

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session–Wednesday, June 17, 2015
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on June 17, 2015, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Mike Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Colon, Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Members absent: Mr. Worob

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's Agenda Meeting in regards to real estate. He stated that an Executive Session was also held on June 3, 2015 regarding real estate and personnel, and another on June 12, 2015 regarding real estate.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (There will be no Student Spotlight for the month of June)

Reports

- **Student Representatives to the Board (There will be no Student Representatives for the month of June)**
- **Bucks County Technical High School**

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Morrisville Opportunity Education Foundation/MOEF Report – Mr. Dingle

Mr. Dingle stated that no meeting was held in June, therefore, there is nothing to report at this time.

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- Market Day pickup will be on July 9th

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that no meeting was held in June, therefore, there is nothing to report at this time.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the June 3rd meeting was cancelled due to the Executive Session. The next meeting will be held on August 5th at 6:30 p.m. in the LGI.

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal stated that the meeting was held last night and they discussed the following:

- The IU received a Community Award of \$4,150 to purchase hearing devices for students
- Review of Comprehensive Plan
- Update on PA Budget as well as new Bills that were passed
- Completed Executive Director's evaluation

PSBA/Legislative Report – Mr. Perry

Mr. Perry discussed the following:

- Bills making their way through the Legislature related to graduation and Keystone exams
- State Budget
- Basic Education Funding Committee reporting deadline extended

M. R. Reiter Repurposing Report – Mr. Miller

Mr. Miller discussed the following:

- Negotiations with the Borough are still ongoing

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1 ***A MOTION*** is in order to approve the minutes of the May 20, 2015 Agenda Meeting.

2.2 ***A MOTION*** is in order to approve the minutes of the May 20, 2015 Special Business/Board Meeting.

2.3 ***A MOTION*** is in order to approve the minutes of the May 27, 2015 Business Meeting.

3. INFRASTRUCTURE INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that at the recent meeting they discussed the following:

- Agenda for summer work crew (Facilities Dept.)
- Potential rooms that may be moved
- Things that would need to be done if an agreement regarding M. R. Reiter is reached with the Borough
- Rock garden at Grandview
- Installation of donated Science cabinets
- Use of the Courtyard by the LGI
- Athletic field cleanup

- Excessed items in the garage at the A-Field
- Sound system
- Survey of window air conditioners within our schools (what we have and what we need)
- Parking lot seal coating
- Refinishing of gym floor
- Communication between the cafeteria and other areas of the building

Mr. Braun stated that we currently have an RFP out for the refinishing of the gym floor and we should have at least 3 bids by next week's Board meeting and be able to present to the Board a motion to approve the lowest eligible bidder for this work.

In reference to the A-Field clean up day, Mr. Miller stated that anyone wishing to volunteer to help out can contact Mr. Gilleo at jgilleo@mv.org to sign up. Mr. Gilleo stated that assignments will be handed out the day of the clean up. Mr. Miller asked that information regarding Mr. Gilleo's contact information, etc. be placed on the TV channel along with items that may be needed such as garbage bags, equipment needed (pruners, paint brushes, water for workers, etc.).

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

3.1 Approval, Trash and Recycling Services

A MOTION is in order to approve the contract with Waste Management for trash and recycling services at the annual rate of \$15,960 for the 2015-16 school year.

3.2 Approval, Gas Supply Agreement

A MOTION is in order to approve the Gas Supply Agreement with Constellation New Energy – Gas Division, LLC, effective July 1, 2015 through June 30, 2017, at the cost of \$0.6613/DTH (a reduction of over \$0.24 from the current contract).

3.3 Approval, Appraisal Services

A MOTION is in order to approve appraisal services for Manor Park to be performed by Indian Valley Appraisal Company at the cost of \$2900.

4. HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Dingle stated that the committee met on 28th of May and again on 8th of June and discussed the following:

- Ongoing negotiations with MEA
- They will meet again at the end of this month and future meetings will be scheduled as needed

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Appointments

4.1.a School Psychologist

A MOTION is in order to approve the appointment of Elizabeth Larcher as School Psychologist for the 2015-16 school year, per MEA contract.

4.1.b Long-Term Substitutes

A MOTION is in order to approve the appointment of Kelly Mott as a Long-Term Substitute for the 2015-16 school year, per Policy (filling in for Michelle McCann).

A MOTION is in order to approve the appointment of Stephanie Price as a Long-Term Substitute for the 2015-16 school year, per Policy (filling in for Linda Yonkin).

4.1.c Directors

A MOTION is in order to approve the following Directors for the 2015-16 school year as listed:

<i>Lisa Sandstrand – Drama Director</i>	<i>Stipend \$1,650</i>
<i>Donna Wilson – Band Front Director</i>	<i>Stipend \$1,000</i>
<i>Shelley Zuckerman, Choir Director</i>	<i>Stipend \$1,350</i>

4.1.d Coordinators/Team Leaders

A MOTION is in order to approve the following Coordinators/Team Leaders for the 2015-16 school year at the stipends listed:

<u>Area</u>	<u>Name</u>	<u>Stipend</u>
Science	John Eriksson	\$1500
Math	Cindy Hasness	\$1500
English	Assunta Deliman	\$1500
Social Studies	Mike Teefy	\$1500
Business	Drew King	\$1500
World Language	Elizabeth Glaum-Lathbury	\$1500
PE & Wellness	Dave Vaccaro	\$1500
Special Education	Traci Coley	\$1500
Arts/Music/Tech	Kevin Jones	\$1500
Guidance/Nurse/Media	Christie Nemeth	\$1500
6 th Grade	Jessica Bateman	\$1500
7 th Grade	Michelle Riley	\$1500
8 th Grade	Kim Worrell	\$1500

4.1.e Extracurricular Positions

A MOTION is in order to approve the following Extracurricular Positions for the 2015-16 school year at the stipends listed:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Gym Show Director	Sean Haines	\$625
	Dave Vaccaro	\$625
Yearbook Advisor	Kevin Jones	\$2200
Student Government/Presidential Classroom Advisor	Michael Teefy	\$937.50
	Gloria Bramble	\$937.50
Newspaper Advisor (Secondary)	Kenneth Kelman	\$1350
Newspaper Advisor (Elementary)	Beth Coleman	\$1125
Elementary Science Materials Coor.	Beth Coleman	\$1200
Elementary Coordinator	Kim Connell	\$1900
Middle School Student Government	Michael Scott	\$1000
Future Business Leaders Advisor	Drew King	\$1200

4.2 Approval, Internship

A MOTION is in order to approve the appointment of David Wagner as an Intern in the Business Office for the 2015-16 school year, at no cost to the District.

4.3 Approval, 2015-16 Athletic Trainer Contract

A MOTION is in order to approve the 2015-16 Contract with Bucks County Physical Therapy for the Athletic Trainer (Amanda Snyder) at a cost not to exceed \$32,000 and a maximum total amount of \$2,500 for any extra time approved by the School District.

4.4 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Cost</u>
Michelle Argenti	Characteristics and Strategies for Mild to Moderate Intellectual Disabilities for Current Practitioners	Grand Canyon Univ.	3	\$450

Mr. Kopakowski stated that we will probably be adding the approval of the Fall Coaches to next week's agenda.

Mr. Miller asked that the two motions under 4.1.b be split into two separate motions. Mr. Miller stated that in the past the Board had approved two (2) Elementary Coordinators and there is only one listed on the agenda for approval. Mr. Kopakowski stated that we will be adding another Elementary Coordinator for approval.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met last week and they discussed the following items:

- The committee did a section by section and line by line review of the budget for this year and Mr. Braun reported to the committee that we are very much on track and will end where we want to be
- 15-16 budget
- Where the State budget stands and how it affects us

Mr. Dingle stated that the legal bills have been emailed to the Board members and he suggested that everyone review them before next week's meeting.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

- 5.1 Approval, High School Student Store Account**
A MOTION is in order to approve the establishment of activity account for the High School Student Store (Mark Kwartnik – Advisor).
- 5.2 Approval, Agreement with Pro Line Music, Inc.**
A MOTION is in order to approve the agreement with Pro Line Music, Inc., effective August 1, 2015 through June 30, 2016, not to exceed \$24,500.00, as presented.
- 5.3 Approval, Ordinary and Necessary Payments**
A MOTION is in order to approve ordinary and necessary payments by the Business Administrator during the months of June, July and August 2015.

- 5.4** **Approval, Appointment of Treasurer to the Board of Directors**
A MOTION is in order to appoint and approve the Treasurer to the Board of School Directors through June 30, 2016.
- 5.5** **Approval, 2015-16 Final General Fund Budget and Millage Rate**
A MOTION is in order to approve the 2015-16 Final General Fund Budget in the amount of \$17,959,158 and the millage rate of 192.19.
- 5.6** **Approval, 2015-16 Final Millage Rate Resolution**
A MOTION is in order to approve the 2015-16 Final Millage Rate Resolution in the amount of 192.19.
- 5.7** **Approval, 2015-16 Final Homestead Millage**
A MOTION is in order to approve the 2015-16 Final Homestead Millage in the amount of \$206.66
- 5.8** **Approval, Installment Date Resolution**
A MOTION is in order to approve the Installment Date Resolution.
- 5.9** **Approval, PNC and Plgit for 2015-16**
A MOTION is in order to approve PNC and Plgit for 2015-16.
- 5.10** **Approval, End of Year Budget Transfers per School Code, Section 68**
A MOTION is in order to approve the end of the year budget transfers per School Code, Section 68.
- 5.11** **Approval, Healthcare Consortium Management Trustee**
A MOTION is in order to approve Michael Braun as the Healthcare Consortium Management Trustee.
- 5.12** **Approval, Excess Items**
A MOTION is in order to approve the following excess items:
2 Beds from the Nurse's Office
1 Safe from the Nurse's Office
1 Oven/Stove from the Life Skills Classroom
- 5.13** **Approval, Treasurer's Report**
A MOTION is in order to approve the Treasurer's Report.
- 5.14** **Approval, Investment Report**
A MOTION is in order to approve the Investment Report.
- 5.15** **Approval, Payment of Bills**
A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

Mr. Miller stated that he has had a recent discussion with the members of the Youth Orchestra of Bucks County regarding their interest in starting a string program in our schools. They are very excited that Pro Line will be continuing a music program in our District, and if they get the funding the Youth Orchestra of Bucks County would like to offer something for our middle school and high school students. They did have questions about MOEF, but Mr. Miller stated that he will discuss these questions with Mr. Dingle.

Regarding motion 5.3 (Approval of Ordinary and Necessary Payments), Mr. Miller asked that the month of August be removed from this motion since the Board will be meeting in August and payment of bills for that month will be approved at the August Board meeting. Mr. Braun agreed to have the month of August removed from the motion for approval at next week's meeting.

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that the committee met and they discussed the following:

- Advantages, disadvantages and difficulties in regards to an eight period day for our students
- In-school suspension program
- Performance Based Assessment and the hiring of four teachers to be hired for the summer to work on project based assignment curriculum for the 15-16 school year. A motion will be added to the agenda next week for the approval of these summer assignments.
- Feasibility Study regarding the possible merge and contact with the Dept. of Education
- HR issue which will be discussed with the Board at a later time

ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report – No report

ACTION ITEMS:

None at this time.

8. OLD BUSINESS (if needed)

Mr. Braun stated that there has been a lot of concern across the State about the ways the Charter Schools are billing the districts, and the districts believe that they are being over charged. Mr. Braun will be presenting to the School Board at next week's meeting a resolution similar to what other districts are doing asking the Charter Schools for accountability.

Mr. Miller stated that PSBA recently sent out three resolutions regarding Basic Education Funding, Charter School Funding, and Pension Reform. He asked that copies of these resolutions be sent to each Board member in their Friday packets. Mr. Miller asked that the Board members review these resolutions and any re-wording that needs to be done will be completed so they can all be included under new business for approval at next week's Board meeting.

9. NEW BUSINESS (if needed)

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Mr. Miller stated that an Executive Session will be held following tonight's Agenda Meeting in regards to real estate.

10. ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 8:45 p.m., which was seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary