

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session–Wednesday, January 15, 2014
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on January 15, 2014, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:40 p.m.

PLEDGE OF ALLEGIANCE

The following members were present:

Messrs. Colon, Dingle, Gilleo, Perry, Worob, Miller and Ms. Kartal

Member absent:

Mr. Stoneburner

Quorum Present:

Also attending this evening's meeting was Mr. William Ferrara, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representatives and members of the community.

Mr. Miller stated that Mr. Stoneburner had contacted him to let him know that he would not be able to attend this evening's meeting.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss personnel matters.

The following areas will be covered at next week's Business Meeting:

Student Spotlight (to be done at next week's meeting)

- Teacher – Drew King (FBLA)

Student Representatives to the Board

Superintendent/Administrator's Reports

Bucks County Technical High School Report - Ms. Kartal

Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Morrisville Opportunity Education Foundation – MOEF – Mr. Dingle

Mr. Dingle reported on the following:

- Funding from the Winterfest Silent Auction
- The development of program forms for funding

PTO Report – Mr. Dingle

Mr. Dingle reported on the following:

- The next PTO meeting will be held on 1/16/14 at 7:00 p.m. in the Grandview cafeteria.
- Market Day pickup will be on 1/24/14 between 5 and 6 in the high school cafeteria.
- Pretzel sale for Grandview and the Intermediate School on 1/31/14. Funds from the pretzel sale will be used for class trips.
- A Valentine's Party for Pre-K thru 6th grade will be held on 2/14/14.
- Market Day pickup will be on 2/21/14 between 5 and 6 in the high school cafeteria.
- Pretzel sale on 2/28/14.
- Someone Special Dance to be held for grades 2-6 on 2/28/14 in the high school gym.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal stated that the meeting was held last Wednesday, 1/8/14. Topics of discussion can be found in Attachment A to these minutes.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the meeting for the month of January has not been held yet. He stated that they are still working on updates for the website and the newsletter.

Bucks County Intermediate Unit – Ms. Kartal

The next meeting will be held on 1/21/14.

PSBA – Mr. Perry

Nothing to report at this time. He is working on getting the computer link set up for PSBA.

M. R. Reiter Repurposing Committee – Mr. Miller

Mr. Miller stated that a meeting was held on 1/7/14 at which time they discussed the following:

- Formulated committee
- Gave viewpoints/next step
- Came up with 3 options (Open space, residential development, re-purpose land/building)
- Appraisal process
- Tour of building
- Meetings will be held on the first Tuesday of each month at 7:00 p.m. in the LGI. The next meeting will be held on 2/4/14.

INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Gilleo

Mr. Gilleo stated that a meeting was held on 1/8/14 and they worked on appraisals, an itemized list of extra equipment to be sold, and revisions to the Facilities Use Agreement.

At next week's Board meeting Mr. Miller stated that the following items will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

1. **Approval, Head Start Settlement**
A MOTION is in order to approve the Head Start settlement.

HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee

No report – Need to assign a Board member as Chairperson of this committee.

At next week's Board meeting Mr. Miller stated that the following items will be on the agenda under the Human Resource Section:

ACTION ITEMS:

1. **Approval, Tuition Reimbursement**

A MOTION is in order to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Richard Boats	Using Assessment to Guide Instruction	Wilkes Univ.	3	\$1250
Summer Branche	Using Assessment to Guide Instruction	Wilkes Univ.	3	\$1250

2. **Approval, Renewal of Superintendent's Contract**

A MOTION is in order to renew William Ferrara's contract, pending a review by the solicitor.

3. **Approval, Appointments**

a. ***A MOTION*** is in order to appoint Amanda Matika as a Special Education Paraprofessional (replacing Salvatore Mauro who resigned), effective January 23, 2014, at the rate of \$14.14 per hour per SB Policy.

b. ***A MOTION*** is in order to appoint the following 21st Century Hires:

Jeffrey Cesari	Bucks Co. Technical H.S. Teacher	\$25/hr.
Shayla Panniell	Fitness Instructor (All sites)	\$15/hr.

4. **Approval, Maternity Leave**

A MOTION is in order to approve maternity leave for Lauren Behar, Personal Care Assistant, effective Friday, April 25, 2014 through the end of the 2013-14 school year.

BUSINESS OPERATIONS/FINANCE COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda
- **Financial Statement Presentation 2012-13 – BBD** (To be done at the Business Meeting on 1/22/14)

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met on 1/8/14, combined with the Facilities Committee, and they discussed the following:

- Revenues and Expenditures
- Treasurer’s Report
- Legal Bills
- Having a snapshot on the agenda, similar to the one for revenues and expenditures, which would show year-to-date expenses, etc. for any items listed under payment of bills, and where we are relative to budget.
- Review of Food Service RFP
- Act I Index
- Response to the tax collector

At next week’s Board meeting Mr. Dingle stated that the following items will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

1. **Approval, 2012-13 Financial Statements**
A MOTION is in order to approve the 2012-13 Financial Statements.
2. **Approval, Workers Comp Panel**
A MOTION is in order to approve the Workers Comp Panel for 2014.
3. **Approval, Healthcare Consortium Additional Participants**
A MOTION is in order to allow the Healthcare Consortium to permit community colleges to participate in the consortium.
4. **Approval, Acceptance of Donations**
A MOTION is in order to approve the acceptance of donations.
5. **Approval, Release of Transportation RFP for 2014-15**
A MOTION is in order to approve the release of the Transportation RFP for 2014-15.
6. **Approval, Release of Trash Removal RFP for 2014-15**
A MOTION is in order to approve the release of the Trash Removal RFP for 2014-15.

7. **Approval, Release of the Snow and Landscaping RFP for 2014-15**
A MOTION is in order to approve the release of the Snow and Landscaping RFP for 2014-15, with alternate.
8. **Approval, Use of District Architect for Traffic Study**
A MOTION is in order to approve the use of the District Architect for a traffic study (PENNDOT TE-112) – School Zone Speed Limit Engineering and Traffic Study in the amount of \$3600 (cost to be paid 50% [\$1800] by the Morrisville School District and 50% [\$1800] by the Borough of Morrisville).
9. **Approval, November 2013 Treasurer’s Report**
A MOTION is in order to approve the November 2013 Treasurer’s Report.
10. **Approval, December 2013 Treasurer’s Report**
A MOTION is in order to approve the December 2013 Treasurer’s Report.
11. **Approval, December 2013 Investment Report**
A MOTION is in order to approve the December 2013 Investment Report.
12. **Approval, Payment of Bills**
A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week’s Business Meeting Agenda)

EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that the committee met on 1/2/14 and discussed the following:

- Dual enrollment program
- Cyber courses
- Changes to 13-14 school year calendar pertaining to school closures for inclement weather

Meetings are held on the first Thursday of each month and the next meeting will be on 2/6/14.

At next week’s Board meeting Mr. Miller stated that the following item will be on the agenda under the Education Section:

ACTION ITEMS:

1. **Approval, 2014-2015 School Calendar**
A MOTION is in order to approve the 2014-2015 School Calendar.

2. **Approval, Expulsion**
A MOTION is in order to approve an expulsion for Student X for one (1) year from November 22, 2013 for a violation of Board Policy 218.1, as recommended by a Committee of the Board after a January 7, 2014 Hearing.

POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee – Mr. Miller

Nothing to report.

ACTION ITEMS:

None at this time.

OLD BUSINESS

Mr. Miller discussed having items from the community posted on the website. The Board discussed this matter and all Board members were in agreement. Mr. Miller stated that he will contact Mr. Myat to set up a tab/link on the website for these postings.

NEW BUSINESS

1. **Approval, Acceptance of Resignation**
A MOTION is in order to accept, with regret, the resignation of Ted Parker as a Morrisville School Board member effective January 6, 2014.
2. **Approval, Advertisement of Vacant School Board Seat**
A MOTION is in order to approve the advertisement of the vacant School Board seat due to the resignation of Mr. Parker.

Mr. Perry stated that we have a 30 day period to fill this vacant seat once this resignation has been accepted and approved. This position has been posted on the website, TV Channel and advertised, and applications are being accepted until February 12, 2014.

3. **Approval, Appointment of replacement to IU Board**
A MOTION is in order to approve the appointment of a replacement to the IU Board.

Ms. Kartal expressed her interest in this appointment.

Ms. Kartal discussed Cinderella's Closet to take place for 9-12 graders. A survey will be given to students in those grades to see what interest or needs there will be. The tentative date is 2/27/14. A committee meeting is taking place this Sunday. All Board members were in agreement to hold this function for our students again this year.

Ms. Kartal also discussed a fundraiser entitled Shop-A-Roo. Mr. Dingle stated that this fundraiser will be discussed at the next PTO meeting. It was suggested that a flyer be made up and posted on the website.

Mr. Perry informed the public that a Board member Retreat/Executive Session was held this past Saturday. Mr. Miller discussed the purpose of this retreat.

PUBLIC SESSION 2

There were no speakers for Public Session #2.

ADJOURNMENT

The Agenda Meeting recessed at 8:29, at which time a Special Meeting of the Board began.

Damon Miller, President

Wanda Kartal, Secretary