

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, August 20, 2014
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on August 20, 2014, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to have Mr. DeAngelo as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Gilleo and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Colon, Dingle, Gilleo, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Member absent:

Mr. Perry

Mr. Miller stated that Mr. Perry had advised him that he would not be able to make tonight's meeting.

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Paul DeAngelo, Business Administrator; Mr. Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held this evening in regards to real estate, personnel, and litigation matters.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Football Team

Mr. Miller stated that the player's have really stepped up to be committed to the team this year and the coach has been doing a phenomenal job.

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle

Mr. Dingle stated that there was nothing to report at this time. The committee will meet again in September.

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- Popsicles in the Park Event where the new kindergarten students can meet their teachers and get together before the start of school will take place on August 26th
- PTO kick off meeting will take place on September 18th at 7:00 p.m. at Grandview
- Market Day pickup will take place on September 19th at 5:00 p.m. at the High School Cafeteria
- Scholastic Book Fair will take place at Grandview from September 29th to October 3rd

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that they met on August 6th and discussed the following:

- School Zone
- Continuation of School Resource Officer
- Career Fair
- Junior/Senior Council Representative
- Update on options regarding M. R. Reiter

After the meeting, Ms. Kartal stated that information was received on the following:

- Speed Trailer
- Pedestrian signs
- Crossing guard survey
- Crosswalks

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met in the beginning of the month and discussed the following:

- Uniform script for school closures, delayed openings, etc.
- Possibility of having a Face Book account for the District

Bucks County Intermediate Unit – Ms. Kartal

Ms. Kartal stated that there was nothing to report at this time. They will reconvene in September.

PSBA/Legislative – Mr. Perry

Mr. Perry was not in attendance, therefore, there was no report.

M. R. Reiter Repurposing Committee – Mr. Miller

Mr. Miller stated that the committee ended in June and the direction from the Board was to establish RFP's for the three options. There was some discussion over the summer in regards to fine tuning this process. It was determined that an RFP is not necessary for the Open Space option. Mr. Truelove explained why this RFP would not be required.

At next week's Board meeting Mr. Miller stated that the following items will be on the agenda for approval:

ACTION ITEMS:

Approval of Minutes

- a.** ***A MOTION*** is in order to approve the minutes of the December 11, 2013 regular monthly business meeting.
- b.** ***A MOTION*** is in order to approve the minutes of the January 15, 2014 regular monthly agenda meeting.
- c.** ***A MOTION*** is in order to approve the minutes of the January 15, 2014 special business/board meeting.

- d.** ***A MOTION*** is in order to approve the minutes of the January 22, 2014 regular monthly business meeting.
- e.** ***A MOTION*** is in order to approve the minutes of the February 5, 2014 special business/board meeting.
- f.** ***A MOTION*** is in order to approve the minutes of the February 19, 2014 regular monthly agenda meeting.
- g.** ***A MOTION*** is in order to approve the minutes of the February 26, 2014 regular monthly business meeting.
- h.** ***A MOTION*** is in order to approve the minutes of the March 19, 2014 regular monthly agenda meeting.
- i.** ***A MOTION*** is in order to approve the minutes of the March 26, 2014 regular monthly business meeting.
- j.** ***A MOTION*** is in order to approve the minutes of the April 16, 2014 regular monthly agenda meeting.
- k.** ***A MOTION*** is in order to approve the minutes of the April 23, 2014 regular monthly business meeting.
- l.** ***A MOTION*** is in order to approve the minutes of the May 21, 2014 regular monthly agenda meeting.
- m.** ***A MOTION*** is in order to approve the minutes of the May 21, 2014 special business/board meeting.
- n.** ***A MOTION*** is in order to approve the minutes of the May 28, 2014 regular monthly business meeting.
- o.** ***A MOTION*** is in order to approve the minutes of the June 18, 2014 regular monthly agenda meeting.
- p.** ***A MOTION*** is in order to approve the minutes of the June 25, 2014 regular monthly business meeting.

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that the committee met last Wednesday (the 13th) and discussed the following:

- The next meeting will be on September 10th
- The painting crew has been very busy during the summer and they have been doing a great job

- There has been discussion outside of the committee for the gravel yard at Grandview and hopefully there will be a report available in September from all parties involved.
- Addition of swing set to the playground behind the high school
- A-Field gate and trespassing on the property
- Upgrades to computer system
- Contract regarding Manor Park
- M. R. Reiter
- Donated van and repairs
- Proposed Farmer's Market

Mr. Colon discussed The Three Tenors and their upcoming concert/reception fundraiser to be held on October 18th at 7:30 p.m. in the high school auditorium.

ACTION ITEMS:

None at this time.

HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Miller stated that the committee did not meet this summer and will be reconvening in September. ADHOC discussions regarding staffing changes were held.

At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Human Resource Section:

ACTION ITEMS:

1. Approval, Recording Secretary Stipend

A MOTION is in order to approve an annual stipend of \$7,500 for Karen McQuillan, Recording Secretary, effective August 28, 2014, to be divided and paid over 11 months.

2. Approval, Resignations

2.a

A MOTION is in order to accept, with regret, the resignation of Alison Bechberger, School Psychologist, effective August 8, 2014.

2.b

A MOTION is in order to accept, with regret, the resignation of Christa Black, Certified School Nurse, effective July 10, 2014.

2.c

A MOTION is in order to accept, with regret, the resignation of Kevin Ebert, Long-Term Substitute, effective July 18, 2014.

2.d

A MOTION is in order to accept, with regret, the resignation of Amanda Matika, Paraprofessional, effective July 29, 2014.

2.e

A MOTION is in order to accept, with regret, the resignation of Kevin VanVorst, Assistant Varsity Football Coach, effective August 6, 2014.

3. Approval, Appointments

3.a Elementary Coordinator Position (Grades 3, 4, 5)

A MOTION is in order to approve the appointment of Assunta Deliman as the Elementary Coordinator for grades 3, 4, 5 at a stipend of \$1,900.

3.b Secondary Newspaper Advisor

A MOTION is in order to approve the appointment of Ken Kelman as the Secondary Newspaper Advisor at a stipend of \$1,350.

3.c Intermediate School Student Government Advisor

A MOTION is in order to approve the appointment of Mike Scott as the Intermediate School Student Government Advisor at a stipend of \$1,000.

3.d Junior National Honor Society Advisor

A MOTION is in order to approve the appointment of Shannon O'Connell as the Junior National Honor Society Advisor at a stipend of \$200.

3.e Assistant Varsity Football Coach

A MOTION is in order to approve the appointment of _____ as the Assistant Varsity Football Coach at a stipend of \$2,700 (pro-rated).

3.f Long-Term Substitute

A MOTION is in order to approve the appointment of Royce Repka (replacing Kevin Ebert) as a long-term substitute teacher; salary and benefits per MEA Contract.

3.g Science Teacher

A MOTION is in order to approve the appointment of Steven Lee (replacing Joe Martino) as a Science Teacher; salary and benefits per MEA Contract.

3.h Title I Coordinator

A MOTION is in order to approve the appointment of Assunta Deliman as the Title I Coordinator.

3.i Paraprofessional

A MOTION is in order to approve the appointment of Jayne Fritsch as a paraprofessional at the 2013-14 rate.

3.j Personal Care Assistants

A MOTION is in order to approve the following Personal Care Assistants for the 2014-15 school year at the 2013-14 rate.

Lauren Behar

Jay Patel

Carol Lang

Christine Sullivan

Mariah Hixson

3.k Team Leaders

A MOTION is in order to approve the following Team Leaders at the stipends listed below:

6th Grade Team Leader Jessica Bateman \$1500

7th Grade Team Leader Sean Haines (8/14 – 12/14) \$750

Michelle Riley (1/15 – 6/15) \$750

8th Grade Team Leader Kim Worrell \$1500

4. Approval, In-District Employment

A MOTION is in order to approve the in-district employment for students in the Life Skills Program.

5. Approval, Contract with Delta-T for Nursing Services

A MOTION is in order to approve a contract with Delta-T for nursing services at the rate of \$53 per hour.

6. Approval, Appointment of School Psychologist

A MOTION is in order to approve the appointment of _____ as School Psychologist (replacing Alison Bechberger), per MEA Contract, or if we are not able to secure a qualified candidate, we will need to secure a contract with the Bucks County IU #22 for a School Psychologist.

7. Approval, Creation of Position - District Band Director

A MOTION is in order to approve the position of District Band Director for grades 4 – 12 at a stipend of \$12,000.

8. Approval, Memorandum of Understanding for Teachers on Assignment (Deans)

A MOTION is in order to approve a Memorandum of Understanding for “Teachers on Assignment” (Deans) for the 2014-15 school year.

Ms. Reithmeyer questioned several of the Advisor positions on the agenda and asked if there is a job description for these positions so that it can be determined that they are doing what is expected of them. Mr. Miller stated that in the MEA contract it states the positions and the stipends, but he does not believe that there is anything as far as job descriptions for these positions.

Ms. Reithmeyer also asked what a Personal Care Assistant does. Mr. Truelove stated that they are specifically assigned to individual students through the IEP process and are approved each year. Mr. Truelove stated that Paraprofessionals are assigned to a room and are also approved each year.

Mr. Dingle discussed Motion 6 regarding the appointment of a School Psychologist and stated that this motion seems quite wordy. Mr. Kopakowski stated that the motion was worded this way in case a qualified candidate could not be appointed giving us the option to secure a contract with the IU. At next week's business meeting, the motion will read to either appoint a School Psychologist or secure a contract with the IU.

Mr. Stoneburner discussed Motion 5 regarding the Contract with Delta-T for Nursing Services. Mr. Kopakowski stated that due to the resignation of Ms. Black, we need to fill that position according to the MEA Contract, and at this time we do not have any qualified candidates; therefore we will need to contract these services through Delta T for the opening of school until a qualified candidate can be found. The Board discussed the hourly rate being charged by Delta T and the contract with them. The position will continue to be posted.

Mr. Miller discussed the Secondary Newspaper Advisor position and stated that there will be a switchover from a newsletter to a newspaper. It will be available on line and possibly printed for our students as well as the community, and posted in various areas.

The Board and administration discussed the Band Director Position duties, stipend and hours/days that this person would be expected to work.

BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met on the 13th of this month and they reviewed and discussed the following:

- Legal bills
- Debt service refinancing
- Presentation by the Deputy Director of the Governor's Southeast Regional Office regarding PSER's refinancing

Mr. Miller stated that there was a phone conference today with the Bond raters in regards to our financial history.

At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

1. Approval, Bond Counsel

A MOTION is in order to approve Hill Wallack as Bond Counsel for the GOB Series 2014.

2. Approval, Transfer of Funds

A MOTION is in order to approve the transfer of \$296,948.13 from the General Fund 10 to the Capital Fund 31 for the network project.

3. Approval, Adoption of Reimbursement Resolution

A MOTION is in order to approve the adoption of a reimbursement resolution for the purpose of declaring the School District's official intent to use a portion of the proceeds of the School District's anticipated General Obligation Bonds, Series of 2014, to reimburse the School District for certain costs and expenditures previously incurred by the School District in connection with a certain communication networking capital project at Morrisville High School, which reimbursement resolution shall constitute an "official intent" as described in Treasury Regulation 1.150-2.

4. Approval, Acceptance of Donations

A MOTION is in order to approve the acceptance of donations.

5. Approval, Grants for 2014-15

5.a Title I

A MOTION is in order to approve Title I Grant for 2014-15 in the amount of \$150,443.

5.b Title II

A MOTION is in order to approve Title II Grant for 2014-15 in the amount of \$43,289.

5.c Title III

A MOTION is in order to approve Title III Grant for 2014-15 in the amount of \$10,239.

5.d Ready to Learn

A MOTION is in order to approve the Ready to Learn Grant for 2014-15 in the amount of \$94,942.

5.e Pre-K Counts

A MOTION is in order to approve the Pre-K Counts Grant for 2014-15 in the amount of \$287,960.

5.f Cohort 6a (Year Two and Three)

A MOTION is in order to approve the Cohort 6a (Year Two and Three) Grant for 2014-15 in the amount of \$499,978.

6. Approval, Title I Agreement with Bucks County IU #22 (Holy Trinity Services)

A MOTION is in order to approve the Title I Agreement with the Bucks County IU #22 for Holy Trinity Services. (Cost for 2013-14 was \$12,412)

7. Approval, Pre-K Agreement with Patricia Miiler

A MOTION is in order to approve the Pre-K Agreement with Patricia Miiler in the amount of \$10,000.

8. Approval, Excess Items

A MOTION is in order to approve excess items.

9. Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

10. Approval, Investment Report

A MOTION is in order to approve the Investment Report.

11. Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

Mr. DeAngelo explained the Title I grant monies.

Mr. Miller and Mr. Truelove discussed Transfer of Funds and the refinancing through the reimbursement resolution.

EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller reported that at the last meeting they discussed the following:

- Update on the meeting that took place last month with the Acting Secretary of Education
- Met with Senator McIlhinney and Representative Santarsiero regarding an opportunity for us the financial status of the District in regards to expenses, funding, how funding to other districts seems to be higher than what we receive, and basic education funding, actions that we may want to consider and contacting other districts.

- Blended learning that will be beginning next week, teacher training and ways to provide advanced placement classes.
- K-6 specials and schedules
- The Education Committee always meets on the first Thursday of the month at 7:00 p.m. in the LGI. All committee meetings are posted on the website.

At next week's Board meeting Mr. Miller stated that the following item will be on the agenda under the Education Section:

ACTION ITEMS:

- 1. Approval, Revised 2014-15 School Calendar**
A MOTION is in order to approve the revised 2014-15 school calendar.

POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee – Ms. Reithmeyer

Ms. Reithmeyer stated that the committee met several times over the summer and they will be meeting again on September 8th. She stated that they are working on the following:

- Social/media policy
- Graduation policy/handbook updates

ACTION ITEMS:

- 1. Approval, 1st Reading of Policy 815.1 Social Media**
A MOTION is in order to approve the 1st reading of Policy 815.1, Social Media.

OLD BUSINESS

None at this time.

NEW BUSINESS

Mr. Miller stated that a motion will be added in regards to the Business Office. Mr. Truelove stated that per information we have received in the last day or two from the Bucks County IU #22, the motion will read as follows:

1. Approval, Agreement with Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Services

A MOTION is in order to approve the agreement with the Bucks County Intermediate Unit #22 to provide Business Office and Human Resource services beginning approximately September 10, 2014 to June 30, 2015 in the amount of \$217,225.00, subject to Solicitor review and approval.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Mr. Miller welcomed Mr. Kopakowski to the School District and stated that he has been here since July 1st, and a little before that getting acclimated to the District. He has been meeting with the faculty and staff, Board members, and members of the Community. Mr. Miller stated that everything that he has heard so far has been very positive in regards to his openness to meet with people and his commitment to the District and to the students, and he looks forward to working with him in the future.

Mr. Kopakowski sent a word of thanks to the staff members and any Community members that he has come in contact with since July 1st. He stated that they have been extremely helpful and open in welcoming him to the District, and he is looking forward to getting started and meeting the students next week.

ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:39 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary