

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, April 16, 2014
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on April 16, 2014, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller asked for a moment of silence for faculty member, Jill Osterhout, who lost her son this weekend. Mr. Miller asked everyone to keep her and her family in mind.

Mr. Miller made a motion to have Mr. DeAngelo as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Gilleo and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Colon, Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Member absent:

Mr. Worob

Mr. Miller stated that Mr. Worob had advised him that he would not be able to make tonight's meeting.

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; Mr. Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held last Wednesday in regards to real estate matters.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Teacher, Kevin Jones – Photography Club
- Teacher, Lauren Bischoff – 2nd grade students and their opinion pieces on our KidBlogs website

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

At this time Lynn Palumbo, Elementary Dean of Students, introduced Della Jenkins who gave a presentation on Pre-K for PA and requested for a resolution approved by the Board in support of expanding access to Pre-K.

Pat Miller discussed the continuation of the Grant for Pre-K. She stated that all Board members received a packet of information regarding this Grant.

Michele Fina of the YMCA discussed the importance of Pre-K Counts.

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle

Mr. Dingle stated that MOEF met this evening and he reported on the following:

- Approval of requests from teachers for funding of educational class trips for Morrisville students
- The next meeting for MOEF will be held in May

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- Yankee Candle Fundraiser has been a huge success bringing in approximately \$3000 of profit which will be used for the Intermediate Playground
- The next monthly PTO meeting in this Thursday the 17th at 7 pm in the high school cafeteria
- Barnes and Noble Night will be the 24th from 6-8 pm by the Oxford Valley Mall
- Laps for Learning is on the 25th. Money raised will help fund Field Day and year end activities
- Scholastic Book Fair will be at Grandview on May 2 – 9, and at the Intermediate/High School on May 15 – 23
- Teacher Appreciation Week is the first week of May and some secret plans are in the works
- Field Day is scheduled for the 23rd. This year's theme is *A Renaissance Fair*.

Mr. Dingle asked for an update on funds available for the Intermediate Playground as they continue to raise funds and what the next phase will be. Mr. Stoneburner stated that he will put this on the agenda for the May Facilities Committee meeting.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that they met on April 2nd in the LGI and discussed the following:

- Traffic Study
- Speed Trailer
- Crossing guards
- Adding additional crosswalks
- Possibility of having blinking lights at crosswalks
- Updated Council on the use of the property at M. R. Reiter by the Morrisville Fire Company
- Update on M. R. Reiter Repurposing Committee
- Updates on School Resource Officer
- Next meeting will take place on May 7th at 7:00 pm in the LGI

Public Relations/Communications Report – Mr. Miller

Mr. Miller discussed the following:

- The committee meets the first Wednesday of every month at 6:30 pm
- Committee emails being posted on the website
- Having individual pictures of the School Board members taken to be placed on the website for identification purposes
- The possibility of the school district having a Facebook page to be used strictly for posting – no comments would be allowed. Mr. Miller asked the Board members to email either himself or Ms. Kartal regarding having this Facebook page with any concerns or comments they may have.

Bucks County Intermediate Unit – Ms. Kartal

Ms. Kartal stated that a meeting was held last night and they discussed the following:

- April is Autism Awareness Month and a presentation was given by the IU
- Summer school virtual programs
- Keystone Remediation Classes
- PA State Representative, Bernie O’Neill, will be receiving an award from the PA IU Association for his work in special education in helping to get some of the bills passed through.
- Reverse RFP for recycling of old computers
- Legislative report

PSBA/Legislative – Mr. Perry

Mr. Perry discussed the following areas:

- Department of Revenue is indicating revenues are about ½ percent below budget for this time of year
- Bills related to new special education funding formula
- Bill related to Child Protection (Act 29)

M. R. Reiter Repurposing Committee – Mr. Miller

Mr. Miller stated that the committee met and at the meeting they discussed the following:

- Video was shown of the inside of M. R. Reiter
- Sub-committee report updates
- Development of RFP’s
- The next meeting will be held on May 6th in the LGI at 7 p.m.

At next week’s Board meeting Mr. Miller stated that the following items will be on the agenda for approval:

ACTION ITEMS:

Approval of Minutes

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that they met and discussed the following:

- Facility Use Agreement Form
- Request for an event to be held in the gymnasium (date to be determined)
- Reviewed the bids for transportation, grass and snow, and trash and recycling

- Reviewed the copier proposal from Xerox
- Fire Department usage of the M. R. Reiter property
- The next meeting will be on May 14th

At next week's Board meeting Mr. Stoneburner stated that the following item will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

1. **Approval, Transportation Bid**

A MOTION is in order to approve the Transportation Bid with First Student.

Mr. DeAngelo discussed the transportation bid (Spec #2) regarding the shuttle run and the Tech run and the use of one bus for both of these runs. He also discussed the costs involved in Spec #1 of the bid.

The Board discussed other specs of the transportation bid, the shuttle run and Tech run, having backup drivers and buses, and costs for the runs.

2. **Approval, Grass and Snow Removal Bid**

A MOTION is in order to approve the Grass and Snow Removal Bid with WDB.

3. **Approval, Trash and Recycling Bid**

A MOTION is in order to approve the Trash and Recycling Bid with Waste Management.

4. **Approval, Copier Proposal from Xerox**

A MOTION is in order to approve the Copier Proposal from Xerox in the amount of \$1,701.13 per month for five (5) years for the following equipment per PEPM Pricing:

- 55 page per minute for Special Education
- 75 page per minute for F-Hall
- 75 page per minute for D-Hall
- 75 page per minute for Grandview

5. **Approval, Magic Cottage Lease Agreement**

A MOTION is in order to approve the Lease Agreement with Magic Cottage.

HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Miller stated that the committee met last week and discussed the following:

- Superintendent Search – a number of candidates were interviewed and the committee narrowed the field down to a smaller number. The next step is to now bring the selected candidates before the entire Board for interviews later this month.
- Mr. Miller stated that we will be commencing negotiations with our paraprofessionals at the beginning of next month.
- Staffing

At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Human Resource Section:

ACTION ITEMS:

1. **Approval, Leave**

A MOTION is in order to approve the extension of Michelle McCann's leave granted under SB Policy #439 to January 23, 2015.

2. **Approval, Tuition Reimbursement**

A MOTION is in order to approve tuition for the following individual:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Mike Teefy	School Community and Family Culture	Univ. of Phoenix	3	\$600

3. **Approval, Resignation**

A MOTION is in order to accept the resignation of Breanna Jackman as the Assistant Varsity Softball Coach effective March 28, 2014.

4. **Approval, Appointment**

A MOTION is in order to approve the appointment of Kelly Stout as the Assistant Varsity Softball Coach (taking the place of Breanna Jackman who was approved in October of 2013) in the amount of \$1950 (pro-rated).

BUSINESS OPERATIONS/FINANCE COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met last Wednesday and they discussed the following:

- Ongoing efforts to battle the deficit in next year's budget
- Recommendations from administration regarding staffing
- Options regarding other programs
- Staffing options
- This year's finances

Mr. DeAngelo discussed revenues, expenditures and the fund balance. The Board members and administration discussed our current budget, next year's budget and issues that need to be addressed.

At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

1. **Approval, Actuary Study with PA Trust and Conrad Siegel**

A MOTION is in order to approve the Actuary Study with PA Trust and Conrad Siegel for GASB 45 compliance.

Mr. DeAngelo discussed GASB 45 compliance and the cost of approximately \$4950 which cannot be done by the auditors and must be done by an outside agency.

2. **Approval, Resolution Opposing Restricting Federal MA Reimbursement**

A MOTION is in order to approve the Resolution opposing restricting Federal MA Reimbursement.

3. **Approval, Treasurer's Report**

A MOTION is in order to approve the Treasurer's Report.

4. **Approval, Investment Report**

A MOTION is in order to approve the Investment Report.

5. **Approval, Payment of Bills**

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

EDUCATION COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Lynn Palumbo, Dean of Students Pre-K – 3, and Alexis McCullough, Program and Training Specialist from IU #22, gave an update and presentation on our Literacy Program (K-2), some of the great things that have come out of this program, and where we would like to go in the future with this program.

Education Committee – Mr. Miller

Mr. Miller reported that at the last meeting they discussed the following:

- Presentation of options regarding the future of education in the Morrisville School District. This presentation is on our website.

At next week's Board meeting Mr. Miller stated that the following item will be on the agenda under the Education Section:

ACTION ITEMS:

1. **Approval, Special Education Plan 2014-2017**
A MOTION is in order to approve the Special Education Plan for 2014-2017.

Mr. Miller stated that he read almost all of the Special Education Plan, which gave him a better understanding of the services our special needs students receive, how their needs are assessed and how we go about doing it. He thanked Mr. Gesualdi for his efforts in putting this plan together. Mr. Ferrara stated that the Special Education Plan is part of our Comprehensive Plan, which is going to be implemented this year. Mr. Ferrara stated that Mr. Gesualdi and his staff are the best in the county, and we are very fortunate to have the guidance of Mr. Gesualdi within our District regarding special education.

POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee – Mr. Miller

No report.

ACTION ITEMS:

1. **Approval, 2nd Reading of Policy #006.1 – Attendance at Meetings**
A MOTION is in order to approve the 2nd reading of Policy #006.1 – Attendance at Meetings.

OLD BUSINESS

Mr. Dingle discussed the football program and attendance of the players at next week's business meeting. Mr. Miller stated that we are expecting students that are interested in playing football to show up at the business meeting next week that would be representative of their players next year. Mr. Miller discussed the expectations (attendance at practices, commitment, etc.) in order to consider having a football program. The students have been informed of the importance of their attendance at next week's business meeting to show their commitment.

Ms. Reithmeyer stated that she would like to see a policy regarding students' attendance at practices in order to participate in sports.

Mr. Miller asked Mr. Colon if he could provide to the Board for next week's meeting a practice schedule in order to set parameters regarding attendance. Mr. Colon discussed the importance of hiring a Football Coach as soon as possible to recruit players and run the practices to be able to see if the students are committed prior to the actual start of the football games.

NEW BUSINESS

Ms. Kartal announced that this Saturday will be the last day for Cinderella's Closet here at the high school. It will be held from 10 am -12 pm. They are looking for volunteers to come in especially after 12 pm to help pack up the dresses for next year.

Ms. Kartal stated that the Police Bike Auction is happening this Saturday at Borough Hall from 9-11 am.

Mr. Miller discussed two payments regarding the Grandview Project and asked if they will be included under the bills to be paid or if they will have a separate motion. Mr. DeAngelo stated that both of these payments are currently in the Capital Reserve Fund and they will be included in the check run.

UBLIC SESSION 2

There were no speakers for Public Session #2.

ADJOURNMENT

The Board approved a motion to adjourn the meeting at 9:46 p.m.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary