



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, June 25, 2014
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



Teacher: Beth Coleman

Student, Lily Santiago, recently sang the National Anthem in Washington, DC during a WNBA game. She will be performing it for the Board this evening.

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

- This week in our Schools
 - ☆ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

| District Enrollments as of June 13, 2014 | | | |
|---|----|---------------------------|-------------|
| <u>Student Population</u> | | | |
| Pre-Kindergarten | 18 | | |
| Kindergarten | 52 | GRANDVIEW | 291 |
| Grade 1 | 71 | INTERMEDIATE SCHOOL (4-6) | <u>216</u> |
| Grade 2 | 74 | | 507 |
| Grade 3 | 76 | | |
| Grade 4 | 78 | INTERMEDIATE SCHOOL (7-8) | 146 |
| Grade 5 | 70 | HIGH SCHOOL 9-12 | <u>223</u> |
| Grade 6 | 68 | | 369 |
| Grade 7 | 84 | | |
| Grade 8 | 62 | TECHNICAL SCHOOL | 39 |
| Grade 9 | 70 | HOME SCHOOLED | 16 |
| Grade 10 | 42 | CHARTER SCHOOLS | 34 |
| Grade 11 | 67 | Regular Ed | 26 |
| Grade 12 | 44 | Special Ed | 8 |
| | | OUT OF DISTRICT | 55 |
| | | Regular Ed | 11 |
| | | Special Ed | 44 |
| TOTAL ENROLLMENT | | | 1020 |

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS

2. Approval of Minutes

- 2.1** A **MOTION** is in order to approve the minutes of the November 20, 2013 Monthly Business Meeting.
- 2.2** A **MOTION** is in order to approve the minutes of the December 2, 2013 Reorganization Meeting.
- 2.3** A **MOTION** is in order to approve the minutes of the December 2, 2013 Monthly Agenda Meeting.

INFRASTRUCTURE/FINANCIAL/HUMAN RESOURCES

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS`

3.1 Approval, Corestates – Manor Park – HVAC Service Agreement

A *MOTION* is in order to approve the HVAC Service Agreement with Corestates for Manor Park in the amount of \$6,000.

3.2 Approval, Aspromonti Contracting Co. LLC – ADA – Manor Park

A *MOTION* is in order to approve Aspromonti Contracting Co. LLC – ADA – for Manor Park in the amount of \$6,750.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Appointments

4.1.a Class Advisors – 2014-15 School Year

A *MOTION* is in order to approve the appointment of the following Class Advisors for the 2014-15 school year:

| | | |
|---------------|-------------------------|---------|
| Mike Teefy | Senior Class of 2015 | \$1,875 |
| Cindy Hasness | Junior Class of 2016 | \$1,500 |
| Jim Gober | Sophomore Class of 2017 | \$1,000 |

4.1.b Part-time Nurse’s Aide

A *MOTION* is in order to approve the appointment of Judith McClusky as the part-time Nurse’s Aide (2 hours per day) at the current pay rate for the 2014-15 school year.

4.1.c Nurse's Aide

A *MOTION* is in order to approve the appointment of Mary Bracken as a 7 hour Nurse's Aide at the current pay rate for the 2014-15 school year.

4.1.d Extra-Curricular/Fall Coaches

A *MOTION* is in order to approve the appointment of the following Fall Coaches for the 2014-15 school year:

| <u>Activity 2014-15</u> | <u>Name</u> | <u>Contract Allows</u> |
|--------------------------------|--------------------|-------------------------------|
| Varsity Field Hockey | Katherine Klausner | \$2,625.00 |
| Middle School Soccer | Andrew King | \$1,950.00 |
| Middle School Field Hockey | Dennis Rodgers | \$1,950.00 |
| Athletic Director | John Hubiak | \$5,000.00 |
| Varsity Football Assistant | Kevin VanVorst | \$2,625.00 |
| Varsity Football Assistant | Joe Domzalski | \$2,625.00 |
| Varsity Football Assistant | Carl Savage | Volunteer |
| Varsity/JV Cheerleading | Alice Champion | \$1,950.00 |

4.1.e Department Coordinators

A *MOTION* is in order to approve the following Department Coordinators for the 2014-15 school year:

| <u>Activity 2014-15</u> | <u>Name</u> | <u>Contract Allows</u> |
|--------------------------------|--------------------------|-------------------------------|
| Science | John Eriksson | \$1,500.00 |
| Math | Cindy Hasness | \$1,500.00 |
| English | Assunta Deliman | \$1,500.00 |
| Acting Social Studies | Mike Teefy | \$1,500.00 |
| Business | Drew King | \$1,500.00 |
| World Language | Elizabeth Glaum-Lathbury | \$1,500.00 |
| Physical Ed./Health | Dave Vaccaro | \$1,500.00 |
| Special Education | Traci Coley | \$1,500.00 |
| Arts/IA/Music/Home Ec. | Kevin Jones | \$1,500.00 |
| Guidance/Nurse/Media | Christie Nemeth | \$1,500.00 |

4.1.f Extra-curricular Activities Coordinators

A *MOTION* is in order to approve the following extra-curricular Activities Coordinators for the 2014-15 school year:

| <u>Activity 2014-15</u> | <u>Name</u> | <u>Contract Allows</u> |
|---|--------------------|-------------------------------|
| FBLA | Drew King | \$1,200.00 |
| Student Government/ Presidential Classroom | Mike Teefy | \$ 937.50 |
| | Gloria Bramble | \$ 937.50 |
| Yearbook Advisor | Kevin Jones | \$2,200.00 |
| HS/MS School Chorus | Shelley Zuckerman | \$2,000.00 |
| Gym Show Directors | Dave Vaccaro | \$1,250.00 |
| After School Tech Monitor | Traci Coley | \$22/per hour |
| Elem. Science Materials | Bethany Coleman | \$1,200.00 |
| Elementary Coordinator | Kim Connell | \$1,900.00 |
| Elementary Chorus | Nellie Plummer | \$1,125.00 |
| Elementary Newspaper | Bethany Coleman | \$1,125.00 |

4.1.g Paraprofessionals - Instructional

A *MOTION* is in order to approve the appointment of the following Paraprofessionals (Instructional) at the current pay rate for the 2014-15 school year:

Alan Benjamin
Lisa Castillo
Marcy Cohen
Donna Colon
Georgette Davis
Pat Evans
Katie Klausner
Amanda Matika
Kara Meshanko
Colleen Nay
Shannon O'Connell
Vince Paravecchia (replacing Lisa Colon Rivera)
Ana Ramirez
Melissa Pilla

Angel Stamps
Jamie Taylor
Nicole White
Maria Woolston

4.1.h Non-Instructional Aides

A *MOTION* is in order to approve the appointment of the following Non-Instructional Aides at the current pay rate for the 2014-15 school year:

Patti Ebert
John Hubiak
Beth Tusina

4.1.i Floaters

A *MOTION* is in order to approve the appointment of the following Floater for the 2014-15 school year:

Erica Schabert

4.2 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Michelle Riley, effective August 26, 2014 until January 16, 2015.

4.3 Approval, Curtailment of Programs Resolution 2014-15

A *MOTION* is in order to approve the Curtailment of Programs Resolution for 2014-15.

4.4 Approval, Furloughs

A *MOTION* is in order to approve the furlough of the following Professional employees, effective July 15, 2014:

| | |
|--------------------|-------------------|
| Jason Czerniak | Demetrius Roberts |
| Christine Klockner | Kevin Ebert |

4.5 Approval, Recalls

A *MOTION* is in order to approve the following recalls for the first semester of the 2014-15 school year, effective July 22, 2014:

Jason Czerniak (filling in for Michelle McCann during her leave of absence)
Kevin Ebert (filling in for Michelle Riley during her leave of absence)

4.6 Approval, Retirement

A *MOTION* is in order to accept, with regret, the retirement of Wes Hall, effective June 30, 2014 as a grounds custodial employee.

4.7 Approval, Change of Status

A *MOTION* is in order to approve the change of status for Juan German Sarat from a part-time employee to a full-time employee, effective July 1, 2014.

4.8 Approval, Resignations

4.8.a

A *MOTION* is in order to accept, with regret, the resignation of Joseph Martino, effective June 16, 2014.

4.8.b

A *MOTION* is in order to accept, with regret, the resignation of Todd DuPell effective immediately.

4.9 Approval, 2014-15 Athletic Trainer Contract

A *MOTION* is in order to approve the 2014-15 Contract with Bucks County Physical Therapy for the Athletic Trainer (Amanda Snyder).

4.10 Approval, 21st Century Hires

A *MOTION* is in order to approve the following 21st Century hire:

| <u>Name</u> | <u>Position</u> | <u>Rate of Pay</u> |
|-------------|-----------------------------|--------------------|
| Joe Martino | Credit Recovery (Grs. 9-12) | \$25/hr. |

4.11 Approval, Position Description for a Second Shift Custodial Supervisor

A *MOTION* is in order to approve the position description for a second shift Custodial Supervisor.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

INFORMATIONAL ITEMS

• **Finance Report (Informational Item)**

Expenditures - April

| Budget 2013-14 | Period Expended | Y-T-D Expended | Balance | Estimated Expenditure |
|----------------|-----------------|----------------|-------------|-----------------------|
| \$17,504,284 | \$2,109,098 | \$14,968,891 | \$2,535,393 | \$17,986,313 |

Revenues - April

| Budget 2013-14 | Period Amount | Y-T-D Amount | Balance | Estimated Expenditure |
|----------------|---------------|--------------|------------|-----------------------|
| \$17,504,284 | \$1,628,497 | \$16,757,197 | \$ 747,087 | \$17,630,467 |

ACTION ITEMS:

5.1 Approval, Scholarship Account

A *MOTION* is in order to approve the establishment of a Joseph Matinas Memorial Scholarship Account.

5.2 Approval, Leadership Academy Account

A *MOTION* is in order to approve the establishment of a Leadership Academy Account.

5.3 Approval, Ordinary and Necessary Payments

A *MOTION* is in order to approve ordinary and necessary payments by the Business Administrator during the months of June and July 2014.

5.4 Approval, Appointment of Treasurer to the Board of School Directors

A *MOTION* is in order to appoint and approve the Treasurer to the Board of School Directors through June 30, 2015.

5.5 Approval, 2014-15 Final General Fund Budget and Millage Rate

A *MOTION* is in order to approve the 2014-15 Final General Fund Budget in the amount of \$17,397,770 and the millage rate of 187.8666.

5.6 Approval, 2014-15 Final Millage Rate Resolution

A *MOTION* is in order to approve the 2014-15 Final Millage Rate Resolution in the amount of 187.8666.

5.7 Approval, 2014-15 Final Homestead Millage

A *MOTION* is in order to approve the 2014-15 Final Homestead Millage in the amount of \$201.71 (max \$1,073.68).

5.8 Approval, Installment Date Resolution

A *MOTION* is in order to approve the Installment Date Resolution.

5.9 Approval, 2014-15 Final Food Service Budget

A *MOTION* is in order to approve the 2014-15 Final Food Service Budget in the amount of \$418,082.

5.10 Approval, 2014-15 Final Capital Project Budget

A *MOTION* is in order to approve the 2014-15 Final Capital Project Budget in the amount of \$69,191.

5.11 Approval, 2014-15 Final Athletic Budget

A *MOTION* is in order to approve the 2014-15 Final Athletic Budget in the amount of \$23,500.

5.12 Approval, Waddell & Reed – Hold Harmless Agreement for Penserv – 403(b) Plan

A *MOTION* is in order to approve with Waddell & Reed the Hold Harmless Agreement for Penserv – 403(b) Plan.

5.13 Approval, Begin work on the Advance Refunding of Remaining 2006 GOB

A *MOTION* is in order to approve PFM, the Business Administrator and the Solicitor to begin work on the advance refunding of the remaining 2006 GOB with inclusion of the network project.

5.14 Approval, Student Accident Insurance

A *MOTION* is in order to approve Student Accident Insurance as follows:

| | 2014-15 | 2013-14 |
|------------------------------|----------------|---------------------------------------|
| Student Accident | \$7,916 | \$7,700 Ace American-Activities Acct. |
| Privacy and Network Security | \$3,250 | Westchester Fire Ins. Co. |

5.15 Approval, PNC and Plgit for 2014-15

A *MOTION* is in order to approve PNC and Plgit for 2014-15.

5.16 Approval, End of Year Budget Transfers per School Code, Section 68

A *MOTION* is in order to approve the end of the year budget transfers per School Code, Section 68.

5.17 Approval, Healthcare Consortium Management Trustee

A *MOTION* is in order to approve the Healthcare Consortium Management Trustee.

5.18 Approval, Treasurer's Report

A *MOTION* is in order to approve the Treasurer's Report.

5.19 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.20 Approval, Excess Items

A *MOTION* is in order to approve excess items.

5.21 Approval, Payment of Bills

A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

| | |
|-----------------------------------|---------------------|
| Miscellaneous (5/29/14 - 6/19/14) | \$ 262,113.16 |
| Legal (6/25/14) | \$ 13,801.40 |
| Athletic Fund (5/29/14) | \$ 660.00 |
| Cafeteria Fund (6/25/14) | <u>\$ 45,017.16</u> |
| TOTAL BILLS | \$ 321,591.72 |

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

Future Meetings and Items of Interest

NO MEETINGS SCHEDULED IN JULY

Wednesday, August 20, 2014.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, August 27, 2014.....Monthly Business Meeting 7:30 p.m.

For Community and District Information

visit our community website www.mv.org

and Channel 28 on your Local Cable

8. OLD BUSINESS

8.1 Approval, Mentor Teacher Pay

A **MOTION** is in order to pay Assunta Deliman the balance of \$500 for her service as a mentor teacher for the 2013-14 school year.

9. NEW BUSINESS (if needed)

PUBLIC SESSION #2

10. ADJOURNMENT

A **MOTION** is in order to adjourn the meeting.