

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, October 22, 2014
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 22, 2014, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Colon, Dingle, Gilleo, Perry, Miller and Ms. Reithmeyer

Members absent: Ms. Kartal, Messrs. Worob and Stoneburner

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that Ms. Kartal, Mr. Worob and Mr. Stoneburner all notified him that they would not be able to attend this evening's meeting.

Mr. Miller stated that there was an Executive Session this evening in regards to personnel and collective bargaining.

STUDENT SPOTLIGHT

- **Fire Prevention Poster Contest Winners**
Mike Rush, Fire Prevention Coordinator with the Morrisville Fire Company described the poster contest and grades involved (Pre-K to 5). The theme of this year's poster contest was "Working Smoke Alarms Save Lives." Mr. Rush introduced some of the winners who were present at tonight's meeting.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Student Representative, Kaylah Spencer, items of discussion can be found in Attachment A to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

See Attachment B to these minutes for Jenna Redmond's report.

Bucks County Technical High School Report – Mr. Gileo

Mr. Gileo stated that there was no report this evening. The next meeting will be held on Monday.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski reported on the following:

- Book Fair – He thanked the PTO for all of their hard work.
- Trunk or Treat
- October 31st (Halloween) will be a half day for students
- Schools will be closed on Election Day (November 4th) – Staff will report for an in-service day
- 8th graders will visit the Technical High School on November 10th
- Schools will be closed on Veteran's Day (November 11th)
- Picture retakes for grades 6-12 will be held on November 12th

Mr. Braun – Business Administrator

Mr. Braun stated that the auditor will be giving a report on PDE 2057, which is due at the end of October. He also stated that the Business Department is coming together nicely.

➡ **Enrollment Report**

District Enrollments as of October 16, 2014			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	64	GRANDVIEW	285
Grade 1	56	INTERMEDIATE SCHOOL (4-5)	<u>154</u>
Grade 2	75		439
Grade 3	72		
Grade 4	79	INTERMEDIATE SCHOOL (6-8)	218
Grade 5	75	HIGH SCHOOL 9-12	<u>251</u>
Grade 6	70		469
Grade 7	67		
Grade 8	81	TECHNICAL SCHOOL	45
Grade 9	64	HOME SCHOOLED	18
Grade 10	67	CHARTER SCHOOLS	43
Grade 11	49	Regular Ed	35
Grade 12	71	Special Ed	8
		OUT OF DISTRICT	47
		Regular Ed	8
		Special Ed	39
TOTAL ENROLLMENT			1061

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTIONS ITEMS

Motions 2.1.a and 2.1.f were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 6 ayes.

2. Approval of Minutes

- 2.1.a** *The Board approved a motion* to approve the minutes of the June 25, 2014 regular monthly business meeting.
- 2.1.b** *The Board approved a motion* to approve the minutes of the August 20, 2014 regular monthly agenda meeting.
- 2.1.c** *The Board approved a motion* to approve the minutes of the August 27, 2014 regular monthly business meeting.
- 2.1.d** *The Board approved a motion* to approve the minutes of the September 17, 2014 regular monthly agenda meeting.
- 2.1.e** *The Board approved a motion* to approve the minutes of the September 17, 2014 special board/business meeting.
- 2.1.f** *The Board approved a motion* to approve the minutes of the September 24, 2014 regular monthly business meeting.

INFRASTRUCTURE

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

3.1 Approval, Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22

The Board approved a motion to approve the Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22 at a cost of \$9118.19.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 6 ayes.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, National Honor Society Advisor

The Board approved a motion to approve the appointment of Stephen Lee as the National Honor Society Advisor at a stipend of \$300.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 6 ayes.

4.2 Approval, Online Training through Global Compliance Network for the 2014-15 School Year

The Board approved a motion to approve offering online training through Global Compliance Network for the 2014-15 school year at a cost of \$700.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 6 ayes.

4.3 Approval, Elementary Student Government Advisor

The Board approved a motion to approve the appointment of Julie Habel as the Elementary Student Government Advisor at a stipend of \$1000.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 6 ayes.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures - September

Budget 2014-15	Period Expended	Y-T-D Expended	Encumbrances	Balance
\$17,397,770	\$1,219,424	\$2,726,011	\$5,060,441	\$9,611,317

Revenues - September

Budget 2014-15	Period Amount	Y-T-D Amount	Encumbrances	Balance
\$17,397,770	\$360,543	\$6,912,391	-0-	\$10,485,378

• **BBD, LLP Presentation of AFR – 2057 – Carl Hogan**

Mr. Hogan gave a presentation on the Annual Financial Report (AFR-2057).

ACTION ITEMS:

5.1 Approval, PDE-2057 Annual Financial Report

The Board approved a motion to approve PDE 2057, Annual Financial Report, with updated changes as noted during the meeting discussion.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 6 ayes.

Motions 5.2, 5.3 and 5.4 were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 6 ayes.

5.2 Approval, Budget Transfers

The Board approved a motion to approve budget transfers in the amount of \$15,280.00.

5.3 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.4 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.5 Approval, Weidenhammer Maintenance Renewal

The Board approved a motion to approve the renewal of the Weidenhammer Maintenance in the amount of \$8,169.00.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 6 ayes.

5.6 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (9/25/14 - 10/16/14)	\$	42,650.77
Legal (10/22/14)	\$	8,790.84
Athletic Fund (9/25/14 - 10/16/14)	\$	4,420.00
General Fund (10/22/14)	\$	129,770.45
Capital	\$	-0-
Cafeteria Fund (10/29/14)	\$	<u>45,254.44</u>
TOTAL BILLS	\$	230,886.50

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 6 ayes.

5.7 Approval, Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds

The Board approved a motion to approve the School District of the Borough of Morrisville, Bucks County, PA, Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds, which procedures shall supersede all existing post-issuance compliance procedures or policies of the School District, if any.

Mr. Magyar of Hill Wallack gave a brief description of the policies and procedures regarding this motion.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 6 ayes.

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, 28 Day Review of Comprehensive Plan dated July 1, 2015 to June 30, 2018

The Board approved a motion to approve the review for a 28 day period the Comprehensive Plan dated July 1, 2015 to June 30, 2018.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 6 ayes.

Mr. Miller stated that the Comprehensive Plan will be available for review at the high school front office and at the Grandview front office. It will also be posted on line on the website.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, Contract for Professional Services with PSBA for Policy Review Service

The Board approved a motion to approve the contract for professional services with PSBA for Policy review service/model administration regulations manual package (Option 2), and annual updates in the amount of \$12,348, to be paid in three installments over the next three fiscal years as listed below:

<i>2014-15</i>	<i>\$3,166</i>
<i>2015-16</i>	<i>\$4,165</i>
<i>2016-17</i>	<i>\$5,017</i>

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 6 ayes.

7.2 Approval, Review of Policy #249 - Bullying/Cyberbullying

The Board approved a motion to approve the review of Policy #249 - Bullying/Cyberbullying.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 6 ayes.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, November 12, 2014.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, November 19, 2014.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable***

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

8.1 Approval, Suspension of Professional Employee "X"

The Board approved a motion to suspend Professional Employee "X", without pay, with intent to terminate, effective October 27, 2014.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 6 ayes.

Mr. Miller stated that he is going to ask the administration to distribute a letter to the parents in our district, basically stating that a review of enrollment will be taking place. This review is to make sure that those who are residents of the Borough of Morrisville are attending our schools and not those outside of our district, and also to be sure that those students that are here in our district are here legally with a tuition plan from another school district. Mr. Miller stated that if any students are found to not be here legally, they will be held liable financially to pay tuition to the school district. The Board members discussed our current policy/procedure regarding residency and the enrollment process, and penalties that will be imposed.

8.2 Approval, Funding of the Homework Zone and Tutoring for Grades 1-5

The Board approved a motion to approve the funding of the Homework Zone and Tutoring for Grades 1-5 to be effective November 3, 2014, for a period of up to three months, not to exceed \$15,000.

Moved by Ms. Reithmeyer, seconded by Mr. Dingle, and passed by a unanimous voice vote of 6 ayes.

The Board members and administration discussed how the programs will run and what will be involved.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

9. Adjournment

The Board approved a motion to adjourn the meeting at 8:40 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 6 ayes.

Damon Miller, President

Wanda Kartal, Secretary