

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session–Wednesday, October 16, 2013
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on October 16, 2013, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Mr. Paul DeAngelo as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Dingle, and passed by a unanimous voice vote of 7 ayes.

ROLL CALL

The following members were present on roll call:

Messrs. Buckman, DeWilde, Stout, Miller, Stoneburner, Dingle, and Worob

Member(s) absent:

Mr. Parker and Ms. Kartal

Mr. Miller stated that Ms. Kartal is at the PSBA conference in Hershey, PA.

Mr. Miller stated that Mr. Parker is ill this evening.

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

Mr. Miller discussed the new agenda sheets. He stated that the white agenda is the agenda for this evening and it basically is the roadmap for the meeting. Mr. Miller stated that the pink sheets are the agenda for next week. This new format will hopefully make it easier for everyone to follow and will avoid any items being left off of the discussions.

The following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Teacher: Christine Klockner – Students will perform a dance routine
- Teacher: Joe Martino – Demonstrations by students in Chemistry Class

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

At next week's Business Meeting, there will be a motion to approve an agreement with Source 4 Teachers to provide daily substitutes for the Morrisville School District. Present at tonight's meeting was Paula Vercammen, from Source 4 Teachers to answer any questions as they discussed this program. Mr. Truelove is currently reviewing the proposal from Source 4 Teachers. Ms. Vercammen explained how the program would work, what it would include, the guidelines, and the costs of the program.

Joann Perotti of the Bucks County IU #22 gave a presentation and overview on Comprehensive Planning and the new compliance piece with the Department of Education. She explained that this is a service that they provide to all of the districts in Bucks County.

Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle

Mr. Dingle reported on the following:

- Annual election of officers and members
- There are still vacancies if anyone is interested in being on this committee
- Status of new projects

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- Joe Corbi's fundraiser – all monies raised from this fundraiser will go towards the Intermediate Playground – pickup will be on November 7th between 3:30 – 6:00 pm in the cafeteria
- Next meeting will be on the 17th in the High School cafeteria

- The Book Fair will be taking place that night in the LGI
- A presentation will take place at the PTO meeting on the 17th by the Savers Group (a coupon exchange program)
- Market Day pickup will be on the 18th in the cafeteria between 5:00 – 6:00 pm
- There will be a Lazar Light Show for grades K-6 in the auditorium on the 23rd of this month
- Trunk or Treat is coming back this year on the 25th between 6:00 – 7:00 pm at the high school parking lot. To register your car, please contact the PTO via email. The PTO is still accepting candy donations for this event. Prizes will be given for the most creatively decorated car.
- Halloween parties and the costume parade will be on the 31st during school and there will be a pumpkin patch at both Grandview and the Intermediate School

Mr. Miller stated that any information regarding the PTO events should be on the website sometime this week. Mr. Dingle asked that any emails going to the PTO should be sent to Morrisville-PTO@hotmail.com.

Mr. Miller asked Mr. Dingle to write something up regarding getting individuals to join MOEF so that it can be placed on the website.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal was not present this evening, therefore, her report will be given at next week's Business Meeting.

Mr. Miller, as a member of this committee, discussed the following items:

- Establishment of a school zone around our schools and information received from Penn Dot
- No Texting While Driving signs which will be posted in various locations by or on our school properties

Public Relations/Communications Report – Mr. Miller

Mr. Miller discussed the following:

- Updating or removing outdated information on our website
- The quarterly Newsletter

Bucks County Intermediate Unit – Mr. DeWilde

Mr. DeWilde discussed the following:

- Act 126, which is a 3-hour training requirement for educators to identify signs of abuse in students and to know how to react to that within the school setting.
- Paul Harland was appointed as the Treasurer
- On November 15th at 7:30 am there will be a breakfast at the IU. There are seven legislators that will be coming from Harrisburg to talk to concerned Board members. All Board members are invited to attend. They are asking that any questions be forwarded to Dr. Galasso's office prior to meeting.

- On May 10, 2014, there will be a Run, Walk or Roll event for children to raise money for various things.
- The 16th Annual Golf Classic was held. This Foundation has contributed about \$300,000 to various teacher grants.

PSBA – Mr. Buckman

Mr. Buckman discussed the following:

- Article regarding adjusting for Affordable Care Act

APPROVAL OF MINUTES (to be done at next week’s meeting)

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner discussed the following:

- Planting flowers, etc. at Grandview
- Removing the gravel where the portable classrooms had been at Grandview
- Honeywell Card
- Boiler Bid
- RFP’s
- Facility use by outside individuals/groups

At next week’s Board meeting Mr. Stoneburner stated that the following items will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

1. **Approval, Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22**
A MOTION is in order to approve the Microsoft Server Product Purchasing Group Agreement with the Bucks County IU #22 at a cost of \$9,118.19.
2. **Approval, Honeywell WEB’s 600 Site Supervisor**
A MOTION is in order to approve the purchase of Honeywell WEB’s 600 Site Supervisor for the energy management system in the amount of \$4,950.00.

 Mr. Stoneburner stated that this is not a person, but a control board for our HVAC Boiler System which needed to be replaced.
3. **Approval, Boiler Bid**
A MOTION is in order to approve the Boiler Bid. (Bid Opening October 18th)

4. **Approval, Participation in Additional Legal Services**
A MOTION is in order to approve participation in additional legal services offered by the Bucks County Intermediate Unit #22 and Sweet, Stevens, Katz & Williams, LLP, at a cost of \$780.00.

Mr. Worob stated that we are already paying too much for legal services from our solicitor and does not see why we would need to pay for additional legal services.

Mr. Ferrara explained that every school district in the County is part of a Consortium for these additional legal services. Mr. Ferrara stated that the law firm of Sweet, Stevens, Katz & Williams has a specialized area for every kind of electronic legal issues we may have.

HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. DeWilde

Mr. DeWilde discussed the following:

- A meeting will be held next Tuesday, October 22nd at which time they will be discussing contracts and other human resource matters

At next week’s Board meeting Mr. DeWilde stated that the following items will be on the agenda under the Human Resource Section:

ACTION ITEMS:

1. **Approval, Online Training through Global Compliance Network for the 2013-14 School Year**

A MOTION is in order to approve offering online training through Global Compliance Network for the 2013-14 school year at the cost of \$700, with an additional charge of \$1.50 per employee for required Act 126 child abuse training.

2. **Approval, Tuition Reimbursement**

A MOTION is in order to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Christie Nemeth	Observing & Recording Behaviors of Young Children	BCCC	3	\$502

3. **Approval, Appointments**

a. 21st Century Hires

A MOTION is in order to approve the appointment of the following 21st Century Hires:

Richard Sabol	Teacher	\$22/hr.
Jennifer Sullivan	Teacher	\$22/hr.
Ronald Tucci	Driver/Site Monitor	\$15/hr.
Georgette Davis	Site Monitor	\$9/hr.
Dylan Fedell	CSL Teacher	\$25/hr.
Jamie Sheets	CSL Teacher	\$25/hr.
Brittany Reid-Harden	CSL Club Advisor	\$15/hr.
Alison Bechberger	Reading Program Coordinator	\$25/hr.
Kathlynn Merk	Teacher	\$22/hr.
Jessica Beletzuy	Site Monitor	\$9/hr.
Tatiana Medley	Site Monitor	\$9/hr.
Unique Murray-Dye	Site Monitor	\$9/hr.

b. AESOP Substitutes

A MOTION is in order to approve the following AESOP Substitutes:

John Ceneviva
Brenda Velez

c. Extra-Curricular Positions

A MOTION is in order to approve the following extra-curricular positions:

Stephen Cavin	Varsity Baseball Coach	\$2625
Matthew Renson	Assistant Varsity Baseball Coach	\$1950
Lisa Colon	Varsity Softball Coach	\$2625
Breanna Jackman	Assistant Varsity Softball Coach	\$1950
Julie Habel	Middle School Softball Coach	\$1950
Michael Rush	Middle School Baseball Coach	\$1950
Kevin Jones	Varsity Bowling Coach	\$2625

4. **Approval, Teacher Mentor**

A MOTION is in order to approve _____ as mentor teacher for the remainder of the 2013-14 school year at a cost of \$250 as stipulated in the MEA Contract.

BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**

Expenditures - September

Budget 2013-14	Period Expended	Y-T-D Expended	Balance
\$17,504,284	\$1,540,455	\$2,951,826	\$14,552,458

Revenues - September

Budget 2013-14	Period Amount	Y-T-D Amount	Balance
\$17,504,284	\$4,866,444	\$10,200,439	\$7,303,845

- **BBD, LLP Presentation of AFR- 2057 – Carl Hogan (to be done at the Business Meeting)**

Finance Committee – Mr. Dingle

Mr. Dingle discussed the following:

- Revenues and Expenditures
- Budget Transfers
- Boilers
- Tax rebates which are on the agenda for next week’s meeting
- Source 4 Teachers and cost comparisons
- \$1000 donation which is on the agenda for next week’s meeting and the recognition of this donation
- Legal bills

At next week’s Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

1. **Approval, Weidenhammer Maintenance Renewal**
A MOTION is in order to approve the renewal of the Weidenhammer Maintenance in the amount of \$5,794.00.
2. **Approval, Tax Refunds**
A MOTION is in order to approve three tax refunds for three Morrisville taxpayers as determined by the Morrisville Borough Tax Collector as follows:
Parcel # 24-009-379-001 in the amount of \$3,233.08
Parcel # 24-010-019 in the amount of \$535.32
Parcel # 24-010-351-002 in the amount of \$382.54
3. **Approval, Budget Transfers**
A MOTION is in order to approve budget transfers as follows:
General Fund \$611,109.31
Grants \$255,818.39

4. **Approval, Treasurer's Report**
A MOTION is in order to approve the Treasurer's Report.
5. **Approval, Investment Report**
A MOTION is in order to approve the Investment Report.
6. **Approval, PDE-2057 Annual Financial Report**
A MOTION is in order to approve PDE 2057, Annual Financial Report.
7. **Approval, Account for Cindy Garritt Memorial Scholarship**
A MOTION is in order to approve an account for the Cindy Garritt Memorial Scholarship.
8. **Approval, Payment of Bills**
A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's business meeting)
9. **Approval, Agreement with Source 4 Teachers**
A MOTION is in order to approve the Agreement with Source 4 Teachers to provide daily substitutes.
10. **Approval, Acceptance of Donation**
A MOTION is in order to accept a donation in the amount of \$1000 to the Boys Basketball Fund from Aaron's Community Outreach Program.

EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Please see Attachment A to these minutes for the Education Committee Report given by Mr. Miller.

Mr. Miller stated that they also discussed what can be done to help improve things within the District. One item that was discussed is trying to get the parents more involved with their child's education. They discussed how other schools do this.

Mr. Buckman discussed homeschooling, Morrisville Cyber School, and cyber electronic schooling. Mr. Ferrara explained how each of these types of schooling works.

Mr. Ferrara commented on the scores of our students mentioned in Mr. Miller's report and what steps we are taking to increase our student scores.

ACTION ITEMS:

None at this time.

POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee – Mr. Miller

Mr. Miller stated that we need to look into the policy regarding the acceptance of funds for donations as well as for advertising.

ACTION ITEMS:

At next week's Board meeting Mr. Miller stated that the following items will be on the agenda under the Policy Section:

1. **Approval, Second Reading of Policy #103.1**
A MOTION is in order to approve the second reading of Policy #103.1 - Non-Discrimination in School and Classroom Practices – Qualified Students with Disabilities.

OLD BUSINESS

NEW BUSINESS

INFORMATIONAL/DISCUSSION ITEMS:

- Thanksgiving Football Game update (to be done at the Business Meeting)
- PSBA Conference report (to be done at the Business Meeting by Ms. Kartal)

ACTION ITEMS:

1. **Facility Use Approval, Mayoral Candidate Debate**
A MOTION is in order to approve a mayoral candidate debate to be held in the auditorium at a date to be determined. The required Certificate of Insurance would be waived. Rental and security costs would still apply as per School Board Policy #707.

Mr. Miller stated that he received an email from a community member, not a candidate and to the best of his knowledge not related to a candidate, asking if the school could provide space for a Mayoral Candidate Debate. Mr. Miller stated that after looking at the policy, there was nothing clearly stated that it could be done automatically; basically it fell within a category where the Board has the option of giving approval, and he feels that this is the best way to go and it should not be left up to one person to make this decision.

Mr. Worob expressed his concerns about what type of a precedent this would set.

2. **Town Watch Committee Liaison Appointment**

A MOTION is in order to appoint a school board member as a liaison to the Morrisville Community's Town Watch Organization.

Mr. Miller stated that it was brought to his attention that a liaison was appointed to the Morrisville Community's Town Watch Organization. Mr. DeWilde stated that he offered to take this position, but nothing official has been done. Mr. Miller stated that he feels that this is something that should be Board approved and he has contacted this organization to see if they require one of they wish to have one and asked them to respond by next week's Business Meeting.

Mr. Stoneburner asked if this person actually needs to be a Board member. Mr. Dingle questioned if it needs to be a School Board representative or a School District representative. Mr. Miller stated that he believes that they wish to have a School Board liaison.

PUBLIC SESSION #2

William Setzer – 806 Crown Street

Mr. Setzer discussed, on behalf of the Morrisville Environmental Advisory Council, the sale of the M. R. Reiter property. He discussed options for this property that the EAC feels would best serve the Borough's future. Mr. Setzer asked that the EAC be placed on the agenda for next week's Board meeting to discuss this further.

Mr. Miller informed Mr. Setzer if he would like to be put on the agenda for next week's Board Meeting to make a presentation and offer some suggestions and set up more of a communication between the Board, this could be done. Mr. Miller stated that we have reached out to the Historical Society, they were here at a Facilities Meeting where this item was discussed, and we are still waiting to hear back from them. Mr. Miller stated that this building has sat vacant for a number of years and no one is moving on this building until now. Mr. Miller stated that he is open to any ideas. Mr. Miller stated that probably one of the biggest hurdles that we have is what is going to happen to that building and how is it going to be paid for. Mr.

Miller stated that the School District does not have the money to demolish that building, so we are stuck and he does not want to be stuck any more in regards to this property. Mr. Miller stated that the Board wants to have input regarding this property, and asked that anyone who wants to give their input should come to the Board meetings and have their voice heard.

Mr. Setzer suggested that a special meeting to discuss this matter be held either at the school or at the Borough Hall at which the Board members and all interested organizations and community members attend to be able to share their suggestions, ideas, concerns, plans, etc. Mr. Miller stated that there is a Joint Council meeting held on the first Wednesday of every month at 7:00 p.m., which he feels would possibly be a good time to have a special meeting regarding this property. It was decided that they will try to hold this meeting on November 6th, immediately following the Joint Council meeting in the LGI which starts at 7:00 pm.

Mr. Miller asked Mr. Setzer if they would also like to be on the agenda next week to give a presentation at the Board Meeting, and Mr. Setzer felt it would be a good idea to be added to the agenda. Therefore, Mr. Miller stated that he would like to add to next week's agenda, under Infrastructure, a presentation to be given by the MEAC regarding the M. R. Reiter property.

Since this new item was added to next week's agenda, Mr. Miller asked if there was anyone from the public who would like to comment on this matter. There were no comments.

Mr. Stout asked if anyone has ever heard of Premiere Excavations. Several of the Board members stated that they have heard of this company. Mr. Stout stated that he was just curious to see if anyone had heard of them.

ADJOURNMENT

Mr. Miller made a motion to adjourn the meeting at 9:46 p.m. This motion was seconded by Mr. DeWilde, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary