

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, May 28, 2014
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, May 28, 2014, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Colon, Dingle, Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Quorum Present:

Also attending this evening's meeting were Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that there was an Executive Session this evening in regards to Human Resources, finance and facilities.

STUDENT SPOTLIGHT

- **Teacher: Elizabeth Glaum-Lathbury – 2014 Symposium**
Ms. Glaum-Lathbury discussed the 2014 Symposium Project and thanked the administration, Board members and Wheelabrator for their support. The team travelled to Florida this year and their project involved the monarch butterfly. The students described their project and they thanked everyone for this wonderful opportunity.

Mr. Miller and Ms. Elizabeth Glaum-Lathbury discussed the awards they won and thanked Wheelabrator for their support and interest in working with our students and for financially investing in the project.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

No student representative was present at tonight's meeting.

Student Representative to the Board – (Bucks County Technical High School)

No student representative was present at tonight's meeting.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that a meeting took place last Wednesday and they discussed the following:

- Passed the budget
- Hiring of summer help

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Ferrara - Superintendent

Mr. Ferrara reported on the following:

- Annual Girls Athletic Banquet
- Keystone Testing
- Credits for Algebra I for 8th grade students
- Calendar changes
- Elementary Field Day
- Annual Senior Picnic
- Senior Awards Night
- Graduation
- US News and World Report Study recognizing Morrisville School District with an award for the second consecutive year as one of the best high schools in America based on the amount of improvement that we have in our scores from year to year.

Mr. DeAngelo – Business Administrator

Mr. DeAngelo reported on the following:

- Proposed budget for 2014-15 is on our website
- Network projects

Mr. Miller commented on the News World awards and thanked the teachers, support staff, etc. for their dedication and work in achieving this award.

⇒ **Enrollment Report**

District Enrollments as of May 26, 2014			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	52	GRANDVIEW	289
Grade 1	71	INTERMEDIATE SCHOOL (4-6)	<u>216</u>
Grade 2	74		505
Grade 3	76		
Grade 4	78	INTERMEDIATE SCHOOL (7-8)	147
Grade 5	70	HIGH SCHOOL 9-12	<u>225</u>
Grade 6	68		372
Grade 7	85		
Grade 8	62	TECHNICAL SCHOOL	39
Grade 9	70	HOME SCHOOLED	16
Grade 10	42	CHARTER SCHOOLS	35
Grade 11	69	Regular Ed	27
Grade 12	44	Special Ed	8
		OUT OF DISTRICT	56
		Regular Ed	10
		Special Ed	46
TOTAL ENROLLMENT			1023

Mr. Miller stated that an Executive Session was held this evening at which they discussed Human Resources, negotiations, real estate and a confidential matter.

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

INFRASTRUCTURE

2. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Kasey Kollar, Program Director of Technology from the Bucks County IU #22, discussed the Network Project.

Board members discussed what is involved in this project, prices, warranties and what this will educationally provide for our students.

ACTION ITEMS:

2.1 Approval, Blackboard Agreement (Website)

The Board approved to approve the Blackboard Agreement (Website) for 2014-15 in the amount of \$5,065.90. The rate for 2013-14 was \$4,918.35.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

2.2 Approval, 3 Year Blackboard Global Connect Assignment Agreement

The Board approved a motion to approve the three (3) year Blackboard Global Connect Assignment Agreement for 2014-15, 2015-16, and 2016-17, at \$2 per student. There is no change in pricing from 2013-14.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

2.3 Approval, Genesis Student Information System

The Board approved a motion to approve the Genesis Student Information System for 2014-15 in the amount of \$15,425. The rate for 2013-14 was \$15,123.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

2.4 Approval, CDW-G – Trend Micro Anti-virus

The Board approved a motion to approve the CDW-G Trend Micro Anti-virus for 2014-15 in the amount of \$5,250. The rate for 2013-14 was \$4,867.50.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

2.5 Approval, Contract with First Student

The Board approved a motion to approve the transportation contract with First Student.

- Specification #1 – Morning Run, Afternoon Run, Early Dismissal, Daily Rate per vehicle \$270
- Specification #2 – Bucks County Technical School Run, 180 days at \$124 per day or \$22,320 annually
- Specification #3 – School Bus per hour rate/per mileage rate, 2014-15 \$65, per mileage rate 2014-15 \$0

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

2.6 Approval, Participation in Additional Legal Services 2014-15

A MOTION is in order to approve participation in additional legal services offered by the Bucks County Intermediate Unit #22 and Sweet, Stevens, Katz & Williams, LLP, for the 2014-15 school year at a cost of \$780.00.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

2.7 Approval, Acceptance of Donation

The Board approved a motion to accept the donation of a 1994 Ford 1 ton van for use by facilities, effective July 1, 2014.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

For informational purposes, Mr. Miller stated that repair costs for this van will be approximately \$3,000. When an actual cost for the repairs is received, a motion will be placed on the agenda for approval of these costs.

3. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

3.1 Approval, Agreement with Special Education Advisors, Inc.

The Board approved a motion to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the district for the 2014-15 school year, effective July 1, 2014, at the rate of \$62 per hour, not to exceed \$110,000 yearly.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

3.2 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition for the following individuals:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Elizabeth Glaum-Lathbury	Interdisciplinary Curriculum Development: Contemporary Perspectives on Immigration	Univ. of Mass.	3	\$1470
Elizabeth Glaum-Lathbury	Integrating Culture into the Language Curriculum	Univ. of Mass.	3	\$1470
Julie Habel	Learning the Meaning of Words	Univ. of LaVerne	3	\$330
Julie Habel	Teaching Shakespeare to Children And Young Adults	Univ. of LaVerne	3	\$330

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

3.3 Approval, Resignation

The Board approved a motion to accept, with regret, the resignation of Karen Maziarz, 6th grade teacher, effective June 20, 2014.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

3.4 Approval, Appointments

3.4.a Varsity Soccer Coach

The Board approved a motion to approve the appointment of Kelly Mott as the Varsity Soccer Coach in the amount of \$2625, pending Human Resources review.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

3.4.b Varsity Football Head Coach

The Board approved a motion to approve the appointment of Derrick Savage as the Varsity Football Head Coach in the amount of \$4275.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

3.4.c 21st Century Hires

The Board approved a motion to approve the appointment of the following 21st Century Hires:

Summer Reading Tutor Staff

Teachers \$22/hr.

Alan Benjamin	Lauren Bischoff	Christine Klockner
Amanda Matika	Kara Meshanko	Shannon O'Connell
Nicole White		

Aides \$14/hr.

Lisa Castillo	Melissa Pilla	Rachel Whitley
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Camp/Tutoring/Ivans Floating Staff \$15/hr.

Christopher Barnes	Ellean Berry-Johnson
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Curriculum Development for 21st Century Grants (current and upcoming) \$25/hr.

Todd Dupell

ASAP Camp

Teachers \$22/hr.

Stephanie Price	Ashley Campellone	Mollie Cancelliere
Kellie Conlan	Kathleen Deliman	Margaret Lieb
Todd Miller	Vincent Paravecchia	Jessica Titlow

Paraprofessionals \$14/hr.

Ryan Ruffing	Kathleen Klausner
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Administrative Assistants/Head Coaches \$15/hr.

Gaby Argueta	Tanya Argueta	Naomi Collipp
Matthew Cookson	Patti Ebert	Cassandra Fario
Seth Feit	John Hubiak	Brianna Markgraf
Charles Slakoper	Amanda Snyder	Kathryn Woolf

Assistant Coaches \$9/hr.

Noah Charest	Anthony Dilliplane	Leo Hernandez
Casey Hollopeter	Dylan Loveless	Kevin Munoz
Cassidy Shemelia	Shanice Snead	

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

3.4.d Summer Work Crew Supervisor

The Board approved a motion to approve the appointment of Kevin Jones as the Summer Work Crew Supervisor at the rate of \$12.00 per hour.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

3.4.e Summer Work Crew

The Board approved a motion to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as follows:

Jesse Hollopeter

Denise Sacco

Jordan Neal

Joseph Lipski

Michael Sacco

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

Mr. Ferrara stated that the first day of work for the summer crew will be June 17, 2014.

3.5 Approval, Extended Leave

The Board approved a motion to approve an extended leave for Jill Osterhout under the provisions of SB Policy #435, effective April 22, 2014 through June 16, 2014.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Motions 3.6.a and 3.6.b were moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

3.6 Appointment, Long-Term Substitutes

3.6.a *The Board approved a motion* to approve the appointment of Kathleen Deliman as a long-term substitute, effective April 22, 2014 until June 16, 2014, per SB Policy #429.

3.6.b *The Board approved a motion* to approve the appointment of Shannon O'Connell as a long-term substitute, effective April 28, 2014 until June 16, 2014, per SB Policy #429.

3.7 Approval, Discontinuation of Position

The Board approved a motion to approve the discontinuation of a Personal Care Assistant position for Jayne Fritsch, effective 5/1/14. The discontinuation of this position is necessary due to the fact that, according to the IEP Team, a special needs student to whom she was assigned no longer needs this related service.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

Motions 3.8.a, 3.8.b, and 3.8.c were moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

3.8 Approval, Dean of Students

3.8.a Dean of Students Pre-K – 3rd Grade

The Board approved a motion to approve Lynn Palumbo as the Pre-K – 3rd Grade Dean of Students at a stipend of \$5000 above her teaching salary for the 2014-15 school year.

3.8.b Dean of Students 4th – 8th Grade

The Board approved a motion to approve Todd DuPell as the 4th – 8th Grade Dean of Students at a stipend of \$5000 above his teaching salary for the 2014-15 school year.

3.8.c Dean of Students 9th – 12th Grade

The Board approved a motion to approve James Gober as the 9th – 12th Grade Dean of Students at a stipend of \$5000 above his teaching salary for the 2014-15 school year.

3.9 Approval, Substitutes

The Board approved a motion to approve the following substitutes:

Kevin Savini

Diedra Rouse

Kristen Poinsett

Lauren Phillips

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

3.10 Approval, Retirement

The Board approved a motion to accept, with regret, the retirement of Pam Wiedenhaefer, as the Elementary School Secretary at Grandview Elementary School, effective June 30, 2014.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Colon.

Mr. Woodruff and several Board members commented on the great job that Ms. Wiedenhaefer has done for the District and the PTO and wished her well in her retirement.

3.11 Approval, Appointment of Elementary School Secretary at Grandview Elementary School

A MOTION is in order to approve the appointment of Lisa Colon-Rivera as the Elementary School Secretary at Grandview Elementary School. Rate of pay will be \$16.26 per hour per the Collective Bargaining Agreement between the Morrisville Educational Support Personnel Association and the District. Lisa will begin her duties on June 2, 2014.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a voice vote of 8 ayes and 1 abstention. Member abstaining was Mr. Colon.

3.12 Approval, Accept and Release the Request for Proposal (RFP) for Business Office Services and Human Resources Support

The Board approved a motion to accept and release the Request for Proposal (RFP) for Business Office Services and Human Resources Support, subject to Solicitor review and approval.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

3.13 Approval, Superintendent's Contract

The Board approved a motion to approve Mike Kopakowski as Morrisville School Districts Superintendent for a three year term commencing July 1, 2014, at an annual salary of \$155,000.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

4. BUSINESS OPERATIONS/FINANCE COMMITTEE INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures - April

Budget 2013-14	Period Expended	Y-T-D Expended	Balance	Estimated Expenditure
\$17,504,284	\$1,582,072	\$12,865,897	\$4,638,387	\$17,992,479

Revenues - April

Budget 2013-14	Period Expended	Y-T-D Expended	Balance	Estimated Revenue
\$17,504,284	\$722,620	\$15,128,701	\$2,375,583	\$17,630,467

ACTION ITEMS:

4.1 Approval, 2014-15 Bucks County Technical High School Budget

The Board approved a motion to approve the 2014-15 Bucks County Technical High School Budget.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a roll call vote of 9 ayes.

Mr. Miller stated that this is a reduction for us. Mr. Perry stated that the reduction is \$200K and Morrisville's share is \$368K down from a few years ago. Mr. Miller stated that a great deal of work was put into this budget and he commended Mr. Gilleo and the BCTHS Board for their hard work.

4.2 Approval, Central Susquehanna Intermediate Unit – Center for Schools and Communities Grant – Division of Food and Nutrition

The Board approved a motion to approve the Central Susquehanna Intermediate Unit – Center for Schools and Communities Grant – Division of Food and Nutrition in the amount of \$250.00.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.3 Approval, Insurance Coverage – HRH Willis

The Board approved a motion to approve insurance coverage with HRH Willis as listed below:

<u>Description</u>	<u>Carrier</u>	<u>2013-14</u>	<u>2014-15</u>
Package	Indemnity Insurance Company of North America	\$ 38,127	\$ 40,151
Package	Indemnity Insurance Company of North America	\$ 8,376	\$ 10,063
Automobile	Indemnity Insurance Company of North America	\$ 12,235	\$ 13,110
Boiler & Machinery	Hartford Steam Boiler	\$ 4,214	\$ 4,746
Umbrella	Old Republic Insurance Company	\$ 12,138	\$ 12,138
School Board Legal Incl. Employment Practices Liability	Old Republic Insurance Company	\$ 12,637	\$ 12,635
Workers Compensation	Old Republic Insurance Company	\$ 57,653	\$ 56,739

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

Mr. DeAngelo stated that two items are not listed above which are Student Accident Insurance and Network Protection Insurance. Quotes are being obtained for these two items and will be on the June agenda.

4.4 Approval, Ratification of Agreement with Constellation for Natural Gas

The Board approved a motion to approve the ratification of the agreement with Constellation for natural gas for 2014-15. (July 2014-June 2015 – 12 months 100% at \$0.902 per dekatherm)

Moved by Mr. Miller, seconded by Mr. Worob, and passed by a unanimous voice vote of 9 ayes.

4.5 Approval, Tax Refunds

The Board approved a motion to approve tax refunds as follows:

Parcel #24-008-224 in the amount of \$15.33

Parcel #24-004-142-001 in the amount of \$1225.47

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 9 ayes.

4.6 Approval, Final Payment to DELVAL

The Board approved a motion to approve the final payment to Delaware Valley High School in the amount of \$37,121.25.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

Motions 4.7 and 4.8 were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.7 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

4.8 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

4.9 Approval, Payment of Bills

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (4/24/14-5/28/14)	\$ 644,933.89
Legal (5/28/14)	\$ 6,704.56
Athletic Fund (4/24/14 – 5/28/14)	\$ 2,935.00
Cafeteria Fund (5/28/14)	\$ 45,911.46
Capital Projects (5/28/14)	<u>\$ 44,072.44</u>
TOTAL BILLS	\$ 744,557.35

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

5. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

5.1 Approval, Graduating Class of 2014

The Board approved a motion to approve the Graduating Class of 2014.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

5.2 Approval, 2013-14 School Calendar Revision

The Board approved a motion to approve the revision to the 2013-14 school calendar. (June 11, 12 and 13 have been made half days)

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

6. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, June 18, 2014.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, June 25, 2014.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

7. OLD BUSINESS

7.1 Approval, Surrendering of Richo Copier Hard Drives

The Board approved a motion to approve the surrendering of Richo Copier Hard Drives at \$288 a piece for 6, not to exceed a total of \$1728.00.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Stoneburner.

Since this item was added to the agenda, Mr. Miller opened up Public Session for any comments. There were no public comments.

The Board members discussed having this fee included in future contracts for our copiers.

8. NEW BUSINESS

8.1 Approval, Appointment Varsity Cheerleading Coach

The Board approved a motion to approve the appointment of Alice Champion, pending HR review, as Varsity Cheerleading Coach, per stipend listed in the MEA contract.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

Since this item was added to the agenda, Mr. Miller opened up Public Session for any comments. There were no public comments.

8.2 Approval, 5 Year Technology/Network Project with EPlus

The Board approved a motion to approve a 5 year Technology/Network Project with EPlus, not to exceed \$300,000 project price plus up to \$40,000 associate and financing fees per PEPPM state contract pricing.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

Since this item was added to the agenda, Mr. Miller opened up Public Session for any comments. The following individuals spoke:

Peter Eisengrein – 160 W. Hendrickson Avenue

Mr. Eisengrein discussed the technology/network project. He discussed the switches being used and cabling upgrades.

Mr. Kollar from the IU discussed materials being used for this project.

Mr. Worob questioned the need for these network upgrades and stated that he cannot, in good conscience, approve this cost to taxpayers.

PUBLIC SESSION #2

Liz Larison – 587 Rosemar Drive

Ms. Larison discussed having school dances in the future and asked to the Board to reconsider this matter.

Joanne Pepitone – 425 Hillcrest Avenue

Ms. Pepitone thanked Mr. Stoneburner for the beautification of the grounds at Grandview and also discussed M. R. Reiter.

Peter Eisengrein – 160 W. Hendrickson

Mr. Eisengrein wished Mr. Ferrara the best and shared his thoughts on how important he feels specials are for our students.

Mr. Ferrara and the Board members discussed how specials will be handled in the 14-15 school year. They also discussed funding needed for the District in the future, procedure for requesting/holding school dances, and the M. R. Reiter property.

Mr. Miller stated that he knows that many members of the community have questions regarding what was discussed this evening, and he will be glad to stay after the meeting tonight to answer and discuss anyone's questions. He invited any Board members to also stay to be available to answer anyone's questions.

9. Adjournment

The Board approved a motion to adjourn the meeting at 9:55 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

Damon Miller, President

Wanda Kartal, Secretary