

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session–Wednesday, November 13, 2013
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

There was no audio from this meeting, therefore, no comments could be placed in the minutes

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on November 13, 2013, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members were present on roll call:

Messrs. Buckman, DeWilde, Parker, Stout, Miller, Stoneburner, Dingle, Worob and Ms. Kartal

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

The following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Teacher: Julie Habel – Student will be discussing a Cub Scout recycling project

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

LIAISON REPORTS

- Morrisville Opportunity Educational Foundation (MOEF) Report
- PTO Report
- Joint Borough Council/School Board Report
- Public Relations/Communications Report
- Bucks County Intermediate Unit #22 Report
- Pennsylvania School Boards Association/Legislative Report

APPROVAL OF MINUTES

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

- Facilities Committee Report

ACTION ITEMS:

1. **Approval, Boiler Bid**
A MOTION is in order to approve the bids for cleaning of the boilers.

HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

- Human Resource Committee Report
- Presentation regarding PIMS by Charlotte Fennell, Director of Student Data Information BCIU #22
- Discussion regarding the use of Mission One to provide Paraprofessionals and Personal Care Assistants beginning with the 2014-15 school year

ACTION ITEMS:

1. **Approval, Acceptance of Resignation**
A MOTION is in order to accept, with regret, the resignation of Barbara Bucuy as the Administrative Assistant to the Superintendent effective December 31, 2013.

2. **Approval, Tuition Reimbursement**

A MOTION is in order to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Elizabeth Glaum-Lathbury	Linguistics	Univ. of Mass.	3	\$1470
Elizabeth Glaum-Lathbury	Theories & Principles of Language Teaching	Univ. of Mass.	3	\$1470
Summer Branche	Utilizing Emerging Technologies to Improve Learning	Wilkes Univ.	3	\$1259

3. **Approval, Appointments**

a. 21st Century Hires

A MOTION is in order to approve the appointment of the following 21st Century Hires:

Jean Cornett	CSL Site Hip Hop Club DJ	\$15/hr.
Summer Branche	Reading Tutor	\$22/hr.
Mary Killion	Reading Tutor	\$22/hr.
Katherine Klausner	Tutoring Support	\$14/hr.
Kathleen Gabriel	HT Site Teacher	\$22/hr.
Dennis Rodgers	After School Credit Recovery	\$25/hr.
Ken Kelman	After School Credit Recovery	\$25/hr.
Joe Martino	After School Credit Recovery	\$25/hr.

b. Extra-Curricular Positions

A MOTION is in order to approve the following extra-curricular positions:

Dave Vaccaro/Sean Haines	Gym Night Directors	\$625/ea.
TO BE NAMED	7 th & 8 th Grade Cheerleading Coach	\$1500

c. Administrative Assistant to the Superintendent

A MOTION is in order to appoint an Administrative Assistant to the Superintendent.

d. Part-time Paraprofessional

A MOTION is in order to appoint _____ as a part-time Paraprofessional effective _____ at an hourly rate of \$14.14.

e. Elementary Coordinator

A MOTION is in order to appoint _____ as an Elementary Coordinator effective _____ at a stipend of \$1,900 as per MEA Contract.

f. Long-Term Substitute Art Teacher

A MOTION is in order to appoint _____ as a long-term substitute Art Teacher for a period beginning November 21, 2013 through March 6, 2013 as per MEA Contract.

4. **Approval, Medical Sabbatical Leave**

A MOTION is in order to approve a medical sabbatical leave to Wendy Craig beginning November 6, 2013 through March 6, 2013. The sabbatical leave is granted in accordance with School Board Policy #438 (Sabbatical leave) and Article IX (Absences of the MEA Contract).

5. **Approval, Long-Term Substitute Extension**

A MOTION is in order to approve the extension of Ryan Ruffing's long-term substitute position from January of 2014 through June of 2014.

6. **Approval, Director of Student and Professional Employee (PIMS) Data Position**
A MOTION is in order to approve the creation of the position of the Director of Student and Professional Employee (PIMS) Data.

BUSINESS OPERATIONS/FINANCE COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- Finance Committee Report
- Finance Report (Informational Item)
Numbers to be provided in next week's Business Meeting Agenda

ACTION ITEMS:

1. **Approval, Healthcare Consortium**
A MOTION is in order to approve the Healthcare Consortium documents executed by the Business Administration.
2. **Approval, RFP Food Service**
A MOTION is in order to approve the Business Administrator to send an RFP to the Pennsylvania Department of Education, Division of Food and Nutrition (DFN), for approval of the RFP.
3. **Approval, 2013-14 Homestead Exclusion Notices**
A MOTION is in order to approve the agreement between the Bucks County IU and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2013.

<i>Processing Fee per Parcel</i>	<i>\$.196</i>
<i>Postage Fee per Parcel</i>	<i>\$.375</i>
<i>IU Coordination Fee per Parcel</i>	<i>\$.021</i>
TOTAL COST PER PARCEL	\$.592

(2012-13 Bill was \$401.00)
4. **Approval, 2013-14 IKON/RICOH Agreement**
A MOTION is in order to approve the agreement between Ricoh USA, Inc. and the School District of the Borough of Morrisville for the IKON copiers for a one month extension for the copier lease. Total cost is \$1,959.00. The current lease ends May 4th.
5. **Approval, Attendance at 2013-14 PASBO Conference**
A MOTION is in order to approve Mr. Paul DeAngelo's attendance at the Annual PASBO Conference in Hershey on March 12, 2014 and March 13, 2014.
6. **Approval, Acceptance of Donation**
A MOTION is in order to accept the donation of book bags from United Way.
7. **Approval, Acceptance of Donation**
A MOTION is in order to accept the donation from the All Years Reunion.

8. **Approval, Treasurer's Report**
A MOTION is in order to approve the Treasurer's Report.
9. **Approval, Investment Report**
A MOTION is in order to approve the Investment Report.
10. **Approval, Payment of Bills**
A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

EDUCATION COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- Education Committee Report – Mr. Miller
Please see Attachment A to these minutes for the Education Committee Report submitted by Mr. Miller.

ACTION ITEMS:

1. **Approval, Attendance at Bucks County Superintendent's Retreat**
A MOTION is in order to approve Mr. William Ferrara's attendance at the Annual Bucks County Superintendent's Retreat to be held on Thursday, March 27, 2014 through Saturday, March 29, 2014 at Hotel Hershey in Hershey, PA.

POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- Policy Committee Report

ACTION ITEMS:

1. **Approval, First Reading of Policy #429**
A MOTION is in order to approve the first reading of Policy #429 (Substitute Compensation).

OLD BUSINESS

NEW BUSINESS

PUBLIC SESSION #2

ADJOURNMENT

Damon Miller, President

Wanda Kartal, Secretary