

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS  
**Work Session**–Wednesday, January 21, 2015  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School

***This meeting was recorded for televising***

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on January 21, 2015, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

A motion was made and moved by Mr. Miller to have Mr. Braun, Business Administrator, as the Recording Secretary for tonight's meeting. This motion was seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

*The following members were present:*

Messrs. Colon, Dingle, Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

*Quorum Present:*

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. David Truelove, Solicitor; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's agenda meeting in regards to personnel and real estate.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

**Student Spotlight**

- Middle School Girls' Basketball

**Reports**

- **Student Representatives to the Board**
- **Bucks County Technical High School**

## **ITEMS OF GENERAL INFORMATION**

### **1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS**

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

## **PUBLIC SESSION #1 (Agenda Items Only)**

There were no speakers for Public Session #1.

### **Morrisville Opportunity Education Foundation/MOEF Report – Mr. Dingle**

Mr. Dingle stated that MOEF was scheduled to meet this evening, but due to inclement weather the meeting was cancelled.

### **PTO Report – Mr. Dingle**

Mr. Dingle reported on the following:

- Market Day pickup will be this Friday, January 23<sup>rd</sup>, from 5-5:30 pm in the high school cafeteria
- Valentine's classroom parties will take place February 13<sup>th</sup>
- The Someone's Special Dance for grades K-5 will be on the 20<sup>th</sup> of February
- PTO has collected over \$1800 from Box Tops so far this year. The goal is \$2500.
- Profits from the Fall Fundraiser were \$2500, and a check in this amount will be presented to the District, to be split evenly among Grades K through 5 for class trips.
- Pullover and zip up sweatshirts and coupon books are available for \$25 each

### **Joint Borough Council/School Board Report – Ms. Kartal**

Ms. Kartal stated that a meeting was held on January 7<sup>th</sup> and items of discussion can be found in Attachment A to these minutes.

### **Public Relations/Communications Report – Mr. Miller**

Mr. Miller discussed the following:

- The committee meets the first Wednesday of every month at 6:30 pm in the LGI
- The next meeting will be held on February 4<sup>th</sup>
- District Newsletter

### **Bucks County Intermediate Unit Report – Ms. Kartal**

Ms. Kartal stated that the meeting was held last evening and the points of discussion can be found in Attachment B to these minutes.

### **PSBA/Legislative Report – Mr. Perry**

Mr. Perry discussed the following:

- Governor Tom Wolf, took office yesterday along with the new legislators and leaders in State House and Senate
- Mr. Perry read several excerpts from Governor Wolf's inauguration speech pertaining to education
- The State Budget will be presented on March 3<sup>rd</sup>
- Pedro Rivera was appointed as the new Education Secretary
- Advocating for education funding
- Pension Reform and Cyber Charter School Funding

### **M. R. Reiter Repurposing Report – Mr. Miller**

Mr. Miller discussed the following:

- Properties have been duly transferred on the County level and the District is now on the title as the owners of the properties rather than the Morrisville School District Authority
- Letter from the Borough has been received stating that they are interested in purchasing the property at M. R. Reiter

The Board members discussed what the District's next steps would be for this property. Mr. Miller asked if an additional appraisal needs to be done of the M. R. Reiter property. Mr. Truelove stated that he would look into that and get back to the Board members.

***Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:***

### **ACTION ITEMS:**

#### **2. Approval of Minutes**

- 2.1.a** **A MOTION** is in order to approve the minutes of the October 22, 2014 regular monthly business meeting.
- 2.1.b** **AMOTION** is in order to approve the minutes of the November 12, 2014 regular monthly agenda meeting.
- 2.1.c** **A MOTION** is in order to approve the minutes of the November 19, 2014 regular monthly business meeting.
- 2.1.d** **A MOTION** is in order to approve the minutes of the December 1, 2014 re-organization meeting.

**2.1.e** *A MOTION* is in order to approve the minutes of the December 1, 2014 regular monthly agenda meeting.

**2.1.f** *A MOTION* is in order to approve the minutes of the December 10, 2014 regular monthly business meeting.

### **3. INFRASTRUCTURE**

#### **INFORMATIONAL/DISCUSSION ITEMS:**

##### **Facilities Committee – Mr. Stoneburner**

Mr. Stoneburner discussed the following:

- Meeting was held on January 14<sup>th</sup>
- Item missing from the school property
- Farmer's Market in the future
- Tables at Science Symposium event
- Grants for a new generator and becoming an emergency shelter
- Parking lot lights
- Budget for snow plowing and salt supply
- Refinishing of gym floor
- Parking lots being relined and sealed
- Roof at Grandview
- Excess items
- Swings for the playground behind the high school
- Next month's meeting will be held on February 11<sup>th</sup> at 7:30 pm in the LGI
- Gravel garden at Grandview

The Board members discussed the process needed to be done for the refinishing of the gym floor.

***At next week's Board meeting Mr. Stoneburner stated that the following item will be on the agenda under the Infrastructure Section:***

#### **ACTION ITEMS:**

##### **3.1 Approval, Resolution – Sale of Bristol Township Properties (Red Cedar)**

***A MOTION*** is in order to approve the resolution regarding the sale of Bristol Township Properties in Red Cedar.

**4. HUMAN RESOURCES**  
**INFORMATONAL/DISCUSSION ITEMS:**

**Human Resource Committee – Mr. Dingle**

Mr. Dingle stated that the committee met on December 22<sup>nd</sup> and discussed the following:

- Collective Bargaining
- The next meeting will be held on February 4<sup>th</sup> at 6:30 pm

***At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Human Resource Section:***

**ACTION ITEMS:**

**4.1 Approval, Leave of Absence**

***A MOTION*** is in order to approve a leave of absence for Katherine Klausner effective January 26, 2015 through Friday, May 8, 2015.

**4.2 Approval, Salary Adjustment**

***A MOTION*** is in order to adjust the salary of Stephen Lee, D.C., to reflect credit for graduate course work successfully completed, consistent with a starting rate commensurate with a professional who has completed a Master's Degree, plus 30 hours, retroactive to September 4, 2014, for a total annual increase of \$4,853, with the stipulation that Mr. Lee will be eligible, prospectively only, for coursework necessary to maintain his employment in the Morrisville School District. It is further agreed by and between Mr. Lee, the MEA and the District that this resolution does not establish a precedent for any other matters in which Step Placement is at issue.

**4.3 Approval, Appointments**

**4.3.a Long-Term Substitute Paraprofessional**

***A MOTION*** is in order to approve the appointment of Robin Jennings as a long-term substitute paraprofessional effective January 26, 2015 through Friday, May 8, 2015, per Group II Contract (filling in for Katherine Klausner).

**4.3.b Full-Time Personal Care Assistant**

***A MOTION*** is in order to approve the appointment of Laura Colon as a full-time Personal Care Assistant assigned to a Morrisville student that attends a program in Edgewood Elementary School in the Pennsbury School District, per Group II Contract.

**4.4 Approval, Acceptance of Resignation**

***A MOTION*** is in order to accept, with regret, the resignation of Joshua Cooperstein, Band Director, effective January 22, 2015.

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE  
INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**  
Numbers to be provided in next week's Business Meeting Agenda

**Finance Committee – Mr. Dingle**

Mr. Dingle stated that the committee met on the 14<sup>th</sup> of this month and they discussed the following items:

- Pensions
- Review of preliminary budget and Act 1 Index

***At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:***

**ACTION ITEMS:**

**5.1 Approval, Acceptance of Donation**

***A MOTION*** is in order to approve the donation of 16 Spencer binocular field microscopes which were donated by E. Todd Weber, Ph.D., Chair and Professor of Biology, Rider University.

**5.2 Approval, Treasurer's Report**

***A MOTION*** is in order to approve the Treasurer's Report.

**5.3 Approval, Investment Report**

***A MOTION*** is in order to approve the Investment Report.

**5.4 Approval, Payment of Bills**

***A MOTION*** is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:  
(Numbers to be provided in next week's Business Meeting Agenda)

**6. EDUCATION COMMITTEE  
INFORMATIONAL/DISCUSSION ITEMS:**

**Education Committee – Mr. Miller**

Mr. Miller stated that the Education Committee met on January 8<sup>th</sup> and they discussed the following items:

- Scheduling for next year
- Course offerings with electives and AP classes
- Dual enrollment
- The Morrisville Student Loan Fund has awarded three applicants at \$500 each to enroll this Spring semester at Bucks County Community College to help cover the cost of tuition
- Grants

- Update on merger/tuition program with other districts
- Meeting with students to take place tomorrow regarding APEX Blended Learning Program
- Webinar regarding *Accountability for the Whole Child*

**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE**

**INFORMATIONAL/DISCUSSION ITEMS:**

**Policy Committee Report – Ms. Reithmeyer**

Ms. Reithmeyer stated that no meeting has taken place and they continue to work with PSBA regarding the revision of all of our current policies.

**ACTION ITEMS:**

None at this time.

**8. OLD BUSINESS (if needed)**

None at this time.

**9. NEW BUSINESS**

Mr. Braun discussed a Child and Adult Food Care Program with the Morrisville YMCA. Information regarding this program was distributed to the Board members for their review. He asked that the Board review the proposal and if they agree a motion be added to next week's agenda to approve this program.

Mr. Perry discussed increasing enforcement of the Lateness Policy. Mr. Kopakowski discussed this matter further stating that we are going to follow the existing policy that exists in the current Student Handbook. Mr. Kopakowski stated that this policy has been discussed with the faculty, a letter went out yesterday to the parents of all middle and high school students, and an announcement will be made to those students tomorrow morning. With the start of the second semester, which starts January 26<sup>th</sup>, all students start with a clean slate and we will begin implementing the procedures that are in the current handbook.

## PUBLIC SESSION #2

There were no speakers for Public Session #2.

### **10. ADJOURNMENT**

Mr. Miller made a motion to recess the meeting at 8:37 p.m. and then hold the special business/budget meeting. This motion was seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

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Damon Miller, President

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Wanda Kartal, Secretary