

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

**Board Meeting** – Wednesday, October 23, 2013

Large Group Instruction Room  
Morrisville Middle/Senior High School  
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

***This meeting was recorded for televising***

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, October 23, 2013, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:33 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Buckman, DeWilde, Parker, Worob, Stoneburner, Stout, Dingle, Miller and Ms. Kartal.

*Quorum Present:*

Also attending this evening's meeting were Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that there was an Executive Session last week regarding personnel matters, as well as one this evening also regarding personnel matters.

**STUDENT SPOTLIGHT**

- Christine Klockner introduced a student dance group called *The Dream Catchers*, who performed a dance routine.
- Mr. Martino and students from his chemistry class demonstrated several chemistry experiments.
- Elizabeth Glaum-Lathbury introduced students from the summer program with Wheelabrator Falls who participated in a metamorphosis themed poetry contest. Two of the students, Brynne Beach and Charles Beach, read their poems.

## **ITEMS OF GENERAL INFORMATION**

### ***Student Representative to the Board – (Morrisville High School)***

Present at tonight's meeting was Jarion Campos, student representative from the Morrisville High School. His report can be found in Attachment A to these minutes.

### ***Student Representative to the Board – (Bucks County Technical High School)***

Present at tonight's meeting was Waysia Williams, student representative from the Bucks County Technical High School. Her report can be found in Attachment B to these minutes.

### **Bucks County Technical High School Report – Ms. Kartal**

Ms. Kartal stated that the meeting will not be held until next Monday, therefore, there is nothing to report at this time.

## **1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS**

### **→ This week in our Schools**

#### **Mr. Ferrara - Superintendent**

Mr. Ferrara discussed the following:

- Very impressive to have had three Student Spotlight this evening at our meeting
- Red Ribbon Week will be held October 20-25
- The students in grades K-6 wore hats today and the theme was "Put a Cap on Drug Use"
- 2013 PSSA results are listed on the website
- Thank you to the Morrisville Fire Department for their annual visit to our schools during Fire Prevention Week
- Officer McIntyre from the Morrisville Police will be in school tomorrow to present a program to our K-6 students on ways to keep safe outside the school
- The Superintendent's Roundtable will be held on November 14<sup>th</sup> at 7 pm in the LGI. Members of the community are invited to come and share their thoughts about where the District is going, where its been, and any other concerns they would like to share.
- We are requesting the parents assistance in help getting the students to leave school after dismissal time.

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- Everyone will be kept up to date on whether or not the Thanksgiving Day Football Game will be held. This is all based on how Bristol does in the playoffs.
- There will be a Bristol/Morrisville football game held on November 1<sup>st</sup> at Bristol

**Mr. DeAngelo – Business Administrator**

Mr. DeAngelo discussed the following:

- This evening we will be asking the Board to approve PDE 2057, Annual Financial Report for 2012-13. Mr. DeAngelo thanked the School Board, administration, taxpayers and employees of the District.

⇒ **Enrollment Report**

<b>District Enrollments as of October 17, 2013</b>			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	54	GRANDVIEW	307
Grade 1	76	INTERMEDIATE SCHOOL (4-6)	<u>225</u>
Grade 2	80		<b>532</b>
Grade 3	79		
Grade 4	83	INTERMEDIATE SCHOOL (7-8)	151
Grade 5	71	HIGH SCHOOL 9-12	<u>227</u>
Grade 6	71		<b>378</b>
Grade 7	89		
Grade 8	62	TECHNICAL SCHOOL	38
Grade 9	71	HOME SCHOOLED	16
Grade 10	46	CHARTER SCHOOLS	35
Grade 11	68	Regular Ed	25
Grade 12	42	Special Ed	10
		OUT OF DISTRICT	50
		Regular Ed	14
		Special Ed	36
<b>TOTAL ENROLLMENT</b>			<b>1049</b>

**Routine Action Items**

*At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.*

**2. Approval of Minutes**

**2.1 The Board approved a motion to approve the minutes of the June 26, 2013 Monthly Business Meeting.**

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

***PUBLIC SESSION #1 (Only items on the agenda to be discussed)***

**Marlys Mihok**

Ms. Mihok stated to Mr. Miller that she is waiting for his apology. Mr. Miller stated that he apologized on the phone during at the June meeting. Mr. Miller stated to Ms. Mihok that she has three minutes to speak regarding items on the agenda during Public Session #1. Ms. Mihok stated that in June he accused her of obtaining information from probably one of three Board members; either Mr. Buckman, Mr. Stout or Mr. Worob about something that was said at the podium. She stated that there were at least 30 people in this room that heard the statement that \$750 was offered as rent for the Manor Park School. Ms. Mihok stated that Mr. Miller apologized over a speakerphone to a member of the public, and she feels that this is beneath him and that he needs to look her in the eye and apologize. Mr. Miller told Ms. Mihok that she had a minute and a half left to speak regarding items on the agenda, and Ms. Mihok told Mr. Miller that he is a very small man and she sat down. Mr. Miller stated that he apologized as soon as he possibly could have whether unfortunately he was out of town, but he did apologize. Mr. Miller again apologized to Ms. Mihok.

Mr. Miller stated that he has been waiting years for an apology from a Board member who sat up here and said to the public that they weren't given information by the Superintendent in regards to making a motion that the Act I cap had to be made. He continued that they were told, videotape proof, that the Superintendent did tell all of the Board members present.

## **INFRASTRUCTURE**

### **3. INFRASTRUCTURE INFORMATIONAL/DISCUSSION ITEMS:**

- MEAC Presentation in regards to the potential sale of the M. R. Reiter property Nicole Roman who lives at 155 Hillcrest Avenue in Morrisville spoke tonight on behalf of the Morrisville Environment Advisory Council. See Attachment C to these minutes for her comments. Ms. Roman stated that Mr. Setzer from MEAC was at last week's agenda meeting and spoke. Ms. Roman stated that since that meeting the public and the press have shown interest, there has been positive feedback and a growing interest. She stated that the MEAC is currently preparing for and will be presenting further comment at the Joint Borough Council/School Board meeting to be held on November 6<sup>th</sup>.

Mr. Stout stated that Somerset is a National Historic site and he feels that it deserves a little more looking in to.

Mr. Miller stated that the Board has not made a decision one way or the other in regards to what they are planning on doing with the property. He stated they have done an investigation into the deeds to find out how it is all divided up. There is an understanding that the Historical Society has the right of first refusal if the property was sold. Mr. Miller stated there is a great deal of discussion that needs to happen and he welcomes everyone's comments and concerns and urged everyone to attend the meeting on November 6<sup>th</sup> at 7:00 p.m. in the LGI. Mr. Miller stated that they will work out what is best for the community.

- BBD, LLP Presentation of AFR – PDE 2057  
Mr. Carl Hogan discussed the results of the 2012-13 Annual Financial Report (PDE 2057)

**ACTION ITEMS:**

*Motions 3.1 and 3.2 were moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.*

**3.1 Approval, Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22**

*The Board approved a motion* to approve the Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22 at a cost of \$9,118.19.

**3.2 Approval, Honeywell WEB's 600 Site Supervisor**

*The Board approved a motion* to approve the purchase of Honeywell WEB's 600 Site Supervisor for the energy management system in the amount of \$4,950.00.

**3.3 Approval, Boiler Bid**

*A MOTION* is in order to approve the Boiler Bid.

**This motion was tabled.** Moved by Mr. Stoneburner, seconded by Mr. Buckman, and tabled by a unanimous voice vote of 9 ayes.

**3.4 Approval, Participation in Additional Legal Services**

*A MOTION* is in order to approve participation in additional legal services offered by the Bucks County Intermediate Unit #22 and Sweet, Stevens, Katz & Williams, LLP, at a cost of \$780.00.

**This motion was tabled.** Moved by Mr. Worob, seconded by Mr. Buckman, and tabled by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Parker.

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

*Motions 4.1 through 4.3 (a., b., and c.) were moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.*

**4.1 Approval, Online Training through Global Compliance Network for the 2013-14 School Year**

*The Board approved a motion* to approve offering online training through Global Compliance Network for the 2013-14 school year at the cost of \$700, with an additional charge of \$1.50 per employee for required Act 126 child abuse training.

**4.2 Approval, Tuition Reimbursement**

*The Board approved a motion* to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Christie Nemeth	Observing & Recording Behaviors of Young Children	BCCC	3	\$502

**4.3 Approval, Appointments**

**4.3.a 21<sup>st</sup> Century Hires**

*The Board approved a motion* to approve the appointment of the following 21<sup>st</sup> Century Hires:

Richard Sabol	Teacher	\$22/hr.
Jennifer Sullivan	Teacher	\$22/hr.
Ronald Tucci	Driver/Site Monitor	\$15/hr.
Georgette Davis	Site Monitor	\$9/hr.
Dylan Fedell	CSL Teacher	\$25/hr.
Jamie Sheets	CSL Teacher	\$25/hr.
Brittany Reid-Harden	CSL Club Advisor	\$15/hr.
Alison Bechberger	Reading Program Coordinator	\$25/hr.
Kathlynn Merk	Teacher	\$22/hr.
Jessica Beletzuy	Site Monitor	\$9/hr.
Tatiana Medley	Site Monitor	\$9/hr.
Unique Murray-Dye	Site Monitor	\$9/hr.

**4.3.b AESOP Substitutes**

*The Board approved a motion* to approve the following AESOP Substitutes:

John Ceneviva  
 Brenda Velez

**4.3.c Extra-Curricular Positions**

*The Board approved a motion* to approve the following extra-curricular positions:

Stephen Cavin Varsity	Baseball Coach	\$2625
Matthew Renson	Assistant Varsity Baseball Coach	\$1950
Lisa Colon	Varsity Softball Coach	\$2625
Breanna Jackman	Assistant Varsity Softball Coach	\$1950
Julie Habel	Middle School Softball Coach	\$1950
Michael Rush	Middle School Baseball Coach	\$1950
Kevin Jones	Varsity Bowling Coach	\$2625

**4.4 Approval, Teacher Mentor**

*The Board approved a motion* to approve Assunta Deliman as mentor teacher for the remainder of the 2013-14 school year at a cost of \$250 as stipulated in the MEA Contract.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE  
INFORMATIONAL/DISCUSSION ITEMS:**

**Finance Report (Informational Item)**

**Expenditures - September**

Budget 2013-14	Period Expended	Y-T-D Expended	Balance
\$17,504,284	\$1,540,455	\$2,951,826	\$14,552,458

**Revenues - September**

Budget 2013-14	Period Amount	Y-T-D Amount	Balance
\$17,504,284	\$4,866,444	\$10,200,439	\$7,303,845

**ACTION ITEMS:**

**5.1 Approval, Weidenhammer Maintenance Renewal**

*The Board approved a motion* to approve the renewal of the Weidenhammer Maintenance in the amount of \$5,794.00.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

**5.2 Approval, Tax Refunds**

*The Board approved a motion* to approve three tax refunds for three Morrisville taxpayers as determined by the Morrisville Borough Tax Collector as follows:

- Parcel # 24-009-379-001 in the amount of \$3,233.08
- Parcel # 24-010-019 in the amount of \$535.32
- Parcel # 24-010-351-002 in the amount of \$382.54

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

*Motions 5.3, 5.4 and 5.5 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.*

**5.3 Approval, Budget Transfers**

*The Board approved a motion to approve budget transfers as follows:*

General Fund \$611,109.31

Grants \$255,818.39

**5.4 Approval, Treasurer's Report**

*The Board approved a motion to approve the Treasurer's Report.*

**5.5 Approval, Investment Report**

*The Board approved a motion to approve the Investment Report.*

**5.6 Approval, PDE-2057 Annual Financial Report**

*The Board approved a motion to approve PDE 2057, Annual Financial Report.*

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

**5.7 Approval, Account for Cindy Garritt Memorial Scholarship**

*The Board approved a motion to approve an account for the Cindy Garritt Memorial Scholarship.*

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller thanked the MEA for forming this scholarship and he is sure that the Garritt family will appreciate it and that it will be put to good use.

**5.8 Approval, Payment of Bills**

*The Board approved a motion to approve payment of bills, as listed, subject to final audit by the Business Administrator in the amount of:*

Miscellaneous/General Fund (9/26/13 - 10/23/13)	\$ 528,637.09
Legal (10/23/13)	\$ 7,832.48
Athletic Fund (9/26/13 - 10/23/13)	\$ 4,320.00
Cafeteria Fund (10/23/13)	\$ 40,497.30
Capital Projects	\$ -0-
Capital Reserve	\$ -0-
TOTAL BILLS	\$ 581,286.87

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Worob stated that he will vote for this, but he feels that the legal fees are too high and that we need to look into this because it is too much for this town to be paying.

**5.9** **Approval, Agreement with Source 4 Teachers**

*The Board approved a motion* to approve the Agreement with Source 4 Teachers to provide daily substitutes, effective January 1, 2014.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

**5.10** **Approval, Acceptance of Donation**

*The Board approved a motion* to accept a donation in the amount of \$1000 to the Boys Basketball Fund from Aaron's Community Outreach Program.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller thanked Aaron's Community Outreach Program for their donation. There will be a poster outside the gymnasium thanking them for their contribution.

**6.** **EDUCATIONAL COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**7.1 Approval, Second Reading of Policy #103.1**

*The Board approved a motion* to approve the second Reading of Policy 103.1 - Non-Discrimination in School and Classroom Practices - Qualified Students With Disabilities.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

*Future Meetings and Items of Interest*

The meetings will be held in the LGI  
Wednesday, November 13, 2013.....Monthly Agenda Meeting 7:30 p.m.  
Wednesday, November 20, 2013.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information  
visit our community website [www.mv.org](http://www.mv.org)  
and Channel 28 on your Local Cable*

**8. OLD BUSINESS**

Mr. Buckman stated that this week he was notified that starting next year the legislative updates that he receives in the mail and that he has been providing to the Board for his PSBA reports will no longer be mailed out and must be retrieved electronically.

**9. NEW BUSINESS**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- PSBA Conference Report – Ms. Kartal  
Ms. Kartal distributed to the Board members information regarding the conferences she attended while at the PSBA Conference Meeting in Hershey. See Attachment D to these minutes. Ms. Kartal thanked the Board for allowing her to attend the conference this year. Ms. Kartal discussed the amount of Art posters from some of the Morrisville students hanging on the walls of the Hershey Lodge. One of the

handouts she received was about the Poster and Essay Contest, indicating that one of our 9<sup>th</sup> grade students, Sixto Sanchez III who is a 9<sup>th</sup> grader, won an honorable mention in the Essay part of the contest. Regarding the poster contest, honorable mentions were won by our 2<sup>nd</sup> grade student, Hunter Dunn, and our 4<sup>th</sup> grade student, Kaitlyn Dingle. Two awards were given out at the conference in the amount of \$500 for Music and Performing and Arts Departments. You had to be present to win and you had to submit your ticket, and Ms. Kartal informed everyone that the Morrisville School District won one of the \$500 awards from the tickets she submitted. Ms. Kartal passed information she received at the conference onto administration for their review. Ms. Kartal stated that there will be a presentation at the Tech School regarding safety and all Board members are invited to attend. Further information regarding this safety presentation will be forthcoming. Ms. Kartal discussed the student exhibits she saw while attending the conference, and she will be distributing information to the PTO and other individuals who may want to check into this further. Ms. Kartal also discussed the Virtual Academy information she received.

### **ACTION ITEMS**

#### **9.1 Approval, Facility Use Mayoral Candidate Debate**

A *MOTION* is in order to approve a mayoral candidate debate to be held in the auditorium at a date to be determined. The required Certificate of Insurance would be waived. Rental and security costs would still apply as per School Board Policy #707.

Mr. Miller stated that this item can be removed and does not need to be voted on. They have found an alternate location and will not be requesting the use of our facilities.

#### **9.2 Approval, Appointment Town Watch Committee Liaison**

A *MOTION* is in order to appoint a School Board member as a liaison to the Morrisville Community's Town Watch Organization.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a

Mr. Dingle stated that Mr. Miller had indicated last week that he had reached out to them for clarification and wanted to know if we received any information. Mr. Miller stated that he has not heard back from them. Mr. Miller stated that he was hoping that the Board could approve a liaison to the organization and also to actually appoint someone from the Board tonight.

Mr. Miller stated that we can table this item if the Board wishes to wait until we hear back from the organization confirming that they actually need someone or we can appoint someone this evening. The Board members discussed having a Board member as the liaison and if it would be a benefit or not. The Board discussed

having this item tabled at this time until more information is received from the organization and until after the reorganization of the Board in December.

Motion to table was moved by Mr. Stout and seconded by Mr. Buckman. The motion to table was voted down by a roll call vote of 6 nays and 3 ayes. Members voting nay (not to table) were Messrs. DeWilde, Dingle, Parker, Stoneburner, Miller and Ms. Kartal. Members voting aye (to table) were Messrs. Buckman, Stout and Worob.

Ms. Kartal stated that the next town meeting is November 12<sup>th</sup>. She stated that she is going to that meeting and that she has been heavily involved with this organization and would not mind serving as liaison.

***The Board approved a motion*** to appoint Ms. Kartal as a liaison to the Morrisville Communities Town Watch Organization.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

**9.3 Approval, Waiver to Expulsion**

***The Board approved a motion*** to approve a waiver to expulsion for Student X.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that the Fall Newsletter has been posted on the website, under the Featured Section. Mr. Miller stated that, as a pilot program, he would like to have some printed copies which could be placed at Borough Hall, the library, in the school offices, and other areas where people tend to gather community-wise. He suggested getting about 100 colored copies (11 x 17) printed and the estimated cost would be .79 per color copy, for a total cost of \$79.00. Mr. DeWilde stated that if an electronic copy could be sent to him, he would be able to provide the copies at no charge to the District. Mr. Miller stated that he would forward the electronic copy to Mr. DeWilde, and the Board members thanked Mr. DeWilde for his generous donation.

**9.4 Approval, Acceptance of Donation**

***The Board approved a motion*** to accept a donation of 100 copies of the current Fall Newsletter of 2013, donated by School Board member, Mr. John DeWilde.

Moved by Mr. Miller, seconded by Mr. Buckman, and passed by a unanimous voice vote of 9 ayes.

Since this item was added to the agenda, Mr. Miller asked if there was anyone from the public who would like to make a comment.

**Jon Perry – 43 Fairview Avenue**

Mr. Perry thanked Mr. DeWilde for his donation.

***PUBLIC SESSION #2***

There were no speakers for Public Session #2.

Ms. Kartal stated that the Safety Advisory Board for the Safety Grant will be sending out tomorrow to all of the students in grades K-8 the Resource Guide and walking routes. It will also be distributed to the people attending the Town Watch meeting. Ms. Kartal stated that there will be a contest with a safety promise for all of the kids to send in order forms which will be coordinated by Mr. DuPell.

Ms. Kartal stated that the Kid Fest held on Saturday was a great event.

Ms. Kartal stated that she was talking to St. Mary's Hospital and one of the things that came up were their free parenting classes regarding getting involved in your child's education that they offer. The information regarding these classes was passed on to the Education Committee for follow up.

Ms. Kartal also received information regarding School Nurse seizure training that is offered through the Epilepsy Foundation. This information will be forwarded to Ms. Palumbo for follow up.

**10. Adjournment**

*The Board approved a motion* to adjourn the meeting at 9:15 p.m.

Moved by Mr. Miller, seconded by Mr. Buckman, and passed by a unanimous voice vote of 9 ayes.

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Damon Miller, President

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Wanda Kartal, Secretary