

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, March 25, 2015
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, March 25, 2015, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Colon, Dingle, Gilleo, Perry, Worob, Miller and Ms. Reithmeyer and Ms. Kartal

Members absent: Mr. Stoneburner

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting regarding litigation and HR.

Mr. Miller reminded everyone that Mr. Stoneburner announced last week that he would not be able to attend this evening's meeting.

STUDENT SPOTLIGHT

- **Elizabeth Glaum-Lathbury**

Science Symposium Team – Saving our Songbirds

Advisor, Ms. Glaum Lathbury, and members of the Science Symposium Team gave a presentation entitled “Saving our Songbirds”. Members present were introduced, the program was explained, and the upcoming plans were announced. Mr. Miller thanked Wheelabrator for supporting this program and many other programs throughout the years.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

There was no student representative in attendance at tonight’s meeting.

Student Representative to the Board – (Bucks County Technical High School)

Jenna Redmond, Student Representative, reported on the following:

- Shredding event at BCTHS on April 11th from 8-12 in the parking lot
- Two shows remaining for the school musical, “Back to the 80’s”, on March 27th and March 28th
- Cosmetology fundraising event
- Skills USA PA State Convention

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that the committee met on Monday and discussed the following:

- Approved 15/16 calendar
- Working on call-in attendance policy
- Working on budget
- The next meeting will take place on April 27th

1. SUPERINTENDENT’S/ADMINISTRATOR’S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski’s report can be found in Attachment A to these minutes.

Mr. Braun – Business Administrator

Mr. Braun stated that there are several activities going on which are on the agenda this evening for Board approval.

⇒ **Enrollment Report**

District Enrollments as of March 20, 2015			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	69	GRANDVIEW	296
Grade 1	57	INTERMEDIATE SCHOOL (4-5)	<u>157</u>
Grade 2	78		<u>453</u>
Grade 3	76		
Grade 4	82	INTERMEDIATE SCHOOL (6-8)	219
Grade 5	75	HIGH SCHOOL 9-12	<u>247</u>
Grade 6	67		<u>466</u>
Grade 7	69		
Grade 8	83	TECHNICAL SCHOOL	43
Grade 9	65	HOME SCHOOLED	19
Grade 10	61	CHARTER SCHOOLS	38
Grade 11	50	Regular Ed	30
Grade 12	71	Special Ed	8
		OUT OF DISTRICT	48
		Regular Ed	7
		Special Ed	41
TOTAL ENROLLMENT			1067

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS

Motions 2.1 through 2.5 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

2. Approval of Minutes

2.1 *The Board approved a motion* to approve the minutes of the January 21, 2015 Agenda Meeting.

2.2 *The Board approved a motion* to approve the minutes of the January 21, 2015 Special Budget/Business Meeting.

2.3 *The Board approved a motion* to approve the minutes of the February 18, 2015 Agenda Meeting.

2.4 *The Board approved a motion* to approve the minutes of the February 18, 2015 Special Budget/Business Meeting.

2.5 *The Board approved a motion* to approve the minutes of the February 25, 2015 Business Meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition for the following individual:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Lauren Bischoff	Creating a Community of Readers	Cabrini	3	\$1488
Lauren Bischoff	Instructional Strategies For Teaching Phonics	Cabrini	3	\$1488
Lauren Bischoff	Teaching of Writing	Cabrini	3	\$1488

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

4.2 Approval, Contract with Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staffing and Services

The Board approved a motion to approve a contract with the Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staffing and Services from July 1, 2015 through June 30, 2016, for a base amount not to exceed \$318,962.00, subject to Solicitor review and approval.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

4.3 Approval, Appointments

4.3.a Long-Term Substitute Teacher

The Board approved a motion to approve the appointment of Kelly Mott as a long-term substitute teacher, effective March 26, 2015, benefits and salary per MEA Contract.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

4.3.b Drama Director

The Board approved a motion to approve the appointment of Lisa Sandstrand as Drama Director at a stipend of \$1650.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

4.4 Approval, Retirements

4.4.a *The Board approved a motion* to approve and accept the retirement, with regret, of Sally Eperjesi, Secretary, per MESPA-VERIP, effective June 30, 2015.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a voice vote of 7 ayes and 1 nay. Member voting nay was Mr. Colon.

Several of the Board members, along with Superintendent Mike Kopakowski, thanked Ms. Eperjesi for her many years of service, her dedication, efforts and huge contributions to our District. They congratulated her and wished her well in her well earned retirement.

4.4.b *The Board approved a motion* to approve and accept the retirement, with regret, of Gary Grundtisch, Custodian, per MESPA-VERIP, effective June 30, 2015.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

Several Board members and Mr. May thanked Mr. Grundtisch for his many years of service and wished him well in his retirement.

4.5 Approval, Advertisement/Posting of Position

The Board approved a motion to advertise/post the position of Secretary.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

● **Finance Report (Informational Item)**

Expenditures

Budget 2014-15	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,397,770	\$3,128,590	\$9,326,136	\$4,943,042

Revenues

Budget 2014-15	Y-T-D Amount	Balance
\$17,397,770	\$13,429,492	\$3,968,277

ACTION ITEMS:

5.1 Approval, IU #22 Agreement - Schedule of Contracted Costs for 2015-16

The Board approved a motion to approve the Bucks County IU #22 Agreement and Schedule of Contracted Costs for 2015-16 for special education services.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

5.2 Approval, Acceptance of Donation

The Board approved a motion to approve the acceptance of one piano from Dirk Hoffman.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 8 ayes.

Mr. Miller stated that the District appreciates Mr. Hoffman's donation.

5.3 Approval, Student Activity Fund Closures and Consolidation and Creation of New Account

The Board approved a motion to approve the following Student Activity Fund closures and consolidations and creations:

- Close Class of 2008 Student Activity Fund in the amount of \$27.66 and transfer that amount into the Class of 2015 Student Activity Fund – Advisor Mike Teefy.
- Close Class of 2009 Student Activity Fund in the amount of \$207.40 and transfer that amount into the Class of 2016 Student Activity Fund – Advisor Cindy Hasness.
- Close Class of 2010 Student Activity Fund in the amount of \$171.72 and transfer that amount into the Class of 2016 Student Activity Fund – Advisor Cindy Hasness.
- Transfer \$484.47 from the Class of 2012 Student Activity Fund into the Class of 2014 Student Activity Fund which had a negative amount of \$484.47 – Advisor James Gober. Then close Student Activity Fund for 2014.
- Close Class of 2012 Student Activity Fund in the amount of \$1,702.38 and transfer that amount into the Class of 2015 Student Activity Fund – Advisor Mike Teefy.
- Close Class of 2013 Student Activity Fund in the amount of \$1,502.66 and transfer that amount into the Class of 2016 Student Activity Fund – Advisor Cindy Hasness.

- Combine Environment Club Student Activity Fund in the amount of \$931.43 with the Science Symposium Student Activity Fund in the amount of \$2.71 – Advisor Elizabeth Glaum-Lathbury.
- Close MRR Student Council Student Activity Fund in the amount of \$69.89 and the Grandview Student Council Student Activity Fund in the amount of \$93.40. Create a 4th and 5th Grade Student Council Student Activity Fund and transfer these amounts (\$163.29) into the new account – Advisor Julie Habel.
- Create a Class of 2017 Student Activity Fund – Advisor James Gober.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 8 ayes.

5.4 Approval. Signers for the William Penn Bank Scholarship Funds

The Board approved a motion to approve the individuals listed below as authorized signers to the William Penn Bank Scholarship Funds. Two (2) of the three (3) signers are required to withdraw funds for the purpose intended by the Scholarships.

<u>NAME</u>	<u>SIGNATURE</u>
Michael Kopakowski, Superintendent	_____
Michael Braun, Business Manager	_____
Julie Shemelia, Administrative Asst. to the Superintendent	_____

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 8 ayes.

5.5 Approval, Budget Transfers

The Board approved a motion to approve Budget Transfers as presented.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Motions 5.6 and 5.7 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

5.6 Approval, Treasurer’s Report

The Board approved a motion to approve the Treasurer’s Report.

5.7 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.8 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous	\$	40,427.53
Legal	\$	8,176.45
Athletic Fund	\$	1,320.00
General Fund	\$	244,031.69
Capital	\$	-0-
Cafeteria Fund	\$	<u>42,456.07</u>
 TOTAL BILLS	\$	 336,411.74

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 7 ayes and 1 abstention. Member abstaining was Mr. Gilleo.

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Revision of 2014-15 School Calendar

The Board approved a motion to approve the revision to the 2014-15 School Calendar.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, April 15, 2015.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, April 22, 2015.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

Mr. Miller announced that since school is closed on April 2nd and that is when the Education Committee was scheduled to meet, the meeting will be changed to April 9th.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

9.1 Approval, Appointment of Deputy Tax Collector

The Board DID NOT approve a motion to approve the request from Tax Collector Kathryn Schell to appoint Kristie Schell as Deputy Tax Collector.

Moved by Mr. Miller, seconded by Mr. Colon, and voted down by a roll call vote of 1 aye and 7 nays. Member voting aye was Mr. Colon.

Mr. Miller added the following motions:

9.2 Approval, Creation of Activities Account for Girls' Softball Team

The Board approved a motion to create an Activities Account for the Girls' Softball Team – Advisor, Lisa Colon Rivera.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Since this was a new item added to this evening's agenda, the floor was open for public comment. There were no comments from the public.

9.3 Approval, Tax Refund

The Board approved a motion to refund property taxes, #24-008-582, in the amount of \$1128.59, due to a re-assessment.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 8 ayes.

Since this was a new item added to this evening's agenda, the floor was open for public comment. There were no comments from the public.

PUBLIC SESSION #2

Kurt Holthenrichs – 300 Melvin Avenue North

Mr. Holthenrichs discussed in-school suspension procedures, safety issues, younger students being in the hallways with high school students, and concerns over bullying issues being reported to teachers.

Bill Larison – 523 Barclay Avenue

Mr. Larison discussed matters concerning a substitute teacher and also his concerns with a lack of homework.

Gayle Haug – 260 Harper Avenue

Ms. Haug thanked Ms. Eperjesi for all of her help over the years and wished her good luck in her retirement.

Danielle Larison – 523 Barclay Avenue

Ms. Larison discussed the need for updates to be made to the computers used by our younger students.

Responses from the Board members to Public Session concerns/questions:

Mr. Miller stated that we have 2 IT employees for the entire Morrisville School District. Trouble tickets need to be completed by teachers for any computer problems. Mr. Braun stated that he will have Mr. Myat look into the problems mentioned during public session with the computers for 4th and 5th grade students. Ms. Reithmeyer asked that the teachers be reminded of the process to report problems with computers.

In regards to the personnel issue with a substitute, Mr. Miller stated that this particular substitute will no longer be working in our district. Mr. Miller reminded the public that Mr. Kopakowski needs to be made aware of any problems or concerns in the District so they can be addressed immediately.

Mr. Kopakowski discussed in-school suspension and the procedures to be followed. He stated that middle school and high school students, for the most part, should be separated but there are occasions when they are together due to staffing issues.

Security procedures were discussed and the recent fights that took place. Breakfast drop off points and times were discussed along with the starting times of the school day.

All members of the community were invited to attend the Superintendent's Roundtable Meetings or any other committee meetings held each month to discuss any matters or concerns they may have.

Mr. Miller discussed the funding for the 21st Century Grant (COHORT 8). The application process has started and he explained some of the requirements/changes required for this funding. Ms. Darletta Berry-Johnson is asking for community input for this Grant and a meeting will be held on April 9th to discuss this matter.

Mr. Miller stated that at the next Education Committee they will be discussing the possibilities of bringing back next year specials at the elementary level, full-day kindergarten, and library. Mr. Miller discussed the possible monies that the District may receive due to Governor Wolf's budget changes and the list that must be submitted; this item will also be discussed at the next Education Committee meeting.

Ms. Reithmeyer reminded everyone that Cinderella's Closet will be held this Saturday at the high school.

10. Adjournment

The Board approved a motion to adjourn the meeting at 9:00 p.m.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary

Report from the Superintendent

Wednesday, March 25, 2015

Large Group Instruction Room

7:30 p.m.

1. Spirit Week was held from March 2nd through 13th. I would like to thank David Vaccaro and the students for organizing the week's activities.
2. Our school District will be contracting with Pro Line Music to resume musical instrument lessons for the students who participated in band. Mr. Don Moyer, Proprietor of Pro Line, and 4 of his Music Instructors met with students and parents on Thursday, March 19th in the High School Auditorium, and lessons and instruction are scheduled to begin shortly. I would like to thank Mr. Moyer and his staff for their willingness to assist our school district and our students in this endeavor.
3. Due to inclement weather, the 2014-2015 school calendar has been revised:
 - a. Friday, March 27, 2015 will be a full-day of school.
 - b. Wednesday, April 1, 2015 is the end of the third marking period and an early dismissal for students.
 - c. Thursday, June 11, 2015 is the last day for students.
 - d. Friday, June 12, 2015 is the last day for teachers.
4. The LINKS Poster Art Contest was held on Wednesday, March 11th. I would like to thank Ms. Tracie Mattison and the Links organization for organizing and sponsoring this wonderful event.
5. Cinderella's Closet is scheduled for Saturday, March 28, 2015 and Saturday, April 11, 2015. I would like to thank Ms. Jessica Sanko for organizing this activity.
6. The Staff – Student Challenge is scheduled for Wednesday, April 1, 2015. Our students and staff will face-off for some friendly competition beginning at 9:00 a.m.
7. The Student Government Car Show Cruise Night is scheduled for Wednesday, April 1, 2015. The event will be held in the high school parking lot from 6:00 p.m. to 8:00 p.m.
8. Schools will be closed for spring break from Thursday, April 2, 2015 through Monday, April 6, 2015. Schools will reopen on Tuesday, April 7, 2015.
9. The next superintendent's roundtable is scheduled for Monday, April 13, 2015. The meeting will be held in the Large Group Instruction Room from 7:00 p.m. to 8:00 p.m. The purpose of the meeting is for parents and community members to meet with me to discuss matters related to the school district.