

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS  
**Work Session**–Wednesday, May 21, 2014  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School  
7:30 p.m.

***This meeting was recorded for televising***

**THE VIDEO/AUDIO OF THE MEETING DID NOT START AT THE  
BEGINNING OF THE MEETING; THEREFORE THE MINUTES ONLY  
REFLECT WHAT WAS ACTUALLY RECORDED.**

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on May 21, 2014, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

*The following members were present:*

Messrs. Colon, Dingle, Perry, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

*Member absent:*

Mr. Gilleo

*Quorum Present:*

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; Mr. Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

The following areas will be covered at next week's Business Meeting:

**Student Spotlight (to be done at next week's meeting)**

- Teacher, Elizabeth Glaum-Lathbury – 2014 Symposium

**Student Representatives to the Board**

**Superintendent/Administrator's Reports**

**Bucks County Technical High School Report - Ms. Kartal**

**Enrollment Report**

## **PUBLIC SESSION #1 (Agenda Items Only)**

**Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle**

No audio/video for report.

**PTO Report – Mr. Dingle**

No audio/video for report.

**Joint Borough Council/School Board Report – Ms. Kartal**

No audio/video for report.

**Public Relations/Communications Report – Mr. Miller**

No audio/video for report.

The video/audio of the meeting began at this point.

**Bucks County Intermediate Unit – Ms. Kartal**

Ms. Kartal stated that she was not present at the meeting because she was at the polls, but reported on the following:

- Worked on passing the Special Education Service Agreements, Early Childhood Private Provider for Additional Service Agreements
- Walk at IU took place on 5/10/14 to raise money for special education services
- Next meeting on 6/17/14
- Graduation on 6/3/14

**PSBA/Legislative – Mr. Perry**

Mr. Perry discussed the following areas:

- State Budget
- Education Funding
- Passage of special education funding formula changes to correct overpaying of Charter Schools

Ms. Kartal added information regarding the following:

- Money received through grants
- Districts should not base their budgets on unfunded proposals

**M. R. Reiter Repurposing Committee – Mr. Miller**

Mr. Miller stated that the committee met and at the meeting they discussed the following:

- Next and last scheduled meeting will be on June 3<sup>rd</sup> at 7:00 pm in the LGI
- Each sub-committee is finalizing their information and will give a brief presentation at the June meeting
- Board members will receive a copy of each presentation and their findings
- Reviewed appraisal of the M. R. Reiter property

***At next week's Board meeting Mr. Miller stated that the following items will be on the agenda for approval:***

**ACTION ITEMS:**

**Approval of Minutes**

**INFRASTRUCTURE**

**INFORMATIONAL/DISCUSSION ITEMS:**

**Facilities Committee – Mr. Stoneburner**

Mr. Stoneburner stated that they met on May 14<sup>th</sup> and discussed the following:

- Request and presentation for facility use from Resurrected Life Church Camp
- Working on new building usage form
- Discussed and researching how the Borough is about to start some paving projects, and the usage of millings to be used at the A-Field track to make it safer and more usable.
- Facility maintenance five year plan
- Grandview Gardens
- The next meeting will be on June 11<sup>th</sup>

## **Discussion Item**

### **Ordering of Graduation Chairs**

The Board members discussed the need to order chairs to be used at the graduation ceremony.

***At next week's Board meeting Mr. Stoneburner stated that the following item will be on the agenda under the Infrastructure Section:***

### **ACTION ITEMS:**

1. **Approval, Blackboard Agreement (Website)**  
**A MOTION** is in order to approve the Blackboard Agreement (Website) for 2014-15 in the amount of \$5,065.90. The rate for 2013-14 was \$4,918.35.
2. **Approval, 3 Year Blackboard Global Connect Assignment Agreement**  
**A MOTION** is in order to approve the three (3) year Blackboard Global Connect Assignment Agreement for 2014-15, 2015-16, and 2016-17, at \$2 per student. There is no change in pricing from 2013-14.
3. **Approval, Genesis Student Information System**  
**A MOTION** is in order to approve the Genesis Student Information System for 2014-15 in the amount of \$15,425. The rate for 2013-14 was \$15,123.
4. **Approval, CDW-G – Trend Micro Anti-virus**  
**A MOTION** is in order to approve the CDW-G Trend Micro Anti-virus for 2014-15 in the amount of \$5,250. The rate for 2013-14 was \$4,867.50.
5. **Approval, Contract with First Student**  
**A MOTION** is in order to approve the transportation contract with First Student.
6. **Approval, Participation in Additional Legal Services 2014-15**  
**A MOTION** is in order to approve participation in additional legal services offered by the Bucks County Intermediate Unit #22 and Sweet, Stevens, Katz & Williams, LLP, for the 2014-15 school year at a cost of \$780.00.

## **HUMAN RESOURCES**

### **INFORMATONAL/DISCUSSION ITEMS:**

#### **Human Resource Committee – Mr. Dingle**

Mr. Dingle discussed the following:

- Superintendent Search and Community Forum
- Staffing related items and options
- Contracts
- RFP for Business Office and HR
- Meeting with Deans of District

**At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Human Resource Section:**

**ACTION ITEMS:**

1. **Approval, Agreement with Special Education Advisors, Inc.**  
**A MOTION** is in order to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the district for the 2014-15 school year, effective July 1, 2014, at the rate of \$62 per hour, not to exceed \$110,000 yearly.

2. **Approval, Tuition Reimbursement**

**A MOTION** is in order to approve tuition for the following individual:

| <i>Name</i>              | <i>Course</i>  | <i>College</i>   | <i>Credits</i> | <i>Amount</i> |
|--------------------------|--|------------------|----------------|---------------|
| Elizabeth Glaum-Lathbury | Interdisciplinary Curriculum Development: Contemporary Perspectives on Immigration | Univ. of Mass.   | 3              | \$1470        |
| Elizabeth Glaum-Lathbury | Integrating Culture into the Language Curriculum                                   | Univ. of Mass.   | 3              | \$1470        |
| Julie Habel              | Learning the Meaning of Words  | Univ. of LaVerne | 3              | \$330         |
| Julie Habel              | Teaching Shakespeare to Children and Young Adults                                  | Univ. of LaVerne | 3              | \$330         |

3. **Approval, Resignation**

**A MOTION** is in order to accept, with regret, the resignation of Karen Maziarz, 6<sup>th</sup> grade teacher, effective June 20, 2014.

4. **Approval, Appointments**

**4.a Varsity Soccer Coach**

**A MOTION** is in order to approve the appointment of Kelly Mott as the Varsity Soccer Coach in the amount of \$2625.

**4.b Varsity Football Head Coach**

**A MOTION** is in order to approve the appointment of Derrick Savage as the Varsity Football Head Coach in the amount of \$4275.

**4.c 21<sup>st</sup> Century Hires**

**A MOTION** is in order to approve the appointment of the following 21<sup>st</sup> Century Hires:

**Summer Reading Tutor Staff** – (Names, etc. to be provided)

**Summer BCTHS Staff** – (Names, etc. to be provided)

**ASAP Camp** – (Names, etc. to be provided)

**4.d Summer Work Crew Supervisor**

**A MOTION** is in order to approve the appointment of Kevin Jones as the Summer Work Crew Supervisor at the rate of \$12.00 per hour.

**4.e Summer Work Crew**

**A MOTION** is in order to approve the appointment of the Summer Work Crew at the rate of \$7.25 per hour as follows:

**Jesse Hollopeter**

**Denise Sacco**

**Jordan Neal**

**Joseph Lipski**

**Michael Sacco**

5. **Approval, Extended Leave**

**A MOTION** is in order to approve an extended leave for Jill Osterhout under the provisions of SB Policy #435, effective April 22, 2014 through June 16, 2014.

6. **Appointment, Long-Term Substitutes**

**6.a A MOTION** is in order to approve the appointment of Kathleen Deliman as a long-term substitute, effective April 22, 2014 until June 16, 2014, per SB Policy #429.

**6.b A MOTION** is in order to approve the appointment of Shannon O'Connell as a long-term substitute, effective April 28, 2014 until June 16, 2014, per SB Policy #429.

7. **Approval, Discontinuation of Position**

**A MOTION** is in order to approve the discontinuation of a Personal Care Assistant position for Jayne Fritsch, effective 5/1/14. The discontinuation of this position is necessary due to the fact that, according to the IEP Team, a special needs student to whom she was assigned no longer needs this related service.

8. **Approval, Dean of Students**

**8.a Dean of Students Pre-K – 3<sup>rd</sup> Grade**

**A MOTION** is in order to approve Lynn Palumbo as the Pre-K – 3<sup>rd</sup> Grade Dean of Students at a stipend of \$5000 above her teaching salary for the 2014-15 school year.

**8.b Dean of Students 4<sup>th</sup> – 8<sup>th</sup> Grade**

**A MOTION** is in order to approve Todd DuPell as the 4<sup>th</sup> – 8<sup>th</sup> Grade Dean of Students at a stipend of \$5000 above his teaching salary for the 2014-15 school year.

**8.c Dean of Students 9<sup>th</sup> – 12<sup>th</sup> Grade**

**A MOTION** is in order to approve James Gober as the 9<sup>th</sup> – 12<sup>th</sup> Grade Dean of Students at a stipend of \$5000 above his teaching salary for the 2014-15 school year.

9. **Approval, Substitutes**  
**A MOTION** is in order to approve the following substitutes:  
*Kevin Savini*  
*Diedra Rouse*  
*Kristen Poinsett*  
*Lauren Phillips*  
*Jayne Fritsch*
  
10. **Approval, Retirement**  
**A MOTION** is in order to accept, with regret, the retirement of Pam Wiedenhaefer, as the Elementary School Secretary at Grandview Elementary School, effective June 30, 2014.
  
11. **Approval, Appointment of Elementary School Secretary at Grandview Elementary School**  
**A MOTION** is in order to approve the appointment of \_\_\_\_\_ as the Elementary School Secretary at Grandview Elementary School. Rate of pay will be \_\_\_\_\_ per hour per the Collective Bargaining Agreement between the Morrisville Educational Support Personnel Association and the District. \_\_\_\_\_ will begin her duties on May 29, 2014.
  
12. **Approval, Request for Proposal (RFP) for Business Office Services and Human Resources Support**  
**A MOTION** is in order to approve the Request for Proposal (RFP) for Business Office Services and Human Resources Support.

**BUSINESS OPERATIONS/FINANCE COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**  
 Numbers to be provided in next week's Business Meeting Agenda

**Finance Committee – Mr. Dingle**

Mr. Dingle stated that the committee met on the 14<sup>th</sup> and they discussed the following:

- Exploration of options that have been discussed by the Education Committee and their financial impact
- Centralization of ordering supplies and receiving goods that come in
- Staffing options
- K-6 teachers teaching specials
- Deficit for 14-15 budget
- Fund balance
- Legal bills

**At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:**

**ACTION ITEMS:**

1. **Approval, 2014-15 Bucks County Technical High School Budget**  
**A MOTION** is in order to approve the 2014-15 Bucks County Technical High School Budget.
  
2. **Approval, Central Susquehanna Intermediate Unit – Center for Schools and Communities Grant – Division of Food and Nutrition**  
**A MOTION** is in order to approve the Central Susquehanna Intermediate Unit – Center for Schools and Communities Grant – Division of Food and Nutrition in the amount of \$250.00.
  
3. **Approval, Insurance Coverage – HRH Willis**  
**A MOTION** is in order to approve insurance coverage with HRH Willis as listed below:

| <u>Description</u>                                      | <u>Carrier</u>                               | <u>2013-14</u> | <u>2014-15</u> |
|---|--|----------------|----------------|
| Package   | Indemnity Insurance Company of North America | \$ 38,127      | \$ 40,151      |
| Package   | Indemnity Insurance Company of North America | \$ 8,376       | \$ 10,063      |
| Automobile  | Indemnity Insurance Company of North America | \$ 12,235      | \$ 13,110      |
| Boiler & Machinery                                      | Hartford Steam Boiler                        | \$ 4,214       | \$ 4,746       |
| Umbrella  | Old Republic Insurance Company               | \$ 12,138      | \$ 12,138      |
| School Board Legal Incl. Employment Practices Liability | Old Republic Insurance Company               | \$ 12,637      | \$ 12,635      |
| Workers Compensation                                    | Old Republic Insurance Company               | \$ 57,653      | \$ 56,739      |

4. **Approval, Ratification of Agreement with Constellation for Natural Gas**  
**A MOTION** is in order to approve the ratification of the agreement with Constellation for natural gas for 2014-15.
  
5. **Approval, Tax Refunds**  
**A MOTION** is in order to approve tax refunds as follows:  
*Parcel #24-008-224 in the amount of \$15.33*  
*Parcel #24-004-142-001 in the amount of \$1,225.47*
  
6. **Approval, Final Payment to DELVAL**  
**A MOTION** is in order to approve the final payment to DELVAL in the amount of approximately \$31,000.

7. **Approval, Treasurer's Report**  
**A MOTION** is in order to approve the Treasurer's Report.
8. **Approval, Investment Report**  
**A MOTION** is in order to approve the Investment Report.
9. **Approval, Payment of Bills**  
**A MOTION** is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:  
(Numbers to be provided in next week's Business Meeting Agenda)

#### **EDUCATION COMMITTEE**

##### **INFORMATIONAL/DISCUSSION ITEMS:**

##### **Education Committee – Mr. Miller**

Mr. Miller reported that the committee met a few weeks ago as they always do on the first Thursday of each month at 7 pm in the LGI and they discussed the following:

- The next meeting will on June 5<sup>th</sup>
- Merge option and how that plan would work out
- Other options and possible funding that would be available
- Future plans on education in our District

##### **Discussion Item**

***Awarding high school credits to students in eighth grade who take and pass Algebra, French and Spanish. The students who are seeking credit in algebra would need to score proficient or advanced on the algebra Keystone exam.***

Mr. Ferrara discussed awarding high school credits to students in eighth grade who take and pass Algebra, French and Spanish, and scoring requirements on Keystone exams.

##### **ACTION ITEMS:**

***At next week's Board meeting Mr. Miller stated that the following item will be on the agenda under the Education Section:***

##### **ACTION ITEMS:**

1. **Approval, Graduating Class of 2014**  
**A MOTION** is in order to approve the Graduating Class of 2014.

**POLICY COMMITTEE**

**INFORMATIONAL/DISCUSSION ITEMS:**

**Policy Committee – Mr. Miller**

No report.

**ACTION ITEMS:**

None at this time.

Mr. Miller discussed the Discipline Policies and the student handbook and the need for review and updates if necessary. Mr. Miller stated that this would be an Adhoc Committee and Mr. Colon and Ms. Reithmeyer and Mr. Worob stated that they will serve on this committee.

**OLD BUSINESS**

None at this time.

**NEW BUSINESS**

Mr. Miller stated that they are moving forward with the Superintendent Search and in the process of drawing up a contract with Mr. Kopakowski. He would like to have the following motion added to the agenda for next week:

**Approval, Superintendent's Contract**

**A MOTION** is in order to approve the appointment of \_\_\_\_\_ as Superintendent of Schools, effective July 1, 2014, for a \_\_\_\_\_ year term, terms and conditions to be finalized subject to Solicitor review and approval.

Ms. Kartal discussed the IT upgrades and possible funding that may be available, the upcoming Memorial Day Parade, and announced that the School Band will be at Trenton Thunder tomorrow evening.

The Board members discussed the recent concert held by the Band and stated what a wonderful event it was.

Mr. Miller announced that the Delaware Canal Festival will be held on June 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> sponsored by the Landmark Towns Organization and Friends of the Delaware Canal and announced the events that will take place during the festival.

Mr. Stoneburner discussed the van that is being donated to the School District and the costs to get the van street ready. He asked that a motion be added to next week's agenda to accept this donation.

Mr. Perry read an email he received from a parent thanking Mr. DuPell, Ms. Leary and Mr. Fox for their work with her child and all of the children.

Mr. Stoneburner thanked Ms. Pepitone and Mr. and Mrs. Buckman for their gardening work at Grandview.

## **PUBLIC SESSION 2**

There were no speakers for Public Session #2.

### **ADJOURNMENT**

The meeting was recessed at this time and they moved directly into the Special Meeting which had been advertised for tonight immediately following the Agenda Meeting.

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Damon Miller, President

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Wanda Kartal, Secretary