

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, August 28, 2013

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, August 28, 2013, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:38 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Buckman, Parker, DeWilde, Worob, Stoneburner, Stout, Dingle, Miller and Ms. Kartal.

Quorum Present:

Also attending this evening's meeting were Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

STUDENT SPOTLIGHT (There was no Student Spotlight)

Mr. Miller stated that there was an Executive Session last Wednesday to discuss personnel matters, and another Executive Session was held prior to this evening's Board meeting to again discuss personnel matters.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

There was no student representative present at tonight's meeting.

Student Representative to the Board – (Bucks County Technical High School)

There was no student representative present at tonight's meeting.

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Ferrara – Superintendent

Superintendent's Report

Mr. Ferrara discussed the following:

- Thanked the faculty, staff, administrators and students for another start to a great school year.
- Class sizes
- The three (3) Dean of Student positions and their responsibilities
- Fall Varsity Sports
- School closure for Labor Day holiday and also on September 5th
- Mr. Ferrara wished everyone a Happy Labor Day Holiday and asked everyone to remember those who have served and continue to serve our country.

Mr. DeAngelo – Business Administrator

Mr. DeAngelo discussed the following:

- Thanked the Business Office staff especially Joe Myat for preparing all of the computers for the start of school, Dave May for his help during the transition and the amount of work that was done during the summer was amazing, Kevin Jones and student crew for the amount of work that was done, and to the Accounting Department for their work in rolling over the system in preparation for the audit.
- Grant information which was distributed to the Board members this evening.

⇒ **Enrollment Report**

District Enrollments as of August 28, 2013			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten 56 + 12	58	GRANDVIEW	312
Grade 1	79	INTERMEDIATE SCHOOL (4-5)	<u>226</u>
Grade 2	79		538
Grade 3	78		
Grade 4	80	INTERMEDIATE SCHOOL (6-8)	152
Grade 5	73	HIGH SCHOOL 9-12	<u>219</u>
Grade 6	73		371
Grade 7	90		
Grade 8	62	TECHNICAL SCHOOL	39
Grade 9	68	HOME SCHOOLED	16
Grade 10	45	CHARTER SCHOOLS	31
Grade 11	66	Regular Ed	24
Grade 12	40	Special Ed	7
		OUT OF DISTRICT	62
		Regular Ed	15
		Special Ed	47
		TOTAL ENROLLMENT	1057

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

2. Approval of Minutes

Motions 2.1 through 2.5 were moved by Mr. Miller, seconded by Mr. Worob, and passed by a voice vote of 8 ayes and 1 abstention. Member abstaining was Mr. Parker.

2.1 *The Board approved a motion* to approve the minutes of the February 20, 2013 Monthly Agenda Meeting.

2.2 *The Board approved a motion* to approve the minutes of the February 20, 2013 Special Meeting.

2.3 *The Board approved a motion* to approve the minutes of the February 27, 2013 Monthly Business Meeting.

2.4 *The Board approved a motion* to approve the minutes of the March 20, 2013 Monthly Agenda Meeting.

2.5 *The Board approved a motion* to approve the minutes of the March 27, 2013 Monthly Business Meeting.

Mr. Parker explained that he abstained from approving these minutes as he did not have a chance to review them.

Motions 2.6 and 2.7 were moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a voice vote of 7 ayes and 2 abstentions. Members abstaining were Ms. Kartal and Mr. Parker.

2.6 *The Board approved a motion* to approve the minutes of the April 17, 2013 Monthly Agenda Meeting.

2.7 *The Board approved a motion* to approve the minutes of the April 24, 2013 Monthly Business Meeting.

Ms. Kartal stated that the reason she abstained from approving the minutes from the April 17, 2013 and April 24, 2013, is that from the time the minutes were received by the Board members she did not have enough time to review these two sets of minutes.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

INFRASTRUCTURE

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

3.1 *The Board approved a motion* to approve the MOU for Architect of Record.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

3.2 *The Board approved a motion* to approve the roof repair in E Hall, not to exceed \$6,000.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

The Board members discussed the work that needs to be done to roof in this area and their concerns for getting only one quote for this work. They discussed all of the work on the roof needs to be done, but this particular area needs to be fixed immediately.

3.3 *The Board approved a motion* to approve the release of the bid for the Preventative Maintenance Agreement for the Boiler System.

Moved by Mr. Miller, seconded by Mr. Buckman, and passed by a unanimous voice vote of 9 ayes.

Mr. DeAngelo discussed the details of this agreement and what equipment would be involved.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

- 4.1** *The Board approved a motion* for an increase of \$10,000 to Dave May's salary, effective August 19, 2013. His salary will increase from \$40,000 to \$50,000.

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

Mr. Ferrara explained the current and additional responsibilities that Mr. May will be undertaking.

- 4.2** *The Board approved a motion* to approve an annual stipend of \$7500 for the Recording Secretary effective August 21, 2013, to be divided and paid over 11 months.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

Mr. Ferrara explained the requirements for the typing of the minutes and Mr. Miller read a list of what Board minutes should include. The Recording Secretary will only be required to be in attendance at the Business Meetings and not at the Agenda Meetings.

- 4.3** *The Board approved a motion* to approve the contract with Bucks County Rehabilitation, Inc. for providing Athletic Trainer services in the amount of \$32,000.

Moved by Mr. Miller, seconded by Mr. Parker, and passed by a unanimous voice vote of 9 ayes.

Mr. Ferrara stated that these services cover all sports beginning in the Fall through the Spring.

Motion 4.4(a through d) was moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

- 4.4.a** *The Board approved a motion* to accept the resignation of Shaun McGinty, Special Education Teacher.

4.4.b *The Board approved a motion* to accept the resignation of Tarisa Rorick, Pre-K Teacher.

Ms. Kartal stated that although Ms. Rorick is resigning as the Pre-K Teacher, she will still be the Cheerleading Coach.

4.4.c *The Board approved a motion* to accept the resignation of Catherine Mihaly, Paraprofessional.

4.4.d *The Board approved a motion* to accept the resignation of Jon Curtis, Assistant Football Coach.

Motion 4.5 (a through e) was moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.5.a *The Board approved a motion* to approve the appointment of Kevin Ebert as a Special Education Teacher, replacing Shaun McGinty at a salary of \$49,990 (Masters Degree, Step OA).

4.5.b *The Board approved a motion* to approve the appointment of Susan Woodruff as a full year long-term Kindergarten Substitute. Salary will be based on School Board Policy #429 (Substitute Compensation).

4.5.c *The Board approved a motion* to approve the appointment of Kathleen Deliman as a half year long-term Kindergarten Substitute. Salary will be based on School Board Policy #429 (Substitute Compensation).

4.5.d *The Board approved a motion* to approve the appointment of Stephanie Price as a half year long-term Special Education Teacher, filling in for Christie Schmidt. Salary will be based on School Board Policy #429 (Substitute Compensation).

4.5.e *The Board approved a motion* to approve the appointment of Ryan Ruffing as a half year long-term Special Education Teacher, filling in for Cindy Garritt. Salary will be based on School Board Policy #429 (Substitute Compensation).

Motion 4.6 (a through d) was moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

4.6.a *The Board approved a motion* to approve the appointment of Jamie Taylor as a Paraprofessional assigned to 6th Grade Learning Support at the hourly rate of \$14.14 as per Group II Agreement.

4.6.b *The Board approved a motion* to approve the appointment of Shannon O'Connell as a Paraprofessional, replacing Catherine Mihaly, in the Learning Support Program at the hourly rate of \$14.14 as per Group II Agreement.

4.6.c *The Board approved a motion* to approve the appointment of Kara Meshanko as a new Emotional Support Paraprofessional assigned to the new 6-8th grade Emotional Support Program at an hourly rate of \$14.14 as per Group II Agreement.

4.6.d *The Board approved a motion* to approve the appointment of Marcy Cohen as a Paraprofessional, replacing Lisa DiRusso, at an hourly rate of \$14.14 as per Group II Agreement.

Motion 4.7 (a and b) were moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

4.7.a *The Board approved a motion* to appoint Dennis Cox as a Mentor Teacher to Mr. Ebert at a cost of \$750.

4.7.b *The Board approved a motion* to appoint Wendy Craig as a Mentor Teacher to Ms. Klockner at a cost of \$750.

Motions 4.8 through 4.11 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

4.8 *The Board approved a motion* to approve the appointment of the following AESOP Substitutes:

Diedra Anderson	Megan Fennen	Amanda McLane
Anne Baccari	Rosemary Ferro	Krista Milewski
Afshan Baig	Ann Fisher	Karyn Miller
Sarah Banas	Richard Goodhart	Lee Miller
Maureen Belinski	Dianna Griffin	Melinda Myer
Jeffrey Bloom	Jeffrey Gross	Julius Oghogho
Beth Boggs	Larry Haft	Jennifer Osinski
Shirley Booz	Thomas Harsha	Vincent Paravecchia
Ryan Borusky	Stephen Hedgpeth	Hope Perera
Shekira Bradwell	Linda Henry	Jessica Petrik
Rachael Brown	Andrea Huber	Rikki Petro
Michelle Buonomo	Cynthia Imhof	Lauren Phillips
Ashley Campellane	Peggy Jackson	Stephanie Price
Mollie E. Cancelliere	Victoria Johnson	Marcy Rednor
Heather Cappiello	Kaitlynn Jones	Andrew Reilly
Anita Chajkowsky	Megan Jonigkeit	Caryn Search
Angela Cincotti	Michelle Kantner	Maria Schmidt
Marcy Cohen	Raymond Karwoski	Angela Shenton
Debra Crasnick	Frederick Kwiatkowski	Christine Smeal
Szilvia Deak	Kristen June	David Sorrentino
Kathleen Deliman	Aigen Lenox	Kelsey Stoka
Ann Marie Delworth	Daniel Lesnick	Dana Sullivan
Laurie DeMatteo	Andrew Martin	Edna Telep
April Doran	Harris Martin	Jaycia Trotta
Kevin Ebert	Sharon Mastrosimone	Laura Walters Belove
Theresa Farley	Amanda Matika	Phillip Waselik
Carol Faulkner	Rosetta Mazur	Pamela Weisgerber
Ryan Feldman	Janine McHenry	Hope Westphal
		Lee Winter
		John Wishnie

4.9 *The Board approved a motion* to approve the appointment of Kevin Van Vorst as an Assistant Football Coach at a cost of \$2700 for the season.

4.10.a *The Board approved a motion* to approve the Maternity Leave of Meredith Wiley from October 24, 2013 through March 28, 2014.

4.10.b *The Board approved a motion* to approve the Medical Leave of Cindy Garritt from August 28, 2013 through January 22, 2014.

4.11.a *The Board approved a motion* to approve the recall of Jason Czerniak as a Special Education Teacher for the 2013-14 school year.

4.11.b *The Board approved a motion* to approve the recall of Timothy Mullen as a secondary English Teacher for the 2013-14 school year.

4.11.c *The Board approved a motion* to approve the recall of Christine Klockner as a .6, K-12 Art Teacher for the 2013-14 school year.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motion 5.1 (a through g) was moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.1.a *The Board approved a motion* to approve the Title I Grant in the amount of \$156,943.00.

5.1.b *The Board approved a motion* to approve the Title II Grant in the amount of \$45,567.00.

5.1.c *The Board approved a motion* to approve the Title III Grant in the amount of \$21,000.00.

5.1.d *The Board approved a motion* to approve the ABG Grant in the amount of \$49,559.00.

5.1.e *The Board approved a motion* to approve the Pre-K Counts Grant in the amount of \$287,960.00.

5.1.f *The Board approved a motion* to approve the Cohort 6 (Year Two and Three) Grant in the amount of \$499,199.00.

5.1.g *The Board approved a motion* to approve the Cohort 6A (Year One and Two) Grant in the amount of \$499,978.00.

Motions 5.2 through 5.10 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.2 *The Board approved a motion* to approve the Pre-K Agreement with P. Miiller in the amount of \$10,000.

5.3 *The Board approved a motion* to approve the Title I Agreement with IU #22 for Holy Trinity Services.

5.4 *The Board approved a motion* to approve the Food Service Pricing for 2013-14 (same pricing as last year).

5.5 *The Board approved a motion* to approve the In-District employment for students in the Life Skills Program.

5.6 *The Board approved a motion* to approve the acceptance of a donation from Medimmune for Science labs.

5.7 *The Board approved a motion* to approve the Treasurer's Report.

5.8 *The Board approved a motion* to approve the Investment Report.

5.9 *The Board approved a motion* to approve the following excess items:

- Gray Desk (portion)
- Oxygen Tanks (Nurse's office)
- Table with drawers (H-14)
- Broken chairs

5.10 *The Board approved a motion* to approve payment of bills, as listed, subject to final audit by the Business Administrator in the amount of:

Miscellaneous/General Fund (6/27/13 – 8/28/13)	\$ 1,397,975.43
Athletic Fund	\$ -0-
Cafeteria Fund (8/9/13)	\$ 14,482.67
Capital Reserve	\$ -0-
TOTAL BILLS	\$ 1,412,458.10

After the vote to approve items 5.2 through 5.10, Mr. Worob stated that he did not feel that the Payment of Bills should have been included in this group and asked that Item 5.10, Payment of Bills, be reopened for another vote. Mr. Worob asked if the Solicitor's bill for the month of June is included in the payment of bills to be approved this evening. Mr. DeAngelo stated that the Solicitor's bill from June is included in this payment of

bills. Mr. Worob asked if the Solicitor's bill could be separated from this payment of bills and voted on separately.

A motion to reopen 5.10, Payment of Bills, was moved by Mr. Miller, seconded by Mr. Buckman, and approved by a roll call vote of 5 ayes and 4 nays. Members voting aye were Messrs. Buckman, DeWilde, Stout, Miller and Worob. Members voting nay were Messrs. Parker, Stoneburner, Dingle and Ms. Kartal.

5.10 *The Board approved a motion* to approve payment of bills (minus the Solicitors bills for June and July) as listed, subject to final audit by the Business Administrator in the amount of:

Miscellaneous/General Fund (6/27/13 – 8/28/13)	\$ 1,375,914.80
Athletic Fund	\$ -0-
Cafeteria Fund (8/9/13)	\$ 14,482.67
Capital Reserve	\$ -0-
TOTAL BILLS	\$ 1,390,397.48

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Parker.

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 *The Board DID NOT APPROVE a motion* to permit an additional transfer student to attend the Bucks County Technical High School.

Moved by Mr. Miller, seconded by Mr. DeWilde, and voted down by a voice vote of 7 nays and 2 abstentions. Members abstaining were Ms. Kartal and Mr. Parker.

6.2 *The Board approved a motion* to approve a Waiver to a Due Process, pending alternative placement and the student's voluntary withdrawal from the District.

Moved by Mr. Miller, seconded by Mr. DeWilde, and passed by a unanimous voice vote of 9 ayes.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

Motions 7.1 through 7.3 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

7.1 *The Board approved a motion* to approve the second reading of Policy #237 – Electronic Devices.

7.2 *The Board approved a motion* to approve the second reading of Policy #815 – Acceptable Use of Electronic Devices.

7.3 *The Board approved a motion* to approve the second reading of Policy #008 – Organization Chart.

Ms. Kartal asked if we have a similar policy regarding electronic devices that applies to the administration and staff. Mr. Truelove stated that he is not aware of any similar policy that applies to the staff and administration, and he stated that PSBA is undergoing a pretty drastic revision of the policies relating to employees but he is not sure if this would be one of the policies included in this revision.

Regarding Policy #815, on page 4 Item 6, Ms. Kartal asked that the wording be changed from “illegal drugs” to “illegal substances”. This change was accepted by the Board members who moved and seconded the motion.

Ms. Kartal thanked the administration for adding the Confidential Secretaries to the Organization Chart, but stated that the way the Confidential Secretary to the Superintendent is listed makes it look like all those listed below that position are to report to her. She asked that this be changed, and this change was accepted by the Board members who moved and seconded the motion.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, September 18, 2013.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, September 25, 2013.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

LIAISON REPORTS

Bucks County Technical High School Joint Board – Ms. Kartal

Please see Attachment A to these minutes for the BCTHS Joint Board Report given by Ms. Kartal.

8. OLD BUSINESS

Mr. DeWilde discussed having physical security for our schools. He stated that the State Police offer a free evaluation of our buildings. He will have more information for the next meeting.

Ms. Kartal discussed Act 71 regarding Dangerous School Grants and asked that this be looked into to see if we qualify and will forward this information to Mr. May.

Mr. DeAngelo gave an update on the PayPal donation account on the website.

9. NEW BUSINESS

The Board approved a motion to approve the attendance of Mr. Parker and Ms. Kartal at the PSBA Conference in Hershey.

Moved by Mr. Miller, seconded by Mr. Buckman, and passed by a unanimous voice vote of 9 ayes.

The Board approved a motion to approve the payment of legal bills to Hill Wallack in the amount of \$22,060.62 for June and July.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a roll call vote of 6 ayes and 3 nays. Members voting nay were Messrs. Buckman, Stout and Worob.

Mr. Worob asked Mr. Truelove if he would like to opportunity to explain the legal bills from his law firm. Mr. Truelove explained how his firm works and discussed some of the work that they have been involved in and are currently involved in at this time for the Morrisville School District.

Mr. Worob discussed legal bills from prior years and our current legal bills. Mr. Worob asked Mr. DeAngelo if we were within budget in the legal department for the 12-13 school year. Mr. DeAngelo stated that in the 12-13 school year we were over budget in that department by approximately \$40,000, but this included the transition from the old firm to the new firm. The Board members discussed Right to Know requests and how they are handled.

Mr. Parker asked Mr. Truelove who gives him his assignments. Mr. Truelove stated that he gets his assignments from the administration or the Board. Mr. Truelove stated that his bills are a true reflection of the work that is done by his firm and that all findings are reported back to the administration. The Board members discussed the M. R. Reiter property and the legal fees involved in research for the property deeds.

It was determined that in the future, under the payment of bills, legal services will be listed separately and that only members of the Finance Committee will receive copies of the bills on a monthly basis.

Mr. Miller suggested to Mr. Worob that he attend the Finance Committee Meetings in the future at which time the legal bills can be discussed and reviewed. The committee meets on the third Tuesday of the month.

Mr. Worob requested that a motion be made to develop an RFP for legal services for the Morrisville School District. This motion was moved by Mr. Stout, seconded by Mr. Buckman, and **voted down** by a roll call vote of 6 nays and 3 ayes. Members voting nay were Messrs. DeWilde, Parker, Stoneburner, Miller, Dingle, and Ms. Kartal. Members voting aye were Messrs. Buckman, Stout and Worob.

Mr. Stoneburner asked if the roll call sheet could be changed to have the Board members listed alphabetically, with the Vice President and then the President being listed as the last two names.

Mr. Buckman asked, as a member of the Finance Committee, for a copy of the last three audits for the school district. Mr. Ferrara stated that this is currently being worked on and they will try to get them out in the Friday packet.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. Adjournment

The Board approved a motion to adjourn the meeting at 9:40 p.m.

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

Damon Miller, President

Wanda Kartal, Secretary