

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, February 19, 2014
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on February 19, 2014, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to have Mr. DeAngelo as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Gilleo and passed by a unanimous voice vote of 8 ayes.

The following members were present:

Messrs. Dingle, Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Member absent:

Mr. Colon

Mr. Miller stated that Mr. Colon had advised him that he would not be in attendance at tonight's meeting due to a work commitment.

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; Anthony Gesualdi, Special Education Advisor; Felicity Hanks, Esq., Solicitor; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss real estate matters.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Teacher – Drew King (FBLA/Accomplishments)
- Coaches Dave Howell and Kevin Jones – Winter Award Winning Athletes

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle

Mr. Dingle reported that MOEF met this evening and the following areas were discussed:

- Approval of three requests from teachers for funding of educational class trips for Morrisville students

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- The PTO thanked everyone who attended the Chick-Fil-A Spirit Night. They were able to raise about \$250 which will go towards Field Day.
- The monthly PTO meeting will be this Thursday, 2/20/14 at 7:00 p.m. in the Grandview Cafeteria. At this meeting they will be discussing the upcoming Science Fair, the Talent Show, some of the current events, and they will be accepting donations for Cinderella's Closet at this meeting.
- PTO will be hosting the Special Someone's Dance for students in grades K-7 on 2/28/14 from 7 – 9 p.m. in the high school gym. Tickets are \$5 per student and each student must have a responsible adult with them as their special someone and also have a signed permission slip to attend.
- Market Day pickup is this Friday, 2/21/14 in the high school cafeteria from 5 – 5:30 p.m.
- PTO has gotten approval to start working on a third grade reading space in the third grade hallway.
- PTO is collecting slightly used books to be sold at the end of the year book sale.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that the meeting was held on 2/5/14. Topics of discussion can be found in Attachment A to these minutes.

Mr. Miller also discussed a Junior Council Member Program and a poetry contest. Information regarding both of these topics was given to Mr. Ferrara to be forwarded to proper department heads for follow up.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the meeting was held on February 5, 2014. The meetings start at 6:30 p.m. on the first Wednesday of every month in the LGI. Topics of discussion can be found in Attachment B to these minutes.

Mr. Miller stated that at the present time there are only 2 Board members on the PR Committee and he would like to add an additional Board member. He asked the Board members to let him know if anyone would be interested.

Bucks County Intermediate Unit – Ms. Kartal

Ms. Kartal stated that the meeting was held last evening, 2/18/14. Topics of discussion can be found in Attachment C to these minutes.

PSBA – Mr. Perry

Mr. Perry discussed the State's Budget and House Bill 1738.

M. R. Reiter Repurposing Committee – Mr. Miller

Mr. Miller stated that a meeting was held on 2/4/14. The meetings are held on the first Tuesday of every month at 7:00 p.m. in the LGI. At the meeting on 2/4/14 they discussed the following:

- At the first meeting they came up with three options. Sub-committees were formed from those options.
- The Open Space Sub-committee discussed excerpts from the 2008 Morrisville Borough's Comprehensive Plan.
- The Residential Sub-committee provided a plan with 11 plots for single family residences.
- Re-purpose Land/building Sub-committee came up with multiple ideas for repurposing the building.
- A video tour of the inside of the building is going to be presented at the next meeting.
- The next meeting will be held on March 4, 2014 at 7:00 p.m. in the LGI.
- Committee members will be contacted to start listing any pros and cons that they see from the plans that have been presented so far.

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that they met last Wednesday and they discussed the following:

- Facility Use Agreement and rates
- Snow plowing and grass cutting bids for next year
- Amount of money spent and budgeted for snow removal this year
- Gravel area at Grandview
- The maintenance of the A-Field and fields at the high school by people who would like to use them on a long term basis

At next week's Board meeting Mr. Stoneburner stated that the following item will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

1. **Approval, Landscaping and Snow Removal Bid**
A MOTION is in order to approve the release of the Landscaping and Snow Removal Bid.

HUMAN RESOURCES

INFORMATIONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller stated that the committee met and discussed the following:

- Superintendent Search Survey – results are being tabulated. Mr. Miller thanked everyone who took the time to complete the survey
- Staffing
- Open Coaching positions (Mr. Ferrara gave an update on the applications received to date)
- Mr. Miller stated that the committee would like to have an additional Board member on this committee and Ms. Reithmeyer stated that she would be interested in being on this committee.

At next week's Board meeting Mr. Miller stated that the following items will be on the agenda under the Human Resource Section:

ACTION ITEMS:

1. **Approval, Resignations**

- a. ***A MOTION*** is in order to accept, with regret, the resignation of Amber Gonzalez, Personal Care Assistant, effective February 6, 2014.
- b. ***A MOTION*** is in order to accept, with regret, the resignation of Tarisa Rorick, Varsity Cheerleading Coach, effective February 7, 2014.

2. **Approval, Appointments**

- a. ***A MOTION*** is in order to approve the appointment of Vincent Paravecchia as a Personal Care Assistant (replacing Amber Gonzalez), effective 2/27/14, at the rate of \$12.42/hr. per Policy.
- b. ***A MOTION*** is in order to approve the appointment of the 21st Century Hires as follows:
Abby Merck Site Monitor \$9/hr.

3. **Approval, Cyber Education Coordinator**

A MOTION is in order to approve the creation of the position of a Cyber Education Coordinator.

Mr. Miller stated that this item is going to be removed from the agenda for the Business Meeting next week until further verification is received from the PA Department of Education regarding specific certification for this position.

4. **Approval, School Psychologist Intern 2014-15**

A MOTION is in order to approve the hiring of a School Psychologist Intern for the Pupil Services Department for the 2014-15 school year at a stipend of \$10,000.

Mr. Gesualdi explained the need and importance of this position and stated that he would appreciate the support of the Board to approve it.

BUSINESS OPERATIONS/FINANCE COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met on the 12th and they discussed the following:

- Finances of our budget deficit
- Collection rate
- Costs of Tech School
- Budget variances
- Supply chain (how are items ordered, received and distributed)
- Alternative means for Revenue
- Ways to cut costs
- Advertising space and draft of form to be used
- Assets that could be repurposed, sold, etc.
- Legal bills and budget transfers

At next week's Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

1. **Approval, IU #22 Program and Services Budget for 2014-15**
A MOTION is in order to approve the Bucks County IU #22 Program and Services Budget for 2014-15.
2. **Approval, Pitney Bowes Lease (Mail Machine)**
A MOTION is in order to approve the 5-year lease for the mail machine with Pitney Bowes.
3. **Approval, Donations**
A MOTION is in order to accept the following donations:
 - Set of classroom books to be used in Ms. Bramble's English class
 - Pallet Jacks (3)
4. **Budget Transfers**
A MOTION is in order to approve budget transfers in the amount of \$945,852.58.
5. **Approval, Treasurer's Report**
A MOTION is in order to approve the Treasurer's Report.
6. **Approval, Investment Report**
A MOTION is in order to approve the Investment Report.

7. **Approval, Payment of Bills**
A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

EDUCATION COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that the committee meets on the first Thursday of each month at 7:00 p.m. in the LGI. The committee met on 2/6/14 and discussed the following:

- Cyber education (Mr. Miller discussed the courses to be offered, instruction, provider, integrated assessments, costs, etc.) Mr. Miller and Mr. Ferrara thanked all those involved in this process.
- Future educational options
- Tentative meeting for the public in April to present Cyber Education updates

The Board members discussed the benefits of cyber education for our students.

At next week's Board meeting Mr. Miller stated that the following item will be on the agenda under the Education Section:

ACTION ITEMS:

1. **Approval, High School Cyber Education Curriculum**
A MOTION is in order to approve Apex as the High School Education Curriculum at a cost of \$25 per student, and \$2,200 for three professional development days. The total cost of the proposal will be \$12,100.

Mr. Miller stated that this cost is based on a total of 220 students, which is our current enrollment for grades 9-12.

POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee – Mr. Miller

Two policies have been reviewed by the committee and are listed below for approval at the business meeting next week.

ACTION ITEMS:

1. **Approval, 1st Reading of Policy #113.1 – Behavior Support**
A MOTION is in order to approve the 1st reading of Policy #113.1 – Behavior Support.
2. **Approval, 1st Reading of Policy #006.1 – Attendance at Meetings**
A MOTION is in order to approve the 1st reading of Policy #006.1 – Attendance at Meetings.

Mr. Gesualdi discussed the need to update this policy due to the mandates in special education regarding support and behavior management and special education plan requirements.

Mr. Miller stated that this policy relates to Board members attendance at Board meetings via telephone. Board members discussed this policy and recommended changes, additions, etc. Mr. Miller asked the Board members to review this policy and submit and changes, additions, etc. prior to next week's Board meeting.

OLD BUSINESS

1. **Approval, Memorandum of Understanding with the Borough of Morrisville regarding the School Resource Officer**
A MOTION is in order to approve a Memorandum of Understanding with the Borough of Morrisville regarding the School Resource Officer.

NEW BUSINESS

None at this time.

PUBLIC SESSION 2

There were no speakers for Public Session #2.

ADJOURNMENT

The Board approved a motion to adjourn the meeting at 8:59 p.m.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 8 ayes.

Damon Miller, President

Wanda Kartal, Secretary