF meeting at which they discussed the following:

- Donation received
- Monies given to Grades 1-4 for class trips

### PTO Report – Ms. Getty

Ms. Getty stated that the PTO will be meeting tomorrow evening, therefore there is nothing to report at this time.

### **Joint Borough Council/School Board Report – Mr. Miller**

Mr. Miller stated that a meeting was to be held by the Joint Borough Council to include the new Council members and Board members on February 3, 2016, but this meeting has been cancelled. Senator McIlhinney will be having a developer come into town to give a presentation on February 3, 2016 at 7:00 p.m. at Borough Hall. Mr. Miller invited all of the Board members to come to this presentation.

### **Public Relations/Communications Report – Mr. Miller**

Mr. Miller stated that the committee met at the beginning of this month and discussed the following:

- The meeting to be held on February 13<sup>th</sup> has been cancelled
- Working on ways to reach out to groups within our school, getting information on the website, etc.

### **Bucks County Intermediate Unit Report – Ms. Kartal**

Ms. Kartal stated that the following items were discussed at the meeting:

- Head Start Program that the IU took over several months ago
- President Obama's Every Student Succeeds Act and what is involved in this program
- Welcomed two new Board members; one from Council Rock and one from Neshaminy

### **PSBA/Legislative Report – Ms. Kartal**

Mr. Kartal discussed the following:

- Newsletter article regarding funding for Districts
- School Board Director training for new members
- Legislation regarding Keystone Exams
- PA Governor is scheduled to deliver the 16-17 budget

### **M. R. Reiter Repurposing Report – Mr. Miller**

Mr. Miller stated that there are no updates from the Borough Council regarding the M. R. Reiter property.

***Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:***

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

**2.1.a** ***A MOTION*** is in order to approve the minutes of the December 7, 2015 regular monthly agenda meeting.

**2.1.b** ***A MOTION*** is in order to approve the minutes of the December 7, 2015 re-organization meeting.

**2.1.c** ***A MOTION*** is in order to approve the minutes of the December 16, 2015 regular monthly business meeting.

**3. INFRASTRUCTURE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**Facilities Committee – Mr. Stoneburner**

Mr. Stoneburner stated that a meeting was held on January 13<sup>th</sup> and they discussed the following:

- The next meeting will be held on February 10<sup>th</sup> at 7:30 p.m. in the LGI
- Building issues with Manor Park and Capital View
- Curtain wall for the gym
- Tour of new lunch room for the lower grades

**ACTION ITEMS:**

None at this time.

**4. HUMAN RESOURCES**  
**INFORMATONAL/DISCUSSION ITEMS:**

**Human Resource Committee – Mr. Dingle**

Mr. Dingle stated that the HR Committee has met and have been discussing the following:

- Continued negotiations with MESPA and review of language in contract

***At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Human Resource Section:***

**ACTION ITEMS:**

**4.1 Approval, Contractual Leave**

**4.1.a**

***A MOTION*** is in order to approve Contractual Leave, per MEA Contract, for Elizabeth Glaum-Lathbury from May 10, 2016 through June 13, 2016.

**4.1.b**

***A MOTION*** is in order to approve Contractual Leave, per MEA Contract, for Amy Giblin from April 11, 2016 through June 13, 2016.

**4.1.c**

A motion was approved at the December 16, 2015 Board meeting for FMLA for Megan Mason, per MEA Contract, effective February 15, 2016 to May 18, 2016.

*The motion needs to be amended as follows:*

**A MOTION** is in order to approve Contractual Leave for Megan Mason, per MEA Contract, from February 15, 2016 through May 18, 2016.

**4.1.d**

**A MOTION** is in order to approve Contractual Leave, per MEA Contract, for Jill Osterhout, effective February 1, 2016 through April 25, 2016.

**4.2** **Approval, Extension of Unpaid Child Rearing Leave**

**A MOTION** is in order to approve an extension of unpaid Child Rearing Leave for Meredith Wiley, per MEA Contract, from March 17, 2016 through the remainder of the 2015-2016 school year.

**4.3** **Approval, Extension of FMLA**

**A MOTION** is in order to approve an extension of FMLA for Katherine Klausner until February 1, 2016. (A motion was approved at the December 16, 2015 Board meeting for FMLA for Katherine from 12/7/15 until 1/4/16).

**4.4** **Approval, Tuition Reimbursement**

**A MOTION** is in order to approve tuition reimbursement as follows:

<b>Name</b>	<b>Course</b>	<b>College</b>	<b>Credits</b>	<b>Amount</b>
Stephanie Price	Addressing Needs of ELL's	Holy Family	3	\$2,300.00
Sean Haines	Internship Intent	CA Univ. of PA	3	\$1,633.50
Sean Haines	School Law & Ethics	CA Univ. of PA	3	\$1,633.50
Meredith Wiley	Literacy the Write Way	Pacific Lutheran	3	\$ 399.00
Meredith Wiley	Math Problems & Solutions	Pacific Lutheran	3	\$ 399.00
Meredith Wiley	Sticks and Stone; No Bully Zone	Pacific Lutheran	3	\$ 399.00
Meredith Wiley	One Stop Shop	Pacific Lutheran	3	\$ 399.00
Lauren Bischoff	Teaching of Writing	Cabrini College	3	\$1,488.00
Lauren Bischoff	Instructional Strategies for Teaching Reading	Cabrini College	3	\$1,488.00
Lauren Bischoff	Learners at Risk	Cabrini College	3	\$1,488.00
Lauren Bischoff	Internship in Literacy	Cabrini College	3	\$1,488.00
Traci Coley	Individual Studies – Field	Penn State	3	\$2,604.00
Derrick Savage	Ethics & Multicultural Issues In Psychology	Capella Univ.	5	\$2,550.00
Derrick Savage	Inferential Statistics	Capella Univ.	5	\$2,550.00

**4.5 Approval, Resignation**

**A MOTION** is in order to approve and accept the resignation of Kristy Metz, Paraprofessional, effective January 22, 2016.

**4.6 Approval, Appointments**

**4.6.a**

**A MOTION** is in order to approve the appointment of Natara Nesbitt as a substitute van driver at the hourly rate of \$11.17, pending verification of all clearances.

**4.6.b**

**A MOTION** is in order to approve the appointment of \_\_\_\_\_ as a paraprofessional (replacing Kristy Metz), at the hourly rate of \$14.14, effective January 28, 2016, pending verification of all clearances.

**4.7 Approval, Administrative Principal Internship**

**A MOTION** is in order to approve the District's participation in the Administrative Principal Internship for Sean Haines through the California University of Pennsylvania from January 19, 2016 through May 6, 2016.

**4.8 Approval, Mentors**

**A MOTION** is in order to approve the following mentors, per MEA Contract:

Dave Vaccaro as Mentor to Michelle Argenti	\$750.00 Stipend
Cindy Hasness as Mentor to Christine Dyson	\$750.00 Stipend

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**  
Numbers to be provided in next week's Business Meeting Agenda

**Finance Committee – Mr. Perry**

Mr. Perry stated that the committee met and they discussed the following items:

- Review of 16-17 budget compared to the 15-16 budget
- Fund balance
- Revenues and expenditures

***At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:***

**ACTION ITEMS:**

**5.1 Approval, Resolution for 2016-17 IU Programs and Services and IMRS Budget**  
***A MOTION*** is in order to approve the resolution regarding the Bucks County Intermediate Unit's 2016-17 Programs and Services and Instructional Materials and Research Services Budget.

**5.2 Approval, Agreement with Sweet, Stevens, Katz and Williams**  
***A MOTION*** is in order to approve the agreement for fees, costs and expenses for representation of public educational entities with Sweet, Stevens, Katz and Williams for the 2016-17 school year.

**5.3 Approval, Treasurer's Report**  
***A MOTION*** is in order to approve the Treasurer's Report.

**5.4 Approval, Investment Report**  
***A MOTION*** is in order to approve the Investment Report.

**5.5 Approval, Payment of Bills**  
***A MOTION*** is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:  
(Numbers to be provided in next week's Business Meeting Agenda)

**6. EDUCATION COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**Education Committee – Mr. Miller**

Mr. Miller stated that the committee meets on the first Thursday of every month at 7:00 p.m. in the LGI. At this month's meeting they discussed the following:

- Discussion/presentation with Mr. Vaccaro and Mr. Haines regarding updating our health and physical education programs
- Discussion with Ms. Palumbo regarding the possibility of bringing back full day kindergarten
- Class sizes and the possibility of hiring additional paraprofessionals
- Einstein Academy Program for Grades 1 and 2, and 21<sup>st</sup> Century Funding

**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**Policy Committee Report**

No report.

*At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:*

**ACTION ITEMS:**

**7.1 Approval, First Reading Policy #222, Tobacco Use**

***A MOTION*** is in order to approve the first reading of Policy #222, Tobacco Use.

**7.2 Approval, First Reading Policy #246, Student Wellness**

***A MOTION*** is in order to approve the first reading of Policy #246, Student Wellness.

**7.3 Approval, First Reading Administrative Regulation for Board Policy #126, Class Size**

***A MOTION*** is in order to approve the first reading of the Administrative Regulation for Board Policy #126, Class Size.

Board members discussed wording to be used in Policy #222, Tobacco Use, in order to cover all areas.

**8. OLD BUSINESS**

None at this time.

**9. NEW BUSINESS**

Mr. Gilleo stated that in case of inclement weather, the School Board Recognition Dinner on Monday evening may be cancelled. He has not been informed of when it would possibly be rescheduled.



## **PUBLIC SESSION #2**

There were no speakers for Public Session #2.

### **10. ADJOURNMENT**

Mr. Miller made a motion to adjourn the meeting at 8:58 p.m. The motion was seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

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Damon Miller, President

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Wanda Kartal, Secretary