

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, November 20, 2013

Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, November 20, 2013, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Buckman, DeWilde, Parker, Worob, Stoneburner, Stout, Dingle, Miller and Ms. Kartal.

Quorum Present:

Also attending this evening's meeting were Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that there was an Executive Session this evening in regards to personnel.

STUDENT SPOTLIGHT

- Julie Habel, a 4th grade team member at the Morrisville Intermediate School, introduced Colin Shannon, a 4th grade student who discussed his Cub Scout project to collect gently used shoes for a recycling project to be given to individuals in 3rd World countries.

Wanda Kartal and Suzanne Albanese Gavella of the All Years' Class Reunion Committee presented a check to the Morrisville School District in the amount of \$2125 to be allocated as follows:

- \$1000 towards setting of Cyber Classes for next year
- \$150 to the Yearbook Committee to make
- \$300 Teacher Supplies Drawing
- \$675 to restore the basketball hoop at Grandview Elementary

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Present at tonight's meeting was Jarion Campos, student representative from the Morrisville High School. His report can be found in Attachment A to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

Present at tonight's meeting was Waysia Williams, student representative from the Bucks County Technical High School. Her report can be found in Attachment B to these minutes.

Bucks County Technical High School Report – Ms. Kartal

Ms. Kartal stated that the next meeting will be held on Monday. At this meeting, Ms. Kartal stated that they will be discussing changing of the allotment calculation.

MOEF Report – Mr. Dingle

Mr. Dingle discussed the upcoming Winterfest and stated that all donations for the Silent Penny Auction are greatly appreciated.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ This week in our Schools

Mr. Ferrara - Superintendent

Mr. Ferrara discussed the following:

- Cyber options for students in grades 9 – 12
- After school activity bus for students at the Tech School started on November 12th
- Early dismissal on November 26th for conferences
- Bristol/Morrisville Thanksgiving Day Football Game status
- Student Breakfast will be held on November 28th

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- Thanked Mr. Buckman, Mr. DeWilde, and Mr. Stout for their services while serving on the School Board.
- Wished everyone a safe and Happy Thanksgiving

Mr. DeAngelo – Business Administrator

Mr. DeAngelo discussed the following:

- The 2014-15 budget process has begun
- Date requirements for approval of the budget
- The 2014 listing of the Board meetings will be placed in the Friday packets

⇒ **Enrollment Report**

District Enrollments as of November 12, 2013			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	54	GRANDVIEW	306
Grade 1	74	INTERMEDIATE SCHOOL (4-6)	<u>224</u>
Grade 2	80		530
Grade 3	80		
Grade 4	82	INTERMEDIATE SCHOOL (7-8)	150
Grade 5	72	HIGH SCHOOL 9-12	<u>226</u>
Grade 6	70		376
Grade 7	89		
Grade 8	61	TECHNICAL SCHOOL	38
Grade 9	72	HOME SCHOOLED	16
Grade 10	45	CHARTER SCHOOLS	34
Grade 11	68	Regular Ed	24
Grade 12	41	Special Ed	10
		OUT OF DISTRICT	45
		Regular Ed	10
		Special Ed	35
		TOTAL ENROLLMENT	1039

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

2. Approval of Minutes

Motions 2.1, 2.2 and 2.3 were moved by Mr. Miller, seconded by Mr. DeWilde, and passed a unanimous voice vote of 9 ayes.

2.1 *The Board approved a motion* to approve the minutes of the August 21, 2013 Monthly Business Meeting.

2.2 *The Board approved a motion* to approve the minutes of the August 28, 2013 Monthly Business Meeting.

2.3 *The Board approved a motion* to approve the minutes of the September 18, 2013 Monthly Agenda Meeting.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

Bill Setzer – 806 Crown Street

Mr. Setzer thanked the Board for developing the M. R. Reiter Repurposing Committee.

Mr. Perry – 43 Fairview Avenue

Mr. Perry discussed the Enrollment Report and M. R. Reiter.

INFRASTRUCTURE

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:**

- Appraisal of the M. R. Reiter Property
Mr. Miller stated that we have one quote and are waiting for another to start the process.

ACTION ITEMS:

Motions 3.1 and 3.2 were moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

3.1 Approval, Boiler Bid *This motion was withdrawn.*

Moved by Mr. Miller and seconded by Mr. DeWilde.

Approval, Rejection of Boiler Bids *The Board approved a motion to reject all bids for the cleaning of the boilers.*

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

4. HUMAN RESOURCES **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

4.1 Approval, Acceptance of Resignation *The Board approved a motion to accept, with regret, the resignation of Barbara Bucuy as the Administrative Assistant to the Superintendent effective December 31, 2013.*

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Ferrara and several Board members thanked Ms. Bucuy for her service and dedication to the District and wished her the best as she enjoys her retirement.

4.2 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Elizabeth Glaum-Lathbury	Linguistics	Univ. of Mass.	3	\$1470
Elizabeth Glaum-Lathbury	Theories & Principles of Language Teaching	Univ. of Mass.	3	\$1470
Summer Branche	Utilizing Emerging Technologies to Improve Learning	Wilkes Univ.	3	\$1259

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

Motions 4.3 (a and b) were moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes

4.3 Approval, Appointments

4.3.a 21st Century Hires

The Board approved a motion to approve the appointment of the following 21st Century Hires:

Jean Cornett	CSL Site Hip Hop Club DJ	\$15/hr.
Summer Branche	Reading Tutor	\$22/hr.
Mary Killion	Reading Tutor	\$22/hr.
Katherine Klausner	Tutoring Support	\$14/hr.
Kathleen Gabriel	HT Site Teacher	\$22/hr.
Dennis Rodgers	After School Credit Recovery	\$25/hr.
Ken Kelman	After School Credit Recovery	\$25/hr.
Joe Martino	After School Credit Recovery	\$25/hr.

4.3.b Extra-Curricular Positions

The Board approved a motion to approve the following extra-curricular positions:

Dave Vaccaro/Sean Haines	Gym Night Directors	\$625/ea.
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4.3.c Administrative Assistant to the Superintendent

The Board approved a motion to approve the appointment of Julie Shemelia to the position of Administrative Assistant to the Superintendent effective December 1, 2013 at a salary of \$50,000, plus benefits.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Motions 4.3 (d, e and f) were moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

4.3.d Part-time Paraprofessional

The Board approved a motion to appoint Amanda Matika as a part-time (4 hours per day/5 days a week) Paraprofessional effective November 21, 2013 at an hourly rate of \$14.14.

4.3.e Elementary Coordinator

The Board approved a motion to appoint Kim Connell as an Elementary Coordinator for the 13-14 school year at a stipend of \$1,900 as per MEA Contract.

4.3.f Long-Term Substitute Art Teacher

The Board approved a motion to appoint Rachael Brown as a long-term substitute Art Teacher through March 6, 2014 as per MEA Contract.

Motions 4.4 and 4.5 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

4.4 Approval, Restoration of Health Sabbatical Leave

The Board approved a motion to approve the restoration of the Health Sabbatical Leave for Wendy Craig beginning November 6, 2013 through March 6, 2014. The sabbatical leave is granted in accordance with School Board Policy #438 (Sabbatical leave) and Article IX (Absences of the MEA Contract).

4.5 Approval, Long-Term Substitute Extension

The Board approved a motion to approve the extension of Ryan Ruffing's long-term substitute position through June 7, 2014.

4.6 Approval, Director of Student and Professional Employee (PIMS) Data Position

The Board approved a motion for the creation of the position of the Director of Student and Professional Employee (PIMS) Data.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Finance Report (Informational Item)

Expenditures - October

Budget 2013-14	Period Expended	Y-T-D Expended	Balance
\$17,504,284	\$1,973,024	\$4,918,894	\$12,585,390

Revenues - October

Budget 2013-14	Period Amount	Y-T-D Amount	Balance
\$17,504,284	\$1,238,942	\$11,439,401	\$6,064,883

Mr. Dingle stated that the next scheduled Finance Committee meeting would normally have been on December 17th, but it has been decided that they will have a Budget meeting instead with all Board members at 7:00 p.m. in the LGI.

ACTION ITEMS:

5.1 Approval, Healthcare Consortium

The Board approved a motion to approve the Healthcare Consortium documents executed by the Business Administration.

Moved by Mr. Miller, seconded by Mr. Buckman, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Buckman.

5.2 Approval, RFP Food Service

The Board approved a motion to approve the Business Administrator to send an RFP to the Pennsylvania Department of Education, Division of Food and Nutrition (DFN), for approval of the RFP.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.3 Approval, 2013-14 Homestead Exclusion Notices

The Board approved a motion to approve the agreement between the Bucks County IU and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2013.

<i>Processing Fee per Parcel</i>	<i>\$.196</i>
<i>Postage Fee per Parcel</i>	<i>\$.375</i>
<i>IU Coordination Fee per Parcel</i>	<i>\$.021</i>
<i>TOTAL COST PER PARCEL</i>	<i>\$.592</i>
<i>(2012-13 Bill was \$401.00)</i>	

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.4 Approval, 2013-14 IKON/RICOH Agreement

The Board approved a motion to approve the agreement between Ricoh USA, Inc. and the School District of the Borough of Morrisville for the IKON copiers for a one month extension for the copier lease. Total cost is \$1,959.00. The current lease ends May 4th.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

5.5 Approval, Attendance at 2013-14 PASBO Conference

The Board approved a motion to approve Mr. Paul DeAngelo's attendance at the Annual PASBO Conference in Hershey on March 12, 2014 and March 13, 2014.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

5.6 Approval, Acceptance of Donation

The Board approved a motion to accept the donation of book bags from United Way.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller thanked the United Way for their donation.

5.7 Approval, Acceptance of Donation

The Board approved a motion to accept the donation from the All Years Reunion in the amount of \$2,125 to be used as follows:

Cyber School	\$1000
Yearbook	\$150
Teachers Supplies	\$300
Restoration of Basketball Hoop at Grandview	\$675

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller thanked the All Years Reunion for their generous donation.

Motions 5.8 and 5.9 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice of 9 ayes.

5.8 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.9 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.10 Approval, Payment of Bills

The Board approved a motion to approve payment of bills, as listed, subject to final audit by the Business Administrator in the amount of:

Miscellaneous/General Fund (10/24/13 - 11/20/13)	\$ 345,707.92
Legal (11/20/13)	\$ 8,522.99
Athletic Fund (10/25/13 - 11/20/13)	\$ 1,590.00
Cafeteria Fund (11/20/13)	\$ 52,076.77
Capital Projects	\$ -0-
Capital Reserve	\$ -0-
TOTAL BILLS	\$ 407,897.68

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Attendance at Bucks County Superintendent's Retreat

The Board approved a motion to approve Mr. William Ferrara's attendance at the Annual Bucks County Superintendent's Retreat to be held on Thursday, March 27, 2014 through Saturday, March 29, 2014 at Hotel Hershey in Hershey, PA.

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, First Reading of Policy #429

The Board approved a motion to approve the first reading of Policy #429 (Substitute Compensation).

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

Future Meetings and Items of Interest

The meetings will be held in the LGI

Monday, December 2, 2013.....Reorganization Meeting 7:30 p.m.
Monday, December 2, 2013.....Monthly Agenda Meeting 8:00 p.m.
Wednesday, December 11, 2013.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS

Mr. Miller stated that on Monday, December 2, 2013 at 7:00 p.m., the new Board members will be sworn in, followed by the Reorganization Meeting and then the Agenda Meeting.

9. NEW BUSINESS
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

9.1 Establishment of Ad Hoc Committee

The Board approved a motion to establish an Ad Hoc Committee for the repurposing of the M. R. Reiter property.

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that they will be looking for three Board members to serve on this committee. All information presented to the Board by the committee will be taken into consideration in order to make the right decisions. Members will be decided at the Reorganization Meeting on December 2nd.

9.2 Approval, Submission of Application to PDE for a School Resource Officer
The Board approved a motion for the submission of an application for a School Resource Officer to the Pennsylvania Department of Education.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that the approval of the motion gives us permission to apply for the Grant. The officer would be hired by the Borough and that officer would be here in our schools offering prevention programs as well as dealing with any issues that may arise within the schools.

Mr. Ferrara stated that this is a great program and we are applying as a preventative measure to keep our schools safe.

9.3 Approval, Service Contract with CoreStates Environmental Services
The Board approved a motion to approve a service contract with CoreStates Environmental Services in the amount of \$20,000 effective September 1, 2013 through August 31, 2014 for the cleaning of the boilers.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

Due to the addition of the motions added under New Business, Mr. Miller asked if there was anyone from the public who would like to make any comments. There were no speakers.

PUBLIC SESSION #2

Mr. Perry – 43 Fairview Avenue

Mr. Perry discussed the School Resource Officer position, thanked those that voted in the last election, the outgoing School Board members for their service, time and effort, and wished everyone a Happy Thanksgiving.

Mr. Miller read a statement (see Attachment C to these minutes).

Mr. Stout stated that he still has concerns for the elderly people in Morrisville regarding tax increases.

10. Adjournment

The Board approved a motion to adjourn the meeting at 8:45 p.m.

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

Damon Miller, President

Wanda Kartal, Secretary